

## **PUBLIC MEETING MINUTES**

January 24, 2008

Chairperson Hickey called the meeting to order at 7:00 p.m.

### **ATTENDANCE**

Supervisor's Present: Rosa Hickey, Chairperson  
Jonathan Bubb, Vice-Chairman  
Dave Markel, Supervisor

Staff Present: Jan Dell, Manager  
John Herrold, Solicitor  
Chad Claybaugh, Engineer  
Kelly Palmer, Stenographer  
Arthur Smith, Police Chief  
David Nichols, Fire Chief  
Lori Trimmer, Recreation Director  
Wayne Haifley, Public Works Director  
Betty Keller, Finance Director  
David Blechertas, Zoning Officer

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **EXECUTIVE SESSION**

Chairperson Hickey announced there was an Executive Session, prior to the regular meeting, to meet the Finance Director candidates. No action was taken.

### **PUBLIC COMMENTS**

Chairperson Hickey requested comments from the public regarding any Agenda item or any other matter they wish to bring to the Board's attention.

There were three residents in attendance who spoke regarding the recent increase in the sewer bills. In particular, they were unhappy with the amount of the increase, especially for those on a fixed income. Township Manager Dell provided additional information regarding the reasons why the increase was necessary.

### **APPROVAL OF MINUTES**

The minutes of the December 20, 2007, regular public meeting were presented for approval. Motion to approve the minutes of the December 20, 2007 regular public meeting as presented.

MOTION: D. Markel  
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

The minutes of the January 7, 2008, public hearing were presented for approval. Motion to approve the minutes of the January 7, 2008, public hearing as presented.

MOTION: D. Markel  
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

The minutes of the January 7, 2008, reorganization meeting were presented for approval. Motion to approve the January 7, 2008 reorganization meeting as presented.

MOTION PASSED UNANIMOUSLY

**OPEN FLOOR DISCUSSION**

**Carl Baldwin Preliminary Subdivision:** A representative from James Holley & Associates appeared to request a number of waivers for the proposed Carl Baldwin preliminary subdivision plan located at 2303 Bannister Street.

There were a number of concerns expressed about the requested waivers and the proposed plan. Adjoining property owners are concerned about storm water runoff and adequate sight distance on Bannister Street where access to the subdivision is proposed to be located.

Fire Chief Nichols noted that the proposed cul-de-sac presents a problem for emergency vehicle access and he also indicated concern about the sight distance on Bannister Street and the potential for accidents.

Police Chief Smith expressed concern about the sight distance on Bannister Street and also speeding on Bannister Street.

Chairperson Hickey noted that public safety is a big concern of the Board.

Motion to deny the requested waivers for the proposed Carl Baldwin preliminary subdivision plan.

MOTION: J. Bubb  
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

**T-752 Donald Bricker:** A representative from Clark P. Craumer, LLC, appeared to present the Donald Bricker, Final Land Development Plan, located at 2100 Monroe Street.

Motion to approve the Donald Bricker Final Land Development Plan with the following condition:

1. Surety for public improvements must be posted prior to final plan approval.

MOTION: J. Bubb  
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Motion to approve the Donald Bricker Final Land Development Plan with the following waivers:

1. A waiver to the requirement to show significant features within 200 feet.

2. A waiver to the requirement to provide a traffic impact study.
3. A waiver to the access drive ordinance.

MOTION: J. Bubb  
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

**UNFINISHED BUSINESS**

Nothing presented.

**NEW BUSINESS**

**Resolution 08-06:** Motion to adopt Resolution 08-06, destruction of records (Police Department).

MOTION: D. Markel  
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

**Request for Release of Surety:** Motion to approve a request from Logan's Roadhouse, to reduce their surety to \$16,785.20, as recommended by the Township Engineer.

MOTION: J. Bubb  
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

**Request for Reduction of Surety:** Motion to approve a request from Heidler Roofing, to reduce their surety to \$15,666.00, as recommended by the Township Engineer.

MOTION: D. Markel  
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

**Execute Traffic Control Agreement:** Motion to execute an agreement with Pennsylvania Percs, Inc., for maintenance, service, and repair of traffic control signals.

MOTION: D. Markel  
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

**Execute Engineer's Contract:** Motion to execute a contract between West Manchester Township and C. S. Davidson, Inc., to construct and finance a sanitary sewer replacement of the gravity interceptor in sewer district number 3.

MOTION: J. Bubb  
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

**Resolution 08-07:** Motion to adopt Resolution 08-07, amending the West Manchester Township Construction and Material Specifications.

MOTION: D. Markel  
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

**Resolution 08-08:** Motion to adopt Resolution 08-08, appointing Wendy Stumpf as a school crossing guard.

MOTION: J. Bubb  
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

**Authorize Ordinance Preparation:** Motion to authorize staff to prepare and advertise an ordinance reducing the speed limit on Taxville Road, between Bannister Street and Greenwood Road to 30 mph.

MOTION: J. Bubb  
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

**Request Traffic and Engineering Studies:** Motion to submit a request to York County Planning Commission to conduct a traffic and engineering study requesting a four-way stop intersection at Baker Road and Taxville Road; and for a speed reduction in the Little Creek development to 25 mph.

MOTION: D. Markel  
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

### **ADMINISTRATIVE REPORTS**

- A. **Recreation Director:** Trimmer's report was reviewed. There were no additional questions or comments for Trimmer.
- B. **Public Works Director:** Haifley's report was reviewed. There were no additional questions or comments for Haifley.
- C. **Fire Chief:** Nichols' report was reviewed. Nichols reported that the rescue truck has been delivered and will be ready for service in mid February. Nichols thanked the Board for their support. Nichols indicated that PEMA grants were awarded to both fire companies for \$23,651.36 and will be used to

purchase breathing apparatus. Nichols informed the Board that the Annual Report for 2007 indicates the fire companies responded to 1019 calls which is the highest response for any volunteer company in York County. There were no additional questions or comments for Nichols.

- D. Police Chief: Smith's report was reviewed. There were no additional questions or comments for Smith.
- E. Manager: Dell's report was reviewed. There were no additional questions or comments for Dell.
- F. Engineer: Davidson's report was reviewed. There were no additional questions or comments for Davidson.
- G. Zoning Officer: Blechertas' report was reviewed. Blechertas reported that the property owner of the home on Manor Road, that was determined to be a dangerous structure, is demolishing the house and replacing it with a modular home. There were no additional questions or comments for Blechertas.
- H. Solicitor: Herrold's report was reviewed. There were no additional questions or comments for Herrold.
- I. Finance Director: Keller's report was reviewed. There were no additional questions or comments for Keller.

**APPROVAL OF BILLS**

**Bills:** Motion to pay the following bills as presented:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
Warrant 08-01 Fund 01	6716 – 6720	\$ 5,350.18
	6721 - 6721	\$ 124,730.79
	6722 - 6722	\$ 1,463.64
	6723 – 6845	\$ 654,210.29
Lincolnway Sewer Fund 08	2788 – 2790	\$ 1,016.52
Payroll: Pay Period Ending 12/22/07	ADP Vouchers	\$ 119,160.25
	Pay Period Ending 01/05/08	ADP Vouchers

MOTION: D. Markel  
 SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Motion to adjourn the regular meeting at 8:20 p.m.

MOTION: D. Markel  
 SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Respectfully submitted,

Jan R. Dell/Secretary  
Kelly O. Palmer/Stenographer

MOTION TO APPROVE: \_\_\_\_\_

SECOND: \_\_\_\_\_

DATE : \_\_\_\_\_