

PUBLIC MEETING MINUTES

February 24, 2011

Chairperson Markel called the meeting to order at 7:00 p.m.

ATTENDANCE

Supervisor's Present: Dave Markel, Vice-Chairman
 Rosa Hickey, Supervisor
 Steve Harlacher, Supervisor

Staff Present: Kelly Kelch, Township Manager
 Kelly Palmer, Stenographer
 John Herrold, Solicitor
 Bony Dawood, Engineer
 Arthur Smith, Police Chief
 Dave Nichols, Fire Chief
 Lori Trimmer, Recreation Director
 Stephen Callahan, Public Works Director
 David Blechertas, Zoning Officer
 Wendy Boutilier, Finance Director

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

Chairman Markel announced an Executive Session was held at 6:00 pm prior to the meeting to discuss a personnel matter.

PUBLIC COMMENTS

Chairman Markel requested comments from the public regarding any matter not scheduled for discussion on the Agenda. There were none.

APPROVAL OF MINUTES

The minutes of the January 27, 2011, Public Hearing to transfer a liquor license to West Manchester Township were presented for approval. Motion to approve the minutes of the January 27, 2011, Public Hearing as presented.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

The minutes of the January 27, 2011, regular Public Meeting were presented for approval. Motion to approve the minutes of the January 27, 2011 regular Public Meeting as presented.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

Submission of Police Grievance: Officer Adam Bruckhart appeared to submit a grievance to the Board on behalf of the West Manchester Township Police Union. A special meeting will be held in the near future to hear the grievance.

UNFINISHED BUSINESS

Nothing presented.

NEW BUSINESS

Committee Appointment: Motion to appoint Jim Kern, 2225 Chestnut Road, to fill a vacancy on the Recreation Advisory Committee. The term will expire 12/31/12.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Resolution 11-09: Motion to adopt Resolution 11-09, Destruction of Records (Police Dept.).

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

Ordinance 11-01: Motion to adopt Ordinance 11-01, amending the code of the Township of West Manchester, Chapter 3, Burning, Outdoor, to amend Section 63-5, Subsection (B), to allow open burning activities conducted pursuant to Section 63-2.1 of the Ordinance to be continued after sundown and until 10:00 pm on weekday evenings and 12:00 midnight on weekend evenings.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Bid Award: Motion to award a turf bid to Premier Property Services, LLC, at a bid price of \$14,640.00 for one year. Bids were received as follows:

1.	Premier Property Services, LLC	\$ 14,640.00
2.	Tru Green	\$ 15,975.00
3.	Tomlinson & Bomberger	\$ 19,982.00
4.	Hively Landscape	\$ 22,159.00

5.	Tee to Green	\$ 22,925.00
6.	Strathmeyer Landscaping	\$ 25,960.98

MOTION: R. Hickey
 SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

Change Order: Motion to approve a Change Order from Kinsley Construction for the Shiloh Interceptor Replacement Project. The Change Order will result in a deduction of \$770.00. The change is to remove line striping which will be done by the Township's contractor during the annual line striping.

MOTION: D. Markel
 SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS

- A. Recreation Director: Trimmer's report was reviewed. Trimmer noted that registration for our spring programs are underway. There were no additional questions or comments for Trimmer.
- B. Finance Director: Boutilier's report was reviewed. There were no additional questions or comments for Boutilier.
- C. Fire Chief: Nichols' report was reviewed. There were no additional questions or comments for Nichols.
- D. Police Chief: Smith's report was reviewed. There were no additional questions or comments for Smith.
- E. Manager: Kelch's report was reviewed. Kelch indicated the annual Township Awards Ceremony will be held on Monday, March 21, 2011, beginning at 6:00 pm. There were no additional questions or comments for Kelch.
- F. Engineer: Dawood's report was reviewed. There were no additional questions or comments for Dawood.
- G. Zoning Officer: Blechertas' report was reviewed. There were no additional questions or comments for Blechertas.
- H. Solicitor: Herrold's report was reviewed. There were no additional questions or comments for Ferro.
- I. Public Works Director: Callahan's report was reviewed. There were no additional questions or comments for Callahan.

APPROVAL OF BILLS

Bills: Motion to pay the following bills as presented:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
Warrant 11-02 Fund 01	11572 - 11708	\$ 233,401.68
WMT Sewer Fund	894 – 911	\$ 191,459.22
Payroll: Pay Period Ending 01/29/11	ADP Vouchers	\$ 126,726.61
Pay Period Ending 02/12/11	ADP Vouchers	\$ 129,943.81

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Motion to adjourn the regular meeting at 7:12 p.m.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Respectfully submitted,

Kelly K. Kelch/Secretary
Kelly O. Palmer/Stenographer

MOTION TO APPROVE: _____

SECOND: _____

DATE: _____