

PUBLIC MEETING MINUTES

March 24, 2011

Chairperson Markel called the meeting to order at 7:00 p.m.

ATTENDANCE

Supervisor's Present:            Dave Markel, Vice-Chairman  
   Rosa Hickey, Supervisor  
   Steve Harlacher, Supervisor

Staff Present:                     Kelly Kelch, Township Manager  
   Kelly Palmer, Stenographer  
   John Herrold, Solicitor  
   Bony Dawood, Engineer  
   Arthur Smith, Police Chief  
   Dave Nichols, Fire Chief  
   Lori Trimmer, Recreation Director  
   Stephen Callahan, Public Works Director  
   David Blechertas, Zoning Officer  
   Wendy Boutilier, Finance Director

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

Chairman Markel announced an Executive Session was held at 6:00 pm prior to the meeting to discuss a personnel matter.

PUBLIC COMMENTS

Chairman Markel requested comments from the public regarding any matter not scheduled for discussion on the Agenda. Ms. Terry Reichard spoke in support of expanding the rail trail in West Manchester Township and her appreciation for the recreation trails the Township does currently offer. She also commended the Board on the establishment of the No Growth Zone in the Township.

APPROVAL OF MINUTES

The minutes of the February 24, 2011, regular Public Meeting were presented for approval. Motion to approve the minutes of the February 24, 2011 regular Public Meeting as presented.

MOTION:        S. Harlacher  
SECOND:        R. Hickey

MOTION PASSED UNANIMOUSLY

**OPEN FLOOR DISCUSSION**

Nothing presented.

**UNFINISHED BUSINESS**

Nothing presented.

**NEW BUSINESS**

**Authorization To Prepare Ordinance:** Motion to authorize staff to prepare and advertise an ordinance to reduce the speed limit in the Thistle Downs development to 25 mph. A traffic and engineering study conducted by the York County Traffic & Engineering Department supports this request.

MOTION: R. Hickey  
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

**Resolution 11-10:** Motion to adopt Resolution 11-11, recognizing John Rovka for his many years of service to the Township as a member of the Zoning Hearing Board.

MOTION: D. Markel  
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

**Approval to Conduct a 5K Race:** Motion to approve a request from York Alliance Church to conduct a 5K race on Saturday, May 14, 2011, beginning at 8:30 am. The race will start and end at Sunset Lane Park.

MOTION: S. Harlacher  
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

**Shiloh Duty Vehicle:** Motion to authorize a donation of \$7,000 from the Capital Equipment Fund to the Shiloh Fire Company to be applied toward the purchase of a Duty Vehicle. The vehicle will be titled in the Township's name.

MOTION: D. Markel  
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

**SEO Training Sponsorship:** Motion to approve a request from the current Sewage Enforcement Officer, Brad Hengst, to have the Township sponsor a candidate to the S.E.O.

Academy. There is no cost incurred by the Township nor is the Township obligated to hire the person after they complete the course.

MOTION: D. Markel  
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

**Request for Reduction of Surety:** Motion to approve a request from Poole Construction to reduce surety for the Little Creek Farms development to \$280,778.55, as recommended by C. S. Davidson. A letter is on file to support the request.

MOTION: S. Harlacher  
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

#### **ADMINISTRATIVE REPORTS**

- A. Recreation Director: Trimmer's report was reviewed. Trimmer stated the Stewart Company has again decided to sponsor the fireworks at the Olde Tyme Carnival to be held in July. There were no additional questions or comments for Trimmer.
- B. Finance Director: Boutilier's report was reviewed. There were no additional questions or comments for Boutilier.
- C. Fire Chief: Nichols' report was reviewed. There were no additional questions or comments for Nichols.
- D. Police Chief: Smith's report was reviewed. There were no additional questions or comments for Smith.
- E. Manager: Kelch's report was reviewed. There were no additional questions or comments for Kelch.
- F. Engineer: Dawood's report was reviewed. There were no additional questions or comments for Dawood.
- G. Zoning Officer: Blechertas' report was reviewed. There were no additional questions or comments for Blechertas.
- H. Solicitor: Herrold's report was reviewed. There were no additional questions or comments for Ferro.
- I. Public Works Director: Callahan's report was reviewed. There were no additional questions or comments for Callahan.

**APPROVAL OF BILLS**

**Bills:** Motion to pay the following bills as presented:

<b><u>Fund</u></b>	<b><u>Check No.</u></b>	<b><u>Amount</u></b>
Warrant 11-03 Fund 01	11709 - 11820	\$ 534,411.01
WMT Sewer Fund	912 – 930	\$ 144,840.00
Payroll: Pay Period Ending 02/26/11	ADP Vouchers	\$ 128,497.67
Pay Period Ending 03/18/11	ADP Vouchers	\$ 133,133.02

MOTION: R. Hickey  
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Motion to adjourn the regular meeting at 7:15 p.m.

MOTION: R. Hickey  
SECOND: S. Callahan

MOTION PASSED UNANIMOUSLY

Respectfully submitted,

Kelly K. Kelch/Secretary  
Kelly O. Palmer/Stenographer

MOTION TO APPROVE: \_\_\_\_\_

SECOND: \_\_\_\_\_

DATE: \_\_\_\_\_