

PUBLIC MEETING MINUTES

April 28, 2011

Chairperson Markel called the meeting to order at 7:00 p.m.

ATTENDANCE

Supervisor's Present: Dave Markel, Vice-Chairman
 Rosa Hickey, Supervisor
 Steve Harlacher, Supervisor

Staff Present: Kelly Kelch, Township Manager
 Kelly Palmer, Stenographer
 John Herrold, Solicitor
 Craig Wilson, Engineer
 Arthur Smith, Police Chief
 Dave Nichols, Fire Chief
 Lori Trimmer, Recreation Director
 Stephen Callahan, Public Works Director
 David Blechertas, Zoning Officer
 Wendy Boutilier, Finance Director

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

Chairman Markel announced an Executive Session was held at 6:00 pm prior to the meeting to discuss a personnel matter.

PUBLIC COMMENTS

Chairman Markel requested comments from the public regarding any matter not scheduled for discussion on the Agenda. There were none.

APPROVAL OF MINUTES

The minutes of the March 24, 2011, regular Public Meeting were presented for approval. Motion to approve the minutes of the March 24, 2011 regular Public Meeting as presented.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

Presentation of Donation for Shiloh Duty Vehicle: Clif Laughman with the Shiloh Fire Company was present to accept the Board’s donation of \$7,000 to be used toward the purchase of a 2011 Ford Explorer to be used as the Shiloh duty vehicle.

T-771 Konchar Properties: Douglas Stambaugh with Group Hanover, Inc., appeared to present the Konchar Properties Final Reverse Subdivision and Land Development Plan. The property is located at 1985 Carlisle Road.

Motion to approve the following waivers for the Konchar Properties Final Reverse Subdivision Plan:

1. A waiver to the requirement to submit a Traffic Impact Study.
2. A waiver to the requirement to submit a Recreation Study.
3. A waiver to the requirement to show existing features within 200 feet of the subject property.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Motion to approve the Konchar Properties Final Reverse Subdivision and Land Development Plan.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

UNFINISHED BUSINESS

Nothing presented.

NEW BUSINESS

Ordinance 11-02: Motion to adopt Ordinance 11-02, to re-establish the speed limit on a portion of Carlisle Road from the intersection with Bannister Street to the intersection with Pennsylvania Ave., located in West Manchester Township. This request is supported by a traffic and engineering study conducted by PennDOT.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Janitorial Bid Award: Motion to award a janitorial bid to Absolutely Clean, Inc., at a bid price of \$44,040 for two years. Bids were received as follows:

- | | | |
|----|------------------------|--------------|
| 1. | Absolutely Clean, Inc. | \$ 44,040.00 |
| 2. | Elite Cleaning Service | \$ 47,400.00 |

- | | | |
|----|---|--------------|
| 3. | Keller Floor Maintenance | \$ 51,000.00 |
| 4. | Star Building Services, Inc. | \$ 56,388.48 |
| 5. | X-Treme Clean Commercial
Cleaning Services | \$ 80,880.00 |

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Road Material Bids - Stone: Motion to award a bid for stone to York Building Products, Inc., as outlined on the attached Bid Tabulation Sheet.

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

Road Material Bids – Superpave: Motion to award a bid for Superpave to Kinsley Materials as outlined on the attached Bid Tabulation Sheet.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Road Material Bids- Placement of Bituminous Paving: Motion to award a bid for Placement of Bituminous Paving to Kinsley Construction, Inc., at a bid price of \$55,368.00.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Road Material Bids – Bituminous Seal Coating & Micro surfacing Type A: Motion to award a bid for Bituminous Seal Coating & Micro surfacing Type A to Stewart and Tate, Inc., at a bid price of \$1.15/Square Yard/Seal Coating and \$136.24/Ton/Micro surfacing Type A.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Road Material Bids – Concrete Curb & Sidewalk Construction: Motion to award a bid for Concrete Curb and Sidewalk Construction to A. Pantano & Son at a bid price of \$28.00/Unit Price for Curb and \$8.00/Unit Price/Sidewalk.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Road Material Bids – Traffic Line and Symbol Painting: Motion to award a bid Alpha Space Control as outlined on the attached Bid Tabulation Sheet.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Bid Award – Emergency Vehicle Preemption Installation: Motion to award a bid for installation of the emergency vehicle preemption devices to PA Percs at a bid price of \$14,694.00. Bids were received as follows:

- | | |
|-------------------------------------|--------------|
| 1. PA Percs | \$ 14,694.00 |
| 2. Republic ITS | \$ 21,300.00 |
| 3. Atlantic Transportation Services | \$ 24,465.00 |
| 4. Wyoming Electric & Signal | \$ 29,250.00 |

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

Bid Award – Emergency Vehicle Preemption Equipment: Motion to award a split bid for equipment to install the emergency vehicle preemption devices to General Highway Products and Signal Services, Inc.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Resolution 11-11: Motion to adopt Resolution 11-11, Destruction of Records – Finance Department, PA One Call Records.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS

- A. Recreation Director: Trimmer's report was reviewed. There were no additional questions or comments for Trimmer.
- B. Finance Director: Boutilier's report was reviewed. There were no additional questions or comments for Boutilier.

- C. Fire Chief: Nichols' report was reviewed. There were no additional questions or comments for Nichols.
- D. Police Chief: Smith's report was reviewed. There were no additional questions or comments for Smith.
- E. Manager: Kelch's report was reviewed. Manager Kelch noted the Township Audit has been completed with the number of comments reduced from last year and minor in nature. Kelch stated there is a vacancy on the Zoning Hearing Board and we are looking for qualified candidates. Kelch presented a Memo to the Board regarding the end of year balance and recommended budget transfers.

Motion to authorize end of year budget transfers as recommended by Staff, in accordance with the Township Manager's Memo.

MOTION: D. Markel
 SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

There were no additional questions or comments for Kelch.

- F. Engineer: Dawood's report was reviewed. There were no additional questions or comments for Dawood.
- G. Zoning Officer: Blechertas' report was reviewed. There were no additional questions or comments for Blechertas.
- H. Solicitor: Herrold's report was reviewed. There were no additional questions or comments for Herrold.
- I. Public Works Director: Callahan's report was reviewed. There were no additional questions or comments for Callahan.

APPROVAL OF BILLS

Bills: Motion to pay the following bills as presented:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
Warrant 11-04 Fund 01	11821 - 11954	\$ 228,995.33
WMT Sewer Fund	931 – 957	\$ 118,706.07
Payroll: Pay Period Ending 04/01/11	ADP Vouchers	\$ 124,680.63
Pay Period Ending 04/15/11	ADP Vouchers	\$ 123,149.50

MOTION: R. Hickey
 SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Motion to adjourn the regular meeting at 7:25 p.m.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch/Secretary
Kelly O. Palmer/Stenographer

MOTION TO APPROVE: _____

SECOND: _____

DATE: _____