

PUBLIC MEETING MINUTES

June 23, 2011

Chairperson Markel called the meeting to order at 7:00 p.m.

ATTENDANCE

Supervisor's Present: Dave Markel, Vice-Chairman
 Rosa Hickey, Supervisor
 Steve Harlacher, Supervisor

Staff Present: Kelly Kelch, Township Manager
 Kelly Palmer, Stenographer
 John Herrold, Solicitor
 Bony Dawood, Township Engineer
 Arthur Smith, Police Chief
 Dave Nichols, Fire Chief
 Lori Trimmer, Recreation Director
 Stephen Callahan, Public Works Director
 David Blechertas, Zoning Officer
 Wendy Boutilier, Finance Director

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

Chairman Markel announced an Executive Session was held at 6:00 pm prior to the meeting to discuss a personnel matter.

PUBLIC COMMENTS

Chairman Markel requested comments from the public regarding any matter not scheduled for discussion on the Agenda. There were none.

APPROVAL OF MINUTES

The minutes of the May 26, 2011, regular Public Meeting were presented for approval. Motion to approve the minutes of the May 26, 2011 regular Public Meeting as presented.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

Nothing presented.

UNFINISHED BUSINESS

Nothing presented.

NEW BUSINESS

Resolution 11-12: Motion to adopt Resolution 11-12, amending Ordinance 08-14, and stating dogs must be leashed when on the premises of Sunset Lane Park, Dunedin Park, and the Little Conewago Creek Conservation Area.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Fire Fighter/Fire Police Services: Motion to authorize the West Manchester Township Fire Fighters and Fire Police to attend, participate and/or provide coverage for the Loman Park Parade on June 30, 2011 beginning at 7:00 pm.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Request to Close Street: Motion to approve a request from Vicki Blouse to close the 1900 block of Filbert Street to hold a neighborhood block party on Saturday, August 13, 2011 from 3 pm to 10 pm.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

York County Hazard Mitigation Plan: Motion to send a letter of support to the York County Planning Commission for the purpose of obtaining a grant to update the Hazard Mitigation Plan and to appoint Dave Nichols as West Manchester Township's representative.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

York County Advanced Technical Rescue Team: Motion to table a request from the County of York Department of Emergency Services to sign a letter of acknowledgement indicating West Manchester Township has reviewed and approves the addition of the York County ATR Team to all special rescue responses.

The Board expressed several concerns relating to fees that could be charged to the Township if there is mobilization to a scene. Fire Chief Nichols indicated there would always be a Township Duty Officer on the scene that would have the option of canceling the dispatch upon their assessment. The Board requested Nichols to get additional information prior to the July meeting.

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Zoning Hearing Board Appointment: Motion to appoint a resident to the Township's Zoning Hearing Board to fill a vacancy created by the retirement of John Rovka. The term would expire 12/31/11.

The Board interviewed two candidates and appointed Gene Burke as the Primary member and Clif Laughman as an Alternate member.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS

- A. Recreation Director: Trimmer's report was reviewed. Trimmer reported the walking paths at Dunedin Park have been repaired and paved. She thanked the Public Works Department for their work on this project. There were no additional questions or comments for Trimmer.
- B. Finance Director: Boutilier's report was reviewed. There were no additional questions or comments for Boutilier.
- C. Fire Chief: Nichols' report was reviewed. Nichols reported the contractor has started on installation of the pre-emption devices and they should be put in service in August. There were no additional questions or comments for Nichols.
- D. Police Chief: Smith's report was reviewed. There were no additional questions or comments for Smith.
- E. Manager: Kelch's report was reviewed. There were no additional questions or comments for Kelch.
- F. Engineer: Dawood's report was reviewed. There were no additional questions or comments for Dawood.
- G. Zoning Officer: Blechertas' report was reviewed. There were no additional questions or comments for Blechertas.
- H. Solicitor: Herrold's report was reviewed. There were no additional questions or comments for Herrold.

I. Public Works Director: Callahan's report was reviewed. There were no additional questions or comments for Callahan.

APPROVAL OF BILLS

Bills: Motion to pay the following bills as presented:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
Warrant 11-06 Fund 01	12064 - 12197	\$ 198,231.18
WMT Sewer Fund	977 – 1019	\$ 30,464.71
Payroll: Pay Period Ending 06/10/11	ADP Vouchers	\$ 128,438.81
Pay Period Ending 06/24/11	ADP Vouchers	\$ 132,355.41

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Motion to adjourn the regular meeting at 7:20 p.m.

MOTION: S. Harlacher
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch/Secretary
Kelly O. Palmer/Stenographer

MOTION TO APPROVE: _____
SECOND: _____
DATE: _____