

PUBLIC MEETING MINUTES

July 24, 2008

Chairperson Hickey called the meeting to order at 7:00 p.m.

ATTENDANCE

Supervisor's Present:	Rosa Hickey, Chairperson Jonathan Bubb, Vice-Chairman Dave Markel, Supervisor
Staff Present:	Jan Dell, Township Manager Kelly Palmer, Assistant Township Manager John Herrold, Solicitor Dave Davidson, Engineer Arthur Smith, Police Chief Dave Nichols, Fire Chief Lori Trimmer, Recreation Director Wayne Haifley, Public Works Director Jennifer Risser, Finance Director David Blechertas, Zoning Officer

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

Chairperson Hickey announced that an Executive Session was held at 6:00 pm to discuss acquisition of land and also a personnel matter. No action was taken.

PUBLIC COMMENTS

Chairperson Hickey requested comments from the public regarding any Agenda item or any other matter they wish to bring to the Board's attention.

Bob Sells appeared representing the Shiloh Fire Company. Sells announced that the contractor for the Shiloh Fire Company, Keystruct Construction, Inc., earned an Award of Excellence for their work on the fire company project.

APPROVAL OF MINUTES

The minutes of the June 26, 2008, regular public meeting were presented for approval. Motion to approve the minutes of the June 26, 2008, regular public meeting as presented.

MOTION: D. Markel
 SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

T-732 Fenwick Square: Motion to table any action on the Fenwick Square, Final Subdivision Plan, to create 38 new single-family lots along Roosevelt Avenue between Thistle Downs and Little Creek, at the request of the developer.

MOTION: D. Markel
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

T-759 Leiphart Property: Neil Metzger from LSC Design, Inc., appeared to present the Leiphart Property, Final Subdivision Plan, to create 3 new building lots at 1195 Taxville Road.

Motion to approve the Leiphart Property, Final Subdivision Plan, with the following conditions:

1. The owner’s notarized signature is required prior to final plan approval.
2. Storm water management comments must be addressed prior to final plan approval.
3. Surety must be posted prior to final plan approval.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Motion to approve the Leiphart Property, Final Subdivision Plan, with the following waivers:

1. A waiver to the requirement to provide sidewalk along Marion Street.
2. A waiver to the requirement that no part of a storm water facility be within 20’ of the property line.
3. A waiver to the size calculation for a ground water recharges facility.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

UNFINISHED BUSINESS

Nothing presented.

NEW BUSINESS

Ordinance 08-09 Motion to adopt Ordinance 08-09, amending the Code of the Township of West Manchester, replacing Chapter 67, entitled “Curfew” and replacing it with a new Chapter 67 to be entitled “Curfew” which establishes a curfew for persons under the age of 18; establishes rules for parents; establishes procedures when violation of the ordinance occurs; and provides penalties for violation of the ordinance.

MOTION: D. Markel
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Ordinance 08-10: Motion to adopt Ordinance 08-10, amending the Code of the Township of West Manchester, by amending Section 130-65, to designate a pedestrian crosswalk on Poplars Road at Green Valley Swimming Pool; and amending the speed limit on Poplars Road from the Dover Twp. line to Broad Street and from Broad Street to Bull Road.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Request to Close Road: Motion to approve a request from the residents of the 1900 block of Filbert Street to close the road on September 20th from 3:00 pm to 10:00 pm for their annual block party.

MOTION: D. Markel
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Ordinance Preparation: Motion to authorize staff to prepare and advertise an ordinance to establish a parking restriction on Herman Drive between Church Road and terminating at the American Legion Field property line. A traffic and engineering study has been completed that supports this request.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS

- A. Recreation Director: Trimmer's report was reviewed. There were no additional questions or comments for Trimmer.
- B. Public Works Director: Haifley's report was reviewed. Haifley discussed the recent Supreme Court decision regarding the Pennsylvania Prevailing Wage Act and its affect on municipal road maintenance projects. The options available would be re-bid for placement of bituminous concrete or rent a paver and do the projects in house. The Board authorized Haifley to rent a paver and have the public works crew do the projects. Haifley was directed to notify the contractor who had been awarded the bid that the Township intends to cancel the contract. There were no additional questions or comments for Haifley.
- C. Fire Chief: Nichols' report was reviewed. Nichols presented the Board with copies of the recently adopted Emergency Operations Plan. There were no additional questions or comments for Nichols.
- D. Police Chief: Smith's report was reviewed. Chief Smith noted that the Olde Tyme Carnival coincides with National Nite Out on August 5th. He commended the Recreation Department for this endeavor. There were no additional questions or comments for Smith.

- E. Manager: Dell's report was reviewed. Dell reported that the budget process will begin August 1st. He requested any suggestions or requests that the Board may have. Dell further indicated that 2009 will be the first year that the Emergency Services Tax will not be at the \$2,000 level but will change to \$12,000. It appears as though West Manchester Township will lose approximately \$200,000 in revenue due to this change. Dell noted that the State is contemplating making money available to municipalities to help off set the costs associated with the Chesapeake Bay Initiative. Dell stated that the ADA requirements for handicap ramps have changed again. Township Engineer Davidson noted that PennDOT has new regulations and the Township may have to go back and change our handicap ramps. There were no additional questions or comments for Dell.
- F. Engineer: Davidson's report was reviewed. There were no additional questions or comments for Davidson.
- G. Zoning Officer: Blechertas' report was reviewed. Blechertas stated that Mr. Weichart who owns the property on Manor Road that had previously been deemed a dangerous structure has applied for and picked up a demolition permit. There were no additional questions or comments for Blechertas.
- H. Solicitor: Herrold's report was reviewed. There were no additional questions or comments for Herrold.
- I. Finance Director: Risser's report was reviewed. There were no additional questions or comments for Risser.

APPROVAL OF BILLS

Bills: Motion to pay the following bills as presented:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
Warrant 08-06 Fund 01	7568 – 7698	\$ 212,620.71
WMT Sewer Fund	197 – 217	\$ 644,915.78
Payroll: Pay Period Ending 07/05/08	ADP Vouchers	\$ 120,633.96
Pay Period Ending 07/19/08	ADP Vouchers	\$ 124,715.32

MOTION: J. Bubb
 SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Motion to adjourn the regular meeting at 7:30 p.m.

MOTION: J. Bubb
 SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Respectfully submitted,

Jan R. Dell/Secretary
Kelly O. Palmer/Stenographer

MOTION TO APPROVE: _____

SECOND: _____

DATE: _____