

PUBLIC MEETING MINUTES

August 28, 2008

Chairperson Hickey called the meeting to order at 7:06 p.m.

ATTENDANCE

Supervisor's Present: Rosa Hickey, Chairperson
Jonathan Bubb, Vice-Chairman
Dave Markel, Supervisor

Staff Present: Jan Dell, Township Manager
Brenda Brown, Stenographer
John Herrold, Solicitor
Dave Davidson, Engineer
Arthur Smith, Police Chief
Dave Nichols, Fire Chief
Lori Trimmer, Recreation Director
Wayne Haifley, Public Works Director
Jennifer Risser, Finance Director
David Blechertas, Zoning Officer

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

Chairperson Hickey announced that an Executive Session was held at 6:00 pm to discuss acquisition of land and also a personnel matter. No action was taken.

PUBLIC COMMENTS

Chairperson Hickey requested comments from the public regarding any Agenda item or any other matter they wish to bring to the Board's attention.

Seth Grove, 1854 Ashcomb Drive, Dover, introduced himself to the Board announcing he will be the replacement for State Representative Bev Mackereth on the ballot in November.

Deb Guttacker, 1997 Brenda Road, appeared to request the Board to re-consider the no pet policy in the Township parks. Ms. Guttacker feels that allowing pet owners to walk their pets in the park, on leashes, would help deter vandalism. The Board requested Recreation Director Trimmer to explore the suggestion with the Recreation Advisory Committee. Dell suggested considering using Sunset Lane Park and Dunedin as a pilot program.

APPROVAL OF MINUTES

The minutes of the July 24, 2008, regular public meeting were presented for approval. Motion to approve the minutes of the July 24, 2008, regular public meeting as presented.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

Nothing presented.

UNFINISHED BUSINESS

Nothing presented.

NEW BUSINESS

Ordinance 08-11: Motion to adopt Ordinance 08-11, amending the Code of the Township of West Manchester, replacing Chapter 139, Section 139-59, entitled "Schedule XIV: Parking Prohibited At All Times", to prohibit parking on both sides of Herman Drive from Church Road to the American Legion field property line.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Ordinance 08-12: Motion to adopt Ordinance 08-12, amending Chapter 5 of the Code of the Township of West Manchester, to provide that the Manager of West Manchester Township need not be a resident of the Township.

MOTION: D. Markel
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Request for Reduction of Surety: Motion to approve a request from TemTco Steel, to reduce their surety to \$22,512.00, as recommended by the Township Engineer.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Fire Police/Fire Fighter Services: Motion to authorize the West Manchester Township Fire Police and Fire Fighters to attend the PA State Fire Convention to be held in Gettysburg on September 27, 2008.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Fire Police/Fire Fighter Services: Motion to authorize the members of the Lincolnway Fire Company to participate in a fire service competition in Dover Borough on September 1, 2008. Lincolnway has verified that their supplemental insurance, issued through VFIS, will provide coverage in the event of an injury.

MOTION: D. Markel
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS

- A. Recreation Director: Trimmer's report was reviewed. Trimmer thanked all the other Departments and staff for their support and help during the Olde Tyme Carnival. Trimmer also acknowledged the American Legion for donating the fence at the baseball field. There were no additional questions or comments for Trimmer.
- B. Public Works Director: Haifley's report was reviewed. Haifley indicated that we rented a paver and all paving projects have been completed. There were no additional questions or comments for Haifley.
- C. Fire Chief: Nichols' report was reviewed. Nichols indicated that 2 new members joined Lincolnway and 3 new members at Shiloh. There were no additional questions or comments for Nichols.
- D. Police Chief: Smith's report was reviewed. Hickey commended the Police Department for their work handling the recent visit to the York Expo Center from Presidential candidate McCain. There were no additional questions or comments for Smith.
- E. Manager: Dell's report was reviewed. Dell noted that the November and December Board meeting dates need to be determined. Motion to authorize staff to advertise the meeting dates of November 13 and December 18, 2008.

MOTION: D. Markel
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Dell reported that he has been contacted by Mr. Konchar, who owns the property at 1985 Carlisle Road regarding the closing of High Street between Carlisle Road and the rear of his property. Konchar is specifically requesting a rear access to his property. Dell indicated to the property owner that the Township will abandon the roadway to both of the adjoining property owners if they wish to receive it. If the other property owner is not interested, Mr. Konchar has agreed to take the entire roadway. Motion to authorize the Solicitor to advertise for a public hearing to vacate the portion of High Street described and to notify the adjoining property owners.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

There were no additional questions or comments for Dell.

- F. Engineer: Davidson’s report was reviewed. There were no additional questions or comments for Davidson.
- G. Zoning Officer: Blechertas’ report was reviewed. There were no additional questions or comments for Blechertas.
- H. Solicitor: Herrold’s report was reviewed. Herrold reported that he and Richard Resh, with C.S. Davidson, Inc., visited with the Mr. & Mrs. Stump who own property in Bair’s Station regarding the appraisal of 10 acres of property proposed to be used for the future pump station. There were no additional questions or comments for Herrold.
- I. Finance Director: Risser’s report was reviewed. There were no additional questions or comments for Risser.

APPROVAL OF BILLS

Bills: Motion to pay the following bills as presented:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
Warrant 08-08 Fund 01	7699 – 7842	\$ 421,385.89
WMT Sewer Fund	218 – 235	\$ 144,807.14
Payroll: Pay Period Ending 08/02/08	ADP Vouchers	\$ 115,689.40
Pay Period Ending 08/16/08	ADP Vouchers	\$ 130,373.69

MOTION: D. Markel
 SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Motion to adjourn the regular meeting at 7:45 p.m.

MOTION: J. Bubb
 SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Respectfully submitted,

Jan R. Dell/Secretary
 Kelly O. Palmer/Stenographer

MOTION TO APPROVE: _____

SECOND: _____

DATE: _____