

PUBLIC MEETING MINUTES

September 22, 2011

Chairperson Markel called the meeting to order at 7:00 p.m.

ATTENDANCE

Supervisor's Present: Dave Markel, Vice-Chairman
 Rosa Hickey, Supervisor
 Steve Harlacher, Supervisor

Staff Present: Kelly Kelch, Township Manager
 Kelly Palmer, Stenographer
 John Herrold, Solicitor
 Craig Wilson, Township Engineer
 Arthur Smith, Police Chief
 Dave Nichols, Fire Chief
 Lori Trimmer, Recreation Director
 Stephen Callahan, Public Works Director
 Monica Love, Zoning Officer
 Wendy Boutilier, Finance Director

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

Chairman Markel announced an Executive Session was held at 6:00 pm prior to the meeting to discuss a personnel matter.

PUBLIC COMMENTS

Chairman Markel requested comments from the public regarding any matter not scheduled for discussion on the Agenda.

Terry Reichard appeared asking if she could be involved in any meetings the Township may be involved in regarding a recreation/rail trail in the Township. Manager Kelch explained there is a Township resident who is attending the County Rail Trail meetings and meeting with individuals in the Township to assess the desire and/or need for a recreation/rail trail in the Township. Kelch will provide Ms. Reichard with the gentleman's contact information. Ms. Reichard thanked the Township for their work during the flooding.

APPROVAL OF MINUTES

The minutes of the August 25, 2011, regular Public Meeting were presented for approval. Motion to approve the minutes of the August 25, 2011 regular Public Meeting as presented.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

Handicap Parking Appeal: Mr. Stacey Riggins, 2971 Robin Road, appeared to appeal the decision of West Manchester Township's Traffic & Engineering Study which denied his request for a handicap parking space at his residence.

When conducting a traffic and engineering study for a handicap parking space, the main criteria is whether off-street parking is available. Mr. Riggins does have off-street parking for 2 vehicles.

The Board denied Mr. Riggins appeal and the decision of the Traffic and Engineering Study was upheld.

UNFINISHED BUSINESS

Nothing presented.

NEW BUSINESS

Ordinance 11-06: Motion to table Ordinance 11-06, amending Chapter 113, by deleting and repealing the existing Chapter 113, entitled Stormwater Management and replacing it with a new Chapter 113, to be entitled Stormwater Management.

The York County Planning Commission and PA DEP have recognized there are issues that need addressed with some of the requirements and that modifications are needed.

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

Presentation of Proposed 2012 Pension Budgets: The 2012 proposed pension budgets were presented. No action required.

ADMINISTRATIVE REPORTS

- A. **Recreation Director:** Trimmer's report was reviewed. Trimmer thanked the police department, fire department and public works department for their assistance during the fireworks display. Trimmer also acknowledged the Stewart Foundation's continued support as the sponsor of the fireworks. There were no additional questions or comments for Trimmer.
- B. **Finance Director:** Boutilier's report was reviewed. There were no additional questions or comments for Boutilier.
- C. **Fire Chief:** Nichols' report was reviewed. Nichols reported the recruits are up at Lincolnway. Nichols thanked the public works and police departments for their efforts during the flooding indicating it was definitely a team effort. There were no additional questions or comments for Nichols.

- D. Police Chief: Smith's report was reviewed. There were no additional questions or comments for Smith.
- E. Manager: Kelch's report was reviewed. Kelch noted the excellent work by the public works, police and fire departments during the recent flooding. Kelch stated the Township's policy is to make public safety the main priority. Kelch presented a certificate that was awarded to the Township by the Department of Defense recognizing the Township as a "Patriotic Employer" because of the Township's support and relationship with its employees and volunteers who are part of the National Guard and Reserves. Kelch indicated that staff continues to work on the 2012 Budget. There were no additional questions or comments for Kelch.
- F. Engineer: Dawood's report was reviewed. There were no additional questions or comments for Dawood.
- G. Zoning Officer: Loves' report was reviewed. Love indicated she is researching building permit and other zoning fees to determine if the Township's need to be adjusted for 2012. There were no additional questions or comments for Love.
- H. Solicitor: Herrold's report was reviewed. Herrold reported the Roza Dermer property on Church Road was sold at the County's tax upset sale this date. Motion to authorize Herrold to prepare and advertise an ordinance addressing the amendments to the existing Earned Income Tax Ordinance. There were no additional questions or comments for Herrold.
- I. Public Works Director: Callahan's report was reviewed. Callahan indicated the public works department is ready for leaf season. There were no additional questions or comments for Callahan.

APPROVAL OF BILLS

Bills: Motion to pay the following bills as presented:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
Warrant 11-09 Fund 01	12460 - 12558	\$ 1,090,697.32
WMT Sewer Fund	1059 – 1081	\$ 554,426.06
Payroll: Pay Period Ending 08/27/11	ADP Vouchers	\$ 128,140.27
Pay Period Ending 09/16/11	ADP Vouchers	\$ 127,446.06

MOTION: D. Markel
 SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Motion to adjourn the regular meeting at 7:37 p.m.

MOTION: D. Markel
 SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch/Secretary
Kelly Palmer/Stenographer

MOTION TO APPROVE: _____

SECOND: _____

DATE: _____