

PUBLIC MEETING MINUTES

November 13, 2008

Chairperson Hickey called the meeting to order at 7:00 p.m.

ATTENDANCE

Supervisor's Present: Rosa Hickey, Chairperson
Jonathan Bubb, Vice-Chairman
Dave Markel, Supervisor

Staff Present: Jan Dell, Township Manager
Kelly Palmer, Stenographer
John Herrold, Solicitor
Dave Davidson, Engineer
Arthur Smith, Police Chief
Dave Nichols, Fire Chief
Lori Trimmer, Recreation Director
Wayne Haifley, Public Works Director
Jennifer Risser, Finance Director
David Blechertas, Zoning Officer

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

Chairperson Hickey announced that an Executive Session was held on October 23, 2008 at 8:30 pm, to discuss a personnel issue. An offer of employment was extended to Kelly K. Kelch, as Township Manager, to replace current manager, Jan Dell, upon his retirement in July 2009.

PUBLIC COMMENTS

Chairperson Hickey requested comments from the public regarding any Agenda item or any other matter they wish to bring to the Board's attention. There were none.

APPROVAL OF MINUTES

The minutes of the October 23, 2008, public hearing to amend the definition of domestic pets were presented for approval.

Motion to approve the minutes of the October 23, 2008, public hearing as presented.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

The minutes of the October 23, 2008, regular public meeting were presented for approval.

Motion to approve the minutes of the October 23, 2008, regular public meeting as presented.

MOTION: D. Markel
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

T-696 Woodberry Point: Henry & Cathy Blevins appeared to present the Woodberry Point Final Subdivision Plan, Tract A, located on Trinity Road, to create 6 new residential building lots.

Motion to approve the Woodberry Point Final Subdivision Plan as presented.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

T-796 Paul & Joyce Gilbert: A representative with Gordon L. Brown & Associates, Inc., appeared to present the Paul & Joyce Gilbert Final Subdivision Plan, located at 2490 W. College avenue, to join a non-building subdivision to 2 agricultural lots.

Motion to approve the Paul & Joyce Gilbert Final Subdivision Plan, with the following waivers:

1. The requirement to show features and improvements within 200 feet of the site.
2. The requirement to provide curbs and sidewalk.
3. The requirement to provide street improvements.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Motion to approve the Paul & Joyce Gilbert Final Subdivision Plan with the following condition:

1. DEP approval of the non-building exemption is required prior to final plan approval.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

UNFINISHED BUSINESS

Nothing presented.

NEW BUSINESS

2009 General Fund Budget: Manager Dell presented a proposed 2009 General Fund Budget. Dell noted that it is a balanced budget with no tax increase. Projected revenues for 2009 are down due to the changes in the Local Services Tax. Expenditures are also down due to the diligence of the staff. Dell stated there would be no cuts in services or staff and no additions to services or staff.

Motion to authorize the display and advertisement of the proposed 2009 General Fund Budget.

MOTION: D. Markel
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Execute Agreement: Motion to execute an agreement with Pennsylvania Percs, Inc., for the maintenance, service, and repair of traffic control signals. There is no increase in fees and the agreement is for 3 years.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS

- A. Recreation Director: Trimmer's report was reviewed. Trimmer reported that everything is set for the upcoming Mistletoe Magic tour scheduled for December. There were no additional questions or comments for Trimmer.
- B. Public Works Director: Haifley's report was reviewed. There were no additional questions or comments for Haifley.
- C. Fire Chief: Nichols' report was reviewed. Nichols indicated that the department had a busy October with Fire Prevention activities. Nichols reported that the West Manchester Township Fire Department was selected to participate in a national study on the culture of the fire service as it relates to health and wellness. Results will be published in the New England Journal of Medicine. There were no additional questions or comments for Nichols.
- D. Police Chief: Smith's report was reviewed. Smith reported that the department received an \$11,000 grant from Buckle Up PA Click It or Ticket highway safety project. This grant money will cover overtime costs associated with conducting enforcement initiatives directed at seatbelt enforcement. There were no additional questions or comments for Smith.
- E. Manager: Dell's report was reviewed. There were no additional questions or comments for Dell.
- F. Engineer: Davidson's report was reviewed. There were no additional questions or comments for Davidson.
- G. Zoning Officer: Blechertas' report was reviewed. Blechertas discussed the George Weichart property on Manor Road. Blechertas and Supervisor Bubb will visit the property to conduct an inspection of the property and will provide a status update to the Board at the December meeting. There were no additional questions or comments for Blechertas.

- H. Solicitor: Herrold's report was reviewed. There were no additional questions or comments for Herrold.
- I. Finance Director: Risser's report was reviewed. There were no additional questions or comments for Risser.

APPROVAL OF BILLS

Bills: Motion to pay the following bills as presented:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
Warrant 08-11 Fund 01	8070 – 8174	\$ 411,325.50
WMT Sewer Fund	269 – 288	\$ 1,062,854.63
Payroll: Pay Period Ending 10/25/08	ADP Vouchers	\$ 121,990.72
Pay Period Ending 11/08/08	ADP Vouchers	\$ 112,438.09

MOTION: D. Markel
 SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Motion to adjourn the regular meeting at 7:20 p.m.

MOTION: J. Bubb
 SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Respectfully submitted,

Jan R. Dell/Secretary
 Kelly O. Palmer/Stenographer

MOTION TO APPROVE: _____

SECOND: _____

DATE: _____