

PUBLIC MEETING MINUTES

December 20, 2007

Chairperson Hickey called the meeting to order at 7:00 p.m.

ATTENDANCE

Supervisor’s Present: Rosa Hickey, Chairperson
Jonathan Bubb, Vice-Chairman
Dave Markel, Supervisor

Staff Present: Jan Dell, Manager
John Herrold, Solicitor
Dave Davidson, Engineer
Kelly Palmer, Stenographer
Arthur Smith, Police Chief
David Nichols, Fire Chief
Lori Trimmer, Recreation Director
Wayne Haifley, Public Works Director
Betty Keller, Finance Director
David Blechertas, Zoning Officer

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC COMMENTS

Chairperson Hickey requested comments from the public regarding any Agenda item or any other matter they wish to bring to the Board’s attention. There were none.

APPROVAL OF MINUTES

The minutes of the November 15, 2007 regular public meeting were presented for approval. Motion to approve the minutes of the November 15, 2007 regular public meeting as presented.

MOTION: D. Markel
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

Carl Baldwin Preliminary Subdivision: Motion to table the Carl Baldwin Preliminary Subdivision, until the January 24, 2008 meeting, at the request of the developer.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

T-750 Capital Self Storage: A representative from First Capital Engineering, appeared to present the Capital Self Storage, Final Land Development Plan, located at Carlisle Road and N. Adams Street..

There was discussion regarding the access easement indicated on the plan. The Board did not feel comfortable with that access easement because of possible future impact on the Township.

Motion to table the Capital Self Storage Final Land Development Plan.

MOTION: D. Markel

SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

UNFINISHED BUSINESS

Nothing presented.

NEW BUSINESS

Resolution 07-18: Motion to adopt Resolution 07-18, fixing assessment rates for street lighting purposes for 2008.

MOTION: D. Markel

SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Resolution 07-19: Motion to adopt Resolution 07-19, establishing fees and charges for the disposal of garbage, ashes, rubbish, and other refuse materials for 2008.

MOTION: J. Bubb

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Resolution 07-20: Motion to adopt Resolution 07-20, the 2008 General Fund Budget.

MOTION: D. Markel

SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Resolution 07-21: Motion to adopt Resolution 07-21, a tax levy resolution establishing the tax rate for the year 2007 at .214 mills.

MOTION: D. Markel

SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Resolution 07-22: Motion to adopt Resolution 07-22, amendment #1 to the 2007 General Fund Budget.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Resolution 07-23: Motion to adopt Resolution 07-23, application for the reimbursement for monies for expenses incurred for training of police officer Christopher L. Mills.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Authorize Ordinance Preparation: Motion to authorize staff to prepare and advertise two ordinances as follows:

1. Establish a handicap parking space at 27 N. Diamond Street
2. Establish a speed limit of 30 mph on Sunset Lane.

MOTION: D. Markel
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Ordinance 07-08: Motion to adopt Ordinance 07-08, amending the sewer rentals and charges in the Lincolnway Sanitary Sewer System; to amend sewer connection charges in the Shiloh Sanitary Sewer System and the Lincolnway Sanitary Sewer System; and to repeal optional debt service payments in Sewer District No. 14 and Sewer District No. 15 of the Lincolnway Sanitary Sewer System.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Ordinance 07-09: Motion to adopt Ordinance 07-09, repealing Chapter 125, Article I, entitled "Emergency and Municipal Services Tax" and adopting, ordaining, and enacting a new Chapter 125, Article I, entitled "Local Services Tax".

MOTION: D. Markel
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Ordinance 07-10: Motion to adopt Ordinance 07-10, establishing the speed limit on a portion of Ivy Pump Lane, Saddleback Road, White Fence Lane, Summer House Lane, Trotter Ridge Ct., and Koontz Lane, at 25 mph.

MOTION: D. Markel
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Ordinance 07-11: Motion to adopt Ordinance 07-11, establishing a handicap parking space at 1401 W. College Avenue and 801 N. Clinton Street.

MOTION: D. Markel
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Ordinance 07-12: Motion to adopt Ordinance 07-12, entitled “Fire Insurance Escrow”.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Ordinance 07-13: Motion to adopt Ordinance 07-13, authorizing the acquisition of the sewer system of the West Manchester Township Sewer Authority.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Request for Time Extension: Motion to grant a request from George Weichart, 2488 Manor Road, until March 28, 2008, to complete repairs to his property at 2488 Manor Road.

MOTION: D. Markel
SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Surety Reduction: Motion to approve a request from Kinsley construction to reduce the surety for Penntown Properties – American Signature, Inc., to \$42,865.50, as recommended by the Township Engineer.

MOTION: J. Bubb
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS

- A. **Recreation Director:** Trimmer’s report was reviewed. There were no additional questions or comments for Trimmer.

- B. Public Works Director: Haifley's report was reviewed. There were no additional questions or comments for Haifley.
- C. Fire Chief: Nichols' report was reviewed. Nichols reported that the rescue truck is 98% complete with delivery scheduled for the second week of January. If all stays according to schedule, the truck will be on the street the week of February 1st. There were no additional questions or comments for Nichols.
- D. Police Chief: Smith's report was reviewed. There were no additional questions or comments for Smith.
- E. Manager: Dell's report was reviewed. There were no additional questions or comments for Dell.
- F. Engineer: Davidson's report was reviewed. There were no additional questions or comments for Davidson.
- G. Zoning Officer: Blechertas' report was reviewed. There were no additional questions or comments for Blechertas.
- H. Solicitor: Herrold's report was reviewed. There were no additional questions or comments for Herrold.
- I. Finance Director: Keller's report was reviewed. There were no additional questions or comments for Keller.

APPROVAL OF BILLS

Bills: Motion to pay the following bills as presented:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
Warrant 07-12 Fund 01	6590 – 6715	\$ 339,167.45
Lincolnway Sewer Fund 08	2771 – 2773	\$ 135,053.08
	2774 – 2787	\$ 298,936.70
Payroll: Pay Period Ending 11/10/07	ADP Vouchers	\$ 107,884.14
Pay Period Ending 11/24/07	ADP Vouchers	\$ 119,021.16
Pay Period Ending 12/08/07	ADP Vouchers	\$ 127,133.62

MOTION: D. Markel
 SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Motion to adjourn the regular meeting at 8:00 p.m.

MOTION: D. Markel
 SECOND: J. Bubb

MOTION PASSED UNANIMOUSLY

Respectfully submitted,

Jan R. Dell/Secretary
Kelly O. Palmer/Stenographer

MOTION TO APPROVE: _____

SECOND: _____

DATE : _____