

PUBLIC MEETING MINUTES

August 27, 2015

Chairman Hickey called the Public meeting to order at 7:02 p.m.

ATTENDANCE

Supervisors Present:

Rosa Hickey, Chairperson
Dave Markel, Vice-Chairman
Steve J. Harlacher, Supervisor

Staff Present:

Kelly Kelch, Township Manager
Tricia Smeltzer, Stenographer
John Herrold, Solicitor
Craig Wilson, Township Engineer
Lori Trimmer, Recreation Director/Asst. Twp. Manager
Stephen Callahan, Public Works Director
Keith Whittaker, Finance Director
Monica Love, Zoning Officer
Art Smith, Chief of Police
Dave Nichols, Fire Chief

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

Chairman Hickey announced an Executive Session was held at 6:00 pm prior to tonight's meeting to discuss a personnel matter. No action was taken.

PUBLIC COMMENTS

Chairman Hickey requested comments from the public regarding any matter not scheduled for discussion on the Agenda.

Mike Duguid, 1941 South Drive, asked questions to Steve Callahan and Engineer Wilson in regards to the I & I project. Responses were given to satisfy Mr. Duguid.

Randy Drais, 1860 Hayward Road, asked questions to Steve Callahan and Engineer Wilson in regards to the I & I project. Responses were given to satisfy Mr. Drais.

Tom Harleman, 230 Lincolnway Drive, expressed concerns regarding the condition of his road. Public Works Director Callahan advised he is aware of the issues and advised base repair will be done on that street within the next 3-4 weeks and will work with Mr. Green to improve conditions. Mr. Green also expressed concerns with one residential property and one commercial property in his area. Zoning Officer Love, Manager Kelch, and Solicitor Herrold addressed his concerns.

APPROVAL OF MINUTES

The minutes of the July 23, 2015 Public Hearing Meeting were presented for approval. Motion to approve the minutes of the July 23, 2015 Public Hearing Meeting as presented.

MOTION: D. Markel
SECOND: S. Harlacher

The minutes of the July 23, 2015 regular Public Meeting were presented for approval. Motion to approve the minutes of the July 23, 2015 regular Public Meeting as presented.

MOTION: S. Harlacher
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

None

UNFINISHED BUSINESS

- A. RESOLUTION 15-13: Motion to approve Resolution 15-13, a Sewage Facilities Plan for York Pennsylvania Hospital Company, LLC (Memorial Hospital).

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

NEW BUSINESS

- A. YORK COUNTY STORMWATER CONSORTIUM CONTRACT: Motion to approve signing of the contract from York County Storm-water Consortium Regional Committee for the Sunset Park Bio-retention and Naturalized Areas project.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- B. GREENWOOD ROAD CLOSURE: Motion to ratify a previous notification from Stewart & Tate that they had portions of Greenwood Road closed from August 3rd to August 7th from 7am to 3:30pm for an emergency water main repair.

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

- C. AUDIT CONTRACT : Motion to approve signing of an agreement with Maher Duessel to prepare the audit report and financial statement for West Manchester Township's 2015 financial accounts.

MOTION: S. Harlacher
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- D. ROAD CLOSURE REQUEST: Motion to approve a request to close the 1900 block of Leonard Street for a neighborhood block party on Saturday, September 19, 2015 from 2pm to 9pm.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- E. GARBAGE BID ADVERTISEMENT: Motion to approve authorizing advertisement of the Garbage Bid Proposal for contract year 2016-2018 with possible 2 year extension.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- F. AUTHORIZE TRANSFER OF OWNERSHIP: Motion to approve the transfer of ownership of the 1991 E-One engine at Lincolnway in order to prepare to place it for sale.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS

- A. Recreation Director/Assistant Manager: Director Trimmer's report was reviewed. She thanked Steve Callahan, Monica Love, and Zane Williams for their help with the Bio-retention pond and rain garden at Sunset Lane. She also noted the Fall newsletter will be going out to residents in about a week.
- B. Finance Director: Director Whittaker's report was reviewed. No additional comments.
- C. Fire Chief: Chief Nichols' report was reviewed. He advised that the new fire engine is in the Township parking lot for anyone interested in viewing it tonight after the meeting.
- D. Police Chief: Chief Smith's report was reviewed. No additional comments.
- E. Manager: Manager Kelch's report was reviewed. No additional comments.
- F. Engineer: Dawood's report was reviewed. Engineer Wilson advised he is waiting on a reply from West York Borough regarding and inlet connection at the intersection of White and North Adams Streets. He also mentioned that he will be inspecting a complaint regarding drainage issues near the mall. No additional comments.
- G. Zoning Officer: Love's report was reviewed. She stated the revised zoning map will be available next month. No additional comments.
- H. Solicitor: Herrold's report was reviewed. He congratulated Manager Kelch on his recent award as York County Economic Alliance's Appointed Official of the Year for 2015. No additional comments.

- I. Public Works Director: Callahan's report was reviewed. He advised that he received information today from Penn Dot regarding the adaptive signals for Route 74. He will have details at next month's meeting. No additional comments.

STORM WATER MANAGEMENT/MS4:

Zoning Officer Love noted the Township's MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

APPROVAL OF BILLS

Bills: Motion to pay the following bills as presented:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
Warrant 15-08 Fund 01	21529 6 21664	\$ 601,331.81
WMT Sewer Fund	2406-2440	\$ 377,593.93
Payroll: Pay Period Ending 07/25/15	Paytime Vouchers	\$ 163,397.69
Payroll: Pay Period Ending 08/08/15	Paytime Vouchers	\$ 153,755.82
Payroll: Pay Period Ending 08/22/15	Paytime Vouchers	\$ 155,651.65

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Motion to adjourn the regular meeting at 7:34 pm

MOTION: S. Harlacher
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch/Secretary
Tricia Smeltzer/Stenographer

MOTION TO APPROVE: _____
SECOND: _____
DATE: _____