

PUBLIC MEETING MINUTES

July 20, 2016

Chairman Harlacher called the Public meeting to order at 6:01 p.m.

ATTENDANCE

Supervisors Present: Steve J. Harlacher, Chairman
Dave Markel, Vice-Chairman
Rosa Hickey, Supervisor

Staff Present: Kelly Kelch, Township Manager
Lori Trimmer, Assistant Twp. Manager/Recreation Director
Tricia Smeltzer, Stenographer
Keith Whittaker, Finance Director
Stephen Callahan, Public Works Director
Monica Love, Zoning Officer
Art Smith, Chief of Police
Clif Laughman, Fire Chief
John Herrold, Solicitor
Craig Wilson, Township Engineer

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

Chairman Harlacher announced that an Executive Session was held at 6:00 pm prior to tonight's meeting to discuss personnel matters. No action was taken.

The following item was moved up on the agenda due to a scheduling conflict with the Fire Chief. He exited the meeting immediately after the following item:

NEW BUSINESS

A. AUTHORIZE EVENT FOR WORKER'S COMPENSATION: Motion to approve a request for firefighters to participate and attend Dover Borough's 2016 Labor Day Water Battle Competition.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

PUBLIC COMMENTS

Sally Dixon, President and CEO of Memorial Hospital, and **Greg Davis**, attorney for Memorial Hospital, spoke regarding the initial plans and current permit issues surrounding the Hospital. Previously, Memorial Hospital representatives had asked for permits to be issued prior to final plan recording. As with previous requests, the Board denied this request.

APPROVAL OF MINUTES

The minutes of the June 23, 2016 regular Public Meeting were presented for approval. Motion to approve the minutes of the June 23, 2016 regular Public Meeting as presented.

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

None

UNFINISHED BUSINESS

None

NEW BUSINESS

A. **T-822 FINAL SUBDIVISION PLAN**: Jim Barnes from James R. Holley & Associates presented the final subdivision plan and was in attendance for any questions regarding the same. Motion to approve the 4 lot final subdivision plan for Dale & Rochelle Anstine at 2505 Taxville Road with the following conditions:

1. All administrative items shall be addressed prior to plan recording (surety, Operation & Maintenance Agreement, etc.).
2. §121-15.E /121-34.A Provide notice from PA DEP that the Sewer Facilities Plan Revision or (planning module exemption) has been approved
3. §121-36.B(1) Local Recreation Sites Per Resolution 06-06 the current Recreation fee in lieu of dedication is \$650/lot or dwelling unit. The fee in lieu of dedication must be paid prior to recording of the plan.
4. All final plans as recorded shall be submitted in electronic format (i.e. PDF)

The following waivers were approved:

1. §121-23.C(1) All existing streets at the perimeter and/or through the development shall be improved according to the Township specifications.
2. §121-25 Sidewalks and Curbs - Sidewalks and curbs shall be provided along the frontage of the entire property unless a waiver is granted.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- B. AUTHORIZE ADVERTISING OF SPEED LIMIT ORDINANCE: Motion to approve the solicitor to prepare and advertise an Ordinance for a 35 mph speed limit on Lemon Street from Hokes Mill Road to College Avenue. This item will be placed on the August agenda for adoption. Applicant has agreed to pay all costs associated with this Ordinance.

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- C. APPOINTED AUDITOR PROPOSAL: Motion to approve a request to appoint Maher Duessel to a three year term as Township auditors.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- D. ANNUAL BLOCK PARTY ROAD CLOSURE: Motion to approve a request from Vicki Blouse for the Annual Block Party for the 1900 block of Filbert Street on September 17th from 3:00 PM until 10:00 PM.

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS

- A. Recreation Director/Assistant Manager: Trimmer's report was reviewed. Praises were given to her department regarding the recent Carnival and fireworks. No additional comments.
- B. Finance Director: Whittaker's report was reviewed. He reminded the Board that sewer/trash payments are no longer being accepted at local M&T banks; noting that the Township has gotten a few complaints regarding this issue. No additional comments.
- C. Fire Chief: Laughman's report was reviewed in his absence. Manager Kelch mentioned that the Fire Advisory Board wants to schedule a mini meeting in the near future regarding the future outlook for the Fire Department. No additional comments.
- D. Police Chief: Chief Smith's report was reviewed. No additional comments.

- E. Manager: Manager Kelch's report was reviewed. It was announced that the York Water Company has approached the Township to possibly purchase the Lincolnway sewer system infrastructure. Motion was made to authorize staff to advertise for a Special Public Meeting to be held on August 25, 2016 from 5-6 p.m. in order to hear public comments on this topic.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- F. Engineer: Dawood's report was reviewed. No additional comments.
- G. Zoning Officer: Love's report was reviewed. She advised she received a phone call from the SPCA (regarding a home that was recently condemned) advising six of nine animals were removed from the residence. Zoning Officer Love also advised that the Township received a letter from Jackson Township inviting her to an upcoming public comment meeting regarding a rezoning issue near our Township. The Township is declining their invitation due to the fact that their proposal is compatible with our zoning ordinance.
- H. Solicitor: Herrold's report was reviewed. No additional comments.
- I. Public Works Director: Callahan's report was reviewed. No additional comments.

STORM WATER MANAGEMENT/MS4:

Zoning Officer Love noted the Township's MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

APPROVAL OF BILLS

Bills: Motion to pay the following bills as presented:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
Warrant 16-07 Fund 01	22892 – 22992	\$ 211,707.81
WMT Sewer Fund	2809-2843	\$ 809,266.97
Liquid Fuels	119-137	\$ 22,581.73
Payroll: Pay Period Ending 06/25/16	Paytime Vouchers	\$ 151,995.33
Payroll: Pay Period Ending 07/09/16	Paytime Vouchers	\$ 152,010.90

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Motion to adjourn the regular meeting at 6:39 pm

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary
Tricia Smeltzer/Stenographer

MOTION TO APPROVE: _____

SECOND: _____

DATE: _____