##### PUBLIC MEETING MINUTES

August 24, 2017

Chairman Harlacher called the Public meeting to order at 7:00 p.m.

**ATTENDANCE**

Supervisors Present: Steve J. Harlacher, Chairman

Dave Markel, Vice-Chairman

Rosa Hickey, Supervisor

Staff Present: Kelly Kelch, Township Manager

Lori Trimmer, Assistant Twp. Manager/Recreation Director

Tricia Smeltzer, Stenographer

Keith Whittaker, Finance Director

Stephen Callahan, Public Works Director

Art Smith, Chief of Police

Clif Laughman, Fire Chief

Craig Wilson, Township Engineer

Monica Love, Zoning Officer

John Herrold, Township Solicitor

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**EXECUTIVE SESSION**

Chairman Harlacher announced an Executive Session was held prior to tonight’s meeting to discuss personnel matters. No action was taken.

**PUBLIC COMMENTS**

None

#### APPROVAL OF MINUTES

1. The minutes of the July 31, 2017 regular Public Meeting were presented for approval. Motion to approve the minutes of the July 31, 2017 regular Public Meeting as presented.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

#### OPEN FLOOR DISCUSSION

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. 1496 FARM CROSS WAY: Motion to approve a request from Nathan Wurm allowing the placement of a fence through the sanitary sewer easement on his property. The approval was conditioned with the successful execution of the agreement.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. ANIMAL CONTROL SERVICES CONTRACT: By consensus, a motion was made to table entering into a contract with Klugh Animal Control for Animal Control Services for 2018. The contract is being redrafted for clarity and will be available at the next board meeting.
2. BERKSHIRE HATHAWAY REALTY 5K RACE: Motion to approve a request to conduct their 6th annual 5K race on Saturday October 7, 2017. The run will be conducted rain or shine with registration beginning at 7:30AM and the race beginning at 9AM. The run will start at their office on Kenneth Rd. proceed to Trolley Rd., to Normandie Dr. and back onto Kenneth Rd. ending at their parking lot. Proceeds will benefit Sunshine Kids, a charity which supports children with cancer.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. ADAMS STREET STORM SEWER PROJECT: This project was completed August. 18, and was previously approved by the Township Public Works Director. Motion to approve the following requests:
2. To pay the full amount of invoice to H&H General Excavating in the amount of $79,797.
3. Change Order #1 in the amount of $6,155.78.
4. Change Order #2 in the amount of $16,500.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. T-829 FINAL LAND DEVELOPMENT PLAN: Motion to re-approve the Final Land Development Plan for Frontier Development at 1401 Kenneth Road with the following waivers and conditions.:

(Zoning Officer Love stated the approval lapsed, but the plan has not changed.)

Conditions:

1. All administrative items shall be addressed prior to plan recording (payment of invoices, surety, Operation & Maintenance Agreement, etc.).
2. All final plans as recorded shall be submitted in electronic format (i.e. PDF).

The following waivers were re-approved:

1. §121-9.A – Waiver of Preliminary Plan – Preliminary plan is required for all land developments, subdivision and/or land developments involving new streets and subdivisions involving six (6) or more lots.
2. §121- 14(C)(3) & 121-15(C) - Existing features within 200 feet of the property.
3. §121-14.F.1 – Transportation Impact Statement
4. §121-25 - Installation of sidewalk and curb

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. T-830 FINAL LAND DEVELOPMENT PLAN: Motion to approve an amended Final Land Development Plan for York Pennsylvania Hospital Company at 1701 Old Memorial Way with the following conditions and waivers:
2. All administrative items shall be addressed prior to plan recording (payment of invoices, surety, Operation & Maintenance Agreement, etc.).
3. All final plans as recorded shall be submitted in electronic format (i.e. PDF).

The following waivers were re-approved:

1. §121-25 Sidewalks and Curbs - Sidewalks and curbs shall be provided along the

frontage of the entire property unless a waiver is granted

1. §42-8(F) The number of access drives intersecting with a street line may not exceed one (1) per lot. The Board of Supervisors may grant permission for additional access points where required to meet exceptional circumstances and where frontage of unusual length exists.
2. §42-9(A)1 Access Drives shall be located not less than 300’ from intersections

of right-of-way lines of an arterial road.

1. §42-9(C) If two (2) access drives are permitted by the Board, they shall be

separated by a minimum 300’ in commercial and industrial zones.

1. §42-9(G) Unless specifically approved by the Board of Supervisors, no access

drive shall have a curb cut exceeding thirty-five (35) feet.

1. §121-23.R & 42-9.I The vertical and horizontal alignments of access drives shall conform to the specifications for minor streets as stated in §121-23L of the SALDO.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

### ADMINISTRATIVE REPORTS

1. Recreation Director/Assistant Manager: Trimmer’s report was reviewed. She mentioned the newsletter was recently sent out to residents and she applauded everyone involved in the first National Night Out.
2. Finance Director: Whittaker’s report was reviewed. Director Whittaker advised the Budget is still being worked on and it’s going smoothly so far.
3. Fire Chief: Chief Laughman’s report was reviewed. No additional comments.
4. Police Chief: Chief Smith’s report was reviewed. No additional comments.
5. Manager: Manager Kelch’s report was reviewed. He advised the board that they are required to acknowledge the MMO in the total amount of $738,306. It is $497,085 for uniform personnel and $241,221 for non-uniform personnel. This is an estimate from our actuary. The board acknowledged by consensus.
6. Engineer: Engineer Wilson’s report was reviewed. No additional comments.
7. Zoning Officer: Officer Love’s report was reviewed . She reminded the public that West Manchester Township will be conducting a Stormwater Seminar at Brookside Park in Dover Township in conjunction with Dover Township and Manchester Township on September 19th. No additional comments.
8. Solicitor: Solicitor Herrold’s report was reviewed. He updated the board regarding the Penn Dot Signal project advising all municipal parties signed the contract except York City (due to a retirement). He also advised that he received the final documentation for the TIF financing and he forwarded it to Manager Kelch. No additional comments.
9. Public Works Director: Callahan’s report was reviewed. No additional comments.

**STORM WATER MANAGEMENT/MS4**:

Zoning Officer Love noted the Township’s MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

#### APPROVAL OF BILLS

**Bills**: Motion to pay the following bills as presented:

**Fund** **Check No.** **Amount**

Warrant 17-08 Fund 01 24511 - 24606 $ 635,701.29

WMT Sewer Fund 3256-3279 $ 320,574.32

Liquid Fuels 357-371 $ 27,003.70

Payroll: Pay Period Ending 08/05/17 Paytime Vouchers $ 153,060.81

Payroll: Pay Period Ending 08/19/17 Paytime Vouchers $ 153,196.36

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Motion to adjourn the regular meeting at 7:27 pm

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary

Tricia Smeltzer/Stenographer

MOTION TO APPROVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECOND: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_