##### PUBLIC MEETING MINUTES

December 8, 2016

Chairman Harlacher called the Public meeting to order at 7:02 p.m.

**ATTENDANCE**

Supervisors Present: Steve J. Harlacher, Chairman

Dave Markel, Vice-Chairman

Rosa Hickey, Supervisor

Staff Present: Kelly Kelch, Township Manager

Lori Trimmer, Assistant Twp. Manager/Recreation Director

Tricia Smeltzer, Stenographer

Keith Whittaker, Finance Director

Stephen Callahan, Public Works Director

Monica Love, Zoning Officer

Art Smith, Chief of Police

Clif Laughman, Fire Chief

Suzanne Griest, acting Solicitor

Craig Wilson, Township Engineer

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**EXECUTIVE SESSION**

Chairman Harlacher announced an Executive Session was held at 6:00 pm prior to tonight’s meeting to discuss personnel matters. No action was taken.

**PUBLIC COMMENTS**

None

#### APPROVAL OF MINUTES

The minutes of the November 10, 2016 regular Public Meeting were presented for approval. Motion to approve the minutes of the November 10, 2016 regular Public Meeting as presented.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

#### OPEN FLOOR DISCUSSION

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. RESOLUTION 16-32: Motion to approve Resolution 16-32, the 2017 General Fund Budget.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. RESOLUTION 16-33:  Motion to approve Resolution 16-33, establishing fees and charges for the disposal of garbage, ashes, rubbish, and other refuse materials, for the year 2017.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. RESOLUTION 16-34: Motion to approve Resolution 16-34, fixing assessment rates for the year 2017 for street lighting purposes.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. RESOLUTION 16-35: Motion to approve Resolution 16-35, a tax levy resolution, establishing the tax rate for the year 2017 at .8 mills.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. INVOICE PAYMENT AUTHORIZATION: Motion to approve authorizing payment of invoice #216-174 to Mr. Rehab, Inc. for the 2016 Sanitary Sewer I & I Repair Project.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. INVOICE PAYMENT AUTHORIZATION: Motion to approve authorizing payment of invoice #16-743 to Conewago Excavating and Paving, LLC for the 2016 Filbert Street Sanitary Sewer Repair Project.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. 75 S. GOTWALT STREET WAIVER REQUEST: Motion to grant John Keffer & Joseph Keffer Access Drive waiver requests for 75 S Gotwalt Street for a new one-way access from Mason Avenue.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. T-798 SURETY REDUCTION FOR DROPPING IN LLC FINAL LAND DEVELOPMENT PLAN: Motion to approve a request for a Release of Surety in the amount of $23,843.20. Letter of recommendation from Dawood Engineering is on file.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. T-799 (NORMANDIE RIDGE) SURETY REDUCTION: Motion to approve a request to reduce the improvement surety from $19,736.00 to $15,801; a reduction of $3,935.00. A letter from the Township Engineer has been received supporting this request.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

### ADMINISTRATIVE REPORTS

1. Recreation Director/Assistant Manager: Trimmer’s report was reviewed. No additional comments.
2. Finance Director: Whittaker’s report was reviewed. He thanked the Department leaders for their work on the budget. No additional comments.
3. Fire Chief: Chief Laughman’s report was reviewed. Vice-Chairman Markel commented on the huge success of the smoke detector giveaways. Supervisor Hickey commended them on being proactive in keeping the smoke detectors on the truck so that they are available as needed. No additional comments.
4. Police Chief: Chief Smith’s report was reviewed. No additional comments.
5. Manager: Manager Kelch’s report was reviewed. No additional comments.
6. Engineer: Dawood’s report was reviewed. No additional comments.
7. Zoning Officer: Love’s report was reviewed. No additional comments.
8. Solicitor: Acting Solicitor Griest’s report was reviewed. No additional comments.
9. Public Works Director: Callahan’s report was reviewed. He was commended on the great job the guys are doing with collecting the leaves at this time of year. No additional comments.

**STORM WATER MANAGEMENT/MS4**:

Zoning Officer Love noted the Township’s MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

#### APPROVAL OF BILLS

**Bills**: Motion to pay the following bills as presented:

**Fund** **Check No.** **Amount**

Warrant 16-12 Fund 01 23428 – 23521 $ 369,886.18

WMT Sewer Fund 2968-3000 $ 1,331,210.58

Liquid Fuels 202-210 $ 4,419.88

Payroll: Pay Period Ending 11/12/16 Paytime Vouchers $ 149,216.39

Payroll: Pay Period Ending 11/26/16 Paytime Vouchers $ 157,723.54

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Motion to adjourn the regular meeting at 7:18 pm

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary

Tricia Smeltzer/Stenographer

MOTION TO APPROVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECOND: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_