##### PUBLIC MEETING MINUTES

February 23, 2017

Chairman Harlacher called the Public meeting to order at 6:59 p.m.

**ATTENDANCE**

Supervisors Present: Steve J. Harlacher, Chairman

Dave Markel, Vice-Chairman

Supervisor Absent: Rosa Hickey, Supervisor

Staff Present: Kelly Kelch, Township Manager

Lori Trimmer, Assistant Twp. Manager/Recreation Director

Tricia Smeltzer, Stenographer

Stephen Callahan, Public Works Director

Monica Love, Zoning Officer

Art Smith, Chief of Police

Clif Laughman, Fire Chief

John Herrold, Township Solicitor

Craig Wilson, Township Engineer

Keith Whittaker, Finance Director

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**EXECUTIVE SESSION**

Chairman Harlacher announced an Executive Session was held prior to tonight’s meeting to discuss personnel matters. No action was taken.

**PUBLIC COMMENTS**

None

#### APPROVAL OF MINUTES

The minutes of the January 26, 2017 regular Public Meeting were presented for approval. Motion to approve the minutes of the January 26, 2017 regular Public Meeting as presented.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

#### OPEN FLOOR DISCUSSION

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

A. TIF PRESENTATION: Ron Lucas, attorney for the West Manchester Town Center, gave a brief

presentation on the progress of the development and the proposed amendment to the TIF Project

Plan. Manager Kelch asked if plans have been recorded with the County yet. Mr. Lucas replied yes, they were. After Zoning Officer Love said she was not aware of this, Chairman Harlacher asked for better and more communication in the future from the applicant. Mr Lucas requested authorization for a legal ad to be prepared to advertise for the Township to hold a Public Hearing on April 27, 2017. Motion was made to approve Mr. Lucas’ requests.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

B. RESOLUTION 2017-06: AMENDMENT TO THE 2017 FEE SCHEDULE: Motion to

approve adjustments to the Zoning fees as per Resolution 17-06 and the Zoning Officer’s report.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

C. NEW COPIER PURCHASE: Motion to approve the purchase of a new copier for the use of

Administration.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

D. WEST COLLEGE AVENUE ROAD CLOSURE: Motion was made to ratify a previous road

closure for West College Avenue between Hoke Street and Richland Avenue during the hours

of  8:30 AM to 2:00 PM on February 17, 2017, to allow a crane to set three roof top exhaust fans

on the Bickels Snack Food manufacturing facility.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

E. RESOLUTION 2017-07: DESTRUCTION OF RECORDS: Motion to approve Resolution 2017-07

to destroy various police records as stated on the Resolution.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

### ADMINISTRATIVE REPORTS

1. Recreation Director/Assistant Manager: Trimmer’s report was reviewed. No additional comments.
2. Finance Director: Whittaker’s report was reviewed. He noted the audit is completed and went very smoothly. No additional comments.
3. Fire Chief: Chief Laughman’s report was reviewed. He noted some major repair projects have begun at Lincolnway this week. No additional comments.
4. Police Chief: Chief Smith’s report was reviewed. No additional comments.
5. Manager: Manager Kelch’s report was reviewed. Manager Kelch advised the board that someone from Maher Duessel, Certified Public Accountants, would be contacting them in the near future.

No additional comments.

1. Engineer: Dawood’s report was reviewed. No additional comments.
2. Zoning Officer: Love’s report was reviewed. Zoning Officer Love stated the hospital will be receiving their building permit next week. No additional comments.
3. Solicitor: Solicitor Herrold’s report was reviewed. Solicitor Herrold advised the board that he and Zoning Officer Love were at a Planning Commission meeting on February 14, 2017. He recommended to the Planning Commission that the applicant be denied at the Zoning Hearing Board. No additional comments.
4. Public Works Director: Callahan’s report was reviewed. Director Callahan reported he received permission from West York Borough to start a stormwater improvement installation after many years of asking. No additional comments.

**STORM WATER MANAGEMENT/MS4**:

Zoning Officer Love noted the Township’s MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

#### APPROVAL OF BILLS

**Bills**: Motion to pay the following bills as presented:

**Fund** **Check No.** **Amount**

Warrant 17-02 Fund 01 23726 – 23838 $ 437,435.17

WMT Sewer Fund 3049-3081 $ 132,003.86

Liquid Fuels 246-262 $ 23,885.97

Payroll: Pay Period Ending 02/04/17 Paytime Vouchers $ 149,667.10

Payroll: Pay Period Ending 02/18/17 Paytime Vouchers $ 151,456.90

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Motion to adjourn the regular meeting at 7:24 pm

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary

Tricia Smeltzer/Stenographer

MOTION TO APPROVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECOND: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_