##### PUBLIC MEETING MINUTES

June 28, 2018

Chairman Markel called the Public meeting to order at 7:01 p.m.

**ATTENDANCE**

Supervisors Present: Dave Markel, Chairman

Rosa Hickey, Vice-Chairperson

Supervisors Absent: Steve J. Harlacher, Supervisor

Staff Present: Kelly Kelch, Township Manager

Lori Trimmer, Recreation Director

Keith Whittaker, Finance Director

Stephen Callahan, Public Works Director

Rachelle Sampere, Zoning Officer

John Snyder, Chief of Police

Paul Wilson, Township Engineer

John Herrold, Township Solicitor

Clif Laughman, Fire Chief

Tricia Smeltzer, Stenographer

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**EXECUTIVE SESSION**

Chairman Markel announced an Executive Session was held prior to tonight’s meeting to discuss personnel matters. No action was taken.

**PUBLIC COMMENTS**

1. Richard Kern – Resident at 1790 Emerald Avenue was in attendance to voice his concerns regarding a storm water swale to the rear of his property, known at Wellington Greens, that was not constructed properly when it was put in over 20 years ago. He stated that water does not runoff like it should and then attracts mosquitos. He noted he had someone come out and try to take care of the mosquito problem but until the water runoff problem is addressed, the mosquito problem will not dissolve.
2. Max Klinefelter – Resident at 1800 Emerald Avenue was in attendance to voice his concern, as well, regarding the same storm water swale issue. He stated that he realizes that area is designated as wet lands, but would like it to be known that it wasn’t built properly. The land is too high and the water, obviously, won’t run up-hill. The water runs off onto his property and he continually has 3,4,5 feet of water at the back of his property and finds it hard to mow due to the time it takes for that area to dry. He stated that all residents of the township are required to get the proper inspections for anything that is built on their property so as to make sure future storm water issues do not happen; he would like the Township to be just as courteous when it comes to storm water issues that were not built properly years ago.

Manager Kelch stated that he will get a copy of the plan, for that area, to John Herrold and they will review it and see what can be done. Chairman Markel asked the residents to give the Township an opportunity to fix things. All were thanked for attending tonight’s meeting.

#### APPROVAL OF MINUTES

1. The minutes of the May 24, 2018 Public Hearing Meeting were presented for approval. Motion to approve the minutes of the May 24, 2018 Public Hearing Meeting as presented.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. The minutes of the May 24, 2018 regular Public Meeting were presented for approval. Motion to approve the minutes of the May 24, 2018 regular Public Meeting as presented.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

#### OPEN FLOOR DISCUSSION

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. FIREWORKS PERMIT REQUEST: Motion to approve an application for a firework permit from the York Expo Center to hold a firework display on July 7, 2018; rain date July 8, 2018 for their Wild West Summer Fest.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. RESOLUTION 18-16: DESTRUCTION OF RECORDS: Motion to approve a request to destroy various Fire Department records as stated on Resolution 18-16.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. CABLE FRANCHISE AGREEMENT: Motion to approve entering into an agreement with Cohen Law Group to negotiate the Township’s cable franchise agreement. The current franchise agreement expires in 2020.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. 2018 ROAD CLOSURES DUE TO ROAD MAINTENANCE PROJECTS: Motion to approve a request by the Public Works department to close various roads for the purpose of paving projects. Vice-Chairman Hickey requested the road closures be posted to the Township website.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. 2019-2020 GARBAGE CONTRACT EXTENSION: This request, to extend the Township’s current 2016-2018 garbage contract to two (2) additional one-year contracts with Penn Waste, was requested by Manager Kelch to be removed from the agenda. Information is possibly changing. It will be placed on a future agenda once all details have been finalized.
2. REZONING REQUEST: Motion to approve a request by Township staff to begin the process of allowing Township staff, Township Engineer, York County Planning Commission, and residents on Loucks Road to evaluate all aspects of rezoning a portion of Loucks Road between Rodney Road and Kenneth Road. Henry Rausch of 1610 Loucks Road was in attendance to oppose this request. It was explained to him that no decisions will be made without proper discovery of facts and a meeting with all affected parties.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. POLICE NEW HIRES: Motion to ratify offers of employment to two new police officers, with the anticipation of two current officers transferring to the newly created School Resource Officer positions.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

### ADMINISTRATIVE REPORTS

1. Recreation Director: Trimmer’s report was reviewed. No additional comments.
2. Finance Director: Whittaker’s report was reviewed. No additional comments.
3. Fire Chief: Chief Laughman’s report was reviewed. No additional comments.
4. Police Chief: Chief Snyder’s report was reviewed. No additional comments
5. Manager: Manager Kelch’s report was reviewed.
6. Motion was made to authorize entering into a Radio Equipment Distribution agreement between the Township and the County of York.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. Manager Kelch asked for authorization for a current police officer’s upcoming surgery in September/October to be authorized under the Heart & Lung Act. Motion was made to authorize this request.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. Manager Kelch requested ratification of the SRO Agreement between the West York School District and the Township. Motion was made to ratify this Agreement and to allow Manager Kelch to proceed with the interview process.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. Manager Kelch received a letter from Attorney Kozar at Flaherty & O’Hara explaining that the Sheetz store located at 4025 W. Market Street would like to expand the store and transfer a liquor license into the Township. Motion was made to allow the Township Solicitor to advertise for a Public Hearing requesting the transfer of a liquor license for the upgraded Sheetz store at 4025 W. Market Street.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. Engineer: Engineer Wilson’s report was reviewed. He stated that he met with Township staff at Zarfoss Road for a Zoning issue. No additional comments.
2. Zoning Officer: The Zoning report was reviewed. No additional comments.

1. Solicitor: Solicitor Herrold’s report was reviewed. No additional comments.
2. Public Works Director: Callahan’s report was reviewed. He reported that the time frame for the pipe realignment at Ridings Way has been changed to mid-August. No additional comments.

**STORM WATER MANAGEMENT/MS4**:

Zoning Officer Sampere noted, during her report, that the Township’s MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

#### APPROVAL OF BILLS

**Bills**: Motion to pay the following bills as presented:

**Fund** **Check No.** **Amount**

Warrant 18-06 Fund 01 25826 - 26000 $ 597,953.49

WMT Sewer Fund 3588-3622 $ 662,344.71

Liquid Fuels 499-513 $ 14,550.92

Payroll 11: Pay Pd. Ending 05/26/18 Paytime Vouchers $ 164,313.47

Payroll 12: Pay Pd. Ending 06/09/18 Paytime Vouchers $ 156,040.29

Payroll 13: Pay Pd. Ending 06/23/18 Paytime Vouchers $ 161,022.27

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Motion to adjourn the regular meeting at 7:41 pm

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary

Tricia Smeltzer/Stenographer

MOTION TO APPROVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECOND: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_