##### PUBLIC MEETING MINUTES

May 25, 2017

Chairman Harlacher called the Public meeting to order at 7:00 p.m.

**ATTENDANCE**

Supervisors Present: Steve J. Harlacher, Chairman

Dave Markel, Vice-Chairman

Rosa Hickey, Supervisor

Staff Present: Kelly Kelch, Township Manager

Lori Trimmer, Assistant Twp. Manager/Recreation Director

Brenda Brown, Stenographer

Keith Whittaker, Finance Director

Stephen Callahan, Public Works Director

Monica Love, Zoning Officer

Art Smith, Chief of Police

Clif Laughman, Fire Chief

John Herrold, Township Solicitor

Craig Wilson, Township Engineer

Staff Absent: Tricia Smeltzer, Stenographer

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**EXECUTIVE SESSION**

Chairman Harlacher announced an Executive Session was held prior to tonight’s meeting to discuss personnel matters. No action was taken.

**PUBLIC COMMENTS**

Connor Bunnell was recognized as being in attendance to receive a badge from the local Boy Scout organization that he belongs to.

#### APPROVAL OF MINUTES

The minutes of the April 27, 2017 Public Hearing meeting, for the amendment to the West Manchester Mall Tax Increment Financing District, were presented for approval. Motion to approve the minutes of the April 27, 2017 Public Hearing meeting as amended.

MOTION: R. Hickey

SECOND: D. Markel

The minutes of the April 27, 2017 regular Public Meeting were presented for approval. Motion to approve the minutes of the April 27, 2017 regular Public Meeting as presented.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

#### OPEN FLOOR DISCUSSION

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. ORDINANCE 2017-01 ‘NO PARKING’ REQUEST:

Motion to approve authorizing staff to advertise restricted parking on the south corner of School Street. Details are in the Police study that was completed by Officer Sefchick.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

B. ORDINANCE 2017-02 AMENDMENT TO THE WEST MANCHESTER MALL

TAX INCREMENT FINANCING DISTRICT:

Motion to approve Ordinance 2017-02 amending the West Manchester Mall Tax

Increment Financing District.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

C. ORDINANCE 2017-03 INTERMUNICIPAL AGREEMENT FOR THE ROUTE 30

ADAPTIVE SIGNAL SYSTEM:

Motion to approve Ordinance 2017-03, an agreement between Manchester Township,

York City, Springettsbury Township, and West Manchester Township regarding the

Route 30 Traffic Signal Maintenance.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Motion to enter into the agreement with the aforementioned parties.

MOTION: S. Harlacher

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

D. T-815 PA NATIONAL GUARD READINESS CENTER MODIFICATIONS:

Motion to approve a modification to a previously granted waiver for a curb cut to exceed 35’ (124’ proposed) and to conditionally re-approve the Final Land Development Plan at 770 Stoverstown Road.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

E. WAIVER/MODIFICATION REQUEST FOR 1301 KENNETH ROAD:

Motion to approve a waiver/modification request from Smokey Bones Bar & Fire

Grill for a fire pit at less than the required 15 feet from the structure.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

F. CHESAPEAKE BAY POLLUTION REDUCTION PLAN 2018 FUNDING:

Zoning Officer Love provided an overview of the April 28, 2017 Chesapeake Bay

Pollution Reduction Plan meeting. She provided four different scenarios that were presented and discussed to cover the costs of the 2018 permit. Motion to support Scenario 4 of Zoning Officer Love’s report.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

G. ROAD CLOSURES:

Motion to ratify the closure of various roads within the Township due to summer

paving projects as per the paving schedule outlined in an email and in the Township Manager’s report dated May 17, 2017.

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MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

### ADMINISTRATIVE REPORTS

1. Recreation Director/Assistant Manager: Trimmer’s report was reviewed. She commented that the improvements at Loman Park are completed and look great. No additional comments.
2. Finance Director: Whittaker’s report was reviewed. He stated the 2016 audit is complete. No additional comments.
3. Fire Chief: Chief Laughman’s report was reviewed. No additional comments.
4. Police Chief: Chief Smith’s report was reviewed. No additional comments.
5. Manager: Manager Kelch’s report was reviewed. Motion to transfer funds from the General Fund to the Capital Reserve fund in accordance with the recommendation of the Township Manager that was provided to the Board.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Manager Kelch advised there will be a continuation of the Executive session after tonight’s meeting.

1. Engineer: Dawood’s report was reviewed. Engineer Wilson commented that Church Road will be congested due to work construction with the use of only one lane. He mentioned that milling is to start June 8-9 with paving to begin approximately June 20th, with an expected completion of the project within 60 days. No additional comments.
2. Zoning Officer: Love’s report was reviewed. No additional comments.
3. Solicitor: Solicitor Herrold’s report was reviewed. He mentioned he still has not gotten a response to his letter from LSC Design. No additional comments.
4. Public Works Director: Callahan’s report was reviewed. Director Callahan stated that milling has been completed in the residential areas that are scheduled for paving in 2017. No additional comments.

**STORM WATER MANAGEMENT/MS4**:

Zoning Officer Love noted the Township’s MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

#### APPROVAL OF BILLS

**Bills**: Motion to pay the following bills as presented:

**Fund** **Check No.** **Amount**

Warrant 17-05 Fund 01 24102 – 24212 $ 578,723.60

WMT Sewer Fund 3156-3181 $ 312,064.93

Liquid Fuels 301-312 $ 6,222.63

Payroll: Pay Period Ending 04/29/17 Paytime Vouchers $ 145,220.23

Payroll: Pay Period Ending 05/13/17 Paytime Vouchers $ 146,075.91

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Motion to adjourn the regular meeting at 7:25 pm

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary

Brenda Brown/Stenographer

MOTION TO APPROVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECOND: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_