

**West Manchester
Township**
(717) 792-3505



**380 East Berlin Road
York, Pa. 17408**
fax: (717) 792-4374

Website: www.westmanchestertownship.com

E-mail: info@westmanchestertownship.com

No-impact Home Based Business Questionnaire

The following information is necessary for our records and will be held in strict confidence. All applicable questions should be answered.

Business Name: _____

Business Address: _____

Phone Number: _____

Property Owner Name: _____

Property Owner Address: _____

Phone Number: _____

Home Business status (check one): New Existing

Approximate start date of Home Business: _____

Please provide a detailed description of the Home Business: _____

Days and Hours of Operation: _____

Names of Residents Involved in the Home Business: _____

Describe any proposed alteration(s) or addition(s) related to the Home Business: _____

Does the Home business have any type of burglar alarms? _____

Are any types of products stored on-site : If yes, what types? _____

Will there be any visitations by non-residents for business purposes? _____

Are your neighbors aware of your business activity? _____

Does the business have a sign outside? _____

Official Use Only

Zoning District: _____ **WMT Zoning Officer:** _____

WMT Finance: _____ **WMT Fire Dept:** _____

WMT PD: _____ **YATB Add/Change List:** _____

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Under the Pennsylvania Municipalities Planning Code, “No-impact Home Based Business” may operate in any zone or district, however, the following regulations must apply.

“A no-impact home based business is a business or commercial activity administered or conducted as an accessory use which is clearly secondary to the use as a residential dwelling and which involves no customer, client or patient traffic, whether vehicular or pedestrian, pickup, delivery or removal functions to or from the premises, in excess of those normally associated with residential use. The business or commercial activity must satisfy the following requirements:

1. The business activity shall be compatible with the residential use of the property and surrounding residential uses.
2. The business shall employ no employees other than family members residing in the dwelling.
3. There shall be no display or sale of retail goods and no stockpiling or inventory of a substantial nature.
4. There shall be no outside appearance of a business use, including, but not limited to, parking, signs or lights.
5. The business activity may not use any equipment or process which creates noise, vibration, glare, fumes, odors or electrical or electronic interference, including interference with radio or television reception, which is detectable in the neighborhood.
6. The business activity may not generate any solid waste or sewage discharge, in volume or type, which is not normally associated with residential use in the neighborhood.
7. The business activity shall be conducted only within the dwelling and may not occupy more than 25% of the habitable floor area.
8. The business may not involve any illegal activity.”

I have read and understand the above requirements for a no-impact home based business and agree to abide by these regulations for the operation of my business.

Property Owner

Date: