##### PUBLIC MEETING MINUTES

November 10, 2016

Vice Chairman Markel called the Public meeting to order at 7:00 p.m.

**ATTENDANCE**

Supervisors Present: Dave Markel, Vice-Chairman

Rosa Hickey, Supervisor

Supervisor Absent: Steve J. Harlacher, Chairman

Staff Present: Kelly Kelch, Township Manager

Lori Trimmer, Assistant Twp. Manager/Recreation Director

Tricia Smeltzer, Stenographer

Keith Whittaker, Finance Director

Stephen Callahan, Public Works Director

Monica Love, Zoning Officer

Art Smith, Chief of Police

Clif Laughman, Fire Chief

John Herrold, Solicitor

Craig Wilson, Township Engineer

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**EXECUTIVE SESSION**

Vice Chairman Markel announced an Executive Session was held at 6:00 pm prior to tonight’s meeting to discuss personnel matters. No action was taken.

**PUBLIC COMMENTS**

Keith Shearer, 500 Bairs Road, spoke on his views of not being in favor of the Township selling the sewer system. The board thanked him for his comments and time of attending the meeting.

Tom Harleman, 230 Lincolnway Drive, stated he has not gotten any answers on issues that he and his wife brought up in the July meeting. Manager Kelch asked what specific issues he is referring to and when stated Manager Kelch noted that Chief Smith and Zoning Officer Love have responded to the appropriate issues. Supervisor Hickey commented there is only so much control the Township has on some of the issues he is referring to.

Terry Stump, 560 Trinity Road, wanted his opinion heard on the sale of the sewer system. He is also not in favor of selling it. Again, the board thanked him for his time and comments.

Patrick Gann, 701 Stonegate Court, spoke on the condition of Trolley Road, noting motorists drive in the center of the road in order to avoid potholes. Manager Kelch asked Public Works Director Callahan to take a look at this road as soon as possible.

#### APPROVAL OF MINUTES

The minutes of the October 27, 2016 regular Public Meeting were presented for approval. Motion to approve the minutes of the October 27, 2016 regular Public Meeting as presented.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

#### OPEN FLOOR DISCUSSION

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

A. PROMOTION TO DETECTIVE: As the result of a retirement vacancy in the Detective

Bureau, Officer Robert Davenport was promoted to the grade of Detective. A badge of that rank was presented to him by Chief Smith.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

B. 2017 GENERAL FUND BUDGET: Presentation of the Final Draft of the 2017 Budget. Manager Kelch provided highlights of the budget before the board made a motion to approve advertising now for the adoption of the 2017 General Fund Budget at the December 8, 2016 meeting.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

C. POLICE MOU FOR 12-HOUR SHIFTS: Motion to approve executing an MOU with the Police Association for the continued implementation of the 12-hour shifts.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

D. APPOINTED AUDITORS ADVERTISEMENT: Motion to approve authorizing the

advertisement of Maher Duessel, CPA’s to prepare the 2016 audit report and financial

statement in place of the elected Board of Auditors.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

E. T-800 SURETY REDUCTION FOR 325 SOUTH SALEM CHURCH ROAD: Surety

reduction in the amount of $87,546.00 with a retainer of $48,206.00 for 325 South Salem

Church Road. Letter of recommendation from Dawood Engineering is on file. Motion was

made in conjunction with the below action item.

F. T-800 REDUCTION IN CONTINGENCY FOR 325 SOUTH SALEM CHURCH ROAD:

325 Salem Property LP, developer for the West Manchester Corporate Center, requested a

reduction of the Ordinance required contingency from 10% down to 3% of the surety.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

### ADMINISTRATIVE REPORTS

1. Recreation Director/Assistant Manager: Trimmer’s report was reviewed. No additional comments.
2. Finance Director: Whittaker’s report was reviewed. No additional comments.
3. Fire Chief: Chief Laughman’s report was reviewed. No additional comments.
4. Police Chief: Chief Smith’s report was reviewed. He mentioned that the AED donated by Firehouse Subs was much appreciated. No additional comments.
5. Manager: Manager Kelch’s report was reviewed. No additional comments.
6. Engineer: Dawood’s report was reviewed. No additional comments.
7. Zoning Officer: Love’s report was reviewed. No additional comments.
8. Solicitor: Herrold’s report was reviewed. Solicitor Herrold provided updates to the Board regarding negotiations with Memorial Hospital with little progress. No additional comments.
9. Public Works Director: Callahan’s report was reviewed. He added there is a stormwater inlet that is deteriorating at Kenneth Road and Roosevelt Avenue. Stewart and Tate is repairing the inlet. There is a possibility the roads might need to be closed. Motion was made to allow the necessary roads to be closed for repairs.

Motion: D. Markel

Second: R. Hickey

MOTION PASSED UNANIMOUSLY

(Director Callahan advised the exact dates/times will be forwarded to the Manager and the Board when the information becomes available to him.)

**STORM WATER MANAGEMENT/MS4**:

Zoning Officer Love noted the Township’s MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

Vice Chairman Markel announced the Board will be going back into Executive Session

immediately following tonight’s regular Public meeting.

#### APPROVAL OF BILLS

**Bills**: Motion to pay the following bills as presented:

**Fund** **Check No.** **Amount**

Warrant 16-11 Fund 01 23380 – 23427 $ 192,395.78

WMT Sewer Fund 2957-2967 $ 124,587.64

Liquid Fuels 193-201 $ 3,577.49

Payroll: Pay Period Ending 10/29/16 Paytime Vouchers $ 143,937.85

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Motion to adjourn the regular meeting at 7:33 pm

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary

Tricia Smeltzer/Stenographer

MOTION TO APPROVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECOND: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_