##### PUBLIC MEETING MINUTES

November 9, 2017

Vice Chairman Markel called the Public meeting to order at 6:58 p.m.

**ATTENDANCE**

Supervisors Present: Dave Markel, Vice-Chairman

Rosa Hickey, Supervisor

Supervisor Absent: Steve J. Harlacher, Chairman

Staff Present: Kelly Kelch, Township Manager

Lori Trimmer, Assistant Twp. Manager/Recreation Director

Keith Whittaker, Finance Director

Stephen Callahan, Public Works Director

Rachelle Sampere, Zoning Officer

Art Smith, Chief of Police

Clif Laughman, Fire Chief

Craig Wilson, Township Engineer

John Herrold, Township Solicitor

Tricia Smeltzer, Stenographer

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**EXECUTIVE SESSION**

Vice Chairman Markel announced an Executive Session was held prior to tonight’s meeting to discuss personnel matters. No action was taken.

**PUBLIC COMMENTS**

None

#### APPROVAL OF MINUTES

1. The minutes of the October 26, 2017 regular Public Meeting were presented for approval. Motion to approve the minutes of the October 26, 2017 regular Public Meeting as presented.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

#### OPEN FLOOR DISCUSSION

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. 2018 GENERAL FUND BUDGET ADVERTISEMENT: Presentation of the Final Draft of the 2018 Budget. Motion to approve advertising for the adoption of the 2018 General Fund Budget at the December 14, 2017 meeting.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. APPOINT AUDITORS ADVERTISEMENT: Motion to approve the advertisement of MaherDuessel, CPA’s to prepare the 2017 audit report and financial statement in place of the elected Board of Auditors.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

### ADMINISTRATIVE REPORTS

1. Recreation Director/Assistant Manager: Trimmer’s report was reviewed. No additional comments.
2. Finance Director: Whittaker’s report was reviewed. No additional comments.
3. Fire Chief: Chief Laughman’s report was reviewed. No additional comments.
4. Police Chief: Chief Smith’s report was reviewed. No additional comments.
5. Manager: Manager Kelch’s report was reviewed. He received a Memorandum of Understanding from the York County Planning Commission asking the township to participate in a Congestion Management Program to study various township intersections. Manager Kelch, Public Works Director Callahan, and Solicitor Herrold discussed the MOU and agree it would be beneficial for the township to enter into this agreement. Motion to approve executing the MOU between the Township and the York County Planning Commission for the Congestion Management Project.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. Engineer: Engineer Wilson’s report was reviewed. He mentioned the Green Light Go Grant was submitted today. No additional comments.
2. Zoning Officer: The Zoning report was reviewed. No additional comments.
3. Solicitor: Solicitor Herrold’s report was reviewed. He mentioned that he has not received any response yet from the Clerk of Courts office. No additional comments.
4. Public Works Director: Callahan’s report was reviewed. No additional comments.

**STORM WATER MANAGEMENT/MS4**:

Zoning Officer Sampere noted, during her report, that the Township’s MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

#### APPROVAL OF BILLS

**Bills**: Motion to pay the following bills as presented:

**Fund** **Check No.** **Amount**

Warrant 17-11 Fund 01 24863 - 24905 $ 38,292.92

WMT Sewer Fund 3344-3357 $ 938,271.44

Liquid Fuels 411-412 $ 946.25

Payroll 22: Pay Pd. Ending 10/28/17 Paytime Vouchers $ 149,005.35

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Motion to adjourn the regular meeting at 7:04 pm

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary

Trish Smeltzer/Stenographer

MOTION TO APPROVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECOND: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_