##### PUBLIC MEETING MINUTES

September 28, 2017

Chairman Harlacher called the Public meeting to order at 7:00 p.m.

**ATTENDANCE**

Supervisors Present: Steve J. Harlacher, Chairman

Dave Markel, Vice-Chairman

Rosa Hickey, Supervisor

Staff Present: Kelly Kelch, Township Manager

Lori Trimmer, Assistant Twp. Manager/Recreation Director

Keith Whittaker, Finance Director

Stephen Callahan, Public Works Director

Art Smith, Chief of Police

Clif Laughman, Fire Chief

Craig Wilson, Township Engineer

Monica Love, Zoning Officer

John Herrold, Township Solicitor

Staff Absent: Tricia Smeltzer, Stenographer

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**EXECUTIVE SESSION**

Chairman Harlacher announced an Executive Session was held prior to tonight’s meeting to discuss personnel matters. No action was taken.

**PUBLIC COMMENTS**

None

#### APPROVAL OF MINUTES

1. The minutes of the August 24, 2017 regular Public Meeting were presented for approval. Motion to approve the minutes of the August 24, 2017 regular Public Meeting as presented.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

#### OPEN FLOOR DISCUSSION

1. YORK COUNTY GROWTH BOUNDARY: Felicia Dell, Director of the York County Planning Commission, addressed the history, importance and application process of the Growth Boundary.

**UNFINISHED BUSINESS**

1. ANIMAL CONTROL SERVICES CONTRACT: A motion was made to enter into a contract with Klugh Animal Control for Animal Control Services for 2018.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

**NEW BUSINESS**

1. RESOLUTION 2017-13: Motion to approve Resolution 2017-13, Honoring Robert

March II as a member of the Fire & Emergency Advisory Board.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

1. RESOLUTION 2017-14: Motion to approve Resolution 2017-14, Honoring the heroic actions of Kurvin Hess during a bank robbery on August 28, 2017.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. RESOLUTION 2017-15: Motion to approve Resolution 2017-15, Honoring the heroic actions of Edward Flemming during a bank robbery on August 28, 2017.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. NINA DRIVE ROAD CLOSURE: Motion to ratify a previous road closure for Surrey Run Court and Saddleback Drive for two weeks, which started the week of September 4th, for an emergency storm water pipe repair.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. STORMWATER FEE WAIVER REQUEST: Motion to approve a request from Zachary and Austin Haraschak to waive the storm water fee associated with an Eagle Scout project at Zion United Methodist Church.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. FIRE DEPARTMENT ORDINANCE CHAPTER 20: Motion to approve revising the Fire Department Ordinance and submitting it to the Township Solicitor for review.

MOTION: S. Harlacher

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. T-800 FINAL LAND DEVELOPMENT SURETY RELEASE: Motion to approve the final release of surety for 325 S. Salem Church Road in the amount of $48,206.00.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. CHURCH ROAD REHABILITATION PROJECT CHANGE ORDER #1: Motion to approve Change Order #1 in the amount of $106,647.95 and to approve full payment of the invoice in the amount of $491, 357.35.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

### ADMINISTRATIVE REPORTS

1. Recreation Director/Assistant Manager: Trimmer’s report was reviewed. No additional comments.
2. Finance Director: Whittaker’s report was reviewed. In addition to his report, he noted that there will be no rate increase for Susquehanna Municipal Trust. No additional comments.
3. Fire Chief: Chief Laughman’s report was reviewed. No additional comments.
4. Police Chief: Chief Smith’s report was reviewed. No additional comments.
5. Manager: Manager Kelch’s report was reviewed. He advised the board that Monica Love has given her resignation and her last day of work will be tomorrow, September 29, 2017. He recommended the board appoint Pete Schilling as the temporary Building Code Official and Zane Williams as the Acting Zoning Officer until October 23rd, when Rachelle Sampere will be starting with the township as the new Zoning Officer. Motion to approve Pete Schilling as the temporary Building Code Official and Zane Williams as the Acting Zoning Officer until October 23, 2017.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. Engineer: Engineer Wilson’s report was reviewed. He noted approval was needed for a road closure for an upcoming Sewer project. The Board approved the closure of the intersection of Fayette and Monroe pending the start of an upcoming Sewer project at this location, by consensus. No additional comments.
2. Zoning Officer: Officer Love’s report was reviewed. No additional comments.
3. Solicitor: Solicitor Herrold’s report was reviewed. No additional comments.
4. Public Works Director: Callahan’s report was reviewed. No additional comments.

**STORM WATER MANAGEMENT/MS4**:

Zoning Officer Love noted the Township’s MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

#### APPROVAL OF BILLS

**Bills**: Motion to pay the following bills as presented:

**Fund** **Check No.** **Amount**

Warrant 17-09 Fund 01 24607 - 24743 $ 368,988.69

WMT Sewer Fund 3280-3316 $ 420,002.45

Liquid Fuels 372-396 $ 512 ,464.75

Payroll 18: Pay Period Ending 09/02/17 Paytime Vouchers $ 148,183.42

Payroll 19: Pay Period Ending 09/16/17 Paytime Vouchers $ 155,251.18

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

A general discussion regarding the York County Rail Trail was held. No decisions were made.

**ADJOURNMENT**

Motion to adjourn the regular meeting at 8:15 pm

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary

Lori Trimmer/Acting Stenographer

MOTION TO APPROVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECOND: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_