

A large photograph of a black and tan dog lying on its back on a green lawn. The dog is wearing a bright green t-shirt with the West Manchester Township logo on the back. The logo features a shield with a house, a tree, and a sun, with the words 'WEST MANCHESTER TOWNSHIP' and 'CREATION DESIGN' around it. In the background, a modern building with large windows is visible under a clear sky.

# WEST MANCHESTER

Spring/Summer 2018 Newsletter

*Township*

380 EAST BERLIN ROAD | YORK, PENNSYLVANIA 17408

Avoid the Dog Days of Summer  
and Sign Up for Playground page 17

717.792.3505 | [www.wmtwp.com](http://www.wmtwp.com)



# In This Issue

3	Remove Your Leaves From The Street 7 Curb	17	Partner Wellness Summer Programs Bennett Williams Tot Program Outdoor Soccer Coaching Policy
4-7	Garbage & Recycling Info Yard Waste Collection Schedule	18	Summer Social & Movie Night Family Roller Skating Party Food Truck Friday Bulldog Book Exchanges
8	Fertilizing The Lawn Nothing But Rain In The Drain! Water-Smart Landscapes	19	Olde Tyme Carnival And Fireworks Red, White And Blue Parade
9	What Type Of Building Permit Do You Need?	20	Programs For Seniors Health Insurance Assistance
10	Springtime Property Maintenance Before You Buy A Swimming Pool Hiring A Contractor Attention All Yard Sales	21	Gift Card Cash Bingo Are You Interested In Placing An Ad?
11	Safety Town	22	Police Chief West Manchester National Night Out
12	Parks & Recreation - Rules And Refund Policy	23	Tax Information
13	Facility Reservations Dogs Are Permitted	24	Lincolnway Fire Company Events Shiloh Fire Company Events Thank You!
14	Recreation Form	25	Safe Tips This 4th Of July
15	A Chocolate Diversion Take Me Fishing Upcoming Bus Trips	26	Finance - Sewer & Trash Rent A Kid Program
16	"Art With Heart" Mini Classes	27	Community Contacts
		28	Public Meeting Schedule



## We Caught You Having Fun!

Photo Release Statement: By registering for any West Manchester Township program, class or event, you are agreeing to allow the publication of any photos taken of you and/or your child at any program, class, event or facility of West Manchester Township.

### THE BOARD OF SUPERVISORS

#### CHAIRMAN

Dave S. Markel

#### VICE CHAIRMAN

Rosa G. Hickey

#### SUPERVISOR

Steve J. Harlacher

#### TOWNSHIP MANAGER

Kelly K. Kelch

#### TAX COLLECTOR

Cheryl Niehenke

717.793.9651

#### MAGISTERIAL DISTRICT

Judge Albright

District 19-2-03

717.793.5200

### FREQUENTLY CALLED NUMBERS

**SHILOH WATER** - 717.764.3624

**YORK WATER** - 717.845.3601

**WEST YORK AMBULANCE**

717.792.1610

**POLICE DEPARTMENT**

717.792.9514

## Remove Your Leaves from the Street and Curb. The Street Sweeper is Coming!

Winter is coming to an end and in the coming weeks street sweeping will begin.

Please remove all leaves from the street and curb side as soon as possible. The street sweeper is not equipped to collect piles of leaves.

Yard waste collection is provided on the fourth Saturday of each month.

Your cooperation will help expedite the street sweeping process and assist in providing cleaner streets for all residents.



## 1 FREE WEEK\*

of Personal Training & Boot Camp Classes  
AND

50% off your first month of ANY membership!



*A portion of each membership will be donated back to the  
Parks and Rec Department!*

WEST YORK

2159 White Street, Suite 11 | York, PA 17404 | P: 717.650.1882 | E: davidpuglisi@powertraini.com

**POWERTRAINSPTS.COM**

\*Limit of 2 Personal Training Sessions and 2 Boot Camp Classes. Offer valid at Power Train West York only. See location for details.



**1821 Monroe Street,  
York, PA 17404**

**717-751-4447**

**SEWER, DRAIN  
& PLUMBING**



**R.D. HELLER**

**PLUMBING & HEATING**  
AIR CONDITIONING • ELECTRICAL

**(717) 764-9485**

2390 West Market Street • York, PA 17404

**www.rdhellerinc.com**

Water service; Water Heaters

Sewer Cleaning

New Installation of Faucets, Toilets, Tubs

New Installation & Repair of hot air furnaces

Gas Boilers & Central Air Conditioning

All types of Electrical Service

Sales, Service & Install of Whole House Generators

**ACCEPT ALL MAJOR CREDIT CARDS**

# Important Trash and Recycling Information



Dear West Manchester Township Resident,

Please be advised that Penn Waste, Inc has been awarded the Solid Waste & Recycling Collection contract with West Manchester Township for the term of 1/1/16 - 12/31/18.

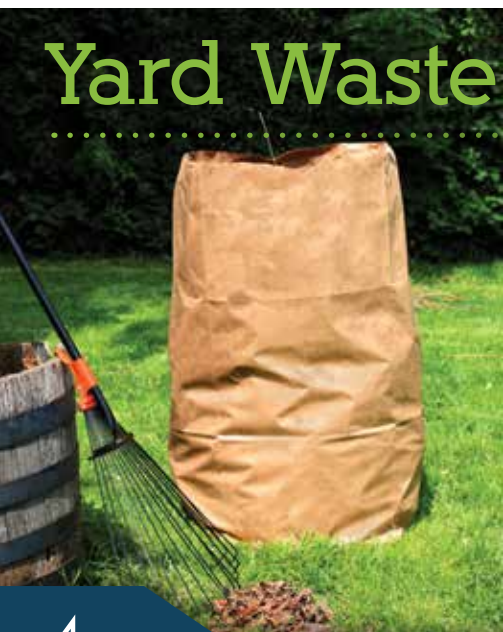
Please have your items placed at the curb prior to 6:00 AM. Your collection day will remain the same as your previous contract. Your weekly collection will consist of the following options below.

TRASH	RECYCLE	BULK ITEM	YARD WASTE
<b>Two Bags or Containers Per Collection</b> 32 gallon containers – 50 lb limit For additional bags, \$2 stickers are available at any Rutters, Weis, or Giant located in the Township. Stickers should be placed on all additional garbage bags.	<b>Unlimited</b> (One Collection Day per week Based on your Neighborhood Schedule)	<b>One per week</b> (Second Collection Day)	<b>See Collection Calendar</b> (on page 7)

## Electronics Recycling

The York County Solid Waste Authority's Residential Electronics Recycling Program is free and open to York County residents ONLY and is conducted Monday through Friday from 8:00 AM to 4:00 PM and Saturdays from 8:00 AM to Noon at the Small Load Drop-Off Facility at the York County Resource Recovery Center. For more information: Website: <http://www.ycswa.com/recycling/recycle-electronics/> or call 717.845.1066.

## Yard Waste Collection Guidelines



As an option for residents, is to take your yard waste to H & H General Excavating located at 660 Hanover Road, Spring Grove, 717-225-4669, at no cost. Please see their website for additional information [www.h-hgenexc.com/mulch.html](http://www.h-hgenexc.com/mulch.html).

Another option for residents, you may choose to take your yard waste to the York County Resource Recovery Center, located at 2651 Black Bridge Road, 717-845-1066. Please see their website for additional information [www.ycswa.com](http://www.ycswa.com). You will be weighed in at the Resource Recovery Center and directed to the yard waste site off of Flour Mill Road. There is a minimum fee of \$10 up to 320 lbs. After that, the cost is prorated up to \$59 a ton.

**Questions?** Contact West

Manchester Township at 717.792.3505.





**Penn Waste accepts unlimited amounts of recycling!**

## Acceptable Items



REV 11/2014

### METAL:

- Aluminum beverage cans
- Steel food & beverage cans, aerosol cans, paint cans

### GLASS:

- Clear, brown, blue, and green glass food & beverage containers

- ✓ Remove caps/lids
- ✓ Rinse thoroughly to remove all contaminants
- ✓ It is OK to leave on labels and neck rings

### PLASTIC:

- #1 through #7 –  
*All materials must be thoroughly cleaned before placing them in your recycle container.*

### PAPER, PAPERBOARD & CARDBOARD:

Recycle Any Size. Any Quantity.

*Please break down boxes as flat as possible and put them out next to your recycle bin(s) on your pick-up day.*

- All sizes of cardboard boxes
- Clean pizza boxes
- Food boxes (i.e. cereal & gelatin boxes)
- EMPTY paper towel and toilet paper rolls
- Paperboard packaging (i.e. tissue boxes)
- Office paper (any color)
- Newspapers and inserts
- Magazines, catalogs, and brochures
- Envelopes & junk mail
- Paper bags
- Phone books & other soft cover books
- Paperboard food and drink cartons

- ✓ Remove all packaging (Styrofoam, peanuts, plastic bubble wrap, plastic liners, etc.)
- ✓ Flatten ALL boxes
- ✓ Bundle all cardboard that does not fit into the recycling bin
- ✓ Cover loose paper with heavier items to prevent it from blowing away
- ✓ If the weather forecast calls for high winds or wet weather, if possible, keep your paper recyclables until the next week. Wet paper products are difficult to process.



Yard Waste is material such as tree trimmings, shrubbery and other organic landscape vegetation not listed below.

For a full Yard Waste collection schedule, please refer to the calendar on page 7.

**DO NOT PLACE THESE ITEMS OUT FOR YARD WASTE COLLECTION:**

Grass Clippings   Fruits & Vegetables   Tree Stumps   Dirt & Stones



Please prepare your yard waste properly.

Yard Waste in plastic bags WILL NOT be collected!

## How to Prepare Yard Waste

- 1 Place yard waste in a container which can be emptied, biodegradable brown paper bags or bundle it with biodegradable twine in easy-to handle bundles.
  - Bundles may be no longer than 5 feet in length.
  - Bundles may not weigh more than 30 pounds each.
  - Branches may not exceed 6 inches in diameter.
- 2 Once prepared, yard waste must be placed at the curb on scheduled pick up day before 6:00 am.
- 3 An unlimited number of bags or bundles may be placed at the curb.



## Non-Recyclable Items

### • Needles & Medical Waste

***DO NOT place used needles or any other medical waste with recycling! This is a serious health hazard to everyone!***



- Broken glass
- Windows, mirrors, ceramics
- Drinking glasses
- Aluminum foil
- Scrap metal
- Clothing hangers (metal and plastic)
- Plastic tableware (knives, forks, spoons, etc.)
- Plastic grocery bags
- Light bulbs
- Food soiled material
- Wet papers or cardboard
- Shredded paper
- Plastic food wrappers
- Used paper towels or tissues
- Styrofoam
- Pool chemicals
- Packing peanuts
- Plastic bubble wrap
- Hose
- Christmas lights
- Diapers
- Food waste
- Propane tanks



**By law, as of January 24, 2013,  
Penn Waste is not allowed to  
collect your electronic waste.**

The Covered Devices Recycling Act prohibits residents and businesses from placing their electronic waste at the curb or in their trash.

Covered devices include: desktop computers, laptops, monitors, computer peripherals (keyboard, mouse, printer, and speakers), televisions, or e-readers that browse the internet.



REV 2/2017

## Bulk Item Guidelines

West Manchester Township residents may dispose of one (1) bulk item per week through curb side collection. Please have your waste, recycling, and bulk item available for collection at the curb by 6:00 am on your second collection day.

**ACCEPTED MATERIALS** – Appliances, furniture, mattresses, box springs, one (1) car tire without the rim, lawn mowers (oil and gasoline removed), plumbing fixtures such as toilets and sinks, three (3) 4 ft. rolls of carpet (tied).

**NON-ACCEPTABLE MATERIALS** – Electronic Waste (computers, televisions, etc.) chemicals, stains, liquids, batteries, automobile parts, hazardous waste, tires on rims, commercial/industrial waste, construction materials (drywall, brick, block, lumber, shingles, tiles, concrete). To properly dispose of these items please contact the York County Resource Recovery Center at 845-1066 or [www.ycswa.com](http://www.ycswa.com).

**ADDITIONAL INSTRUCTIONS** – Items which are too heavy to be lifted into a truck by two people will not be accepted. Additional trash bags are NOT considered a bulk item.

Appliances with Freon will be collected by appointment only. Please call Penn Waste at 717-767-4456 to schedule collection. (Items include but are not limited to air conditioners, refrigerators, freezers, etc.)



# West Manchester Township Yard Waste Collection Calendar


January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31	29	30					


  

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6					1	2	3							1
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
30																					30	31					

 = Christmas Tree Collection

 = Yard Waste Collection

Observed holidays are noted in **RED**. Collection days that fall on or after the holiday will be delayed one day. EXCEPTION: If holiday falls on a Saturday or Sunday, there is no change in service prior to or after the holiday.



## BASIC RESIDENTIAL GUIDELINES

- Trash, Recycling, one bulk item and yard waste (see calendar above for scheduled dates) must be curb side by 6:00 AM on your scheduled collection day.
- Bags or containers must not exceed 32 gallons or 50 pounds.
- No more than two (2) trash bags or containers will be collected each week.
- Yard waste must not exceed 5 feet in length and must be bundled.
- Bulk items that are too heavy to be lifted into a truck by two people will not be accepted.
- Bulk items will be collected on your second collection day only.
- Call Penn Waste to schedule collection of appliances containing freon (air conditioners, refrigerators, freezers, etc.)
- No construction debris will be collected curb side.
- To stay up to date on collection updates, sign up for our E-News Updates at [www.pennwaste.com](http://www.pennwaste.com).



Creating a green community together.



[www.pennwaste.com](http://www.pennwaste.com)

Penn Waste Inc. • PO Box 3066 • York, PA 17402





**WHEN YOU'RE FERTILIZING THE LAWN,  
REMEMBER, YOU'RE NOT JUST  
FERTILIZING THE LAWN.**

You fertilize the lawn. Then it rains. The rain washes the fertilizer along the curb, into the storm drain, and directly into our lakes, streams and into coastal waters including the Chesapeake Bay. This causes algae to grow, which uses up oxygen that fish need to survive.

If you have questions regarding storm water, please contact your municipality or Pennsylvania Department of Environmental Protection's Regional Office.

For general questions, you may also contact DEP's Bureau of Water Management at (717) 772-5661 or visit [www.dep.state.pa.us](http://www.dep.state.pa.us). Thanks to the Washington State Water Quality Consortium for permission to adapt and use this poster. So if you fertilize, please follow directions and use sparingly.



**APRIL 12TH @ 6:30  
MANAGING  
STORMWATER IN  
YOUR  
NEIGHBORHOOD**

**STORMWATER SEMINAR**

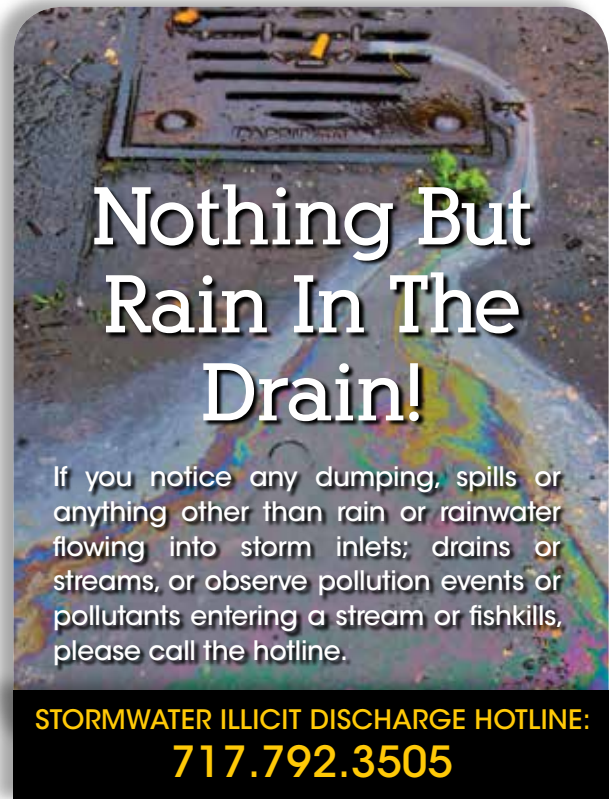
Come join us for this stormwater presentation by the York Penn State Extension sponsored by West Manchester, Manchester, And Dover Townships. Seminar is April 12TH at 6:30 PM at West Manchester Township, 380 E. Berlin Rd., York, PA 17408. We will also have a Q & A session for all your stormwater questions or problems.

**DO YOUR PART, BE  
STORMWATER SMART!**

**SEE OUR RAIN GARDEN  
DISPLAY WITH  
HELPFUL HANDOUTS**

**DRINKS AND SNACKS  
PROVIDED**

**COME FOR YOUR  
CHANCE TO WIN DOOR  
PRIZES!!!**



**All new impervious  
area (concrete,  
blacktop, structures  
or any non-vegetative  
area) added is subject  
to a \$1/Square foot  
stormwater fee.**

**Effective  
January 1,  
2013**



# What Type of Building Permit Do You Need? (Residential)

West Manchester Township requires permits for many types of construction and building work in residential structures. Some jobs will require only a "Zoning Permit" and other jobs will require a "Building Permit". These are separate permits with their own application forms. Zoning permits fall under Township rules and Ordinances. Building permits are for jobs that fall under the Pennsylvania Uniform Construction Code and require inspection. Keep in mind permits take time to review and process. Please allow up to seven business days for Zoning permits and three weeks for Building permits.

## Examples of work

### REQUIRING A ZONING PERMIT:

- Construction and/or installation of a fence.
- Construction and/or installation of a shed, unattached carport, or unattached garage, under 1,000 square feet.
- Construction and/or installation of a patio, including paver patio or porch with no roof or walls.
- Construction and/or installation of a walkway on the property other than the sidewalk along the street. (This requires a different permit.)
- Construction and/or installation of a deck where the deck is not more than 30" high.
- Widening or adding newly paved areas to an existing driveway.

## Examples of work

### REQUIRING A BUILDING PERMIT:

- Building an addition onto your house, including attached garages and carports.
- Above ground and inground swimming pools, even "wall-less" and portable pools! Any pool that is deeper than 18" needs a permit. If your pool is taken down every year, you need a permit to put it back up every year.
- Adding a roof to a patio, porch, or deck where the roof is attached to the house.
- Construction and/or installation of a deck where the deck is more than 30" from the ground.
- Installation of doors and windows if the new doors and windows are of a different size.
- Upgrading an electrical service.
- The addition or relocation of electrical wiring.
- Plumbing work where the "trap" seal is broken.

## Examples of work

### NOT REQUIRING ANY PERMIT:

- Repair to existing structures such as floorboards in a deck.
- Resurfacing a driveway without enlarging it or changing the shape at all.
- Putting new shingles on your roof.
- Replacing or installing siding on a house.
- Replacing windows and doors with new ones of the same size.
- Replacing a garage door (however, replacing a manual door with an electric door will require an electrical permit).
- Wallpaper, carpet, tile, paint, and interior cabinetry such as kitchen cabinets.

**PLEASE CONTACT THE ZONING OFFICER AT 792-3505 IF YOU ARE UNSURE WHAT KIND OF PERMIT YOU NEED!**



# Springtime Property Maintenance Tips for Homeowners!

Here are some of the most common "problems" homeowners encounter as the weather gets warmer. By staying on top of these issues you can avoid letters from the Township (which could result in fines!)

- ✓ Remember to mow the grass! Once grass or weeds get higher than 8 inches it is a violation.
- ✓ Old cars or project cars need to be stored indoors. A vehicle that isn't up to date on state inspection, is wrecked, and/or can't run under its own power may not be stored outside!
- ✓ Keep trash, junk and yard debris cleaned up on your property.
- ✓ Campers, RVs, boats and trailers may not be stored in the front yard.

**Let's Work Together to Keep West Manchester Looking GREAT!**

# Before You Buy A Swimming Pool

- ✓ All permanent pools are required to have an operable filtration system utilizing chlorine, bromine or some other antibacterial agent.
- ✓ All swimming pools shall be completely enclosed by a four foot high fence or wall with a self closing gate. This does not apply to above ground pools having a wall measuring four feet in height and having a retractable ladder, or those having less than 24" of water. The fence or wall must be erected and inspected before the pool is filled with water.
- ✓ All pools shall be set back ten feet from property lines measured either from the wall of the pool or any associated decking or concrete aprons.
- ✓ No water from a pool shall be discharged onto any public street or alley nor onto adjoining property.
- ✓ Any pool with the ability to hold water deeper than 18" requires a permit and inspection from the Township - this includes 'big box store' pool kits.
- ✓ Pools may not use extension cords to connect the pump. A single twist lock receptacle may be located between 5 and 10 feet from the pool. A 120 volt convenience outlet shall be located within 10' and 20' of the pool. All receptacles serving the pool and all outdoor receptacles shall be GFCI protected.

## Hiring a Contractor?

Once you hire a contractor, but at least three weeks before work is scheduled to begin, the homeowner or the contractor must apply for a permit. Building permits can take up to 15 business days because they are reviewed by a third party agency. If the contractor applies for the permit, the homeowner must ask the contractor for the permit so it may be posted in the window of the residence. If the contractor does not get a permit, the homeowner is still legally responsible.

If you have a question as to whether a permit is needed for the work to be done or if you have a problem with the actual permit, please call the **Zoning Officer, Rachelle Sampere, at 717.792.3505. Be sure of the permit and its cost before you pay a contractor**

## Attention All Yard Sellers

West Manchester Township has just a few rules for holding a successful (and legal) yard sale. These requirements apply to any sale where numerous items of personal property are offered.

- ✓ No more than two (2) sales per year, per property
- ✓ Each sale may last for two (2) days maximum
- ✓ No sale may begin before 9am or go later than 9pm.
- ✓ Each sign may not be larger than six (6) square feet

Signs may be placed on your property or on another person's property (with their written permission).

**\*ALL SIGNS MUST BE REMOVED WITHIN TWENTY FOUR (24) HOURS AFTER THE END OF THE YARD SALE\***

**\*\*\*\* NO SIGNS MAY BE PLACED ON UTILITY POLES OR ON ANY ROAD SIGN**

**\*\*\*\*\* Failure to abide by these rules may result in a violation letter and a fine up to \$600.**



# Safety Town

Safety Town is a program featuring a fun curriculum on fire prevention, home safety, stranger awareness, and bike safety. Don't wait – this program will fill quickly! Register for Safety Town by completing the form on this page.

**WHO:** Children ages 3 through 7 (Participants must be potty trained)

**WHEN:** JUNE 11-14 • 9:00 AM-12:00 PM • 4 DAYS

**WHERE:** Wallace Elementary, 2065 High Street, York, PA 17408



## West Manchester Township Safety Town Registration

*Please print and use a separate application for each participant:*

Child's Name: \_\_\_\_\_ Sex: M F

Address: \_\_\_\_\_ City/State \_\_\_\_\_ Zip: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ Municipality: \_\_\_\_\_

Parents or Guardians: \_\_\_\_\_

Phone: Work: \_\_\_\_\_ Home: \_\_\_\_\_ E-mail: \_\_\_\_\_

Circle the age group your child will attend. No refunds after May 1. **ALL CHILDREN MUST BE POTTY TRAINED**

Age Group: 3 4 5 6 7

My child has the following special needs or considerations (allergies, disabilities, etc.) Please be specific.

\_\_\_\_\_  
\_\_\_\_\_

Participation is at your own risk. Insurance coverage and transportation is the responsibility of the participant. In case of emergency and parent or guardian is not able to be reached, please give the name and phone number of another contact. Name:

\_\_\_\_\_ Phone: \_\_\_\_\_

Hospital Preference: \_\_\_ York \_\_\_ Memorial \_\_\_ Hanover Other: \_\_\_\_\_

Doctor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

I, \_\_\_\_\_, have permission to participate in this program. I will, in no way, hold West Manchester Township responsible for injury or accident that might occur while participating in this event.

Signature of Parent or Guardian: \_\_\_\_\_

**Register by May 4 and receive a free Safety Town T-shirt!**

**X-SMALL (2-4)      SMALL (6-8)      MEDIUM (10-12)      LARGE (14-16)**

*Please make checks payable to West Manchester Township and return registration form to:  
West Manchester Township, Safety Town Program • 380 East Berlin Road, York PA 17408*

Resident \$45.00  
Resident \$55.00

Non Resident \$60.00 (Prior to May 4)  
Non Resident \$70.00 (After May 4)

### FOR OFFICE USE ONLY:

Check # \_\_\_\_\_ \$ \_\_\_\_\_ Cash \$ \_\_\_\_\_ Date: \_\_\_\_\_

# Parks & Recreation Department

## PARKS & RECREATION DIRECTOR

Lori Trimmer  
ltrimmer@wmtwp.com

## ASSISTANT DIRECTOR

Kristi Swartz  
kswartz@wmtwp.com

## RECREATION ADVISORY COMMITTEE MEMBERS

Jennifer Bennett  
Donald Gable  
Tim Young  
Dave Werner  
Ron Stare  
Jim Kern  
Lisa Krout

## DELEGATES

Roy Gentzler  
Charlie Jacobs  
Levern Krout  
Kathie Suter  
Tina Raffensberger

## SCHOOL BOARD LIAISON

George Margetas

West Manchester  
Township Parks  
and Recreation



**FIND A MISTAKE?** It is our policy to include something for everyone. Since some people like to find errors, we regularly include a few in our bulletin to meet this need. **HAVE FUN!!!**

# Park Rules

WEST MANCHESTER TOWNSHIP WELCOMES YOU TO USE OUR PARKS. THANKS FOR KEEPING THE PARK A BEAUTIFUL, FUN AND SAFE PLACE.

Please read and abide by the rules, as set forth by Ordinance 85-5.

## PARK HOURS ARE DAWN TO DUSK

- ♦ Alcoholic beverages or illegal drugs are not permitted.
- ♦ Golf practice is not permitted.
- ♦ Loud, boisterous or indecent conduct is not permitted.
- ♦ Use proper trash receptacles. Don't be a litter bug!
- ♦ Vandalism, graffiti, or destruction of any equipment will not be tolerated.
- ♦ Motorized model airplanes, skateboards, roller blades, skates, or any motorized, wheeled vehicles are not permitted.
- ♦ No open fires except in charcoal grills; dispose of hot coals, ashes in the designated areas.
- ♦ No soliciting of any food or services in the park.
- ♦ No firearms, air guns, sling shots, or explosives.
- ♦ Speed limit at all parks is 15 mph. Park in designated areas only.
- ♦ Reservations for these facilities may be made in advance through the township office.
- ♦ For rental costs and additional information, please refer to page 13.
- ♦ If you see any violation of any of the above rules, please call 911.
- ♦ All violations are punishable by a fine and/or imprisonment.

# Refund Policy

- Full refunds will be given for classes canceled by the Parks and Recreation Department.
- Refunds will only be issued to the person who paid the fee.
- No cash refunds.
- Refunds may be prorated.
- Refunds will be by Township check and will be paid in accordance with the Finance Department's regular payment schedule.
- There will be no refunds after the registration deadline unless a participant offers extenuating circumstances or a medical excuse.
- Participant requesting refunds are only given if requested in writing.
- All refunds incur a \$10 processing fee.
- Refunds for trips are issued only if the seat can be resold or the trip is canceled by the Recreation Department.



# Facility Reservations

The Recreation Department is announcing the following facility reservation fees. Residents are asked to call the Recreation Department at 792-3505 to schedule the use of one of the facilities for your upcoming picnics, family reunions, etc. These fees will help us to properly maintain and control our facilities while offering our residents the opportunity to use them for a planned event. If a pavilion is reserved, the park and its other facilities such as baseball/ softball fields, volleyball and basketball courts are still available for use by the public.

Equipment Rental Fees (Based on cost): Balls, bats, frisbees, horseshoes, etc.

**The West Manchester Township Parks and Recreation Department welcomes people with disabilities to participate in all programs and services. Please call and let us know how to best serve you. Our number is 717.792.3505.**



## RATES

### SUNSET LANE PARK PAVILION

(Weekdays) \$40/day

### DUNEDIN PARK PAVILION

(Weekdays) \$40/day

### SUNSET LANE PARK PAVILION

(Weekends) \$65/day\*

### DUNEDIN PARK PAVILION

(Weekends) \$65/day\*

### SMALLER PARK PAVILIONS

Weekdays \$30/day

Weekends \$55/day\*

*\*This includes a \$25.00 refundable garbage fee*

**COURTS/FIELDS** \$10/hr

## Dogs Are Permitted In The Following Parks!!

### DUNEDIN PARK 🐾 SUNSET LANE PARK 🐾 LITTLE CONEWAGO CREEK CONSERVATION AREA

Responsible ownership is the key. We ask that everyone abide by the following rules:

- 🐾 Dogs are permitted in Dunedin, Sunset Lane, & Little Conewago Conservation Area Parks Only. Pets are not permitted in any other Township Park.
- 🐾 Dogs must be vaccinated against rabies and display a current license. Dogs must be confined, leashed, or otherwise under the physical control of a person at all times.
- 🐾 Dogs may not be tied to trees, bushes, tables, shelter facilities, even when the owners are present.
- 🐾 Dogs must be well-behaved at all times.
- 🐾 Dog owners are required to pick up after their pets and properly dispose of all pet droppings in trash receptacles.
- 🐾 Pets may not create a disturbance or nuisance. Excessive barking is a disturbance. Owners may be asked to remove dangerous or noisy pets from the park.

# Recreation Form

## WEST MANCHESTER TOWNSHIP PARKS & RECREATION DEPT

(Please print clearly: Separate Application required for each participant!)

"Please make checks payable to West Manchester Township!"

Participant's Name: \_\_\_\_\_ ☐ Male ☐ Female

Parent/Guardian's Name:(if applicable) \_\_\_\_\_

Day Phone #: \_\_\_\_\_ Evening Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Municipality: \_\_\_\_\_ School: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**ACCIDENT INFORMATION** - Participation is at your own risk. Insurance coverage and transportation is the responsibility of the participant.

In case of an emergency and I am not available please contact:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Doctor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Hospital Preference: (Check One) ☐ York ☐ Memorial ☐ Hanover ☐ Other \_\_\_\_\_

List any Physical Limitations/Disabilities or Allergies: \_\_\_\_\_

**WAIVER RELEASE:** I will, in no way, hold West Manchester Township or an affiliated organization responsible for any injury or accident that might occur to me or my child (if applicable) while participating in this activity.

Signature of Participant or Parent/Guardian (if applicable) \_\_\_\_\_

Date \_\_\_\_\_

☐ **SOCCER FOR BOYS AND GIRLS** Resident \$40 / Non Resident \$50 (Prior to July 3) Resident \$50 / Non Resident \$60 (After July 3)

Please check one: ☐ (4-6 age group) ☐ (6-8 age group)

T-Shirt Sizes Youth (check one) ☐ SMALL (4-6) ☐ MEDIUM (10-12) ☐ LARGE (14-16) (T-shirts are available at the Twp Office for Sizing)

### SOCCER COACHES WE NEED YOUR HELP!!!

Sign up to be a **HEAD COACH** for your son or daughter's team & we will waive the registration fee.

Sign up to be an **ASSISTANT COACH** and we will reduce your registration fee by 50%.

Please check one: ☐ Head Coach ☐ Asst Coach Activity: \_\_\_\_\_ T-Shirt Size: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

☐ **PLAYGROUND** Resident \$45 / Non Resident \$55 (Prior to May 31) Resident \$55 / Non Resident \$65 (After may 31)

Please check one: ☐ Sunset Park ☐ Loman Park ☐ Tot Program

### ☐ ART WITH HEART CLASSES

Please check one: ☐ Earth Day Painting (Ages K-12) – April 18 (\$25) ☐ Weaving Wall Hanging (Ages 8+) – May 16 & 23 (\$40)

☐ Make Your Mark Summer Camp (Ages K – 12) – June 18 – 21 (\$75) ☐ Compliment Yourself (Ages K-8) – August 8 (\$25)

### ☐ CHOCOLATE MANIA (Adults Only) \$55

Please check one: ☐ April 10 ☐ October 23

For Office Use Only: CK# \_\_\_\_\_/\$\_\_\_\_\_ CASH \$\_\_\_\_\_ INV#\_\_\_\_\_ DATE:\_\_\_\_\_



# Chocolate Mania

Take a journey with us and learn how working with Chocolate is a treat! You will practice dipping items into chocolate. We offer over 10 different centers including and not limited to: peanut butter, caramel, pretzels, peanuts, cashews, raisins, peppermint cream and more. All can be dipped in your choice of Wilbur's Finest milk or dark chocolate. We will show you how to make real marshmallow and a REAL Truffle. We will also teach you melting techniques and encourage your creative side! Anything in chocolate is possible in this class. You are welcome to bring items to dip! Additionally, private parties can be arranged by calling Anna at 717-854-9269.

We can assure you will leave carrying at least 5 lbs of finished confections!

**LOCATION:** Anstine's Candy Kitchen | 901 S. Queen St, York, PA 17403

*Instructors Allen and Anna Dalby – Proprietors*

**COST \$55 PER PERSON. Adults Only.**

Minimum 4 • Maximum 12

**SPRING SESSION:**

Tuesday April 10, 2018 | 6-8 pm

Deadline: April 3

**FALL SESSION :**

Tuesday October 23, 2018 | 6-8 pm

Deadline: October 16

## Take Me Fishing

Join us on **THURSDAY, MAY 17, FROM 6-8**

**PM** at Pinchot Park to learn how to fish. We will be set up on the York/Dover side of Pinchot at the Conewago Day Use Area off of Alpine Road. The Nature Center is located to the left of the lake as you drive into the parking area. If you have a rod please bring it along.

If you don't have one, Adam Spangler with the Fish and Boat Commission, will be available to hand out rods for kids to use. Don't forget to stop by the grill area for a hot dog or two, along with drinks and snacks. It's a great place to share your "Big Fish" story! We are encouraging everyone to register for this event as we want to make sure Adam has enough rods and bait for everyone attending.

Adam also shared with us that this is a great family event even parents are able to fish at this event without a license. **To register, simply call 717-792-3505 and put your name and phone number on our fish file!**



## Upcoming Bus Trips....

Are you ready for a new adventure? Meet crazy, fun, new friends! See interesting new places! Check out one of our upcoming bus trips. Call the Parks and Recreation Department at 717.792.3505 for an information packet on the individual trips.

**MAY 5** – Springfest Ocean City, MD

**MAY 19** – Cape May, NJ

**JUNE 2** – New York City

**JUNE 30** – Washington DC  
(Smithsonian Folklife Festival, if you desire)

**JULY 7** – A Day in Pittsburgh (Pirates vs  
Phillies Baseball Game, if you desire)

**JULY 21** – Battleship New Jersey  
& Adventure Aquarium

**AUGUST 11** – Wildwood, NJ

**AUGUST 25** – St. Michaels, MD

**SEPTEMBER 22** – Sunfest  
Ocean City, MD

**OCTOBER 20** – Jim Thorpe, PA

**NOVEMBER 24** – Penn State  
Football Game

**DECEMBER 1** – Peddlers Village

**DECEMBER 8** – New York City



# "Art With Heart" Mini Classes

## EARTH DAY PAINTING

Let's celebrate Earth Day with a painting in the shape of a circle. We will be using paint and markers on fabric to create a canvas inside of an embroidery hoop. This class will be different and a lot of FUN!

Classes will be held at the Shiloh Fire Hall.

Pre-registration is required.

DATES: APRIL 18TH | TIME: 6:15-7:45

AGES: K-12 | PRICE: \$25.00

## WEAVING WALL HANGING

We are putting down the paint brush and picking up the scissors. This 2 night weaving 101 class will teach you the basics from start to finish. You will have many different colors and varieties of yarn to create a wall hanging that you can be proud to display. You even get to take your hand made weaving loom home to keep.

Classes will be held at the Shiloh Fire Hall

Registration Deadline- Friday, May 11th

DATE: MAY 16TH AND 23RD | TIME: 6:15-7:30

AGE: 8 YEARS OF AGE AND OLDER | PRICE: \$40.00



## SUMMER CAMP - "MAKE YOUR MARK"

There are many ways to create art, and many mediums you can use to make it beautiful. Each day is a new project and a different way to display what you have created. Each artist will bring all of their artwork home, including a mixed media canvas painting. How will you make your mark? Join us to find out! Students will be grouped according to age.

Classes will be held at the Shiloh Fire Hall.

Pre-registration is required.

DATES: JUNE 18TH-21ST | TIME: 2:00-4:00

AGES: K-12 | PRICE: \$75.00 | MAX- 20

## COMPLIMENT YOURSELF

In this acrylic painting class, you will use 2 complimentary colors to make your painting stand out! We will talk about the color wheel, review complimentary colors, and then create on an 11x14 canvas.



Classes will be held at the Shiloh Fire Hall. Pre-registration is required.

DATES: AUGUST 8TH |

TIME: 6:15-7:45

AGES: K-8 | PRICE: \$25.00



## Partner Wellness

Core Connections Physical Therapy is Thrilled to host a day of PARTNER WELLNESS because a healthy lifestyle is easier to achieve when shared with someone you care about!

### EVENT DESCRIPTION:

- 30 minutes partner focused personal training by David Puglisi of Power Train.
- 30 minutes post workout nutrition by Cindy Watson and Nikki Pollard of Isagenix.
- 30 minutes partner performed trigger point and myofascial release techniques by Robin Pflieger PT of Core Connections Physical Therapy.
- 30 minutes relaxation yoga by Jen Yost of Yoga Home.

### COST: \$25 PER PERSON

Registration/questions: 717-793-6693

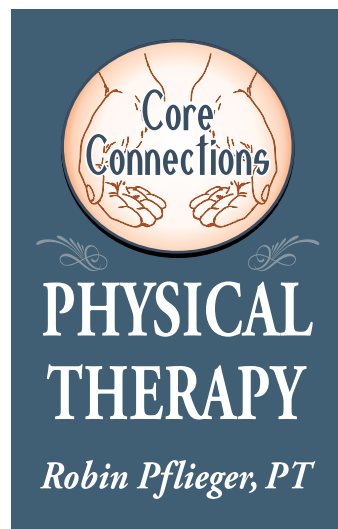
Class size is limited to 4 partners (8 participants)/session.

### EVENT LOCATION:

4150 W Market Street, York, Pa 17408

Come and join the fun on **SATURDAY, MAY 19, 2018**

**SESSION 1: 11AM-1PM SESSION 2: 1:30PM-3:30PM**





## Summer Playground Program

Sign up early! Don't Wait. Minimum of 50 participants registered at site prior to May 31, required to offer program.

This supervised program offers games, arts and crafts, sports, and lots of fun. Participants will receive weekly information via a park newsletter which will also describe "special" activities that may take place in the afternoon or evening.

**WHO:** Children Ages 5-12 (Children must be 5 years old by June 18)

**WHEN:** June 18 - July 27 • 9:00 AM - 12:00 PM (Monday - Friday)  
Exceptions: July 4th (Independence Day) • July 17 (Olde Tyme Carnival & Fireworks)

**WHERE:** Two Different Locations to Choose From:

Loman Park (ages 5-12) Sunset Lane Park (ages 5-12)

**COST:** (Prior to May 31) Resident \$45/Non Resident \$55

**NO PROGRAM  
ON JULY 4TH &  
JULY 17TH**

## Bennett Williams Tot Program

This program is especially designed for older toddlers who are too old to stay home all day and too young to play "capture the flag" at the regular playground. It's just the right size and just the right games and crafts for our younger friends. Join us at the Bennett Williams Park on Taxville Road.

**WHO:** Children ages 4-6 only ~ Children must be 4 by June 18 ~ Children must be potty trained.

Limit of 50 ~ No program on July 4th or July 17th

**WHEN:** June 18 - July 27 • 9:00 AM - 11:00 AM (Monday - Friday)

**COST:** (Prior to May 31) Resident \$45/Non Resident \$55  
(After May 31) Resident \$55/Non Resident \$65

**NO PROGRAM  
ON JULY 4TH &  
JULY 17TH**

## Outdoor Soccer

**WHO:** Boys and Girls ages 4 through 8 **Under 6 Division** - Children must be 4 years old, but not older than 6 years old by August 21.

This program will be an introduction to soccer for the beginner. Coaches will concentrate on developing the basic fundamentals of soccer in a fun environment.

**Under 8 Division** - Children who are 6 years old, but not older than 8 years old by August 21. Coaches will concentrate on developing and refining soccer drills and the challenge of team competition.

**WHEN:** August 21 - September 13 (Tuesday & Thursday Evenings 6:00 - 7:30 PM)

**WHERE:** St. Paul's Wolf's Church & Sunset Lane Park and if needed Trimmer Elementary School

**COST:** Prior to July 3 Resident \$40/Non Resident \$50

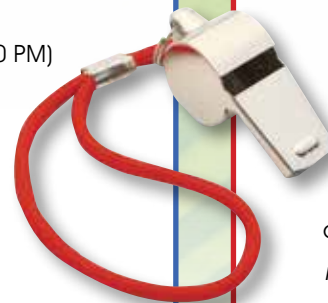
• After July 3 (If Space Available) Resident \$50/Non Resident \$60

**DEADLINE FOR REGISTRATION IS JULY 3**

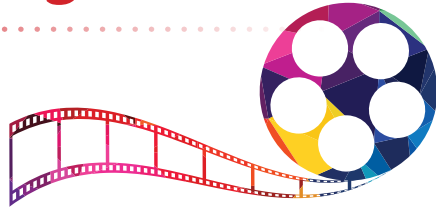
## Coaching Policy -

We Need Your Help!  
Sign up to be a **HEAD COACH** for your son or daughter's team and we will waive the registration fee.

Sign up to be an **ASSISTANT COACH** and we will reduce your registration fee by 50%.



# Summer Social & Movie Night



**WHEN:** JULY 11 (Rain Date July 12) • 7:00 PM - UNTIL???

*As soon as darkness falls on the park, the movie begins!*

**WHERE:** "SUNSET LANE PARK"

**WE HAVE A FANTASTIC EVENING PLANNED FOR EVERYONE!!!**

To begin the evening, you will be entertained by DJ The Outlaw. A snack stand will be set up selling pizza, Italian ice and soda. As soon as darkness falls on the park, we will be showing a movie, which you will be sure to enjoy! So put on your dancing shoes, pack a blanket, pop some popcorn and come join us for a fun filled evening!!!

# Family Roller Skating Party

**WHEN:** Monday, July 23 • 6:00 PM - 8:00 PM

**WHERE:** Mr. Q's Roll 'R'Way ~ 85 Fayette Street  
(old Lincolnway Bowling Alley)

**"FREE"** entrance to Township Residents

- Skates/Blades Rental not included
- You may bring your own skates/blades

# Food Truck Friday

**WHEN:** Friday, September 21,  
5PM - 8PM

**WHERE:** Sunset Lane Park

**FREE ENTRANCE,** Come for the Food,  
Stay for the Music Crossfire3  
Bring A Lawn Chair



# Bulldog Book Exchanges



The West York Area School district is building a love of reading. Literally. The West York Elementary Team, West Manchester Township, and West York Borough have partnered up with Mr. Runk and his Manufacturing students at the West York High School to build and install Bulldog Book Exchanges. Currently, plans are being developed to have the Bulldog Book Exchanges in the following parks:



High School Students, Mr. Runk's Manufacturing Class. Front row: Isaac Rodriguez, John "Jack" Pickard, Jacob Mease. Middle row: Edmund "Ned" Jermyn, Ian Cooper, Tyler Herrington, Jeremiah Cutright. Back row: Chase Stump, Austin Tamblin, Jonah Furlong, Caleb Smith, Eric Saltzgiver, Allen Bailey, Trevor Keller

**SUNSET LANE PARK, WEST MANCHESTER TOWNSHIP**

**LOMAN PARK, WEST MANCHESTER TOWNSHIP**

**SHELLY PARK, WEST YORK BOROUGH**

**JOHNNY SPAHR PARK, WEST YORK BOROUGH**

**EBERT'S PARK AT POPLAR TERRACE, WEST YORK BOROUGH**

The Shiloh Lions Club is sponsoring the event and have provided all the materials for the Bulldog Book Exchanges. Read aloud sessions will be offered at these locations through the summer! Please be on the lookout on the West York Area School District and West Manchester Township Parks and Recreation social media for more information as it is available!



# Olde Tyme Carnival And Fireworks At Sunset Lane Park

**WHEN:** JULY 17- 5:30 PM TO 9:30 PM

Rain Date July 18

**FOOD STANDS: OPEN 5:30PM**

- Hamburgers & Hot Dogs
- Pizza
- Cotton Candy
- Soft Pretzels
- French Fries
- Italian Ice and Ice Cream
- Funnel Cakes And More!!!!



**ACTIVITIES BEGIN: 5:30 PM - 8:30 PM**

- Game Stands
- Fire Safety Programs
- Police Safety Programs
- Dunk Tank, Moon Walks, Giant Slides, Etc
- Pony Rides
- DJ the Outlaw



**THE SHILOH LIONS  
WILL BE PARKING CARS AT  
SUNSET LANE PARK**

\$1.00 Donation is Requested  
Parking is available at Sunset  
Lane Park as well as in  
surrounding neighborhoods.

Look for the Shiloh Lions at  
Sunset Lane Park, they will help  
you find a spot!

**FIREWORKS-9:00PM**

**WHEN:** JULY 17th

**RAIN DATE:** JULY 18th

Sponsored by STEWART COMPANIES

**STEWART  
COMPANIES**

## Red, White & Blue Parade

**KIDS' PARADE BEGINS AT LOMAN PARK**

Thursday, June 28 • Registration Time - 6:30 PM • Start Time - 7:00 PM

**SHOW YOUR SPIRIT IN TWO WAYS**

- 1) March or ride in the parade with your pet. Decorate your bikes, big wheels, scooters, skateboards, wagons, strollers. No motorized vehicles please.
- 2) Stand on the curb and cheer. Of course, red, white and blue is mandatory!

**PARADE ROUTE**

Hempfield Drive to Loman Ave, turn right onto Golden Eagle and then turn right onto Sparrow Drive, turn right onto Hempfield and back into Loman Park. Unfortunately, in the event of inclement weather conditions this event will be cancelled and not rescheduled. Cancellation information will be posted on our web page and Facebook page.

**QUESTIONS:** Contact the Parks & Recreation Department at 717-792-3505.



# Programs For Seniors

## SENIORS SAFE DRIVING PROGRAM

**WHO:** Motorists Age 50 and older

**WHEN:** Class # 2 May 9 – 4 Hour Refresher Course -  
(8:30 AM – 1:00 PM)

Class # 3 September 18 & 19 (8:30 AM – 1:00 PM)

Class # 4 November 27 & 28 (8:30 AM – 1:00 PM)

All forms must include a copy of your Driver's License and AARP card if you are a member. For the four hour Refresher Course, a copy of the Certificate of Proof showing you have attended a class within the last three and a half years must also be attached.

**WHERE:** Lincolnway Fire Company  
300 East Berlin Road

**DEADLINE FOR REGISTRATION:** Two weeks prior to start date

**COST:** \$15 with AARP Membership **OR** \$20 without AARP membership  
\*Make checks payable to AARP

**CLASS SIZE:** Minimum 6 Maximum: 20



This course is designed to meet the specific needs of older drivers. It covers age-related physical changes, declining perceptual skills, rules of the road, local driving problems, and license renewal requirements. Person 55 and older taking this course may qualify for a minimum 5% discount on their auto insurance premiums. We recommend you check with your insurance agent. This eight hour course is **all classroom** and there are **NO** tests. Participants must attend both sessions for certification. Call for a registration form, 717-792-3505.

## Health Insurance Assistance is Available for All Medicare Beneficiaries

An Apprise counselor from the York County Area Agency on Aging will be available at the West Manchester Township Office, 380 East Berlin Road, on the fourth Wednesday of every month from 9:00 AM to Noon, with the exception of October, November and December. Apprise volunteers are specially trained to answer your questions about Medicare, Medigap, Part D, PACE, and other prescription drugs. The counselors have direct access to State and Federal Medicare information and resources.

Apprise volunteers can:

- Help you understand Medicare benefits and services
- Help you make informed choices about selecting a supplement insurance
- Help you understand how Medicaid works
- Help you understand the Medicare Summary Notice

**PLEASE CALL THE YORK COUNTY AREA AGENCY ON AGING AT:**

**(717) 771-9008 OR 1-800-632-9073.**



## Senior Fun

Hey Seniors! Do you want to meet some new friends? Socialize? Snack and play bingo for fun? Join Lori and Kristi at the Shiloh Fire Department located at 2190 Carlisle Road, York, PA 17408, from 10:30 – Noon. If you want, bring a snack to share. There is no cost for this activity so mark your calendars and bring a friend.

TUESDAY, APRIL 10

TUESDAY, MAY 8

TUESDAY, JUNE 5

TUESDAY, JULY 10

TUESDAY, AUGUST 7

TUESDAY, SEPTEMBER 4

Shiloh Fire Company

20

Seniors



# Gift Card Cash Bingo

**WHEN:** Sunday, April 8, 2018

**WHERE:** Shiloh Fire Co.

**TIME:** Doors Open At 10:00 AM – Bingo Starts At Noon

**COST:** \$15.00 Advance Tickets –  
\$20.00 At The Door (If Not Sold Out)

Tickets Can Be Purchased At The  
West Manchester Township Office,  
380 E. Berlin Road. Questions...  
Call 717-792-3505.



West Manchester Township Parks And Recreation Department Is  
Having Gift Card Bingo!!!! You Won't Want To Miss Out On The Fun!!!!

## Are You Interested In Placing An Ad In This Newsletter?

West Manchester Township would like to extend an opportunity for you to showcase your business. Advertise in our newsletter and help us, help you! For a nominal fee, information on your business can reach approximately 18,894 residents in West Manchester Township. Your advertisements help defray the cost of the newsletter.

Your support helps us bring valuable information to the community in a timely manner.

Partner with us and get the word out to residents about your business!

For details please contact Lori Trimmer at [ltrimmer@wmtwp.com](mailto:ltrimmer@wmtwp.com)

Information on your business can reach  
approximately **18,894 residents**  
in West Manchester Township





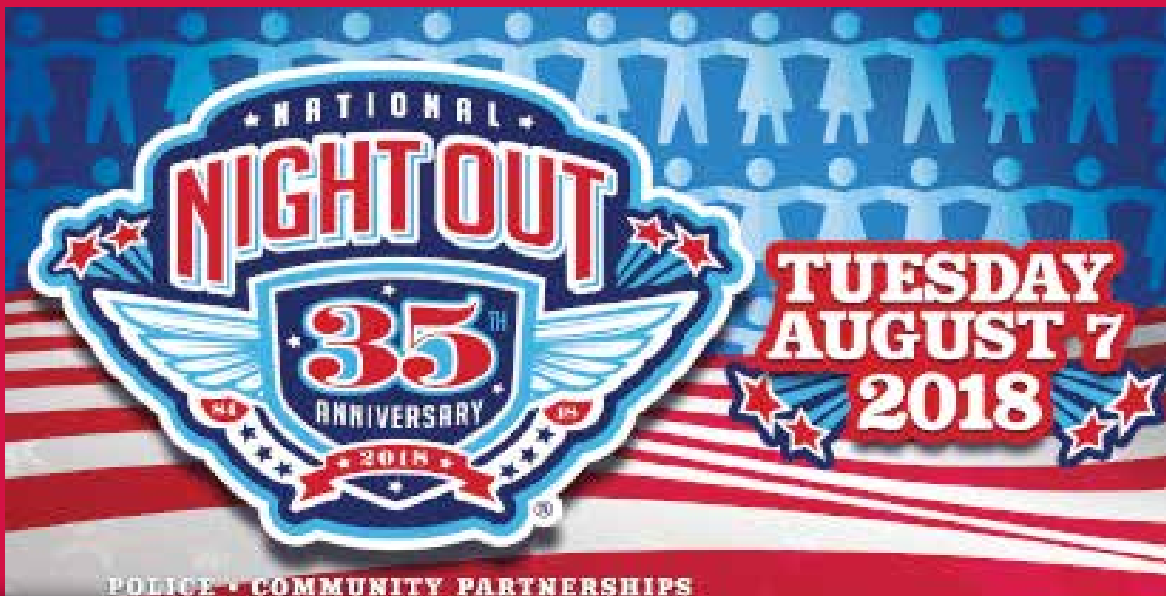
## West Manchester Township Police Chief

John Snyder was appointed as the West Manchester Township Police Chief on March 5th 2018. Chief Snyder is a 29 year veteran of law enforcement. He was born in York County and is a life-long York County resident. His roots in West Manchester Township date back to his family's business formerly known as Dressel Welding Supply on Roosevelt Avenue established in the 1930's. He is a graduate of Elizabethtown College with a bachelor's degree in Criminal Justice and a graduate of Wilmington University with a master's degree in Administration of Justice and Leadership. His law enforcement career includes experience in patrol, criminal investigations, patrol supervision, and administration in municipal law enforcement. He is a graduate of the 231st session of the FBI National Academy and a graduate of the Northwestern School of Police Staff and Command Class 309. He is a former adjunct professor at York and Messiah College in their criminal justice programs. Snyder is a certified polygraph examiner, and a former member of the York County Quick Response Team as a tactical member. He also has extensive experience in community relations and community outreach programs.

Chief Snyder plans on making a presence in the community, especially with the West York School District staff and students. Communication with the constituents is a key factor in being successful as a Police Department. He intends to utilize a modern social media platform to keep the public informed. Building trust and legitimacy with residents, visitors and business owners will be a priority of his administration. He is married and has three children.

## West Manchester Township's 2nd Annual National Night Out

August 7th, 2018, 5 PM – 8 PM • Sunset Lane Park



★ Don't Miss Out on the Food, Fun & Entertainment!

★ Face Painting, Bounce House & Games for the Kids

★ Music

★ Baltimore County Police Honor Guard



# Tax Information

**Cheryl Niehenke, Tax Collector • 717-793-9651**  
**Westmanchester.wix.com/taxcollector**



The West Manchester Township Tax Collector is located in the municipal complex at 380 East Berlin Road. The office is open to the public on the following weekdays:

**Tuesdays 9:00 AM – 1:00 PM**  
**Wednesdays 9:00 AM – 1:00 PM**  
**Thursdays 9:00 AM – 1:00 PM**

Other times are available by appointment, please call 793-9651. If the Tax Office is closed and you wish to make a payment, there is a secure after hours mailbox located on the building beside the Tax Collector's entrance door. Credit will be given for payment on that date. If you place your payment in the after hours mailbox or mail your payment, and would like a copy of your paid receipt, please enclose a self-addressed stamped envelope with your bill.

**CASH PAYMENT** may only be made in **PERSON** and you must have the **EXACT CHANGE. DO NOT** leave cash in the after

hours mailbox. Additionally please include your **PHONE NUMBER on your BILL or CHECK.**

**BILL PAY.** Bill Pay from your bank account is discouraged, as many times these checks are not received in a timely manner resulting missing a deadline. If you choose to use bill pay allow adequate time for processing. Make sure that the check is identifiable to your property. Since the bill will not accompany the check, a bill number or parcel number must be listed on the check. If check cannot be identifiable to your property, proper credit cannot be given to your account.

**POSTAL SERVICE MAIL DELIVERY DELAYS.** The timeliness of mail delivery service state wide has significantly changed. If you are mailing a payment close to the payment deadline be sure to allow extra time for your payment to be processed by the post office. Mail is not always postmarked the day it is mailed. Even though you place your payment in the mail on a specific date,

it is not guaranteed that it will be post marked on the day you mail it. Allowing enough time for the postal service to process the mail will eliminate your payment being received after the payment deadline. The tax office accepts POST MARK not date on check.

**POST DATED CHECKS NOT ACCEPTED.** The tax office does not accept post-dated checks or hold payments. There is a high volume of incoming mail received on a daily basis, which leaves a margin for error of your post-dated payment being processed. This could result with payment being returned from the bank for insufficient funds, at which time fees occur.

**Payments received with a post-dated check will be returned.**

**CLOSINGS.** The office voicemail message is updated with any additional office closings or delays. This information can also be found on the tax collector website - [www.westmanchester.wix.com/taxcollector](http://www.westmanchester.wix.com/taxcollector).

## Change of Address

If you have moved or will be moving, please notify the tax office so that the records can be updated to ensure that the tax bills are sent to the correct address/owner in a timely manner. This can be done by mailing the form below to the tax office at 380 East Berlin Road, York PA 17408, email or by calling the tax office. Message can be left on voicemail if the office is closed.

### Change of Address

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Property Address: \_\_\_\_\_

Old Mailing Address: \_\_\_\_\_

New Mailing Address: \_\_\_\_\_

## New Resident

If you are a new resident in the township and have not received a tax bill please contact the tax office.

- 2018 Real Estate tax bills are mailed in mid February
- 2018-19 School Tax bills are mailed the end of June

## IMPORTANT NOTE

**EFFECTIVE JULY 2018:** From this point forward the tax office will no longer have open hours until 6:00 pm on the last day of any given the DISCOUNT period. The office will close at the end of the business day when the West Manchester Township Office Building closes at 4:30pm. If you choose to pay your taxes in person, please plan accordingly.

Alternative payment options:

- US mail
- Locked mailbox outside of the tax office and payment will be credited for that day **(Do not leave cash in the mailbox)**

### Receipts:

- If you would like a paid stamped receipt, enclose your entire tax bill with a stamped self-addressed envelope and your receipt will be mailed to you.
- Receipt can also be emailed to you if you enclose your email address with your bill.

# Lincolnway Fire Company

300 EAST BERLIN ROAD | YORK PA 17408 | 717.792.0116

## 2018 Fundraisers

Chicken BBQ - Commerce Center on White Street

START SELLING AT 11:00 AM – TILL SOLD OUT

SATURDAY APRIL 7TH

SATURDAY MAY 5TH

SATURDAY JUNE 9TH

Primary Election Day Soup & Sandwich Sale

TUESDAY MAY 15TH • 10:00 AM TO 6:00 PM

OR UNTIL SOLD OUT

Truck Touch

SATURDAY OCTOBER 6TH • 11:00 AM TO 2:00 PM

General Election Day Soup & Sandwich Sale

TUESDAY NOVEMBER 6TH • 10:00 AM TO 6:00 PM

OR UNTIL SOLD OUT

# Shiloh Fire Company

2190 CARLISLE ROAD | YORK, PA 17408 | 717.764.3920

## 2018 Fundraisers

Annual Spring Yard Sale

SATURDAY, MAY 12TH • 8:00 AM – 2:00 PM

Chicken BBQ

SUNDAY, MAY 20TH • 11:00 AM – TILL SOLD OUT

Chicken BBQ

SATURDAY, JUNE 30TH • 11:00 AM – TILL SOLD OUT

Annual Fall Yard Sale

SATURDAY, SEPTEMBER 29TH • 8:00 AM – 2:00 PM

Chicken BBQ

SATURDAY, OCTOBER 13TH • 11:00 AM – TILL SOLD OUT

Lincolnway Fire Company



Shiloh Fire Company



# THANK YOU

On Saturday March 3, 2018 the West Manchester Township Fire Department honored its members for all of their hard work and dedication. The following members were recognized by their officers and peers for their work during 2017:

Lincolnway Presidents Award – **John Martin**

Shiloh Presidents Award – **Bob Rife**

Lincolnway Volunteer of the Year – **Robert Neal**

Shiloh Volunteer of the Year – **Bryan Metzger**

Lincolnway Fire Chief's Award – **Ken Lenhart**

Shiloh Fire Chief's Award – **Nathan Fosmore**

Township Fire Chief's Award – **George Boyer**

Township Rookie Firefighter of the Year – **Nathan Fosmore**

Township Junior Firefighter of the Year – **Robert Rife**

Township Senior Firefighter of the Year – **Robert Neal**

WMTFD Lifetime Achievement Award – **Paul Irwin**

*The WMTFD is grateful to have  
such dedicated volunteers  
and thanks each one of them  
for their time and dedication.*



# Help Keep Yourself And Our Community Safe This 4Th Of July:

As you may know the Pennsylvania Government recently changed the laws that govern the use of fireworks. We want to make sure that our residents continue to be safe while using fireworks. Here are some of the most popular questions and answers regarding the new fireworks law as well as some fireworks safety tips:

## Q: WHICH FIREWORKS ARE RESIDENTS NOW ALLOWED TO PURCHASE AND USE?

Consumers can now purchase and use "Class C" or "consumer-grade" fireworks that include firecrackers, Roman Candles, bottle rockets, and similar fireworks that contain a maximum of 50 milligrams of explosive material. The expansion includes those fireworks that were previously only available to out-of-state residents.

"Display fireworks" which are classified as including salutes that contain more than two grains or 130 milligrams of explosive materials, and professional grade aerial shells containing more than 60 grams of pyrotechnic compositions, are still only allowed to be used by professionals with a permit.

## Q: WHO CAN PURCHASE FIREWORKS?

- Anyone 18 years of age or older can purchase them.

## Q: WHAT ARE THE RESTRICTIONS ON WHERE THEY CAN BE USED?

- They CANNOT be ignited or discharged on a public or private property without the express permission of the property owner.
- They CANNOT be discharged from or within a motor vehicle or building.
- They CANNOT be discharged toward a motor vehicle or building.
- They CANNOT be discharged within 150 feet of an occupied structure. An occupied structure is defined as: "A Structure, vehicle, or place adapted for overnight accommodation of persons or for conducting business whether or not a person is actually present."
- They CANNOT be discharged while the person is under the influence of alcohol, a controlled substance, or another drug.



## Safety Tips

- Obey all laws regarding the use of fireworks.
- Know your fireworks; read the cautionary labels and performance descriptions before igniting.
- Wear safety glasses when shooting fireworks.
- Light one firework at a time and then quickly move away.
- Never relight a "dud" firework. Wait 20 minutes and then soak it in a bucket of water.
- Always have a bucket of water and charged water hose nearby.
- Never carry fireworks in your pocket or shoot them into metal or glass containers.
- Do not experiment with homemade fireworks.
- Dispose of spent fireworks by wetting them down and place in a metal trash can away from any building or combustible materials until the next day.



## 2018 Sewer/ Trash Quarterly Billing Dates

### 1ST QUARTER (JAN 1- MAR 31)

Bills generated in January

### 2ND QUARTER (APR 1- JUNE 30)

Bills generated in April

### 3RD QUARTER (JULY 1-SEPT 30)

Bills generated in July

### 4TH QUARTER (OCT 1- DEC 31)

Bills generated in October

**PLEASE NOTE:** FAILURE TO RECEIVE A BILL DOES NOT VOID RESPONSIBILITY FOR ITS PAYMENT OR WAIVE THE PAST DUE PENALTY. A 10% penalty is imposed on current charges not paid by the due date.

## Rent a Kid Program

The York County Area Agency on Aging will again offer the "Rent-A-Kid" program for residents age 60 and older to get help with household chores. The agency recommends that youths be paid \$5 an hour. Residents interested can call 717-771-9103, 800-632-9073 or go to [www.ycaaa.org](http://www.ycaaa.org).

## Sewer & Trash Payments

### DO NOT MAIL OR BRING PAYMENTS TO THE TOWNSHIP OFFICE

West Manchester Township offers the following methods for paying your sewer bill. One of the three options must be used. NO PAYMENTS ARE ACCEPTED AT THE TOWNSHIP OFFICE.

**1. MAIL:** Mail your check with your account number along with your coupon to our lock box at the following address:

West Manchester Township  
PO BOX 62542  
Baltimore, Md 21264-2542

### 2. CREDIT CARD OR ELECTRONIC

**TRANSFER:** Please visit our website at [www.wmtwp.com](http://www.wmtwp.com) and click the "Online Bill Payment Portal", which is located in the left-hand side of the main page to process your payment. A minimal fee is charged for this service. **WE DO NOT ACCEPT THESE PAYMENTS IN PERSON OR BY PHONE.**

### 3. AUTOMATED CLEARING HOUSE (ACH)

**OR DIRECT DEBIT:** In order to process your payment, please visit our website at [www.wmtwp.com](http://www.wmtwp.com) and click on the "Online Bill Payment Portal". This is located on the left-hand side of the main page. A minimal fee is charged for this service. **WE DO NOT ACCEPT THESE PAYMENTS IN PERSON OR BY PHONE.**

# COMMUNITY CONTACTS

## WHO TO CALL? WHAT TO DO?

Whether you are new to the Township or just confused about youth athletic teams in our area, here is a handy reference when you need to know who to call for the facts. This does not include any of the sports offered by the West York School District.

## ACTIVITY AGE CONTACT REGISTRATION SEASON

<b>SOCCER</b>	4-8	W. Manchester Twp.	May/June	August/September
		Lori Trimmer 792-3505		
<b>SOCCER</b>	6-16	West York Soccer Club	Fall-late April	August-November
		Robert Berry 717-659-7503	Spring-November	March-June
		westyorksoccer@gmail.com		
<b>TEE BALL</b>	5-8	W. Manchester Twp.	January/March	May
		Lori Trimmer 792-3505		
<b>BASEBALL</b>	5-18	West York Boys Club	January/February	April-July Spring
		Blake Chronister 443-844-7640	July	August-October Fall
		bchronister@gbp.com		
<b>GIRLS SOFTBALL</b>	8-18	W. Manchester Twp.	January/February	May-July
		Lori Trimmer 792-3505		
<b>FOOTBALL</b>	8-13	West York Boys Club	June/July	August-October
		Chad Dotzel 717-819-0073		
		chaddotzel@gmail.com		
<b>BASKETBALL</b>	8-13	West York Boys Club	August/September	November-March (Comp)
		Todd McGladrie 717-873-1950		January-March (Rec)
		toddmcgl@comcast.net		
<b>CHEERLEADING</b>	6-12	Football	April	August-October
		Basketball	September	November-March
		Competition	April	July-March
		Jennifer Young 717-885-7760		
		jennandbrettyoung@yahoo.com		
<b>LACROSSE</b>	7-14	Canine Lacrosse Club	January/February	March - May
<b>BOYS</b>		Tim McNicholas 717-668-5846		
		irishgumz77@yahoo.com		
<b>GIRLS</b>		James Kunkle 717-654-3471		
		james.kunkle@gmail.com		
<b>WRESTLING</b>	2-6th gr.	Elementary Wrestling	October	November
		Justin Wilkins 819-8616		
<b>GIRL SCOUTS</b>	K-12 gr.	Ida Berkheimer 846-2069	All Year	September-May
<b>CUB SCOUTS</b>	Boys & Girls K-5th gr.	Jason Stratford 825-6869	All Year	All Year
		Stratford.bsa@gmail.com		



# WEST MANCHESTER

*Township*

380 EAST BERLIN ROAD  
YORK, PENNSYLVANIA 17408

PRSRT STD  
U.S. POSTAGE

**PAID**  
HARRISBURG PA  
PERMIT NO. 592

## Public Meeting Schedule

### APRIL

- 10 Planning Commission
- 18 Recreation Advisory Committee
- 24 Zoning Hearing Board
- 26 Board of Supervisors

### MAY

- 8 Planning Commission
- 21 Fire Service Advisory
- 22 Zoning Hearing Board
- 24 Board of Supervisors

### JUNE

- 12 Planning Commission
- 20 Recreation Advisory Committee
- 26 Zoning Hearing Board
- 28 Board of Supervisors

### JULY

- 10 Planning Commission
- 24 Zoning Hearing Board
- 26 Board of Supervisors

### AUGUST

- 14 Planning Commission
- 15 Recreation Advisory Committee
- 23 Board of Supervisors
- 27 Fire Service Advisory
- 28 Zoning Hearing Board

## Local Lawmakers

### HOUSE OF REPRESENTATIVES

Representative Seth Grove

196th District  
1954 Carlisle Road  
York, PA 17408  
717.767-3947 - York  
717.783-2655 - Harrisburg

Representative Carol Hill-Evans

53 E. North Street,  
Suite 3 York, PA 17401  
(717) 848-9595

### STATE SENATE

Senator Scott Wagner

218 N. George Street  
York, PA 17401  
(717) 846-2828 York  
[www.senatorscottwagner.com](http://www.senatorscottwagner.com)

## Office Hours

8:00 AM to 4:30 PM (M-F)  
717.792.3505 (P) | 717.792.4374 (F)  
[info@wmtwp.com](mailto:info@wmtwp.com)

## Your Local Officials

West Manchester Township is a second class Township and is governed by a three member Board of Supervisors. Presently, the three members are as follows:

### CHAIRMAN

Dave S. Markel

### VICE CHAIRMAN

Rosa G. Hickey

### SUPERVISOR

Steve J. Harlacher

The Board of Supervisors serves as the legislative body of the Township and its functions include setting policies, enacting ordinances and resolutions, adopting budgets, and levying taxes. A Township Supervisor must be a resident and a registered voter of the Township. Supervisors must have resided in the Township continuously for at least one year before their election. Also, a supervisor may hold no other township elected offices, nor serve as a school board member, nor hold any elective county office.