

West Manchester TOWNSHIP

Winter 2017 Newsletter

380 EAST BERLIN ROAD
YORK, PENNSYLVANIA 17408

OFFICE HOURS:

8:00 to 4:30 PM (M-F)
717.792.3505 (Phone)
717.792.4374 (Fax)
NEW info@wmtwp.com

THE BOARD OF SUPERVISORS

Chairman

Steve J. Harlacher

Vice Chairman

Dave S. Markel

Supervisor

Rosa G. Hickey

Township Manager

Kelly K. Kelch

TAX COLLECTOR

Cheryl Niehenke
717.793.9651

Magisterial District

Judge Albright
District 19-2-03
717.793.5200

FREQUENTLY CALLED NUMBERS

Shiloh Water

717.764.3624

York Water

717.845.3601

West York Ambulance

717.792.1610

Police Department

717.792.9514

Sewer Rate Increase for 2017

Effective January 1, 2017 the West Manchester Township Sewer rates will be increasing.

This increase is needed to cover an increase of debt service payments to York City and Dover Township for mandatory upgrades to the collection systems and plants. These costs will continue to increase over the next 10 to 15 years due to mandates from the Department of Environmental Protection (DEP) placed on York City and Dover Township.

The current 2016 rates are:

- \$140 residential base rate
- \$150 commercial base rate for 31,800 gallons base rate plus an additional \$5 per thousand gallons over the base amount.

The new 2017 rates are:

- \$160 residential base rate
- \$170 commercial base rate for 31,800 gallons base rate plus an additional \$8 per thousand gallons over the base amount.

This increase is not related to the possible sale of the Lincolnway sewer system to the York Water Company. At this time, no decision has been made by the Board of Supervisors concerning the sale of the Lincolnway system. The Board is continuing their evaluation of a potential sale and will be making a decision in the near future. Please check the Township website www.wmtwp.com for updates on this and other important matters.



Like West Manchester Township Parks & Recreation

Don't forget to save this Bulletin until the next one arrives in your mailbox in April.

For the cancellation of recreation programs, last minute notices, emergency situations, road closures and other useful updates check out the alert ticker on our home page at

www.wmtwp.com

IN THIS ISSUE

- 2 Sewer/Trash Payment
- 3 Policy for Mailboxes
Snow Shoveling Guidelines
- 4-7 Garbage & Recycling Info
Yard Waste Collection Schedule
- 8 Winter Stormwater Pollution
Prevention
Nothing but Rain in the Drain!
Hiring a Contractor?
- 9 What Type of Building Permit Do
You Need? (Residential)
Snow and Ice on Sidewalks
- 10 Parks & Recreation
Refund Policy
- 11 Facility Reservations
Dogs are Permitted
- 12 Recreation Form
- 13 Tee Ball for Boys and Girls
Summer Softball for Girls
A Chocolate Diversion
- 14 Cherry Blossoms in Washington, DC
Bingo . . . Mark Your Calendars!
Dutch Apple Bus Trip
- 15 Summer Programs
Summer Staff Opportunities
Dairy Queen Snow Sculpture
Contest
- 16 Programs for Seniors
Health Insurance Assistance
St Patrick's Day Bingo
- 17 Safety Town
- 18 "Art of a Different Color"
New Program Ideas
Rich Arnold Memorial
Hoops for Sight
- 19 Interested in Placing Ad?
- 20 Fire Company Fundraisers
You Could Be Our Hero
- 21 Spotlight on Dave Markle
- 22 Tax Information
- 23 Community Contacts
- 24 Public Meeting Schedule
Local Official Information

SEWER/TRASH PAYMENT

DO NOT MAIL OR BRING PAYMENTS TO THE TOWNSHIP OFFICE

ALL payments must be mailed, with your coupon to the below address. Please make sure you put your account number on your check.

West Manchester Township
PO Box 62542
Baltimore, MD 21264-2542

PLEASE NOTE: ALL payments processed after the due date WILL be charged a late fee. The Township encourages you to submit your payment at least three to five business days before the due date to avoid late fees. Thank you for your compliance.

2017 SEWER/TRASH BILLING DATES

West Manchester Township bills for sewer and/or trash on a quarterly basis.

Quarter 1 (January 1 – March 31)

bills are generated in January

Quarter 3 (July 1 – September 30)

bills are generated in July

Quarter 2 (April 1 – June 30)

bills are generated in April

Quarter 4 (October 1 – December 31)

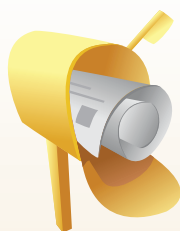
bills are generated in October

Billings will be sent directly to the property owners. All payments are due within 30 days from the billing date. Tenants can not be billed. If the property is a rental, the owner of the property is responsible for paying the bill. Our policy is to coincide with the owner name listed with the York County Assessment records. Property owners are required to contact the West Manchester Township office when there is a change of ownership or mailing address. PLEASE NOTE: Failure to receive a bill does not void responsibility for its payment or waive the past due penalty. A 10% penalty is imposed on current charges not paid by the due date.



HOW CAN I PAY BY CREDIT CARD OR ELECTRONIC TRANSFER?

Please visit our website at www.wmtwp.com and click the "Online Bill Payment Portal", which is located in the middle left hand side of the main page to process your payment. WE DO NOT ACCEPT THESE PAYMENTS IN PERSON OR BY PHONE. Acceptable forms of payments are Visa, MasterCard, Discover and American Express. There is a small convenience fee to process the credit card and electronic transfers.



POLICY FOR MAILBOXES

Beginning November 14, 2011, West Manchester Township discontinued reimbursing residents for damage to their mailboxes during the winter months. Mailboxes are normally placed within the Township's legal right-of-way; however, mailbox damage is the responsibility of the property owner.

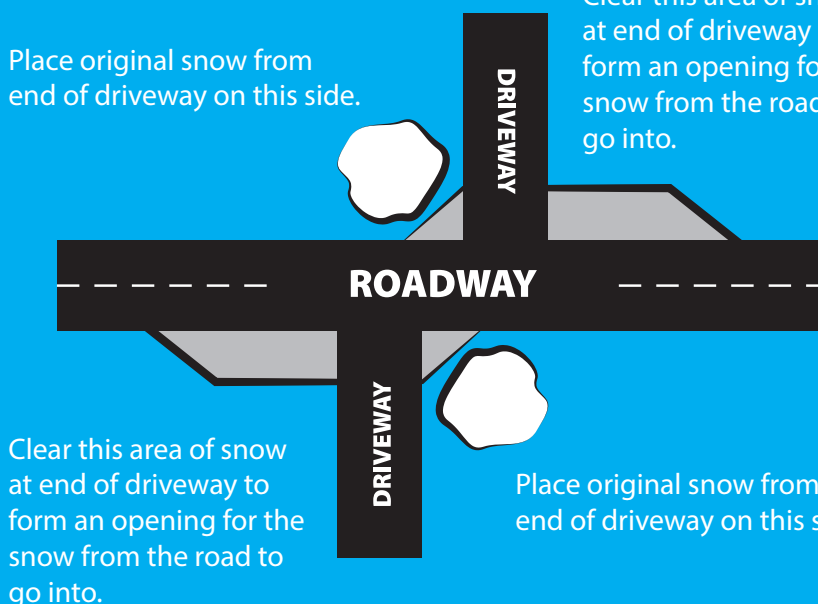
The following tips will help to reduce the risk of mailbox damage:

- Place a 6 to 8 inch piece of reflective tape on the mailbox to help snow plow operators see it at night.
- Remove snow from around the mailbox, but never throw it back onto the road.
- If the mailbox is located within the legal right-of-way and damage was experienced in the past, homeowners may want to consider repositioning the mailbox before winter.

SNOW SHOVELING GUIDELINES

Place original snow from end of driveway on this side.

Clear this area of snow at end of driveway to form an opening for the snow from the road to go into.



Clear this area of snow at end of driveway to form an opening for the snow from the road to go into.

Place original snow from end of driveway on this side.

R.D. HELLER
PLUMBING & HEATING
 AIR CONDITIONING • ELECTRICAL

(717) 764-9485

2390 West Market Street • York, PA 17404

www.rdhellerinc.com

Water service; Water Heaters

Sewer Cleaning

New Installation of Faucets, Toilets, Tubs

New Installation & Repair of hot air furnaces

Gas Boilers & Central Air Conditioning

All types of Electrical Service

Sales, Service & Install of Whole House Generators

ACCEPT ALL MAJOR CREDIT CARDS



Important Trash and Recycling Information

Dear West Manchester Township Resident,

Please be advised that Penn Waste, Inc has been awarded the Solid Waste & Recycling Collection contract with West Manchester Township for the term of 1/1/16 - 12/31/18. "We look forward to continuing to service the residents of West Manchester Township. Our goal is to provide you with superior customer service." Please review the contents of this flyer for useful information on your collection service.

Please have your items placed at the curb prior to 6:00 AM as we will start promptly. Your collection day will remain the same as your previous contract. Your weekly collection will consist of the following options below.

Penn Waste is the exclusive hauler for West Manchester Township under this contract. The rate and service level is as follows:

TRASH	RECYCLE	BULK ITEM	YARD WASTE
Two Bags or Containers Per Collection 32 gallon containers – 50 lb limit For additional bags, \$2 stickers are available at any Rutters, Weis, or Giant located in the Township. Stickers should be placed on all additional garbage bags.	Unlimited	One per week (Second Collection Day)	See Collection Calendar (on page 7)

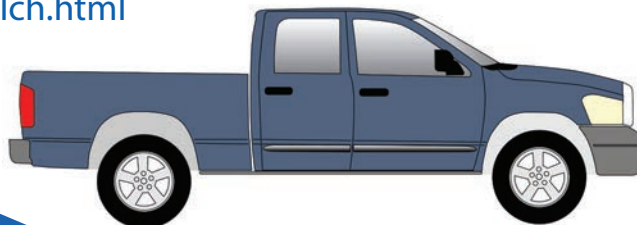
Electronics Recycling —See the York County Solid Waste Authority's website (www.ycswa.com) or call them at 717.845.1066 for the most current information.

If you should have any questions, please contact the
West Manchester Township Office at 717-792-3505.

Yard Waste Collection Guidelines

Residents may choose to take their yard waste to the York County Resource Recovery Center, located at 2651 Black Bridge Road, 845-1066. Please see their web site for additional information www.ycswa.com. You will be weighed in at the Resource Recovery Center and directed to the yard waste site off of Flour Mill Road. There is a minimum fee of \$10 up to 320 lbs. After that, the cost is pro-rated up to \$59 a ton.

Another option for residents is to take your yard waste to H & H General Excavating located at 660 Hanover Road, Spring Grove, 225-4669 at no cost. Please see their website for additional information www.h-hgenexc.com/mulch.html



**Garbage and Recycling
Information**

Garbage and Recycling Information



Penn Waste accepts unlimited amounts of recycling!

Acceptable Items



REV 11/2014

METAL:

- Aluminum beverage cans
- Steel food & beverage cans, aerosol cans, paint cans

GLASS:

- Clear, brown, blue, and green glass food & beverage containers

PLASTIC:

- #1 through #7 – *All materials must be thoroughly cleaned before placing them in your recycle container.*

- ✓ Remove caps/lids
- ✓ Rinse thoroughly to remove all contaminants
- ✓ It is OK to leave on labels and neck rings

PAPER, PAPERBOARD & CARDBOARD:

Recycle Any Size. Any Quantity.

Please break down boxes as flat as possible and put them out next to your recycle bin(s) on your pick-up day.

- All sizes of cardboard boxes
- Clean pizza boxes
- Food boxes (i.e. cereal & gelatin boxes)
- EMPTY paper towel and toilet paper rolls
- Paperboard packaging (i.e. tissue boxes)
- Office paper (any color)
- Newspapers and inserts
- Magazines, catalogs, and brochures
- Envelopes & junk mail
- Paper bags
- Phone books & other soft cover books
- Paperboard food and drink cartons

- ✓ Remove all packaging (Styrofoam, peanuts, plastic bubble wrap, plastic liners, etc.)
- ✓ Flatten ALL boxes
- ✓ Bundle all cardboard that does not fit into the recycling bin
- ✓ Cover loose paper with heavier items to prevent it from blowing away
- ✓ If the weather forecast calls for high winds or wet weather, if possible, keep your paper recyclables until the next week. Wet paper products are difficult to process.

Yard Waste is material such as tree trimmings, shrubbery and other organic landscape vegetation not listed below.

For a full Yard Waste collection schedule, please refer to the calendar included.

DO NOT place these items out for yard waste collection:

Grass Clippings

Fruits & Vegetables

Tree Stumps

Dirt & Stones



Please prepare your yard waste properly. Yard Waste in plastic bags WILL NOT be collected!

Questions? Contact West Manchester Township at 717-792-3505.

How to Prepare Yard Waste

1. Place yard waste in a container which can be emptied, biodegradable brown paper bags or bundle it with biodegradable twine in easy-to-handle bundles.
 - Bundles may be no longer than 5 feet in length.
 - Bundles may not weigh more than 30 pounds each.
 - Branches may not exceed 6 inches in diameter.
2. Once prepared, yard waste must be placed at the curb on scheduled pick up day before 6:00 am.
3. An unlimited number of bags or bundles may be placed at the curb.



Unacceptable Items

• Needles & Medical Waste

DO NOT place used needles or any other medical waste with recycling! This is a serious health hazard to everyone!



- Broken glass
- Windows, mirrors, ceramics
- Drinking glasses
- Aluminum foil
- Scrap metal
- Clothing hangers (metal and plastic)
- Plastic tableware (knives, forks, spoons, etc.)
- Plastic grocery bags
- Light bulbs
- Food soiled material
- Wet papers or cardboard
- Shredded paper
- Plastic food wrappers
- Used paper towels or tissues
- Styrofoam
- Pool chemicals
- Packing peanuts
- Plastic bubble wrap
- Hose
- Christmas lights
- Diapers
- Food waste
- Propane tanks



By law, as of January 24, 2013, Penn Waste is not allowed to collect your electronic waste.

The Covered Devices Recycling Act prohibits residents and businesses from placing their electronic waste at the curb or in their trash.

Covered devices include: desktop computers, laptops, monitors, computer peripherals (keyboard, mouse, printer, and speakers), televisions, or e-readers that browse the internet.



REV 10/2015

Bulk Item Guidelines



West Manchester Township residents may dispose of one (1) bulk item per week through curb side collection. Please have your waste, recycling, and bulk item available for collection at the curb by 6:00 am on your second collection day.

ACCEPTED MATERIALS – Appliances, furniture, mattresses, box springs, one (1) car tire without the rim, lawn mowers (oil and gasoline removed), plumbing fixtures such as toilets and sinks, three (3) 4 ft. rolls of carpet (tied).

NON-ACCEPTABLE MATERIALS – Electronic Waste (computers, televisions, etc.) chemicals, stains, liquids, batteries, automobile parts, hazardous waste, tires on rims, commercial/industrial waste, construction materials (drywall, brick, block, lumber, shingles, tiles, concrete). To properly dispose of these items please contact the York County Resource Recovery Center at 845-1066 or www.ycswa.com

ADDITIONAL INSTRUCTIONS – Items which are too heavy to be lifted into a truck by two people will not be accepted. Additional trash bags are NOT considered a bulk item.

Appliances with Freon will be collected by appointment only. Please call Penn Waste at 717-767-4456 to schedule collection. (Items include but are not limited to air conditioners, refrigerators, freezers, etc.)

Yard Waste Collection Schedule

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4							1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22
29	30	31					26	27	28					26	27	28	29	30	31		23	24	25	26	27	28	29
																					30						

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3							1			1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
														30	31												

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7				1	2	3	4						1	2
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
																					31						

 = Christmas Tree Collection

 = Yard Waste Collection

Observed holidays are noted in **RED**. Collection days that fall on or after the holiday will be delayed one day. EXCEPTION: If holiday falls on a Saturday or Sunday, there is no change in service prior to or after the holiday.

BASIC RESIDENTIAL GUIDELINES



- Trash, Recycling, one bulk item and yard waste (see calendar above for scheduled dates) must be curb side by 6:00 AM on your scheduled collection day.
- Bags or containers must not exceed 32 gallons or 50 pounds.
- No more than two (2) trash bags or containers will be collected each week.
- Yard waste must not exceed 5 feet in length and must be bundled.
- Bulk items that are too heavy to be lifted into a truck by two people will not be accepted.
- Bulk items will be collected on your second collection day only.
- Call Penn Waste to schedule collection of appliances containing freon (air conditioners, refrigerators, freezers, etc.)
- No construction debris will be collected curb side.
- To stay up to date on collection updates, sign up for our E-News Updates at www.pennwaste.com.



Creating a green community together.



www.pennwaste.com

Penn Waste Inc. • PO Box 3066 • York, PA 17402



Winter Stormwater Pollution Prevention Tips

As winter approaches and rain turns to snow, it is still important to consider stormwater pollution. Pollutants such as soaps, fertilizers, automotive fluids, and pet waste can collect in the snow pack, accumulating until a thaw suddenly dumps them into the storm water system. Contaminants ending up in the storm drains are carried off, untreated, to streams and larger bodies of water used for drinking, swimming, or fishing. Here are a few helpful habits to reduce the amount of harmful pollutants entering storm drains this winter season:

- *Winterizing vehicles.* Check that your car is not leaking oil or other fluids. It takes only a small amount of motor oil to pollute thousands of gallons of water. Also, dispose of drained fluids properly. Many service stations will collect used motor oil and recycle it.
- *Washing vehicles.* On a warm winter day, you may be tempted to break out the hose and bucket to get some of the road grime off your car. Take a moment to see where that runoff is going. Does it wash down the driveway and into the storm drain? If so, all that salt and dirt will enter a stream or pond. Using a car wash facility may cost a few dollars more, but the water will be treated before being released into the watershed.
- *De-icing driveways and sidewalks.* While it may be habit to stock up on salt for the winter, many people would not consider dumping a bucket of salt on their lawn in the summer. But the results are similar. Salt runs off of your sidewalk and onto the surrounding soil.



NOTHING BUT RAIN IN THE DRAIN!

**Stormwater illicit discharge hotline:
792-3505**

If you notice any dumping, spills or anything other than rain or rainwater flowing into storm inlets; drains or streams, or observe pollution events or pollutants entering a stream or fishkills, please call the hotline.

Stormwater

Hiring a Contractor?

Once you hire a contractor, but at least three weeks before work is scheduled to begin, the homeowner or the contractor must apply for a permit. Building permits can take up to 15 business days because they are reviewed by a third party agency.

If the contractor applies for the permit, the homeowner must ask the contractor for the permit so it may be posted in the window of the residence. If the contractor does not get a permit, the homeowner is still legally responsible.

If you have a question as to whether a permit is needed for the work to be done or if you have a problem with the actual permit, please call the **Zoning Officer, Monica Love, at 792-3505.**

Be sure of the permit and its cost before you pay a contractor for it!

All new impervious area (concrete, blacktop, structures or any non-vegetative area) added is subject to a \$1/Square foot stormwater fee.

**Effective
January 1,
2013**

Zoning

What Type of Building Permit Do You Need? (Residential)

West Manchester Township requires permits for many types of construction and building work in residential structures. Some jobs will require only a "Zoning Permit" and other jobs will require a "Building Permit". These are separate permits with their own application forms. Zoning permits fall under Township rules. Building permits are for jobs that fall under the State Building Code and require inspection. Keep in mind permits take time to review and process. Please allow up to seven business days for Zoning permits and three weeks for Building permits.

Examples of work REQUIRING A ZONING PERMIT:

- Construction and/or installation of a fence.
- Construction and/or installation of a shed, unattached carport, or unattached garage, under 1,000 square feet
- Construction and/or installation of a patio, including paver patio or porch with no roof or walls.
- Construction and/or installation of a walkway on the property other than the sidewalk along the street. (This requires a different permit.)
- Construction and/or installation of a deck where the deck is not more than 30" high.
- Widening or adding newly paved areas to an existing driveway.

Examples of work REQUIRING A BUILDING PERMIT:

- Building an addition onto your house, including attached garages and carports.
- Above ground and in ground swimming pools, even "wall-less" and portable pools! Any pool that is deeper than 18" needs a permit. If your pool is taken down every year, you need a permit to put it back up every year.
- Adding a roof to a patio, porch, or deck where the roof is attached to the house.
- Construction and/or installation of a deck where the deck is more than 30" from the ground.
- Installation of doors and windows if the new doors and windows are of a different size.
- Upgrading an electrical service.
- The addition or relocation of electrical wiring.
- Plumbing work where the "trap" seal is broken

Examples of work NOT REQUIRING ANY PERMIT:

- Repair to existing structures such as floorboards in a deck.
- Resurfacing a driveway without enlarging it or changing the shape at all.
- Putting new shingles on your roof.
- Replacing or installing siding on a house.
- Replacing windows and doors with new ones of the same size.
- Replacing a garage door (however, replacing a manual door with an electric door will require an electrical permit).
- Wallpaper, carpet, tile, paint, and interior cabinetry such as kitchen cabinets.

Please contact the Zoning Officer at 792-3505 if you are unsure what kind of permit you need!

SNOW AND ICE ON SIDEWALKS

Do not shovel or blow snow into public streets. It is against the law, defeats the purpose of snow plowing, and causes unsafe conditions for all drivers. All shoveled or blown snow should be piled in your yard or property.

To remove snow properly, snowplows may make several trips up your street. **We recommend you do not shovel the end of your driveway open until the street is completely open and the truck has moved on.**

Any person owning property along a street or highway in West Manchester Township is required to remove the snow and ice from the sidewalks at least 24 inches wide for the entire length of their property. The path must be cleared within **eight hours** after the snow/ice has stopped. If the snow/ice stops after 10 PM, sidewalks must be cleared by 10 AM the next morning.

Snow and ice may NEVER be thrown, pushed, cast, blown, shoveled, plowed or dumped into the street.

** The above violations may result in a fine up to \$600. **

PARKS & RECREATION DEPARTMENT

Parks & Recreation Director

Lori Trimmer
ltrimmer@wmtwp.com

Assistant Director

Kristi Swartz
kswartz@wmtwp.com

Recreation Advisory Committee

Members

Jennifer Bennett

Donald Gable

Tim Young

Dave Werner

Ron Stare

Jim Kern

Lisa Krout

Delegates

Roy Gentzler

Charlie Jacobs

Levern Krout

Kathie Suter

Tina Raffensberger

School Board Liaison

Lynn Kohler

PARK RULES

West Manchester Township Welcomes You to Use Our Parks. Thanks for keeping the park a beautiful, fun and safe place.

Please read and abide by the rules, as set forth by Ordinance 85-5.

PARK HOURS ARE DAWN TO DUSK

- Alcoholic beverages or illegal drugs are not permitted.
- Golf practice is not permitted.
- Loud, boisterous or indecent conduct is not permitted.
- Use proper trash receptacles. Don't be a litter bug!
- Vandalism, graffiti, or destruction of any equipment will not be tolerated.
- Motorized model airplanes, skateboards, roller blades, skates, or any motorized, wheeled vehicles are not permitted.
- No open fires except in charcoal grills; dispose of hot coals, ashes in the designated areas.
- No soliciting of any food or services in the park.
- No firearms, air guns, sling shots, or explosives.
- Speed limit at all parks is 15 mph. Park in designated areas only.
- Reservations for these facilities may be made in advance through the township office.
- For rental costs and additional information, please refer to page 11.

- If you see any violation of any of the above rules, please call 911.
- All violations are punishable by a fine and/or imprisonment.

REFUND POLICY

- Full refunds will be given for classes canceled by the Parks and Recreation Department.
- Refunds will only be issued to the person who paid the fee.
- No cash refunds.
- Refunds may be prorated.
- Refunds will be by Township check and will be paid in accordance with the Finance Department's regular payment schedule.
- There will be no refunds after the registration deadline unless a participant offers extenuating circumstances or a medical excuse.
- Participant requesting refunds are only given if requested in writing.
- All refunds incur a \$10 processing fee.
- Refunds for trips are issued only if the seat can be resold or the trip is canceled by the Recreation Department.

FIND A MISTAKE? It is our policy to include something for everyone. Since some people like to find errors, we regularly include a few in our bulletin to meet this need. HAVE FUN!!!

Parks & Recreation

FACILITY RESERVATIONS

The Recreation Department is announcing the following 2017 facility reservation fees. Residents are asked to call the Recreation Department at 792-3505 to schedule the use of one of the facilities for your upcoming picnics, family reunions, etc. These fees will help us to properly maintain and control our facilities while offering our residents the opportunity to use them for a planned event.

If a pavilion is reserved, the park and its other facilities such as baseball/softball fields, volleyball and basketball courts are still available for use by the public.

Equipment Rental Fees (Based on cost): Balls, bats, frisbees, horse-shoes, etc.







The West Manchester Township Parks and Recreation Department welcomes people with disabilities to participate in all programs and services. Please call and let us know how to best serve you. Our number is 792-3505.

Sunset Lane Park Pavilion (Weekdays)	\$40/day
Dunedin Park Pavilion (Weekdays)	\$40/day
Sunset Lane Park Pavilion (Weekends)	\$65/day*
Dunedin Park Pavilion (Weekends)	\$65/day*
Smaller Park Pavilions	
Weekdays	\$30/day
Weekends	\$55/day*
*This includes a \$25.00 refundable garbage fee	
Courts/Fields	\$10/hr

DOGS ARE PERMITTED IN THE FOLLOWING PARKS!!

DUNEDIN PARK • SUNSET LANE PARK • LITTLE CONEWAGO CREEK CONSERVATION AREA

Responsible ownership is the key. We ask that everyone abide by the following rules:

-  Dogs are permitted in Dunedin, Sunset Lane, & Little Conewago Conservation Area Parks Only. Pets are not permitted in any other Township Park.
-  Dogs must be vaccinated against rabies and display a current license. Dogs must be confined, leashed, or otherwise under the physical control of a person at all times.
-  Dogs may not be tied to trees, bushes, tables, shelter facilities, even when the owners are present.
-  Dogs must be well-behaved at all times.
-  Dog owners are required to pick up after their pets and properly dispose of all pet droppings in trash receptacles.
-  Pets may not create a disturbance or nuisance. Excessive barking is a disturbance. Owners may be asked to remove dangerous or noisy pets from the park.



Recreation Form

WEST MANCHESTER TOWNSHIP PARKS & RECREATION DEPT

(Please print clearly: Separate Application required for each participant!)

**"Please make checks payable
to West Manchester Township!"**

Participant's Name: _____ Male or Female

Parent/Guardian's Name:(if applicable) _____

Day Phone #: _____ Evening Phone #: _____ Cell Phone #: _____

Address: _____ City/State: _____ Zip: _____

Municipality: _____ School: _____

Birth Date: _____ Age: _____ E-Mail: _____

ACCIDENT INFORMATION - Participation is at your own risk. Insurance coverage and transportation is the responsibility of the participant. In case of an emergency and I am not available please contact:

Name: _____ Phone: _____

Doctor's Name: _____ Phone: _____

Hospital Preference: (Check One) _____ York _____ Memorial _____ Hanover _____ Other

List any Physical Limitations/Disabilities or Allergies: _____

WAIVER RELEASE: I will, in no way, hold West Manchester Township or an affiliated organization responsible for any injury or accident that might occur to me or my child (if applicable) while participating in this activity.

Signature of Participant or Parent/Guardian (if applicable) _____ Date

_____ **TEE BALL FOR BOYS AND GIRLS** \$40/\$50 (Prior to March 31) \$50/\$60 (After March 31)

Please check _____ (5-6 age group) _____ (7-8 age group)

T-Shirt Sizes Youth (Circle One) S (6-8) M (10-12) L (14-16)
(T-shirts are available at the Twp Office for Sizing)

_____ **SOFTBALL** (Prior to February 10) Resident \$90/Non Resident \$120
(After February 10) Resident \$100/Non Resident \$140

_____ Micro (ages 5-7) _____ 10 & Under _____ 12 & Under _____ 14 & Under _____ 16 & Under _____ 18 & Under

Please circle one: Major Division Minor Division Undecided

DOES NOT INCLUDE UNIFORM (IF NEEDED - includes shirt, shorts, socks, and visor) \$60

Please Circle one: Uniform needed Yes No

SOFTBALL – TEE BALL COACHES! WE NEED YOUR HELP!!!

Sign up to be a **HEAD COACH** for your son or daughter's team & we will waive the registration fee.

Sign up to be an **ASSISTANT COACH** and we will reduce your registration fee by 50%.

_____ Head Coach _____ Asst Coach Activity: _____ T-Shirt Size: _____

Name: _____ Phone: _____

E-Mail: _____

_____ **Mini Art Class** \$45

_____ The Georges _____ Dr. Seuss

_____ **Chocolate Diversion (Adults Only)** \$55

_____ Jan 24 _____ March 21 _____ May 9

For Office Use Only:

CK# _____ / \$ _____ CASH \$ _____ INV# _____ DATE: _____

This form may be mailed
or dropped off along
with your payment at the
Township Office at:

**West Manchester Twp
380 East Berlin Road,
York, PA 17408**

TEE BALL FOR BOYS AND GIRLS

WHAT: Boys and Girls will learn the fundamentals of softball/baseball in a non-competitive atmosphere where participation and good sportsmanship are the primary goals. The 5-6 year olds will be taught catching, throwing, and batting from the tee. The 7-8 year olds will progress to batting without the tee. The program will be held at St. Paul's Wolf's Church located at 4501 Wolf's Church Road, York, PA

17408 and Trimmer Elementary if needed. Children will first practice their skills then participate in games with one another. The emphasis is on fun, consequently scores or league standings are not kept. This program is not designed for children who are playing in other more competitive leagues.

AGES: 5-6 years and 7-8 years old. Participants must be 5 years old prior to the start of the program - May 2.

WHEN: Tuesday and Thursday evenings (6-7:30 PM) May 2 through May 25

WHERE: St. Paul's Wolf's Church and if needed Trimmer Elementary

DEADLINE FOR REGISTRATION: MARCH 31

COST: (Prior to March 31)

Township Resident \$40 Non Resident \$50

(After March 31)

Township Resident \$50 Non Resident \$60

Includes hat and t-shirt. Complete the registration form on page 12, then mail it! Don't forget to bring your softball or baseball glove.

SUMMER SOFTBALL FOR GIRLS

WHO:

7U Micro (Ages 5-7) • 10 and Under
12 and Under • 14 and Under
18 and Under

Participants may not be older than the age group they are in as of Jan 1, 2017. Players are responsible for purchasing a uniform. Additionally, players are encouraged to purchase their own batting helmets (with face guards) however each team will have a limited number available to share.

WHEN: April to August. Players will be notified by the coach as to team

placement and practice times.

WHERE: Practices and home games are at Lincolnway Elementary, Derry Park, Sunset Lane Park, St. Paul's Wolf's Church and West York High School. Away games are at various fields in York County.

DEADLINE FOR REGISTRATION: February 10

COST: (Prior to Feb 10)

Township Resident \$90 • Non Resident \$120

(After Feb 10, if space available)

Township Resident \$100 • Non Resident \$140

Uniform (IF NEEDED - includes shirt, shorts, socks, and visor) \$60
This is not included in the registration fee and is an additional cost.

Competitive (major) and recreational (minor) leagues are available in all age groups. All teams travel, and transportation is the responsibility of the participant. Competitive teams offer a high level of play while refining skills. Recreational teams offer the ability to learn the fundamentals.

A CHOCOLATE DIVERSION

Take a journey with us and learn how working with Chocolate is a treat! You will practice dipping items into chocolate. We offer over 10 different centers including and not limited to: peanut butter, caramel, pretzels, peanuts, cashews, raisins, peppermint cream, and more. All can be dipped in your choice of Wilbur's Finest Milk, Dark, or White Chocolate. We will show you how to make real Marshmallow, and a REAL Truffle. We will also teach you melting techniques and encourage your creative side! Anything in chocolate is possible in this class.

We can assure you will leave carrying at least 5 lbs of finished confections!
Cost \$55 per person. Adults Only.

Minimum 4 • Maximum 12

Location Anstine's Candy Kitchen • 1901 S. Queen St, York, PA 17403

Instructors Allen and Anna Dalby – Proprietors

Winter Session:

Tuesday January 24, 2017

6-8 pm

Deadline: January 13

Spring Session:

Tuesday March 21, 2017

6-8 pm

Deadline: March 10

Mother's Day Session :

Tuesday May 9, 2017

6-8 pm

Deadline: April 28

Cherry Blossoms Washington, DC

Saturday, April 1, 2017



\$40

per person
resident

\$50

per person
non-resident



8:00am—Bus departs

Dover Township Building

2480 W. Canal Rd. Dover, PA 17315

6:00pm—Bus departs for return home

Contact Chalet, Recreation Director,
at 292-3634 or
Kristi, Asst. Recreation Director,
at 792-3505
for more information.

Springtime in Washington! The Blossom Kite Festival will occur near the Washington Monument from 10am-4:30pm. Kite makers from all over the world will be flying their creations (weather permitting). You can take the Circulator (small charge) to see the blossoms along the Potomac River and Tidal Basin. You could also visit one of the Smithsonian Museums. Bus will drop off and pick up near the Air & Space Museum. *** Please note that the timing of the blooming of the cherry trees is determined by the weather.***



MARK YOUR CALENDARS...

WEST MANCHESTER TOWNSHIP PARKS AND RECREATION DEPT IS HAVING ITS FIRST EVER CASH AND GIFT CARD BINGO!!!! YOU WON'T WANT TO MISS OUT ON THE FUN!!!!

WHEN: SUNDAY, APRIL 30, 2017

WHERE: SHILOH FIRE CO.

TIME: DOORS OPEN AT 11:00 AM – BINGO STARTS AT NOON

COST: \$15.00 ADVANCE TICKETS - \$20.00 AT THE DOOR (IF NOT SOLD OUT)

TICKETS CAN BE PURCHASED AT THE WEST MANCHESTER TOWNSHIP OFFICE, 380 E. BERLIN ROAD. QUESTIONS...CALL 792-3505.

INFORMATION FOR THE DUTCH APPLE BUS TRIP

My Fair Lady at Dutch Apple Dinner Theatre

Saturday, April 15, 2017. Lunch is at 11:45 AM and the show will start at 1:15 PM.

Watch Professor Henry Higgins try to change Eliza Doolittle from a cockney flower girl to an elegant lady of society. This is a great classic filled with cheerful songs like "I Could Have Danced All Night", "On the Street Where You Live" and "I've Grown Accustomed to her Face".

This show is recommended for children ages 8 and up.

The cost includes round trip transportation on coach bus, lunch, show, gratuity for server. Not included: tip for the bus driver.

Cost: Adults - \$85.00/residents
\$95.00/ non residents

Children Ages 13-18 - \$60.00/residents
\$70.00/non residents

Children Ages 3-12 - \$55.00/residents
\$65.00.non residents

Bus departs from the Dover Township Building, 2480 W. Canal Road, Dover, PA 17315. Time TBD.

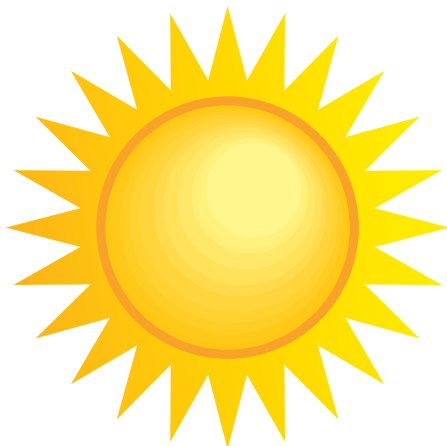
Bus will return home – TBD

Questions: Contact Kristi Swartz, Asst. Recreation Director at 792-3505 or Chalet, Recreation Director at 292-3634.

SUMMER PROGRAMS

June 19 to July 28

Summer Programs will be available at various park sites within West Manchester Township. Registrations will be available in the Spring/ Summer Bulletin which should be in your mailbox the beginning of April.



SUMMER PLAYGROUND STAFF OPPORTUNITIES

West Manchester Township Parks and Recreation Department will be accepting applications for summer playground positions. Applicants must be 16 years of age by June 12, for a paid position. Applications can be picked up at the Township Building beginning January 3 until March 3. After reviewing the applications, interviews for potential playground staff will be scheduled beginning in March.

Volunteer Summer Staff Opportunities

*Counselors-in-Training
June 12 - July 28*

The Recreation Department is searching for 25-30 teenage Counselors-in-Training (CIT). CIT's are teenage volunteers who are 13 - 15 years of age and assist the children in the different playground sites. They help the paid staff from 8:45 AM to 12:15 PM, Monday through Friday.

*Safety Town
Volunteers
June 12 - June 15*

In addition to playground volunteers, we need teens to help with our Safety Town program. Volunteers (ages 12+) are needed to help out in the classrooms and with the distribution of snacks.

Apply between January 3 – March 3, for the Summer of "2017", and you will get valuable job experience working with children! Applications are available at the Township Building, 380 East Berlin Road, York, PA 17408.



DAIRY QUEEN SNOW SCULPTURE CONTEST

DEADLINE FOR REGISTRATION:
April 7

WHO: All Township Residents both Young and Old, Big and Tall, Short and Small

WHEN: Anytime it snows

WHERE: In your own backyard

COST: Free

Simply create your own snow sculpture and take a photo of it with the creators in the picture too! You may send your photo to the West Manchester Township Parks and Recreation Department, 380 East Berlin Road, York, PA 17408. You may also e-mail your photo to: ltrimmer@wmtwp.com

Please include the name(s), address(es), and phone number(s) of all the creators. The snow sculptures will be judged by the West Manchester Township Recreation Advisory Committee at the April 19th meeting. Sorry, we will not return pictures. Winners will be awarded a special treat.

PROGRAMS FOR SENIORS

Seniors Safe Driving Program

- WHO:** Motorists Age 50 and older
- WHEN:** Class # 1 March 28 & 29 (8:00 am – 12:30pm)
 Class # 2 June 6 & 7 (8:00 am – 12:30pm)
 Class # 3 September 12 & 13 (8:00 am – 12:30pm)
 Class # 4 November 14 & 15 (12:00 pm – 4:30pm)
- WHERE:** Lincolnway Fire Company
 300 East Berlin Road
- DEADLINE FOR REGISTRATION:** Two weeks prior to start date
- COST:** \$15 with AARP Membership
 OR
 \$20 without AARP membership
 *Make checks payable to AARP
- CLASS SIZE:** Minimum 6 Maximum: 20



This course is designed to meet the specific needs of older drivers. It covers age-related physical changes, declining perceptual skills, rules of the road, local driving problems, and license renewal requirements. Person 55 and older taking this course may qualify for a minimum 5% discount on their auto insurance premiums. We recommend you check with your insurance agent. This eight hour course is **all classroom** and there are **NO** tests. Participants must attend both sessions for certification. Call for a registration form, 792-3505.

Health Insurance Assistance is Available for All Medicare Beneficiaries

An Apprise counselor from the York County Area Agency on Aging will be available at the West Manchester Township Office, 380 East Berlin Road, on the fourth Wednesday of every month from 9:00 AM to Noon, with the exception of October, November and December. Apprise volunteers are specially trained to answer your questions about Medicare, Medigap, Part D, PACE, and other prescription drugs. The counselors have direct access to State and Federal Medicare information and resources. Apprise volunteers can:

- Help you understand Medicare benefits and services
- Help you make informed choices about selecting a supplement insurance
- Help you understand how Medicaid works
- Help you understand the Medicare Summary Notice

Please call the York County Area Agency on Aging at:

(717) 771-9008

or

1-800-632-9073.

Senior Fun at the Shiloh Fire Company

Hey Seniors! Do you want to meet some new friends? Socialize? Snack and play bingo for fun? Join Lori and Kristi at the Shiloh Fire Department located at 2190 Carlisle Road, York, PA 17408, from 10:30 – Noon. If you want, bring a snack to share. There is no cost for this activity so mark your calendars and bring a friend.

Monday, January 9

Monday, February 6

Monday, April 10

Monday, May 8

SAFETY TOWN

Safety Town is a program featuring a fun curriculum on fire prevention, home safety, stranger awareness, and bike safety. Don't wait – this program will fill quickly! Register for Safety Town by completing the form on this page.

Who: Children ages 3 through 7 (Participants must be potty trained)

When: One Session in 2017

June 12-15 • 9:00AM-12:00PM • 4 Days

Where: Wallace Elementary, 2065 High Street, York, PA 17408

WEST MANCHESTER TOWNSHIP SAFETY TOWN REGISTRATION

Please print and use a separate application for each participant:

Child's Name: _____ Sex: M F

Address: _____ City/State _____ Zip: _____

Birth Date: _____ Age: _____ Municipality: _____

Parents or Guardians: _____

Phone: Work: _____ Home: _____ E-mail: _____

Circle the age group your child will attend. No refunds after May 1. **ALL CHILDREN MUST BE POTTY TRAINED**

Age Group: 3 4 5 6 7

My child has the following special needs or considerations (allergies, disabilities, etc.) Please be specific.

Participation is at your own risk. Insurance coverage and transportation is the responsibility of the participant. In case of emergency and parent or guardian is not able to be reached, please give the name and phone number of another contact.

Name: _____ Phone: _____

Hospital Preference: ___ York ___ Memorial ___ Hanover Other: _____

Doctor's Name: _____ Phone: _____

My child has permission to participate in this program. I will, in no way, hold West Manchester Township responsible for any injury or accident that might occur while participating in this event.

Signature of Parent or Guardian: _____

Register by May 1, and receive a free Safety Town T-shirt! After May 1, a T-shirt is \$10.00.

X-SMALL (2-4)

SMALL (6-8)

MEDIUM (10-12)

LARGE (14-16)

*Please make checks payable to West Manchester Township and return registration form to:
West Manchester Township, Safety Town Program • 380 East Berlin Road, York PA 17408*

Resident \$45.00

Non Resident \$60.00 (Prior to May 1)

Resident \$55.00

Non Resident \$70.00 (After May 1)

FOR OFFICE USE ONLY:

Check # _____ \$ _____ Cash \$ _____ Date: _____

“Art of a Different Color”

Mini-Class

In this mini class we will learn about “The George’s”

Their names are George Seurat and George Rodrigue, and are very different from one another. George Seurat is known for the technique Pointillism and George Rodrigue is best known for The Blue Dog painting. Seurat was born in Paris, France in the year 1859 and Rodrigue was born in New Iberia, Louisiana in 1944. This should be a fun class. Our students will leave with two 11x16 canvas paintings in the styles of “The George’s”

Classes will be held at Shiloh UCC, (The Early Learning Center adjacent to the church.) Located at 2251 Willow Road, York, PA 17408 Pre-registration is required.

Date: January 18th & 25th

Time: 5:30-7:30

Ages: 5-10

Price \$45.00



Come Celebrate Dr. Seuss with us!

In this mini class we will learn about Dr. Seuss and his style of art. We will draw and paint two different art projects in the style of Dr. Seuss. One painting will be the loveable “Thing 1 & Thing 2” and the second will be the colorful “Lorax Truffle Trees”. Both will be on an 11x16 canvas. We will also fit in a few fun drawings.

This will be our last class scheduled for the winter. Classes will be held at Shiloh UCC, (The Early Learning Center adjacent to the church.) Located at 2251 Willow Road, York, PA 17408

Pre-registration is required.

Date: February 1st & 8th

Time: 5:30-7:30

Ages: 5-10

Price \$45.00



New Program Ideas

WE ARE ALWAYS LOOKING FOR NEW AND EXCITING PROGRAMS. GIVE US A SHOUT AT 792-3505. WE WOULD LOVE TO WORK WITH YOU.

- Do you have a special skill that you would like to teach others?
- Do you have program ideas?
- Do you have a building, area, room that is a great place for programs? We would love to put an exciting program in it.

Any suggestions are welcome.

Rich Arnold Memorial Hoops for Sight

April 1, 2017 • 10:00 AM – 1:00 PM

Church of the Open Door, 8 Carlisle Court, York

Tons of prizes

Fighting for a Cure for Retinal Degenerative Diseases

The Shiloh Lions Club is helping children who are going blind, by funding research to find cures for retinal degenerative diseases.

The “Rich Arnold Memorial Hoops for Sight”, is local residents gathering pledges and shooting foul shots for prizes with all proceeds going to the Foundation Fighting Blindness. The money raised will fund research which may give sight back to these children.

Check out the Shiloh Lions Website for all the forms and additional details.

www.ShilohLionsClub.org



If you need to borrow medical equipment free of charge contact the Shiloh Lions at 781-2191.

Parks & Recreation



**Employing York & Adams County
Residents for Over a 100 Years**

Currently Hiring For:

Industrial Maintenance - \$25.00 starting rate

Processing & Hydraulic Press Operators

Starting rate \$19.22 goes to \$22.13 after 90 days

All positions have full benefits:

medical/dental/vision, PTO, 401K/Roth w/match, STD/LTD,
Life Insurance, HSA/FSA and hunting land.

For hourly listings, go to:

<http://magnesita.applicantpro.com/>

For a full list of Professional positions search CareerBuilder.

Questions? Call 717-793-5322

ST PATRICK'S DAY BINGO FOR ADULTS



FRIDAY, MARCH 17

1:00 - 3:00 PM

SHILOH FIRE COMPANY

2190 CARLISLE RD, YORK

**CALL TO REGISTER 717-792-3505 BY
MARCH 10**

**\$5 PER
PERSON**

*Do not park in emergency design-
ated areas.*

*Please bring a dabber with you,
we will have a limited number
available.*

Doors open at 12:30 PM

ARE YOU INTERESTED IN PLACING AN AD IN THIS NEWSLETTER?

West Manchester Township would like to extend an opportunity for you to showcase your business. Advertise in our newsletter and help us, help you! For a nominal fee, information on your business can reach approximately 18,894 residents in West Manchester Township. Your advertisements help defray the cost of the newsletter.

Your support helps us bring valuable information to the community in a timely manner.

Partner with us and get the word out to residents about your business!

For details please contact Lori Trimmer at ltrimmer@wmtwp.com



Lincolnway Fire Company
300 East Berlin Rd
York, PA 17408
717-792-0010

LINCOLNWAY FUNDRAISERS

Easter Flower & Candy Sale

Friday, April 14th
from 12 pm - 7 pm
Saturday April 15th
from 10 am - 4 pm
at Lincolnway Fire Company

Chicken BBQs

Saturday, April 8th
Saturday, May 6th
Saturday, June 10th
start selling at 11 am
until sold out at the Commerce
Center on White St.

Truck Touch

Saturday, October 7th
from 11 am - 2 pm
at Lincolnway Fire Company

General Election Day Soup & Sandwich Sale

Tuesday, November 7th
from 10 am - 6 pm
or till sold out at
Lincolnway Fire Company



Shiloh Fire Company
2190 Carlisle Rd.
York, PA 17408
717-764-3920

SHILOH FUNDRAISERS

Cash BINGO

at Shiloh Fire Company
1st & 3rd Thursday of Every
Month
Doors open at 5:00,
games start at 6:45

Chicken BBQs

at Shiloh Fire Company -
11:30am until Sold Out
Saturday March 25th
Sunday, May 21st
Sunday, June 25th
Please NOTE the day on the
last 2 BBQ's—this is something
new we are trying

Sunday, February 5th 27th Annual Super Sunday Bingo

\$30 in advance, \$35 at the
door
Doors open at 1pm, games
start at 3pm
Dinner of Ham, Au gratin
Potatoes, Green Beans
Cole Slaw and dessert is
included in price of admission
Call 717-764-3920 to reserve
your tickets today!

YOU COULD BE OUR HERO.

Nationally seven out of ten firefighters and emergency responders are volunteers, and West Manchester Township needs more volunteers like you.

The West Manchester Township Fire Department (WMTFD) is a busy 100% Volunteer Fire Department that responds to 850 calls for service annually. To do this we rely on highly dedicated personnel within the community. We are seeking Administrative, Home Responders, and Live-In members.

Live-Ins – In exchange for responding to calls for service, station duties, and training; live-ins reside at the fire station for FREE. We provide 4 college style dorm rooms between our two (2) fire stations. Each dorm has beds, dressers/wardrobes, desks, and wired/wireless internet access.

In addition to FREE room-and-board, WMTFD also offers a variety of other incentives for your time and dedication. These include paid training, uniforms, retirement plans, and much more.

Home Responders and Administrative – In exchange for responding to calls and doing administrative tasks, we provide FREE uniforms, FREE training, FREE Life Insurance up to \$10,000.00, FREE retirement plan, FREE Fuel Reimbursement, and much more.

All members have access to our day rooms which are equipped with plush recliners and sofas, big screen TV's, Pool Tables, state-of-the-art commercial quality fitness centers that include free weights, cardio, and universal gym equipment.

We are looking for motivated individuals to become a part of our team. If you have the drive and determination to become a WMTFD member, please feel free to stop by any of our stations for a tour and an application, or email Chief Clif Laughman at claughman@wmtwp.com.



SPOTLIGHT ON Firefighter Dave Markle



Why do you want to be a volunteer firefighter?

When I was 14 years old my neighbor across the street was Chief 2 (Mr Wilbert Mickley) from Shiloh Fire Company and he talked to me about joining the fire service and it sounded challenging, fun, and helping the community at the same time, so I gave it a shot. Then when I became 18 years old I transferred to Lincolnway Fire Company as I am still there today. If it wasn't for Wilbert Mickley I would not be where I am at today. Thank You for that.

What is the most appealing aspect of being a volunteer firefighter?

The learning experience, the members and knowing you are doing some good for the people in the Township.

What is your favorite part of training to be a firefighter?

All of it, you can train in anything you can think of and it can also be applied in everyday life. Meeting new people and building relationships.

How have you prepared yourself to remain calm and react effectively at emergency scenes?

A lot of it had to do with training and experience. When I was going through the ranks I would listen and ask question to the higher ranking officers over the years and learn how they deal with certain situations so it would make me a better leader.

Tell us about an emergency situation and what you did?

WOW there is a lot of them. Being in the fire service here in the Township for over 33 years

you see a lot and it is not just about one person it is about the group working together to get the task in hand done. There was a time on a Labor day weekend that there was a reported Structure Fire in West York Boro. I arrived on the scene and was asked to take command of the situation so at that point I had to organize what was going on and what resources I needed to stop the working fire we had going across the attic spaces. I delegated different tasks to other officers on the scene because something this big, you can't do everything yourself or you will risk firefighter's lives. The fire then was brought under control in about 2 hours with this multiple alarm fire. This was all done by team work with all companies involved.

What is the most important personality trait that a volunteer firefighter should have? Why?

Open Minded - There are always changes in the Fire Service on Training and New Members and you must be able to make the changes that come along to make you and the company as best as it can be at that time.

When you're not fighting fires, what do you enjoy doing?

Traveling.



Tax Information

Cheryl Niehenke, Tax Collector • 717-793-9651
Westmanchester.wix.com/taxcollector



The West Manchester Township Tax Collector is located in the municipal complex at 380 East Berlin Road. The office is open to the public on the following weekdays:

Tuesdays 9:00 AM – 1:00 PM
Wednesdays 9:00 AM – 1:00 PM
Thursdays 9:00 AM – 1:00 PM

Other times are available by appointment, please call 793-9651. If the Tax Office is closed and you wish to make a payment, there is a secure after hours mailbox located on the building beside the Tax Collector's entrance door. Credit will be given for payment on that date. If you place your payment in the after hours mailbox or mail your payment, and would like a copy of your paid receipt, please enclose a self-addressed stamped envelope with your bill.

CASH PAYMENT may only be made in **PERSON** and you must have the **EXACT CHANGE. DO NOT** leave cash in the after hours mailbox. Additionally please include your **PHONE NUMBER on your BILL or CHECK.**

If you are paying your tax bill with Bill Pay from your bank account, please make sure that the check is identifiable to your property. Since the bill will not accompany the check, a bill number or parcel number should be listed on the check. If check cannot be identifiable to your property, proper credit cannot be given to your account.

POSTAL SERVICE MAIL DELIVERY DELAYS. The timeliness of mail delivery service, state-wide, has significantly changed over the past year. If you are mailing a payment close to the payment deadline be sure to allow extra time for your payment to be processed by the post office. Mail is not always postmarked the day it is mailed. Even though you place your payment in the mail on a specific date, it is not guaranteed that it will be post marked on the day you mail it. Allowing enough time for the postal service to process the mail will eliminate your payment being received after the payment deadline. The tax office accepts POST MARK not date on check.

POST DATED CHECKS NOT ACCEPTED. The tax office **does not** accept post-dated checks or hold payments. There is a high volume of incoming mail received on a daily basis, which leaves a margin for error of your post-dated payment being processed. This could result with payment being returned from the bank for insufficient funds, at which time fees occur.

Payments are not held, they are processed on the day they are **received** not the date on the check. **Payments received with a post-dated check will be returned.**

CLOSINGS. The office voicemail message is updated with any additional office closings or delays. This information can also be found on the tax collector website - www.westmanchester.wix.com/taxcollector.

Change of Address

If you have moved or will be moving, please notify the tax office so that the records can be updated to ensure that the tax bills are sent to the correct address/owner in a timely manner. This can be done via mail, email or by calling the tax office. Message can be left on voicemail if the office is closed. Please provide a phone number as well.

- 2017 Real Estate tax bills are mailed in mid February
- 2017-18 School Tax bills are mailed the end of June

COMMUNITY CONTACTS

Who to call? What to do?

Whether you are new to the Township or just confused about youth athletic teams in our area, here is a handy reference when you need to know who to call for the facts. This does not include any of the sports offered by the West York School District.

ACTIVITY	AGE	CONTACT	REGISTRATION	SEASON
Soccer	4-8	W. Manchester Twp. Lori Trimmer 792-3505	May/June	August/September
Soccer	6-16	West York Soccer Club Robert Berry 717-659-7503 westyorksoccer@gmail.com	Fall-late April Spring-November	August-November March-June
Tee Ball	5-8	W. Manchester Twp. Lori Trimmer 792-3505	January/March	May
Baseball	5-18	West York Boys Club Blake Chronister 443-844-7640 bchronister@gbp.com	January/February	April-June Spring August-October Fall
Girls Softball	8-18	W. Manchester Twp. Lori Trimmer 792-3505	January/February	May-July
Football	8-13	West York Boys Club Dan Rice 717-278-8738 driceii@comcast.net	June/July	August-October
Basketball	8-13	West York Boys Club Todd McGladrie 717-873-1950 toddmcgl@comcast.net	August/September	November-March (Comp) January-March (Rec)
Cheerleading	6-12	Football Basketball Competition Jessica Cramer jessica.cramer@outlook.com	April September April	August-October November-March July-March
Lacrosse Boys	7-14	Canine Lacrosse Club Tim McNicholas 443-939-3972 irishgumz77@yahoo.com	January/February	March - May
Girls		James Kunkle 717-654-3471 james.kunkle@gmail.com		
Wrestling	2-6th gr.	Elementary Wrestling Justin Wilkins 819-8616	October	November
Girl Scouts	K-12 gr.	Ida Berkheimer 846-2069	All Year	September-May
Cub Scouts	1-5th gr.	Jason Stratford 825-6869 Stratford.bsa@gmail.com	All Year	All Year

West Manchester Township

380 East Berlin Road
York, Pennsylvania 17408



PRSRT STD
U.S. POSTAGE
PAID
GREENCASTLE, PA
PERMIT NO. 10

PUBLIC MEETING SCHEDULE

The following is a public meeting schedule. Meetings are usually held at the Township Office located at 380 East Berlin Road at 7:00 PM.

January

- 3: Reorganizational Meeting
@ 12:30 pm
- 10: Planning Commission
- 24: Zoning Hearing Board
- 26: Board of Supervisors

February

- 14: Planning Commission
- 15: Recreation Advisory
Committee
- 23: Board of Supervisors
- 28: Zoning Hearing Board

March

- 14: Planning Commission
- 23: Board of Supervisors
- 28: Zoning Hearing Board

April

- 11: Planning Commission
- 19: Recreation Advisory
Committee
- 25: Zoning Hearing Board
- 27: Board of Supervisors

LOCAL LAWMAKERS

House of Representatives

Representative Seth Grove

196th District
1954 Carlisle Road
New Address
York, PA 17408
(717) 767-3947 York
(717) 783-2655 Harrisburg

Representative Carol Hill-Evans

53 E. North Street, Suite 3
York, PA 17401
717-848-9595

State Senate

Senator Scott Wagner

218 N. George Street
York, PA 17401
(717) 846-2828 York
www.senatorscottwagner.com

YOUR LOCAL OFFICIALS

West Manchester Township is a second class Township and is governed by a three member Board of Supervisors. Presently, the three members are as follows:

Chairman

Steve J. Harlacher

Vice Chairman

Dave S. Markel

Supervisor

Rosa G. Hickey

The Board of Supervisors serves as the legislative body of the Township and its functions include setting policies, enacting ordinances and resolutions, adopting budgets, and levying taxes. A Township Supervisor must be a resident and a registered voter of the Township. Supervisors must have resided in the Township continuously for at least one year before their election. Also, a supervisor may hold no other township elected offices, nor serve as a school board member, nor hold any elective county office.