

PUBLIC MEETING MINUTES

June 23, 2016

Chairman Harlacher called the Public meeting to order at 7:01 p.m.

ATTENDANCE

Supervisors Present: Steve J. Harlacher, Chairman
Dave Markel, Vice-Chairman
Rosa Hickey, Supervisor

Staff Present: Kelly Kelch, Township Manager
Lori Trimmer, Assistant Twp. Manager/Recreation Director
Tricia Smeltzer, Stenographer
Keith Whittaker, Finance Director
Stephen Callahan, Public Works Director
Monica Love, Zoning Officer
Art Smith, Chief of Police
Clif Laughman, Fire Chief
John Herrold, Solicitor
Craig Wilson, Township Engineer

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

Chairman Harlacher announced that an Executive Session was held at 6:00 pm prior to tonight's meeting to discuss personnel matters. No action was taken.

PUBLIC COMMENTS

Richard Wilson, 1571 North Drive, praised the Township for providing the newsletters, but went on to say that he recently experienced an issue at the landfill that he thought should be brought to the Board's attention so that more complete information could be provided in the newsletter. He wants the public to know that there is a \$35 minimum charge to take refuse to the landfill and he wants people to be aware there is no staff from the landfill to help with unloading items.

Tom and Linett Harleman, 230 Lincolnway Drive, provided the suggested petition for no parking signs to be erected near the Dollar General store. They have 29 signatures. In conversation, it was also noted that the Beauty Shop across from Dollar General actually has two businesses at that location.

Mr. Harleman also spoke about vehicles and possible junk violations on a neighboring property. He referenced confusion about the newsletter wording for unregistered vehicles and he was advised by Zoning Officer Love that the newsletter is a condensed version of the actual Ordinance.

Mr. Harleman also inquired as to the possibility of getting speed bumps on his road. Manager Kelch stated that the Township does not allow speed bumps on township roads due to the liability issues associated

with it. Mr. Harleman asked for increased patrols at the stop sign. Chief Smith advised he will allocate resources when they are available.

Mr. Harleman also had the following complaints in neighboring or surrounding properties: high grass/weeds, trash at a business that has been there for two months, and tractor trailers parked in front of a business that might cause hazardous driving conditions. Manager Kelch asked Mr. Harleman to come to the Township office during office hours Monday through Friday 8am-4:30pm to discuss these and any other issues that he has so that they may be addressed in a timely manner.

Mike Landry, 2437 Heather Road, spoke in regards to a neighbor's barking dogs and inquired about the Ordinance associated with that. Chief Smith suggested they meet to discuss the Ordinance and then he will follow up with the Solicitor.

APPROVAL OF MINUTES

The minutes of the May 26, 2016 Public Hearing Meeting, for the Outback Steakhouse of Florida LLC, Liquor License Transfer, were presented for approval. Motion to approve the minutes of the May 26, 2016, Public Hearing Meeting as presented.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

The minutes of the May 26, 2016 regular Public Meeting were presented for approval. Motion to approve the minutes of the May 26, 2016 regular Public Meeting as presented.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

None

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. ORDINANCE 2016-04: NON-UNIFORM PENSION PLAN CHANGE: Bob and Alex Langan, with Langan Financial Group, spoke regarding changing the current Non-uniform Pension plan to a Retirement plan for new hires effective August 1, 2016. Motion to approve Ordinance 2016-04 changing the Non-Uniform pension plan for new hires.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- B. BERKSHIRE HATHAWAY REALTY 5K RACE: Motion to approve permission to conduct their 5th annual 5K race on Saturday October 1, 2016. The run will start at their office on Kenneth Rd. to Trolley Rd., to Normandie Dr. and back onto Kenneth Rd. ending at their parking lot. Proceeds will benefit Sunshine Kids, a charity which supports children with cancer.

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- C. TRUCK CONVOY PARADE REQUEST: Motion to approve permission to hold a parade in the form of a convoy of trucks to raise awareness about Autism. The event will be Sunday, August 14th, 2016 at 1:00 PM forming at the fairgrounds.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- D. NEIGHBORHOOD BLOCK PARTY: Motion to approve the Thistle Downs HOA to hold an 'End of Summer/Back to School' neighborhood block party on August 27, 2016 from 12noon-8pm. Rain date would be September 10, 2016. They are only requesting to have a portion of Elderberry Street closed off; from the corner of Aster/Elderberry to the corner of Winterberry/Elderberry.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- E. OLDE TYME CARNIVAL FIREWORKS PERMIT: Motion to approve a fireworks permit with the fireworks to be held on July 19, 2016, with a rain-date of July 20, 2016 at Trimmer Elementary School.

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- F. WORKERS COMPENSATION COVERAGE: Motion to approve Lincolnway Fire Company to attend Pump Primers Muster in Harrisburg on July 9, 2016 ; to participate in the York Fair 9/11 Parade ; to standby for the Demolition Derby at the York Fairgrounds; and to display equipment at the York Revolution game on July 20th .

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- G. TOWNSHIP CODE REVISION: Motion to approve a revision to the Township Code Section 139-24 regarding removing handicapped parking restrictions.

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- H. ADVERTISING REQUEST FOR LIQUOR LICENSE TRANSFER: Motion to approve advertising to hold a Public Hearing for the transfer of a liquor license from Springettsbury Township to West Manchester Township for Giant Food Stores, LLC, located at 1255 Carlisle Road, with the condition that they pay a second applicant fee of \$1,000.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- I. AWARD BID RESULTS FOR 2016 FILBERT STREET SANITARY SEWER REPAIR PROJECT: Motion to award this project to the lowest bidder, which was the only bid we received, to Conewago Excavating and Paving of Dillsburg, PA at \$114,950.00. The engineer's estimate for the project was \$140,340.00.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS

- A. Recreation Director/Assistant Manager: Trimmer's report was reviewed. No additional comments.
- B. Finance Director: Whittaker's report was reviewed. No additional comments.
- C. Fire Chief: Laughman's report was reviewed. No additional comments.
- D. Police Chief: Chief Smith's report was reviewed. No additional comments.
- E. Manager: Manager Kelch's report was reviewed. He stated he received a letter from Memorial Hospital requesting they be placed on the Public Meeting agenda. By consensus, Manager Kelch was directed by the Board to advise the applicant that the item will not be on the agenda due to

the Board not changing their position to allow their building permit to be issued prior to the issuance of a Penn Dot permit.

- F. Engineer: Dawood's report was reviewed. No additional comments.
- G. Zoning Officer: Love's report was reviewed. She advised that a Stormwater Report presentation will be given at the July 12th Planning Commission meeting advising what has been done over the past year and what will be done in the coming year.
- H. Solicitor: Herrold's report was reviewed. He advised that Judge Rambo has dismissed all actions against West Manchester Township and Officer Jordan. Solicitor Herrold does not expect an appeal of that decision.
- I. Public Works Director: Callahan's report was reviewed. No additional comments.

STORM WATER MANAGEMENT/MS4:

Zoning Officer Love noted the Township's MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

APPROVAL OF BILLS

Bills: Motion to pay the following bills as presented:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
Warrant 16-02 Fund 01	22763 – 22891	\$ 340,561.01
WMT Sewer Fund	2776-2808	\$ 692,552.94
Liquid Fuels	106-118	\$ 7,293.49
Payroll: Pay Period Ending 05/28/16	Paytime Vouchers	\$ 144,132.53
Payroll: Pay Period Ending 06/11/16	Paytime Vouchers	\$ 153,207.73

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Motion to adjourn the regular meeting at 7:57 pm

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary
Tricia Smeltzer/Stenographer

MOTION TO APPROVE: _____

SECOND: _____

DATE: _____