

PUBLIC MEETING MINUTES

October 22, 2015

Chairman Hickey called the Public meeting to order at 7:01 p.m.

ATTENDANCE

Supervisors Present: Rosa Hickey, Chairperson
Steve J. Harlacher, Supervisor
Dave Markel, Vice-Chairman

Staff Present: Lori Trimmer, Assistant Twp. Manager/Recreation Director
Tricia Smeltzer, Stenographer
John Herrold, Solicitor
Craig Wilson, Township Engineer
Stephen Callahan, Public Works Director
Monica Love, Zoning Officer
Art Smith, Chief of Police
Richard Trout, Acting Fire Administrator

Staff Absent: Kelly Kelch, Township Manager
Keith Whittaker, Finance Director

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

Chairman Hickey announced an Executive Session was held at 6:00 pm prior to tonight's meeting to discuss a personnel matter. No action was taken.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

The minutes of the September 24, 2015 regular Public Meeting were presented for approval. Motion to approve the minutes of the September 24, 2015 regular Public Meeting as presented.

MOTION: S. Harlacher

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

None

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. **PROMOTION TO SERGEANT:** With the retirement of Jeanne Crawmer, Chief Smith presented Matt Emig with his Sergeant's badge and chevrons. His promotion will be effective November 1, 2015.

- B. **BID AWARD:** Motion to approve awarding the Garbage/Recycling Collection contract to the only bidder, Penn Waste, at a bid of \$2,597,205.60 for 3 years with an optional year bid of \$908,173.20 for 2019 and an optional year bid of \$950,611.20 for 2020.

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

- C. **ZONING HEARING BOARD ALTERNATE:** Motion to appoint Clif Laughman as the Alternate for the Zoning Hearing Board for an undetermined length of time effective immediately.

MOTION: S. Harlacher
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- D. **ROAD CLOSURE REQUEST:** Motion to approve a request for a road closure of South Oxford Street between West Market Street and Mason Avenue for a neighborhood block party on Saturday, May 21, 2016 from 8am – 8pm. This is a Benefit Block party and the proceeds are going to Make A Wish Foundation.

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- E. **C.A.D. WEB VIEWER USER AGREEMENT:** Motion to approve signing a User Agreement between the County of York Department of Emergency Services and the West Manchester Township Fire Department. It will allow the fire personnel to access CAD (Computer Aided Dispatch) via the internet to retrieve information without the need to call or contact the 911 center.

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

- F. RECYCLING GRANT REQUEST: Motion to approve a request to apply for a Recycling Grant, which may include advertisement costs. If awarded the grant money will help defray the cost of the purchase of an additional vacuum leaf collector.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- G. T-798 SURETY REDUCTION: Motion to approve a request for reduction in surety bond for Dropping In LLC, 600 N. Highland Avenue by \$64,082.00 bringing the retained amount to \$23,843.20. Based on a field investigation report, recommendation from the Township Engineer to approve this request is on file.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

- H. T-778 SURETY REDUCTION: Motion to approve a request from York Railway Company to release the remaining surety in the amount of \$38,839.40. A letter from the Township Engineer has been received supporting this request.

MOTION: S. Harlacher

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- I. T-804 SURETY REDUCTION: Motion to approve a request from Giambalvo 4595 West Market Street for a reduction in surety bond by \$83,699.00 bringing the retained amount to \$14,784.00.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

- J. T-813 325 SALEM PROPERTIES: Motion table a Final Land Development Plan for 325 S. Salem Church Road for additional driveway.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- K. ORDINANCE 15-06 FLOODPLAIN ORDINANCE: Motion to approve authorization to advertise Ordinance 15-06 The Floodplain Ordinance. Zoning Officer Love stated that there was a small change to the original date of adoption; now June 15, 1991.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

- L. 2016 GENERAL FUND BUDGET: Presentation of the draft 2016 General Fund Budget by Assistant Manager Trimmer. Final presentation of the budget will occur at the November 12, 2015 meeting, after which it will be advertised for adoption at the December 17, 2015 meeting.

ADMINISTRATIVE REPORTS

- A. Recreation Director/Assistant Manager: Director Trimmer’s report was reviewed. She mentioned that the Truck Touch had to be cancelled due to rain on October 3, 2015. No additional comments.
- B. Finance Director: Whittaker’s report was reviewed . No additional comments.
- C. Fire Chief: Acting Fire Administrator Rick Trout’s report was reviewed. He acknowledged the hard work and dedication of the volunteers. No additional comments.
- D. Police Chief: Chief Smith’s report was reviewed. No additional comments.
- E. Manager: Assistant Township Manager Trimmer’s report was reviewed. No additional comments.
- F. Engineer: Dawood’s report was reviewed. Engineer Wilson mentioned the road work along South Salem was completed as part of the site work going on at 325 South Salem. No additional comments.
- G. Zoning Officer: Love’s report was reviewed. No additional comments.
- H. Solicitor: Herrold’s report was reviewed. No additional comments.
- I. Public Works Director: Callahan’s report was reviewed. No additional comments.

STORM WATER MANAGEMENT/MS4:

Zoning Officer Love noted the Township’s MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

APPROVAL OF BILLS

Bills: Motion to pay the following bills as presented:

<u>Fund</u>	<u>Check No.</u>		<u>Amount</u>
Warrant 15-10 Fund 01	21781 – 21909	\$	925,009.18
WMT Sewer Fund	2476-2508	\$	519,387.79
Payroll: Pay Period Ending 10/03/15	Paytime Vouchers	\$	148,342.07
Payroll: Pay Period Ending 10/17/15	Paytime Vouchers	\$	151,178.42

MOTION: S. Harlacher
 SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Motion to adjourn the regular meeting at 7:27 pm

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Lori Trimmer/Acting Secretary
Tricia Smeltzer/Stenographer

MOTION TO APPROVE: _____

SECOND: _____

DATE: _____