

## **PUBLIC MEETING AGENDA**

June 24, 2021

### **I. CALL TO ORDER**

#### **A. PLEDGE OF ALLEGIANCE**

B. EXECUTIVE SESSION: Session held on June 7, 2021, to discuss pending litigation. An Executive Session was held prior to tonight's Public Meeting to discuss pending litigation and personnel issues.

### **II. AWARDS AND RECOGNITIONS**

A. RESOLUTION 21-10; HONORING BRENDA BROWN: Motion to approve Resolution 21-10, Honoring Brenda Brown for her 22 years of service as Receptionist to the citizens of West Manchester Township.

B. RESOLUTION 21-11; HONORING DONNA HOLLERBUSH: Motion to approve Resolution 21-11, Honoring Donna Hollerbusch for her 24 years of service as Zoning Assistant to the citizens of West Manchester Township.

C. RESOLUTION 21-12; HONORING DEBORAH IDE: Motion to approve Resolution 21-12, Honoring Deborah Ide for her 6 years of service as Billing Officer to the citizens of West Manchester Township.

D. RESOLUTION 21-13; HONORING SERGEANT PATRICK HINDS: Motion to approve Resolution 21-13, Honoring Sergeant Patrick Hinds for his 35 years of service as Police Sergeant to the citizens of West Manchester Township.

E. RESOLUTION 21-14; HONORING OFFICER BRIAN SCHLEMMER: Motion to approve Resolution 21-14, Honoring Officer Brian Schlemmer for his 30 years of service as Police Officer to the citizens of West Manchester Township.

F. RESOLUTION 21-15; HONORING JOHN HERROLD, ESQ.: Motion to approve Resolution 21-15, Honoring John Herrold, Esq., for his 41 years of service as Township Solicitor to the citizens of West Manchester Township.

### **III. PUBLIC COMMENTS**

The Chairperson will entertain comments from the public regarding any matter not scheduled for discussion on the Agenda.

**IV. APPROVAL OF MINUTES**

A. APPROVAL OF MINUTES: Motion to approve or modify the minutes of the May 27, 2021, Regular Public Meeting as presented.

**V. OPEN FLOOR DISCUSSION**

None

**VI. UNFINISHED BUSINESS**

None

**VII. NEW BUSINESS**

A. FINANCIAL SECURITY REDUCTION & ESTABLISH MAINTENANCE GUARANTY T-848 FINAL LAND DEVELOPMENT PLAN FOR 3625 MIA BRAE, LP Motion to approve, revise, table or deny a request from 3625 Mia Brae, LP to reduce the financial security for the final land development plan for the development of an industrial building located at 400 North Zarfoss Drive from the original \$641,388.33 to \$124,060.25 to be held for completion of the remaining work items. This among includes the 15% maintenance guaranty to be held for 18 months as per §121-19. Dawood Engineers has provided their recommendation for approval.

B. REQUEST TO PERMIT DOGS AT WESTGATE PARK: Motion to approve, revise, table or deny a request to allow leashed dogs at the new Westgate Park. As a reminder, we currently permit leashed dogs at Sunset Lane, Dunedin and the Little Conewago Creek Conservation Area.

C. DESTRUCTION OF RECORDS: Motion to approve, revise, table or deny a request from the Police Department for the destruction of various Police Department Records as follows:

- 2015: Accidents, Traffic Citations & Driving Records, Read File, MCSAP Reports, Certificates of Accuracy for Vehicles, Requests for Police Reports, Routine Correspondence, Monthly Reports, False Alarm Letters & Invoices, Selective Speed Enforcement, and Seized License/Registrations.
- 2018: Parking Tickets, Warnings, PT-10's Incidents & Services (with attachments), Criminal History Checks (no record found), Dog Law, Curfew, Abandoned Vehicle Letters, and Solicitation Permit Applications.

D. JOEL WASHOK: PENN WASTE COLLECTION UPDATE

**VIII. ADMINISTRATIVE REPORTS**

- A. RECREATION DIRECTOR
- B. FINANCE DIRECTOR
- C. FIRE CHIEF
- D. POLICE CHIEF
- E. TOWNSHIP MANAGER
- F. ENGINEER
- G. ZONING OFFICER
- H. SOLICITOR
- I. PUBLIC WORKS DIRECTOR

**IX. BILLS**

- A. MOTION TO PAY BILLS

**X. ADJOURNMENT**

- A. MOTION TO ADJOURN