

PUBLIC MEETING AGENDA

September 23, 2021

I. CALL TO ORDER

A. Pledge of Allegiance

II. PUBLIC COMMENTS

The Chairperson will entertain comments from the public regarding any matter not scheduled for discussion on the Agenda.

III. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES: Motion to approve or modify the minutes from the August 26, 2021, Regular Public Meeting as presented.

IV. OPEN FLOOR DISCUSSION

None

V. UNFINISHED BUSINESS

None

VI. NEW BUSINESS

A. SMOKE TESTING BID AWARD: Motion to approve, revise, table or deny awarding Mr. Rehab, LLC to do smoke testing in three sub basins in the Shiloh Sewer Area. Mr. Rehab had the lowest bid at an amount of \$14,950.00.

B. APPLICATION FOR PAYMENT: Motion to approve, revise, table or deny application for payment four (4) to PSI Pumping Solutions, Inc. for the Adams Street Pump Station Project in the amount of \$22,878.75.

C. RESOLUTION 21-16 DESTRUCTION OF RECORDS: Motion to approve, revise, table or deny Resolution 21-16, Destruction of Records in the Finance Department.

The records are as follows:

- 2013 Sewer: Sewer Cards, Lock Box, Bank Statements, Accounts Payable, Accounts Receivable, Checks
- 2013 General Fund: Payroll, Accounts Payable, Accounts Receivable, Checks
- 2013 General Fund: Bank Statements

D. ROAD CLOSURE: Motion to ratify a road closure request by a resident on Loman Avenue. The request was to close Loman Avenue between Dorchester and Michelle Drive on September 11, 2021. The request was forwarded to the Board, and by consensus was approved.

E. STOP SIGN REQUEST: Board discussion regarding a request from Steven Roberts to do a traffic study to determine if a stop sign is warranted at the intersection of Hempfield Drive and Olde Field Drive. The request has been forwarded to PD for its review and recommendation.

F. PENSION PLAN TOWNSHIP MMO ACKNOWLEDGEMENT: Motion to approve, revise, table or deny acknowledging the MMO for 2022 for both the Uniform and two (2) non-Uniform pension plans. The anticipated amount for the Township is \$1,264,560.00 for all plans.

G. EASEMENT REQUEST: Motion to approve, revise, table or deny a request from Mr. Senft at 2781 Loman Avenue to permit the construction of a fence and gate within an existing drainage easement. Mr. Senft is agreeable to signing an agreement with the Board and to pay for all associated expenses. The request was reviewed by Dawood Engineers and a memo was provided recommending the approval of Mr. Senft's request to construct the fence within the Township stormwater easement.

H. T-864 FINAL LAND DEVELOPMENT PLAN FOR 5 STAR INTERNATIONAL: Motion to approve, revise, table or deny the final land development plan for 5 Star International for a building expansion more than 20% of the existing operation located at 2818 West Market Street in the I-2 Light Industrial Zone. ***Tabled at the August 26, 2021, Board of Supervisors meeting.***

I. 1700 BAKER ROAD ENGINEERING FEES ESCROW RELEASE: Motion to approve, revise, table or deny a recommendation from Dawood Engineers to release the remaining engineering escrow fees (approximately \$530.00) to the property owner, Elizabeth Giambalvo of 1700 Baker Road. The escrow fees were required for inspection of the installation of a grinder pump and force main to replace their failing septic system. All required inspections were performed, and a certificate of use and occupancy was issued by the Township on February 4, 2020.

J. T-845 ENGINEERING ESCROW RELEASE FOR REVISED FINAL LAND DEVELOPMENT PLAN FOR BICKEL'S SNACK FOODS FOR PROPOSED BUILDING EXPANSION AND SILO PAD: Motion to approve, revise, table or deny a recommendation from Dawood Engineers to release the remaining engineering escrow fees (approximately \$4,195.00) to the property owner, Bickel's Snack Foods Inc., PO Box 334, Hanover, PA 17331. The escrow fees were required for the building expansion and corn silos. All required inspections were performed, and a certificate of use and occupancy was issued by the Township on March 19, 2020.

K. T-836 SURETY RELEASE FOR FINAL LAND DEVELOPMENT PLAN FOR UPMC AMBULATORY CARE BUILDING: Motion to approve, revise, table or deny a request from UPMC to release the Site Improvement Bond #106956281 in the amount of \$58,748.02 that has been held for eighteen (18) months as a maintenance guaranty as per §121-19 of the West Manchester Township Subdivision and Land Development Ordinance. Warehaus has performed the required site inspection on 9/8/2021 and provided a letter recommending the release of the remaining portion of the construction bond.

L. WAIVER REQUEST – T-182 FINAL SUBDIVISION PLAN FOR MARY E. DEBES: Motion to approve, revise, table or deny a request from Lester Mummert, builder of 2120 Orange Street and 2130 Orange Street, for the Board of Supervisors to grant a waiver of §121-23.C of the West Manchester Township Subdivision and Land Development Ordinance to waive improvements to the existing street. The existing cartway width is 24 feet. The required cartway width from the center line of Orange Street to the properties along the south side of Orange Street is 15 feet. The request was reviewed by Dawood Engineers and a memo was received recommending the request not be approved. It is recommended, however, that the installation of curb and sidewalk be placed 15 feet from the centerline as shown on the approved subdivision plan, and that the paved cartway be widened to suit the 15 feet width dimension shown on the plan.

VII. ADMINISTRATIVE REPORTS

- A. RECREATION DIRECTOR
- B. FINANCE DIRECTOR
- C. FIRE CHIEF
- D. POLICE CHIEF
- E. TOWNSHIP MANAGER
- F. TOWNSHIP ENGINEER
- G. ZONING OFFICER
- H. SOLICITOR
- I. PUBLIC WORKS DIRECTOR

VIII. BILLS

- A. Motion to pay the bills as presented.

IX. ADJOURNMENT

- A. Motion to adjourn the Public Meeting.