

PUBLIC BOARD MEETING MINUTES

April 25, 2020

Chairman Harlacher called the meeting to order at 7:00 p.m

ATTENDANCE

Supervisors Present Remotely:

Steve Harlacher – Chairman
Dave Markel – Vice Chairman
Rosa Hickey – Supervisor

Staff Present:

Kelly Kelch – Township Manager
Clif Laughman – Fire Chief
Andy Herrold(Remotely) – Solicitor
Laura Mummert – Stenographer

CALL TO ORDER

Chairman Harlacher announced there was an Executive Session held on April 9, 2020, and one held prior to tonight's meeting to discuss personnel matters. No action was taken.

PUBLIC COMMENTS

No comments were made.

APPROVAL OF MINUTES

- A. The minutes of the March 30, 2020 regular Public Meeting were presented for approval. Motion to approve the minutes from the March 30, 2020 Public Meeting as presented.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- B. The minutes of the March 30, 2020 Public Hearing were presented for approval. Motion to approve the minutes from the March 30, 2020 Public Hearing as presented.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

- A. RESOLUTION 20-14 EXTENSION OF DISASTER EMERGENCY: Motion to approve Resolution 20-14, extending disaster emergency for thirty (30) days because of Pandemic (COVID-19).

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- B. T-829 FINAL LAND DEVELOPMENT SURETY RELEASE: Motion to approve a request from Jennifer Zurita of Frontier Development to release letter of credit issued for the land development plan of 1401 Kenneth Road. The request is also to release any remaining engineering inspection escrow.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- C. ROAD MATERIALS CONTRACT AWARD: Motion to approve award contracts for Road Materials to the lowest bidders as presented.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- D. ROAD CLOSURE (BANK LANE): Motion to ratify request to close Bank Lane from Maple Road and Manor Road on April 22, 2020 from 11 a.m. to 5 p.m. for Fire Hose Testing.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS

- A. Recreation Director: Director Trimmer's report was reviewed. No additional comments.
- B. Finance Director: Director Whittaker's report was reviewed. No additional comments.
- C. Fire Chief: Chief Laughman's report was reviewed. No additional comments.
- D. Police Chief: Chief Snyder's report was reviewed. No additional comments.
- E. Township Manager: Manager Kelch recommended the Board consider a motion to approve Resolution 20-15, tax relief to residents for real estate by waiving the penalty as long as payment is made by December 31, 2020. Motion to approve by R. Hickey, and second by D. Markel. Motion passed unanimously.

Manager Kelch recommended the Board consider a motion to accept drop paperwork for retirement from Sergeant Patrick Hinds. Motion to approve by D. Markel, and second by R. Hickey. Motion passed unanimously.

Manager Kelch gave an update on COVID-19 stating that according to the police and fire chief reports we are seeing a positive decline of cases. In keeping with this topic, Manager Kelch also announced that the Township office will be opening to the public on May 4, 2020. Safety precautions will be taken to protect employees. Manager Kelch thanked residents for their patience, and that they can refer to the Township website or call into the office for any information they seek.

Manager Kelch also announced that Penn Waste will be resuming Yard Waste and Large Item pickup beginning May 2, 2020, on our regularly scheduled pickup days. Manager Kelch thanked resident for their patience during this difficult time.

- F. ENGINEER: Engineer Cordaro's report was reviewed. No additional comments.
- G. ZONING OFFICER: Officer Sampere's report was reviewed. No additional comments.
- H. SOLICITOR: Solicitor Herrold's report was reviewed. No additional comments.
- I. PUBLIC WORKS DIRECTOR: Director Callahan's report was reviewed. No additional comments.

BILLS: Motion to pay bills as presented:

<u>FUNDS</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
General Fund	28861-28981	\$416,230.77
Liquid Fuels	837-849	\$15,136.32
Sewer	4325-4355	\$623,694.48
Payroll #7 Pay Ending 03/28/2020	Paytime Vouchers	\$159,887.89
Payroll #8 Pay Ending 04/11/2020	Paytime Vouchers	\$166,989.20

MOTION: R. Hickey
 SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

- A. Chairman Harlacher thanked staff and officers for their hard work during this time. He also thanked the residents for their patience.
- B. Supervisor Hickey thanked Manager Kelch and staff for being creative with working out solutions during this hard time.

Motion to adjourn the regular meeting at 7:18 p.m.

MOTION: S. Harlacher
 SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary

MOTION TO APPROVE: _____

SECOND: _____

DATE: _____