

**West Manchester Township  
Recreation Advisory Committee Minutes  
Wednesday, April 16, 2025**

**Members Present:** Lisa Krout, Tim Young, Tom Wolfgang, Charlie Jacobs, Jenn Bennett

**Delegates Present:** Jeff Ludwig, Paul Manchi, Dylan Smith, Roy Gentzler

**School Board Liaison:** Jeanne Herman

**Shiloh Lions Club Representative:** Denise Drais

**Parks & Recreation Staff:** Kelsey Paul, New parks & Recreation Director

**Guests:**

The meeting was called to order by Jenn Bennett at 6:00.

Kelsey introduced herself to the RAC Board. She comes from Carlisle Parks & Rec and was there for 8 years. She worked with marketing and the park programs. Kelsey lives in Mechanicsburg area, is married, has an 8-month-old daughter and a Golden Retriever.

Connor Gerrick will start as the Assistant Director on April 21, 2025. He is a sports management major from York College.

We all then went around the room and introduced ourselves to Kelsey.

**APPROVAL OF THE MINUTES:**

Approval of the February 2025 minutes will be tabled until the next meeting due to trouble locating the minutes that Lisa sent to Lori and Kristi.

**Unfinished Business:**

**Reports:**

- A. Recreation Director Report – Kelsey has not been to a Board of Supervisors meeting yet, so there is no Parks and Recreation Report.
- B. School Board Liaison's Report – Jeanne gave a report. **(See attachment)**

**New Business:**

- A. Dairy Queen Snow Sculpture Contest – The RAC group voted and #1 and #3 won respectfully. Kelsey will make contact and send them their prize from Dairy Queen.
- B. Spring/Summer Newsletter Edition – residents received 4/3/25.
- C. Upcoming Activities, Events, Programs and Registrations:
  - Senior Bingo – 5/13, 6/10, 7/8, 8/12, 9/9
  - Tee Ball – (ages 5-8) 5/6-29
  - Softball – (ages 5-14) April-August
  - Soccer – (ages 4-8) 8/26-9/18
  - Bennett Williams Tot Program – (ages 4-6) 6/16-7/25

- Summer Playground at Loman & Sunset Lane (ages 5-12) 6/16-7/25 – all of the positions were filled prior to Lori and Kristi leaving.
- Red, White, and Blue Kid's Parade – 6/25 at 7 PM (reg at 6:30)
- Summer Social and Movie Night – 7/9 at 7 PM
- Olde Tyme Carnival and Fireworks – 7/15 at 5:30 PM; Registration will open later on -
- AARP Senior Driving Program – 10/7 and 10/9
- Adult Event - "Deadly Wedding" – Saturday, 11/8
- D. Assistant Parks and Recreation Director – to start April 21, 2025 – Connor Gerrick
- E. Department Survey to publicize to residents on parks and recreation programming ideas will be distributed May/June. Kelsey is working on Facebook, Instagram development.
- F. Registration Software – Kelsey is working on this.

#### **Old Business:**

- A. LCCCA – Stormwater Project 2025
- B. Sunset Lane – Stormwater Project – West Side of Park
- C. Marcellus Shale Grant - \$20,000 – Bennett Williams Basketball Court
- D. Event Sponsors for 2025
  - Summer Social Movie **(\$600)**
    1. \$200 Church & Dwight
    2. \$400 John Dotzel
  - Summer Social DJ/Movie Projector **(\$500)**
  - Olde Tyme Carnival DJ **(\$400)** – Denise stated that the Shiloh Lions pay for this
  - Olde Tyme Carnival Inflatables/Activities **(\$3000)**
    1. \$200 Church & Dwight
  - Olde Tyme Carnival Fireworks Donation **(\$3950)**
    1. \$3950 The Stewart Foundation
  - Adult Dinner & Entertainment Night **(\$2500)**
    1. Church & Dwight
    2. \$1000 Lee & Barbara Woodmansee
  - Tee Ball **(\$1000)**
    1. \$1000 Odd Fellows
- E. Capital Improvements Status
  - UPCOMING
    - Bennett Williams Park – Install new basketball court and surface – estimated start 4/14/25, paint new games on surfacing after about 30 days of drying. – under construction as of 4/15/25. Park area is blocked off/closed.
    - Derry Park & Broad Street Park – Install handicapped path from parking lot to swing sets. (Waiting for warmer weather) DCR said WMT had to provide this.
    - Derry Park Conservation Area – Repair/Replace Bridge
    - Sunset Lane – Replace T-111 Siding on Pavilion (Shiloh Lions – Jim Bentzel)  
Denise Drais mentioned that Shiloh Lions is planning a Rededication of the

Pavilion before the Movie Night on July 9<sup>th</sup>. This will be the 75<sup>th</sup> Anniversary. She asked Kelsey if this would be okay and if they could work together on the project. Shiloh Lions have old pictures that could be sent electronically and put up on the screen. A sign for the Shiloh Lions will be put on the pavilion.

- Sunset Lane, Dunedin, Bennett Williams, Broad Street, Loman, Shetter Parks – Clear Coat Safety Surfaces on Playground Safety Surfaces (when time permits)
- Purchase New Maintenance Truck – arriving in August
- Upgrades to Sunset Lane and Lincolnway Ball Fields and installing new benches at Lincolnway – Paul mentioned that they took them out today, 4/16. The new ones are coming.
- COMPLETED
  - Loman Park – Replace Roof
  - Lining all Parking Lots – Dunedin, Bennett, American Legion, Broad Street
  - Broad Street Park – install New Yellow Caps on Fence

**Executive Session:**

**Open Floor Discussion:**

The meeting adjourned at 6:45.

The next RAC Board Meeting will be held on Wednesday, June 18, 2025 at 6:00 pm.

The next BOS Meeting will be on Thursday, April 24, 2025 at 7:00 pm.

Respectfully Submitted,  
Lisa A. Krout, Secretary