

# PUBLIC MEETING AGENDA

April 23, 2026

## I. CALL TO ORDER

## II. PUBLIC COMMENT

The Chairperson will entertain comments from the public regarding any matter not scheduled for discussion on the agenda.

## III. APPROVAL OF MINUTES

- A. APPROVAL OF MINUTES: Motion to approve or modify the minutes from the March 26, 2026, Public Meeting as presented.

## IV. OPEN FLOOR DISCUSSION

None

## V. OLD BUSINESS

None

## VI. NEW BUSINESS

- A. RESOLUTION 26-12 LIQUOR LICENSE TRANSFER: Motion to approve, revise, table or deny Resolution 26-12, request to transfer a PA Liquor License from Newberry Township (Back Woods Sports Bar & Grill, Inc., 1995 Old Trail Road, Etters, PA 17319) to West Manchester Township (Wawa at 4535 W. Market Street, York, PA 17408).
- B. SMOKEY D'S BACKYARD BBQ WAIVER REQUEST: Motion to approve, revise, table or deny a request from Mr. Shanelle Ray of Smokey D's to reduce the minimum required setback from an arterial road for a transient sales vendor.
- C. 1845 GOLDEN EAGLE DRIVE FENCE IN EASEMENT AGREEMENT: Motion to approve, revise, table or deny a request from David A. Wales and Penny A. Wales to place a fence within the drainage and utility easement along the rear property line and both side property lines on their property located at 1845 Golden Eagle Drive. The easement agreement has been reviewed by the Township solicitor and signed by the property owners. HRG has reviewed the proposed fence location and does not have any concerns about the fence being placed in the easement. If authorized by the Board, the agreement will be recorded at the Recorder of Deeds' office memorializing the agreement prior to a permit being issued for the fence installation.

- D. 2190 TAXVILLE ROAD SEWER CONNECTION WAIVER REQUEST: Motion to approve, revise, table or deny a request from Mr. Fred Cable of 2190 Taxville Road to waive immediate connection to public sanitary sewer for up to ten (10) years or the transfer of the property from its current owner (whichever is sooner) since the current on lot septic system is functioning properly. The Township Sewage Enforcement Officer inspected the system and provided reports indicating there was no regulatory malfunction at the time of inspection. If the system would become non-functioning prior to the mandated connection date, the property owner must connect to public sewer at that time. The property owner must sign an agreement with the Township and must be recorded at the Recorder of Deeds office.
- E. DANGEROUS BUILDING 4320 WEST MARKET STREET: Motion to approve, revise, table or deny a request from the Zoning Department to allow the Township Solicitor to schedule and advertise a public hearing for the dangerous building located at 4320 West Market Street (Tax Map: 14, Parcel: 0008) in the Local Commercial Zone.
- F. AMENDING RESOLUTION 26-02 2026 FEE SCHEDULE: Motion to approve, revise, table or deny amending Resolution 26-02, 2026 Fee Schedule, to include a new heading "Structure in Easement Agreement Application Fee- \$500.00". The application fee would be used to cover the Township Engineer's and Solicitor's time to review these easements and make recommendation to the Board of Supervisor's. If the easement agreement is not granted by the Board, the application fee will not be refunded, as the Township expended fees to review the the application and easement agreement.
- G. WEST YORK SCHOOL DISTRICT FEE WAIVER REQUEST: Motion to approve, revise, table or deny a request from West York School District to waive the fee associated with the athletic fields project. The amount for the permit and stormwater fee would roughly cost \$128,500.00. The school district has not specified an exact amount, but are asking to consider a reduction.
- H. COMPUTER UPGRADES REQUEST: Motion to approve, revise, table or deny a recommendation from Hinton Associates to purchase a vulnerability scanner and a new server that would protect the Township from ransomware, account hijacking and lost data if the Cloud would fail or be compromised. Total cost for these upgrades are \$19,925.00 and although unbudgeted, funds are available for there purchase.
- I. GREEN LIGHT- GO PROGRAM FUNDING: Motion to approve, revise, table or deny committing to provide a match in the amount of \$81,741.60 for funding for SR-0074 Adaptive Traffic Signal Control Replacement. This project is for traffic signal upgrades on five intersections along the Route 74 corridor.
- J. PROPOSED SUBDIVISION AND LAND DEVELOPMENT TEXT AMENDMENT: Motion to approve, revise, table or deny a request from the Zoning Department and the West Manchester Planning Commission to forward a proposed text amendment for the Subdivision and Land Development Ordinance to the York County Planning Commission for review and recommendations to the Board. The text amendment proposes requiring

digital copies of all required submission materials and requiring digital files to be Auto CAD or DXF compatible in addition to the submission of hard copies of the plans, reports, notifications and certifications. Staff also requests permission for the Township Solicitor to advertise a public hearing for the proposed Subdivision and Land Development Ordinance text amendment.

- K. RESOLUTION 26-13 AND 26-14 FUNDING COMMITMENT FOR LITTLE CONEWAGO CREEK CONSERVATION AREA: Motion to approve, revise, table or deny Resolution 26-13 and Resolution 26-14, to sign the grant applications and approve the funding commitment letters for DCNR and GTRP requesting grant funding with a matching financial commitment from the Township for the Little Conewago Creek Conservation Area project.

## **VII. ADMINISTRATIVE REPORTS**

- A. RECREATION DIRECTOR
- B. FINANCE DIRECTOR
- C. FIRE CHIEF
- D. POLICE CHIEF
- E. TOWNSHIP MANAGER
- F. ENGINEER
- G. ZONING OFFICER
- H. SOLICITOR
- I. PUBLIC WORKS DIRECTOR

## **VIII. BILLS**

- A. MOTION TO PAY BILLS

## **IX. ADJOURNMENT**