

PUBLIC BOARD MEETING MINUTES

April 23, 2026

Chairman Harlacher called the meeting to order at 7:13 p.m.

ATTENDANCE:

Supervisors Present:	Steven Harlacher – Chairman Ron Ruman – Vice Chairman George Margetas – Supervisor
Staff Present:	Kelsey Paul – Parks & Recreation Keith Whittaker – Finance Director David Markle – Fire Deputy Chief John Snyder – Police Chief Kelly Kelch – Township Manager Ryan Cummings - Engineer Rachelle Sampere – Zoning & Codes Andrew Herrold – Solicitor Chad Baker - Public Works Laura Mummert – Stenographer

CALL TO ORDER:

A. The Pledge of Allegiance was recited.

EXECUTIVE SESSION:

Chairman Harlacher announced there was an executive session held before the evenings meeting to discuss personnel matters.

PUBLIC COMMENT:

A. Mr. John Besore, 2447 N. Gabrielle Court, expressed his concern to the Board about an ongoing cat issue at his neighbors. He claims his neighbor is feeding and taking care of a large number of cats, and the cats are then coming onto his property and destroying his property. He inquired to the Board if anything can be done. His other neighbors were also in the audience to attest that they are having issues too. Mr. Besore explained he had filed a police report, and spoke with the SPCA, but nothing much can be done. Manager Kelch explained the Township does not have an Ordinance for hoarding or taking care of feral cats. A few other options were mentioned to look into.

B. Mr. Steven Bentz, 2 Red Barberry Drive, came to thank the Board and Chief Snyder for not moving forward with signing the ICE 287 Agreement at the March meeting.

APPROVAL OF MINUTES:

A. The minutes of March 26, 2026, Public Meeting were provided for approval. Motion to approve the Public Meeting Minutes of March 26, 2026, as presented.

MOTION: G. Margetas
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION:

None

OLD BUSINESS:

None

NEW BUSINESS:

A. RESOLUTION 26-12 LIQUOR LICENSE TRANSFER: Motion to approve Resolution 26-12, request to transfer a PA Liquor License from Newberry Township (Back Woods Sports Bar & Grill, Inc., 1995 Old Trail Road, Eppers, PA 17319) to West Manchester Township (Wawa at 4535 W. Market Street, York, PA 17408).

MOTION: R. Ruman
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

B. SMOKEY D'S BACKYARD BBQ WAIVER REQUEST: Motion to approve a request from Mr. Shanelle Ray of Smokey D's to reduce the minimum required setback from an arterial road for a transient sales vendor.

MOTION: G. Margetas
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

C. 1845 GOLDEN EAGLE DRIVE FENCE IN EASEMENT AGREEMENT: Motion to approve a request from David A. Wales and Penny A. Wales to place a fence within the drainage and utility easement along the rear property line and both side property lines on their property located at 1845 Golden Eagle Drive. The easement agreement

has been reviewed by the Township solicitor and signed by the property owners. HRG has reviewed the proposed fence location and does not have any concerns about the fence being placed in the easement. If authorized by the Board, the agreement will be recorded at the Recorder of Deeds' office memorializing the agreement prior to a permit being issued for the fence installation.

MOTION: R. Ruman
SECOND: G. Margetas
MOTION PASSED UNANIMOUSLY

- D. 2190 TAXVILLE ROAD SEWER CONNECTION WAIVER REQUEST: Motion to approve a request from Mr. Fred Cable of 2190 Taxville Road to waive immediate connection to public sanitary sewer for up to ten (10) years or the transfer of the property from its current owner (whichever is sooner) since the current It septic system is functioning properly as provided by reports from the Township Sewage Enforcement Officer. If the system would become non-functioning prior to the mandated date, the property owner must connect to public sewer at that time. The property owner must sign an agreement with the Township and it will be recorded at the Recorder of Deeds office.

MOTION: S. Harlacher
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

- E. DANGEROUS BUILDING 4320 WEST MARKET STREET: Motion to approve a request from the Zoning Department to allow the Township Solicitor to schedule and advertise a public hearing for the dangerous building located at 4320 West Market Street (Tax Map: 14, Parcel: 0008) in the Local Commercial Zone. This hearing will be scheduled prior to the May 28, 2026, Board of Supervisors meeting.

MOTION: G. Margetas
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

- F. AMENDING RESOLUTION 26-02 2026 FEE SCHEDULE: Motion to approve amending Resolution 26-02, 2026 Fee Schedule, to include a new heading "Structure In Easement Agreement Application Fee - \$500.00". The fee will be used to cover the Engineer and Solicitor time to review the easements and make any recommendations. If the easement agreement is not granted by the Board, the application fee will not be refunded, as the Township expended fees to review the application and agreement.

MOTION: R. Ruman
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

G. WEST YORK SCHOOL DISTRICT FEE WAIVER REQUEST: Motion to deny a request from the West York School District to waive the fee associated with the athletic fields project. The amount for the permit and stormwater fee roughly cost \$128,500.00. The school district has paid the fees, but is requesting the Board to consider a reduction. The Board decided that the school district should wait until the project is complete to make its request as the Township is unsure of all expenses that will occur during the project.

MOTION: G. Margetas
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

H. COMPUTER UPGRADES REQUEST: Motion to approve a recommendation from Hinton Associates to purchase a vulnerability scanner and a new server that would protect the Township from ransomware, account hijacking and lost data if the Cloud would fail or be compromised. Director Whittaker informed the Board the cost would not exceed \$25,000.00. Although these funds are unbudgeted, funds are available for this purchase.

MOTION: S. Harlacher
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

I. GREEN LIGHT- GO PROGRAM FUNDING: Motion to approve committing to provide a match in the amount of \$81,741.60 for funding for the SR-0074 Adaptive Traffic Signal Control Replacement. This project is for traffic signal upgrades on five intersections along the Route 74 corridor.

MOTION: R. Ruman
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

J. PROPOSED SUBDIVISION AND LAND DEVELOPMENT TEXT AMENDMENT: Motion to approve a request from the Zoning Dept. and Township Planning Commission to forward a proposed text amendment for the Subdivision and Land Development Ordinance to the York Co. Planning Commission for review and recommendations to the Board. The amendment proposes requiring digital copies of all required submission materials and requiring digital files to be Auto CAD or DXF compatible in addition to submitting hard copies of the plans, reports, notifications and certifications. Staff also requests permission for the Township Solicitor to advertise a public hearing for this text amendment to be held prior to the May 2026 Board of Supervisors meeting.

MOTION: R. Ruman
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

- K. RESOLUTION 26-13 AND 26-14 FUNDING COMMITMENT FOR LITTLE CONEWAGO CREEK CONSERVATION AREA: Director Paul and Engineer Cummings gave a brief overview of this project and the two (2) grants they are trying to obtain for funding for this project. Ms. Judy Givens, 2595 Slate Hill Road, addressed the Board and staff with her concerns about developing this conservation area. She feels it should be left untouched. She expressed her concern that bird towers were erected in this area which is considered a flood plain. Other residents in the audience agreed with Ms. Givens opinions. Engineer Cummings explained that things can not be constructed in this area without the Department of Environmental Protection (DEP) reviewing and giving their okay to build in this area. He explained this item for motion was merely to apply for grant funding available for this project. At this time the parks and recreation department only has a beginning drawing of proposed items they would like to put in the conservation area. A motion was made to approve signing Resolutions 26-13 and 26-14 for funding commitment if awarded these grants.

MOTION: R. Ruman
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS:

- A. RECREATION DIRECTOR: Director Paul's report was reviewed. Director Paul announced that gift card bingo was a success. She also spoke about the new adult programs coming for this spring/summer and mentioned the Earth Day celebration that went really well. No further questions.
- B. FINANCE DIRECTOR: Director Whittaker's report was reviewed. No further questions.
- C. FIRE CHIEF: Chief Laughman's report was reviewed. No further questions.
- D. POLICE CHIEF: Chief Snyder's report was reviewed. No further questions.
- E. TOWNSHIP MANAGER: Manager Kelch's report was reviewed. Manager Kelch thanked the Board for allowing him to attend the PSATS conference. No further questions.
- F. ENGINEER: Engineer Cummings report was reviewed. No further questions.
- G. ZONING OFFICER: Officer Sampere's report was reviewed. No further questions.
- H. SOLICITOR: Solicitor Herrold's report was reviewed. No further questions.
- I. PUBLIC WORKS DIRECTOR: Director Baker's report was reviewed. Baker commended his staff for their hard work over the past month. No further questions.

STORMWATER MANAGEMENT/MS4

Rachelle Sampere announced that stormwater/MS4 operator is available Monday through Friday 8 a.m. to 4:30 p.m. to answer any questions related to storm water management.

BILLS: Motion to pay bills as presented:

<u>FUNDS</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
General Fund	38376-38513	\$ 739,906.63
Liquid Fuels	6897-6925	\$ 1,990,334.59
Sewer Fund	1827-1830	\$ 2,766.45
Payroll #8 Pay Ending 04/04/26	Paytime Vouchers	\$ 146,637.44
Payroll #9 Pay Ending 04/18/26	Paytime Vouchers	\$ 149,609.94

MOTION: G. Margetas
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

ADJOURNMENT:

Motion to adjourn the meeting at 8:18 p.m.

MOTION: S. Harlacher
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY