##### PUBLIC MEETING MINUTES

August 23, 2018

Chairman Markel called the Public meeting to order at 7:00 p.m.

**ATTENDANCE**

Supervisors Present: Dave Markel, Chairman

Rosa Hickey, Vice Chairperson

Supervisor Absent: Steve J. Harlacher, Supervisor

Staff Present: Kelly Kelch, Township Manager

Lori Trimmer, Recreation Director

Keith Whittaker, Finance Director

Stephen Callahan, Public Works Director

Rachelle Sampere, Zoning Officer

John Snyder, Chief of Police

Clif Laughman, Fire Chief

Paul Wilson, Township Engineer

Andrew Herrold, Township Solicitor

Tricia Smeltzer, Stenographer

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**EXECUTIVE SESSION**

Chairman Markel announced an Executive Session was held prior to tonight’s meeting to discuss personnel matters. No action was taken.

**PUBLIC COMMENTS**

1. Randy Drais – 1860 Hayward Road; Sewer issues – Mr. Drais was not in attendance but asked to have this tabled until next month’s meeting.
2. Elwood Wantz – Brougher Lane

Greg Anderson – Kotur Rd.

Mr. Wantz spoke regarding his recent issue of his basement flooding with sewage. He had spoken to several authorities and found out that his sewage runs in the Dover Township sewage treatment plant. He had heard that Dover Township is able to turn a valve off and when they do, it causes backups. He is in attendance tonight to find out why this happens and what can be done to keep it from continuing to happen. Mr. Anderson is a neighbor that lives nearby and has had it happen to his property as well. Manager Kelch and Public Works Director Callahan were able to provide a reason as to why it happens, but they aren’t able to provide a solution. The reason it happens to some residents is because during heavy rain, there is too much rain water making its way into the sewer pipes and not enough capacity in the pipes and in the sewer system itself. The pipes and sewer system were made for ‘normal’ amounts of rain; not the amounts of rain that we had over this past month. Another cause of the issue is that some residents have illegal connections to the sewer system and the Township cannot legally dig up personal property to find out who has the illegal connections. Another reason flooding of basements happens is due to residents using sump pumps onto their neighbor’s property and due to down spouts not being cleaned out and the water being diverted onto neighboring properties.

Director Callahan mentioned that Dover Township has an interceptor project that will be going out to bid this year, but the impact of that project won’t be known until it is completed. Just a few side notes, Callahan noted that the Lincolnway sewer system had plenty of problems as well, so they were not isolated to the Shiloh sewer system. Manager Kelch noted he had discussions with several neighboring townships that had similar issues. Chairman Markel noted there were historical amounts of rain this year and unless people disconnect the illegal connections, the problems will continue, unfortunately. Vice Chair Hickey suggested Mr. Wantz find out details from Dover Township on their improvements to see how that might impact his flooding issues.

#### APPROVAL OF MINUTES

1. The minutes of the July 26, 2018 Public Hearing Meeting were presented for approval. Motion to approve the minutes of the July 26, 2018 Public Hearing Meeting as presented.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. The minutes of the July 26, 2018 regular Public Meeting were presented for approval. Motion to approve the minutes of the July 26, 2018 regular Public Meeting as presented.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

#### OPEN FLOOR DISCUSSION

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. FIREWORKS PERMIT REQUEST: Motion to approve an application for a fireworks permit from the York Fair Expo Center to hold a fireworks display on September 7, 2018 for the Alice Cooper Concert during the York Fair.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. FIREWORKS DISPLAY REQUEST: Motion to approve an application for a fireworks permit from the York Fair Expo Center to hold a fireworks display on September 16, 2018 for the closing of the York Fair.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. DEPARTMENT OF EMERGENCY SERVICES AGREEMENT: Motion to approve a request for the West Manchester Township EMS and Fire Departments to enter into an agreement with the County of York to access the County’s Computer Aided Dispatch (CAD) Web View information, via a web-based interface.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. TROLLEY ROAD SANITARY SEWER DIVERSION PROJECT: Motion to approve awarding the project to the lowest bidder, Wexcon, Inc.

Wexcon, Inc. of Mohrsville, PA $340,965.00

EK Services of New Cumberland, PA $401,104.00

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. HOUSE RESOLUTION 291: Motion to approve Resolution 18-18 to allow Township staff to draft a letter in opposition to House Resolution 291 and forward it to elected officials.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. AUTHORIZED USE OF M&T SIGNATURE CARDS: Motion to approve a request to approve the list of authorized users for the M&T signature cards.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

### ADMINISTRATIVE REPORTS

1. Recreation Director: Trimmer’s report was reviewed. Chairman Markel praised the Recreation Department and the boy scout who led the new Gaga Pit Project at Loman Park. No additional comments.
2. Finance Director: Whittaker’s report was reviewed. He commented that the budget is still being worked on. No additional comments.
3. Fire Chief: Chief Laughman’s report was reviewed. He announced that he and fellow members of the Fire Department attended the 106th Firefighters Convention on Saturday, August 18, 2018. He was pleased to announce that they were awarded four trophies as follows:

* Best Appearing Motorized Apparatus 1940-1959 Company Owned
* Best Appearing Motorized Antique Apparatus 1960-1993 Company Owned
* Best Appearing and Functional Command Chief Vehicle
* Judges Award

High praises were in order for Roy Gentzler who received Firefighter of the Year. No additional comments.

1. Police Chief: Chief Snyder’s report was reviewed. He thanked staff, road crew, recreation, and fire department for their help in making the Annual National Night Out a success. No additional comments
2. Manager: Manager Kelch’s report was reviewed.
3. Manager Kelch announced that he, Chief Snyder, Officer Schlemmer, Officer Sefchick, Supervisor Hickey and Supervisor Harlacher attended a special school district meeting on Tuesday night to introduce the new School Resource Officers. The school presented the Township Police Department with a life-sized, hand-painted, bulldog in police uniform to commemorate the occasion. Manager Kelch commended the great job Chief Snyder and Sergeant Emig did in negotiating the SRO contract. Vice Chair, Rosa Hickey, noted that this contract has bonded the Township and School District together.
4. Manager Kelch wanted to formally introduce Solicitor Andrew Herrold, who has joined the firm of Griest, Himes, Herrold, and Reynosa LLP. John and Andrew Herrold will be representing West Manchester Township in future legal matters.
5. Engineer: Engineer Wilson’s report was reviewed. He noted that the rain created several problems this past month and he and Public Works Director Callahan are working on them. Manager Kelch asked for a status update on a resident with a swale behind his property. Engineer Wilson advised that it was nothing major to fix the issue. Manager Kelch asked Zoning Officer Sampere to have Stormwater Officer, Zane Williams, go out to the property with the HOA and make sure the issues are taken care of. No additional comments.
6. Zoning Officer: The Zoning report was reviewed. No additional comments.

1. Solicitor: Solicitor Herrold’s report was reviewed. He thanked everyone for the warm welcome and support thus far. No additional comments.
2. Public Works Director: Callahan’s report was reviewed. He praised his crews for handling the extra workload that was created due to the extraordinary amounts of rain that happened in the last month. No additional comments.

**STORM WATER MANAGEMENT/MS4**:

Zoning Officer Sampere noted, during her report, that the Township’s MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

#### APPROVAL OF BILLS

**Bills**: Motion to pay the following bills as presented:

**Fund** **Check No.** **Amount**

Warrant 18-08 Fund 01 26125 - 26283 $ 679,103.94

WMT Sewer Fund 3665-3697 $ 313,585.67

Liquid Fuels 527-545 $ 66,924.31

Payroll 16: Pay Pd. Ending 08/04/18 Paytime Vouchers $ 162,853.41

Payroll 17: Pay Pd. Ending 08/18/18 Paytime Vouchers $ 166,600.54

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Motion to adjourn the regular meeting at 7:38 pm

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary

Tricia Smeltzer/Stenographer

MOTION TO APPROVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECOND: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_