##### PUBLIC MEETING MINUTES

August 22, 2019

Chairman Hickey called the Public meeting to order at 7:01 p.m.

**ATTENDANCE**

Supervisors Present: Rosa Hickey, Chairperson

Steve J. Harlacher, Vice-Chairman

Dave Markel, Supervisor

Staff Present: Kelly Kelch, Township Manager

Lori Trimmer, Recreation Director

Keith Whittaker, Finance Director

Stephen Callahan, Public Works Director

Rachelle Sampere, Zoning Officer

John Snyder, Chief of Police

Clif Laughman, Fire Chief

Paul Wilson, Township Engineer

Andrew Herrold, Township Solicitor

Tricia Smeltzer, Stenographer

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**EXECUTIVE SESSION**

Chairman Hickey announced an Executive Session was held prior to tonight’s meeting to discuss personnel matters. No action was taken.

**PUBLIC COMMENTS**

1. Bart Bartholomew – 1576 Haviland Road – Mr. Bartholomew stated his concern for the lack of notification by the township for the Haviland Sewer project and his concern for the lack of requested documentation by him from the Township, which he believes exists. He stated he has filed action with the Environmental Hearing Board and he has challenged the study that was done. He would like the Board’s consideration in obtaining information from DEP. The Township solicitor addressed his concerns and followed up by saying since Mr. Bartholomew has pending litigation, the Township is not able to provide him with any legal advice in moving forward. Mr. Bartholomew asked the Board if they read the documents that he provided to them last month. They confirmed they did.
2. Jeff Snellbaker – 2621 Sunset Lane – He was in attendance to ask the Board and Police department what can be done regarding numerous accidents on his road in front of his property over the last several years, with the latest one being August 10th of this year. He is continually spending money to fix up his property after an accident and is constantly contacting his homeowner’s insurance. The Chief of Police responded by advising that he will immediately have officers patrolling that area and writing tickets. They will continue to do this until they see a noticeable change in drivers’ speeds.

#### APPROVAL OF MINUTES

1. The minutes of the July 25, 2019, regular Public Meeting were presented for approval. Motion to approve the minutes of the July 25, 2019 regular Public Meeting as presented.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

#### OPEN FLOOR DISCUSSION

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. ORDINANCE 19-23 TO WAIVE INTEREST AND/OR PENALTY OF DELINQUENT BUSINESS PRIVILEGE AND MERCANTILE LICENSE TAXES: Motion to approve Ordinance 19-23, authorizing York Area Tax Bureau to waive the interest and/or penalty associated with the collection of delinquent business privilege and mercantile license taxes. Staff recommended approval of this Ordinance.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. FINAL PAYMENT TROLLEY ROAD SANITARY SEWER DIVERSION PROJECT: Motion to approve a request for final payment #3 to pay Wexcon, Inc. the remaining amount of $35,515.75. A letter of recommendation is on file from the Township Engineer to affirm this request.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. 2019 SEWER RELINING PROJECT PAYMENT TO SAK CONSTRUCTION, LLC: Motion to approve a request for payment #1 to SAK Construction, LLC in the amount of $165,105.90. A letter of recommendation from the Township Engineer is on file to affirm this request.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. 2019 SEWER RELINING PROJECT CHANGE ORDER (#1): Motion to approve a request from SAK Construction, LLC to add an additional $53,475.00 to the original project amount.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. HOUSE BILL 103: Motion to allow Township staff to draft a letter in opposition to House Bill 103 and forward it to Senator Kristen Phillips-Hill.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. REQUEST TO HOLD A 5K ‘BLIZZARD RUN’: Motion to approve a request from the Dairy Queen on Roosevelt Avenue to conduct a “Blizzard Run”, a 5K run on Saturday, August 24th, 2019 which will begin and end at Sunset Lane Park. The run will begin at 8:00AM and proceed on Brenda Rd., Potomac Av., South Dr., Wilt Dr., North Dr., Seneca Dr., Heather Dr. and back to the park expecting the run to end by 10 AM. Consequently, these roads will need to be partially closed, allowing only enough time for the runners to go through the intersections. This event has been done in the past and was very successful with no problems. Proceeds from this event will benefit Penn State Children's Hospital through Children's Miracle Network.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

### ADMINISTRATIVE REPORTS

1. Recreation Director: Trimmer’s report was reviewed. Director Trimmer advised she attended the Normandie Ridge Trail ceremony today. She said construction will begin this Fall. She also mentioned that the American Legion field is going to be dedicated this Sunday to Commander William Billet, as was previously approved. No additional comments.
2. Finance Director: Whittaker’s report was reviewed. Finance Director Whittaker stated the 2018 Audit is complete with no issues. The Pension Audit had one minor change and went very well also. No additional comments.
3. Fire Chief: Chief Laughman’s report was reviewed. He wanted to acknowledge Dave Markle, chairman of the By Laws Committee. For any revisions of the By Laws, comments are due by end of October. The revisions will be drafted in November and they will be voted on in December, with an effective date of January 1, 2020. Chairman Hickey praised Chief Laughman for getting new applicants/volunteers. Chief Laughman also mentioned that the Township has gained $4,875.43 in revenue due to billing the insurance companies for automobile accident calls. No additional comments.
4. Police Chief: Police Chief Snyder’s report was reviewed. No additional comments.
5. Manager: Manager Kelch’s report was reviewed. He had two additional items that needed action:

1) A motion is needed to transfer funds in excess revenues over expenses to the Capital account for budget year 2018. Motion was made to approve this item.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

2) Manager Kelch stated the Shiloh Water Authority is moving forward with removing fluoride from the water. Motion was made to have Manager Kelch send comments of opposition to the Department of Environmental Protection (DEP). He announced that the public can submit comments to the Township and he will convey those comments in his letter to DEP. He will send a draft of the letter to the Board before sending to DEP and before posting the letter on the Township website.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

1. Engineer: Engineer Wilson’s report was reviewed. No additional comments.
2. Zoning Officer: The Zoning report was reviewed. Zoning Officer Sampere noted she attended the Grand Opening of the Carpet Mart on 1410 Kenneth Road. She invited everyone to check it out. No additional comments.

1. Solicitor: Solicitor Herrold’s report was reviewed. No additional comments.
2. Public Works Director: Callahan’s report was reviewed. No additional comments.

**STORM WATER MANAGEMENT/MS4**:

Zoning Officer Sampere noted, during her report, that the Township’s MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

#### APPROVAL OF BILLS

**Bills**: Motion to pay the following bills as presented:

**Fund** **Check No.** **Amount**

Warrant 19-08 Fund 01 27777 - 27928 $ 757,070.59

WMT Sewer Fund 4060-4095 $ 511,769.83

Liquid Fuels 740-757 $ 344,185.97

Payroll 16: Pay Pd. Ending 08/03/19 Paytime Vouchers $ 170,523.41

Payroll 17: Pay Pd. Ending 08/17/19 Paytime Vouchers $ 168,925.30

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Motion to adjourn the regular meeting at 7:37 pm

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary

Trish Smeltzer/Stenographer

MOTION TO APPROVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECOND: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_