

## **PUBLIC MEETING AGENDA**

August 25, 2022

### **I. CALL TO ORDER**

### **II. PUBLIC COMMENTS**

The Chairperson will entertain comments from the public regarding any matter not scheduled for discussion on the agenda.

### **III. APPROVAL OF MINUTES**

- A. APPROVAL OF MINUTES: Motion to approve or modify the minutes from the July 28, 2022, Regular Public Meeting as presented.

### **IV. OPEN FLOOR DISCUSSION**

### **V. UNFINISHED BUSINESS**

- A. TOWNSHIP VOLUNTEER FIREFIGHTER TAX RELIEF: Motion to approve, revise, table or deny authorizing the Township Fire Chief to draft criteria for eligibility for inclusion into the Township volunteer firefighter tax relief program.
- B. AUTHORIZATION FOR DRAFT ORDINANCE: Motion to approve, revise, table or deny authorizing the Township solicitor to draft an ordinance to provide tax relief to volunteer firefighters who qualify according to the Township criteria.

### **VI. NEW BUSINESS**

- A. SENIOR CENTER FUNDING: Discussion by the Board on funding for senior centers that serve a significant number of our residents.
- B. INTERMUNICIPAL LIQUOR LICENSE TRANSFER FROM YORK CITY TO WEST MANCHESTER TOWNSHIP: Motion to approve, revise, table or deny a request from Joseph D. Baublitz, Counsel for Rutter's, to establish a date to hold a public hearing to transfer a liquor license from York City (Cobblestones at 205 South George Street, York, PA) to West Manchester Township (Rutter's at 1590 Kenneth Rd. York, PA).
- C. T-870 PRELIMINARY/FINAL LAND DEVELOPMENT PLAN FOR PROPOSED CAR WASH FACILITY FOR WEST MANCHESTER TOWN CENTER: Motion to approve, revise, table or deny the preliminary/final land development plan which depicts the construction of a proposed car wash and associated improvements on a 1.366-acre parcel (Lot 13 created by separate subdivision plan) located at 715 Town Center Drive in the Regional Commercial Zone. The car wash facility submitted a sewer planning exemption module for 34 EDUs.

- D. ROAD CLOSURE: Motion to ratify a road closure on Clarke Avenue that occurred from August 16<sup>th</sup> to the 19<sup>th</sup> and August 22<sup>nd</sup>, and on Hoffman Lane from August 23<sup>rd</sup> to the 26<sup>th</sup> for Columbia Gas to install a new gas main.
- E. TOWNSHIP COMPREHENSIVE PLAN UPDATE: Motion to approve, revise, table or deny authorization to advertise the Township Comprehensive Plan Update RFP as provided to the Board.
- F. HANDICAP PARKING REQUEST: Motion to approve, revise, table or deny authorizing the Township Solicitor to prepare and advertise an ordinance for a handicap parking request located at 400 Hoke Street. A traffic study has been completed and provided to the Board. If approved, this ordinance will be placed on the September 22<sup>nd</sup> agenda for consideration by the Board.
- G. NO PARKING REQUEST: Motion to approve, revise, table or deny authorizing the Township Solicitor to prepare and advertise an ordinance for “No Parking” signs to be placed on the South side of Gillespie Dr. at the request of Paul Landgraf, Transportation Manager for Frito Lay. Vehicles parking there are causing a safety issue with large trucks entering and exiting the facility. The Board has been provided with a copy of the completed traffic study. If approved, this ordinance will be placed on the September 22<sup>nd</sup> agenda for consideration by the Board.
- H. MOU AGREEMENT: Motion to approve, revise, table or deny authorizing staff to sign the MOU agreement for Law Enforcement Services allowing police officers to be permitted to exercise their power and authority outside the limits of their primary jurisdiction. A copy of this agreement has been provided to the Board for their review.
- I. ROAD CLOSURE REQUEST: Motion to approve, revise, table or deny a road closure request for a community block party on September 10, 2022, from 1 to 5 p.m. This would be for the section of Loman Avenue between Michelle Drive and Dorchester Drive.
- J. SEWER & STORMWATER UPDATE: Update from Township Engineer on current and future sewer and stormwater projects.

## **VII. ADMINISTRATIVE REPORTS**

- A. RECREATION DIRECTOR
- B. FINANCE DIRECTOR
- C. FIRE CHIEF
- D. POLICE CHIEF
- E. TOWNSHIP MANAGER
- F. ENGINEER
- G. ZONING OFFICER
- H. SOLICITOR
- I. PUBLIC WORKS DIRECTOR

**VIII. BILLS**

A. MOTION TO PAY BILLS

**IX. ADJOURNMENT**

A. MOTION TO ADJOURN