

PUBLIC BOARD MEETING MINUTES

August 24, 2023

Chairman Harlacher called the meeting to order at 7:00 p.m.

ATTENDANCE:

Supervisors Present:	Steven Harlacher – Chairman Ronald Ruman – Vice Chairman
Staff Present:	Lori Trimmer – Parks & Recreation Keith Whittaker – Finance Clif Laughman – Fire Chief John Snyder – Police Chief Kelly Kelch – Township Manager Rainer Neidorest - Engineer Rachelle Sampere – Zoning & Codes Andy Herrold – Solicitor Rich Shaw- Public Works Laura Mummert– Stenographer
Supervisors Absent:	Dave Markel - Supervisor

CALL TO ORDER:

A. The Pledge of Allegiance was recited.

EXECUTIVE SESSION:

Chairman Harlacher announced there was an executive session held prior to tonight's meeting to discuss personnel matters. He also announced an executive session was held on July 28th to discuss a legal issue.

PUBLIC COMMENT:

A. Mr. Joel Jackson, 1200 Taxville Road, expressed his concern for speeding issues around the sharp corner of Taxville Road. He also mentioned the speeding motor-cycles and cars on Route 30 that can be heard from where he lives. He mentioned he came to a meeting roughly a year ago, and while the police did put out speed boards, it seemed nothing else was done or it did not help. Chief Snyder told Mr. Jackson that he is correct, a speed board was put out and officers did enforce the limit, giving out many tickets. He ensured Mr. Jackson that he would have officers

patrol this area more, and continue to be diligent with keeping the speed down on this road.

APPROVAL OF MINUTES:

- A. The minutes of the July 27, 2023, Public Meeting were provided for approval. Motion to approve the Public Meeting Minutes of July 27, 2023, as presented.

MOTION: R. Ruman
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION:

None

OLD BUSINESS:

None

NEW BUSINESS:

- A. STRAY ANIMAL HOUSING AGREEMENT: Motion to approve entering into an agreement with the SPCA of York County for stray animal housing at a cost of \$13,675.00. This was an increase from previous year based on the percentage population for each municipality from the 2020 census compared to total population of York County.

MOTION: S. Harlacher
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

- B. PLANNING COMMISSION VACANCY: Motion to approve appointing Jennifer Smith-Funn to the open position on the Township Planning Commission effective immediately. Two individuals were interviewed for this position by the Board. Ms. Smith-Funn's term will end on December 31, 2026.

MOTION: R. Ruman
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

- C. CABLE FRANCHISE FEE: Supervisor Ruman brought to the attention of the Board and staff an article he came upon stating cable use dropping and therefore could affect our fees. Finance Director Whittaker reported that we haven't had any issues so far, but it was hard to predict the future. Supervisor Ruman asked staff to contact

PSATS and ask them to lobby and make aware that this could become a problem in the future for all municipalities. Staff will do so, and report back.

- D. APPLICATION FOR PAYMENT #4: Motion to approve an application for payment #4 to Mr. Rehab, LLC for the Hayward Area Sewer Rehabilitation Project. The amount for payment is \$111,715.25.

MOTION: R. Ruman

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

- E. BID AWARD FOR MARKET STREET PUMP STATION: Motion to approve awarding the Township West Market Street Pump Station upgrades and valve repair project bid to E.K. Services, Inc. in the amount of \$140,463.18.

MOTION: S. Harlacher

SECOND: R. Ruman

MOTION PASSED UNANIMOUSLY

- F. PRESENTATION OF TOWNSHIP EMERGENCY OPERATIONS PLAN: Chief Laughman informed the Board that minor changes will be made to this plan, as he is required to do so every few years. The changes are nothing major, and he provided a rough draft to the Board to look over and ask any questions of him before the next meeting. This will then be presented at the September Board meeting for adoption.

ADMINISTRATIVE REPORTS:

- A. RECREATION DIRECTOR: Director Trimmer's report was reviewed. Trimmer announced that the Fall Newsletter is out and should be arriving to residents' mailboxes within the week. No further questions.
- B. FINANCE DIRECTOR: Director Whittaker's report was reviewed. No further questions.
- C. FIRE CHIEF: Chief Laughman's report was reviewed. No further questions.
- D. POLICE CHIEF: Chief Snyder's report was reviewed. No further questions.
- E. TOWNSHIP MANAGER: Manager Kelch's report was reviewed. Manager Kelch announced that the draft police contract was getting close to be completed. It should be ready to be placed on the September agenda for adoption. No further questions.
- F. ENGINEER: Engineer Niederoest report was reviewed. No further questions.
- G. ZONING OFFICER: Officer Sampere's report was reviewed. No further questions.
- H. SOLICITOR: Solicitor Herrold's report was reviewed. No further questions.
- I. PUBLIC WORKS DIRECTOR: Director Shaw's report was reviewed. No further questions.

STORMWATER MANAGEMENT/MS4

Zoning Officer Sampere noted that the Township’s MS4 Storm Water Inspector is available Monday through Friday 8 a.m. to 4:30 p.m. to answer any questions related to storm water management.

BILLS: Motion to pay bills as presented:

<u>FUNDS</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
General Fund	34105-34241	\$ 597,469.86
Liquid Fuels	1348-1366	\$ 155,936.44
Sewer Fund	5787-5827	\$ 1,010,570.81
Payroll #16 Pay Ending 07/29/23	Paytime Vouchers	\$ 133,362.90
Payroll #17 Pay Ending 08/12/23	Paytime Vouchers	\$ 130,313.29

MOTION: R. Ruman
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

ADJOURNMENT:

Motion to adjourn the regular meeting at 7:20 p.m.

MOTION: S. Harlacher
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY