

PUBLIC BOARD MEETING MINUTES

December 16, 2021

Chairperson Hickey called the meeting to order at 7:00 p.m.

ATTENDANCE:

Supervisors Present:	Rosa Hickey - Chairperson Steven Harlacher – Vice-Chairman
Supervisor Absent:	Dave Markel - Supervisor
Staff Present:	Kelly Kelch – Township Manager Lori Trimmer – Parks & Recreation Keith Whittaker – Finance Director Clif Laughman – Fire Chief John Snyder – Police Chief Rainer Neidoroest – Engineer Rachelle Sampere – Zoning & Codes Andrew Herrold – Solicitor Laura Mummert – Stenographer

CALL TO ORDER:

The Pledge of Allegiance was recited.

EXECUTIVE SESSION:

Chairperson Hickey announced there were two executive sessions held since the last meeting. On November 30th, to discuss potential litigation regarding the sale of the wastewater treatment plant to PA American. The second was held prior to tonight's meeting to discuss a personnel issue. No action was taken.

PUBLIC COMMENT:

A. Wayne Harper, of 195 Mineral Dr., Spring Grove, spoke on behalf of the Fire Safety and Advisory Committee. He thanked the supervisors for their constant support. He also wanted to recognize Chairperson Hickey for her years of service, and thank her for the years she was on the fire advisory committee.

B. Deirdre Sullivan, representing the York County Solicitors Office, came to educate the Board members on the recent National Opioid Settlement information the Township was

asked to sign into. Ms. Sullivan gave a brief description of what the settlement entails, and that if the Township signs on there is a possibility it could receive some funding from the County for pro-opioid fighting programs. The Board asked some questions, and Ms. Sullivan answered all questions.

APPROVAL OF MINUTES:

A. The minutes of the November 11, 2021, Public Board Meeting were provided for approval. Motion to approve the Public Meeting Minutes of November 11, 2021, as presented.

MOTION: S. Harlacher
SECOND: R. Hickey

OPEN FLOOR DISCUSSION:

No discussion was made.

OLD BUSINESS:

A. LOGOSWORKS SAFETY COLLABORATIVE: Discussion and questions asked by the Board to Andy Herrold and Chief Snyder. All questions were answered. Motion to approve entering into an agreement with Logosworks Safety Collaborative, and allow Chief John Snyder to sign the agreement.

MOTION: S. Harlacher
SECOND: R. Hickey

B. RV PARKING ORDINANCE: Discussion on living in RV's parked on a public road. Different options were weighed by the Board, and a decision was made to have the Township Solicitor draft and advertise an Ordinance to be voted on at a later date.

NEW BUSINESS:

A. RESOLUTION 21-19 ADOPTION OF 2022 BUDGET: Motion to approve Resolution 21-19, adoption of the 2022 General Fund Budget as advertised.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

B. RESOLUTION 21-20 FIX ASSESSMENT RATES FOR STREET LIGHTS: Motion to approve Resolution 21-20, fixing assessment rates for the year 2022 for street lighting purposes. Rates will remain unchanged at \$.60 per linear foot for improved property, and \$.15 per linear foot for unimproved property.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

C. RESOLUTION 21-21 ESTABLISHING A TAX RATE FOR 2022: Motion to approve Resolution 21-21, a tax levy resolution, establishing the tax rate for the year 2022 at 1.75 mills. The rate will remain unchanged.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

D. RESOLUTION 21-22 REFUSE DISPOSAL FEES: Motion to approve Resolution 21-22, establishing refuse disposal fees for 2022. The rate will remain unchanged for 2022, even though there was an increase by York County Solid Waste Authority.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

E. RESOLUTION 21-23 ESTABLISHING SEWER RENTALS: Motion to approve Resolution 21-23, establishing sewer rentals and charges for the Shiloh sanitary sewer system and the Lincolnway sewer system for the year 2022. The rates will remain unchanged at \$170 residential base rate and \$180 for 31,800 gallons base rate plus an additional \$8 per thousand gallons over the base amount.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

F. TRAFFIC SIGNAL AND STREET LIGHTING MAINTENANCE AND REPAIR SERVICES CONTRACT AWARD: Motion to approve awarding the contract to Pennsylvania PERCS, Inc for traffic signal and street lighting maintenance and repair for a period of three (3) years. Pennsylvania PERCS Inc. was the only bidder for this service.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

G. BID AWARD FOR VEHICLE EXHAUST REMOVAL SYSTEM FOR BOTH FIRE STATIONS: Motion to approve awarding the bid for vehicle exhaust removal system for both fire stations to Air Cleaning Systems, Inc. in the amount of \$154,960.00. \$147,580.95 of the funds will come from the Assistance to Firefighters Grant awarded in September. The remaining \$7,379.05 is the 5% match we are required to pay and has been placed in the 2022 budget.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

H. NATURAL GAS CONTRACT: Motion to ratify staff decision to sign a natural gas contract with WGL for sixty (60) months at \$4.64 per dth. This was based on the Townships Natural Gas Representative, AAPI recommendation as prices continue to increase.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

I. PUBLIC WORKS LABOR CONTRACT: Motion to ratify the Public Works new four (4) year labor contract agreement as provided.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

J. RESOLUTION 21-24 AMERICAN RESCUE FUNDS: Discussion was made on what areas the funds will be spent that were received from the American Rescue Act. They were written on the physical copy of Resolution 21-24. They include upgrades to the Board room technology, stormwater management, police & fire radios, rescue truck for fire department, sewer line repairs, sewer pump station repairs, and other police safety issues. Motion to approve Resolution 21-24, stating anticipated primary intended uses for the Township allotment of the American Rescue Act Funds.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

K. WESTGATE CAMPUS PLANNING EXEMPTION: Motion to approve staff recommendation to approve a planning exemption for the proposed 47 +/- acre development due to the fact that a planning module for 36,050 gallons per day was previously approved with a previously approved plan.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

L. POLICE SALE OF EXCESS EQUIPMENT: Motion to approve authorization for the police department to sell through auction an excess police vehicle.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

M. GLICK FIRE EQUIPMENT AND PIERCE MANUFACTURING CONTRACT: Motion to approve authorizing Chief Laughman to enter a contract with Glick Fire Equipment and Pierce Manufacturing for the purchase of a new Pierce Enforcer Pumper in the amount of \$662,641.00. There is a pre-pay discount, so the final price will be \$606,675.00. The West Manchester Township Fireman's Relief Association will be contributing \$100,000.00 towards the project. Estimated delivery is early 2023.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

N. RESOLUTION 21-25 RECOGNIZING SUPERVISOR ROSA G. HICKEY: Motion to approve Resolution 21-25, recognizing Supervisor Rosa G. Hickey for her eighteen (18) years of outstanding service to the residents of West Manchester Township as Township Supervisor.

MOTION: S. Harlacher
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS:

- A. RECREATION DIRECTOR: Director Trimmer’s report was reviewed. Trimmer mentioned the Winter Newsletter will be delivered in January.
- B. FINANCE DIRECTOR: Director Whittaker’s report was reviewed. Whittaker thanked Supervisor Hickey for her service.
- C. FIRE CHIEF: Chief Laughman’s report was reviewed. Laughman echoed that of Mr. Harper’s comments from the Fire Advisory Committee in thanking Supervisor Hickey for her service.
- D. POLICE CHIEF: Chief Snyder’s report was reviewed. Snyder wanted to commend his detectives and officers regarding the shooting on November 18th. Snyder also thanked Supervisor Hickey for her service.
- E. TOWNSHIP MANAGER: Manager Kelch’s report was reviewed. No further questions.
- F. ENGINEER: Engineer Neideroest’s report was reviewed. No further questions.
- G. ZONING OFFICER: Officer Sampere’s report was reviewed. Sampere thanked Supervisor Hickey for her service.
- H. SOLICITOR: Solicitor Herrold’s report was reviewed. Herrold thanked Supervisor Hickey for her service.
- I. PUBLIC WORKS DIRECTOR: There was no report from the public works director for the December meeting.

STORMWATER MANAGEMENT/MS4

Zoning Officer Sampere noted that the Township’s MS4 Storm Water Inspector is available Monday thru Friday 8 a.m. to 4:30 p.m. to answer any questions related to storm water management.

BILLS: Motion to pay bills as presented:

<u>FUNDS</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
General Fund	31432-31606	\$ 536,444.46
Liquid Fuels	1078-1090	\$ 20,259.76
Sewer Fund	5047-5093	\$ 1,721,411.29
Payroll#24 Pay Ending 11/20/21	Paytime Vouchers	\$ 117,598.10
Payroll#25 Pay Ending 12/04/21	Paytime Vouchers	\$ 127,354.08

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

ADJOURNMENT:

Motion to adjourn the regular meeting at 8:13 p.m.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Attest:

Secretary

Chairman

Vice Chairman

Supervisor