



# WEST MANCHESTER

*Township*

Fall 2022 Newsletter

380 EAST BERLIN ROAD | YORK, PENNSYLVANIA 17408



## Fall Time Fun!

- Food Truck Friday . . . . . page 15
- Truck Touch . . . . . page 22
- North Pole Speak Easy  
Adult Comedy . . . . . page 16

717.792.3505 | [www.wmtwp.com](http://www.wmtwp.com)



# In This Issue

3	Leaf Collection	19	Ghosts, Ghouls and Goblins
4-7	Garbage & Recycle Collection Guidelines	20	Santa Pancake Breakfast
8	Yard Waste Collection Calendar	21	Holiday Bingo for Adults
10	Serving Your Community Application	21	Shiloh Lions Pretzels & Chicken BBQ
11	Stormwater	22	Truck Touch
12	Zoning	22	Gift Card Bingo
13	Parks and Recreation	23	Community Contacts
14	Park Rentals	24	West Manchester Twp Fire Dept
15	Food Truck Friday	26	Message From The Chief
16	Senior Bingo	27	WMTFD Live-In Program
	North Pole Speak Easy	28-30	Sewer and Trash Billing Information
17	Apprise	31	Sponsors
	Rent A Kid Program	32-33	Tax Information
18	AARP Safe Driving Program	34	New Ordinances
	Snowman Adult Craft Class	35	Happy Trails Nature Park Fall Festival
		36	Local Official Information



## We Caught You Having Fun!

Photo Release Statement: By participating and or registering in any West Manchester Township program, class, or event, you are agreeing to allow the publication of any photos to be taken of you and/or your child at any program, class, event, or facility of West Manchester Township.

### THE BOARD OF SUPERVISORS

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#### VICE CHAIRMAN

Dave S. Markel

#### SUPERVISOR

Ronald G. Ruman

#### TOWNSHIP MANAGER

Kelly K. Kelch

#### TAX COLLECTOR

William J. Niehenke

717.793.9651

#### MAGISTERIAL DISTRICT

Judge Teyral

District 19-2-03

717.793.5200

### FREQUENTLY CALLED NUMBERS

SHILOH WATER - 717.764.3624

YORK WATER - 717.845.3601

WEST YORK AMBULANCE

717.792.1610

POLICE DEPARTMENT

717.792.9514



# Leaf Bag Collection

In order to more efficiently pick up your BAGGED leaves we are now including them in the yard waste collection and have added additional dates in October, November and December for your convenience. By designating specific dates for bagged leaves you will know exactly when your leaf bags will be picked up. Secondly, it will enable our Public Works Department to move more quickly throughout the neighborhoods vacuuming leaves you've raked to the curb. Finally, less plastic bags means a better environment. Follow these simple rules...

- Place your leaves in an empty container or biodegradable brown paper bags. **We are eliminating plastic bags.**
- Leaves placed in anything other than a biodegradable **brown paper bag** or **empty** container will not be picked up. DO NOT PUT LEAVES IN PLASTIC BAGS!!!
- Biodegradable bags can be purchased at most lawn and garden centers.
- Bagged leaves must be placed by the curb by 6:00 AM on the following dates: September 24, October 1 and 15, November 5 and 19, December 3 and 17
- An unlimited number of bags or containers may be placed at the curb on the dates listed above.
- As always leaves can be raked to the curb and the vacuum trucks will be around to pick them up, between October 24 and December 16.

## Leaf Vacuum Collection Schedule

Beginning **October 24th** and continuing till **December 16th**, West Manchester Public Works will be collecting leaves. During this time frame, Public Works will provide residents with multiple collections. **Vacuum collections will not be made after December 16th.**

Please rake all leaves to the curb line for collection.

**DO NOT MIX STONES, BRANCHES, BRUSH, GRASS CLIPPINGS OR ANYTHING ELSE WITH YOUR LEAVES OR THEY WILL NOT BE COLLECTED.**



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1972-2022

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IT'S A  
GR8 DAY  
FOR  
WINGS!

QUAKER  
STEAK  
& LUBE

BEST  
WINGS  
USA



# Basic Residential Trash & Recycling Guidelines

- Trash, recycling, one bulk item and yard waste must be curbed side by 6 AM on your scheduled collection day.
- No more than one (1) 64-gallon mobile cart, OR two (2) trash bags or containers will be collected each collection day.
- Bags or containers must not exceed 32 gallons or 50 pounds.
- For additional bags, \$2 stickers are available at any Rutters in the Township and Weis Markets on White Street. Stickers should be placed on all additional garbage bags.
- Recycling amount is unlimited and is collected once a week on your specified day.
- See Yard Waste Collection Calendar on page 8.
- Yard waste must not exceed 5 feet in length and must be bundled.
- You are allowed one (1) bulk item on your second collection day only.
- Bulk items that are too heavy to be lifted into a truck by two people will not be accepted.
- Call Penn Waste (717-767-4456) to schedule collection of appliances containing freon (air conditioners, refrigerators, freezers, etc.)
- No construction debris will be collected curbed side.
- Please notify the Township (717) 792-3505 for any collection issues/questions.
- For collection updates, sign up for E-News Updates at [www.pennwaste.com](http://www.pennwaste.com), or check the Township website or Facebook pages.

## Bulk Item Guidelines

West Manchester Township residents may dispose of one (1) bulk item per week through curbed side collection. Please have your bulk item available for collection at the curbed by 6:00 am on your second collection day.

**ACCEPTED MATERIALS** – Appliances, furniture, mattresses, box springs, one (1) car tire without the rim, lawn mowers (oil and gasoline removed), plumbing fixtures such as toilets and sinks, three (3) 4 ft. rolls of carpet (tied).

**NON-ACCEPTABLE MATERIALS** – Electronic Waste (computers, televisions, etc.) chemicals, stains, liquids, batteries, automobile parts, hazardous waste, tires on rims, commercial/industrial waste, construction materials (drywall, brick, block, lumber, shingles, tiles, concrete). To properly dispose of these items please contact the York County Resource Recovery Center at 845-1066 or [www.ycswa.com](http://www.ycswa.com).

**ADDITIONAL INSTRUCTIONS** – Items which are too heavy to be lifted into a truck by two people will not be accepted. Additional trash bags are NOT considered a bulk item.





## Yard Waste Collection Guidelines



An option for residents, is to take your yard waste to H & H General Excavating located at 660 Hanover Road, Spring Grove, 717-225-4669, at no cost. Please see their website for additional information [www.h-hgenexc.com](http://www.h-hgenexc.com).

As another option for residents, you may choose to take your yard waste to the York County Resource Recovery Center, located at 2651 Black Bridge Road, 717-845-1066. Please see their website for additional information [www.ycswa.com](http://www.ycswa.com). There is a fee charged here.

### Questions?

Contact West Manchester Township at 717.792.3505.

Otherwise see page 8 for the yard waste collection calendar.

## Grass Clippings

Grass clippings are not permitted in your trash or yard waste pick up. The best option is to use a mulching mower and let your grass clippings work for you. Mulched grass provides moisture and nitrogen to keep your lawn looking great. If you don't have a mulching mower, low-cost conversion kits are available that fit most mowers. Another idea is to place grass clippings on your vegetable garden or around your hedges. You can also add grass clippings in a backyard compost bin. There are many varieties of bins in stores or you can make a bin of your own. As a last resort, take your grass to the Resource Recovery Center (minimum \$20 waste disposal fee). The Resource Recovery Center is located at 2652 Blackbridge Road, York, PA 17406. Additionally, please remember to remove any grass clippings that may have been blown into the road. This causes an extreme danger to people riding motorcycles and bicycles. Another issue with grass clippings is they clog up storm drains, causing drainage and flooding issues. The best way for homeowners to avoid costly lawsuits and increased homeowners insurance premiums is to discharge towards your home and away from the road.



## How to Prepare Yard Waste

Prepare yard waste with any of these options:

- ❶ In a container, which can be emptied
- ❷ In a biodegradable paper bag
- ❸ Bundle it with biodegradable twine

If you choose to bundle your yard waste, please follow these instructions:

- Bundles are no longer than 5 ft. in length
- Bundles not to exceed 30 lbs. each
- Branches not to exceed 6 inches in diameter

An unlimited number of bags or bundles may be placed at the curb on the scheduled pick up day before 6:00 AM.

Please see page 8 for the Yard Waste Collection calendar.





## RECOMMENDED RECYCLABLES



### CANS

Aluminum & Steel



### PLASTIC

Bottles & Jugs, 1, 2 & 5



### NEWSPAPER

Clean & Dry, No Food Contact



### GLASS

Bottles & Jars



### CARDBOARD

Dry & Flattened, No Food Contact



### CARTONS

## DO NOT PLACE THE FOLLOWING ITEMS IN YOUR RECYCLE BIN



**NO** Plastic Bags



**NO** Food/Liquid



**NO** Garden Hoses



**NO** Clothing



**NO** Diapers



**NO** Medical Waste



**NO** Scrap Metal



**NO** Styrofoam

## Non-Recyclable Items



### • Needles & Medical Waste

**DO NOT place used needles or any other medical waste with recycling! This is a serious health hazard to everyone!**

- Broken glass
- Windows, mirrors, ceramics
- Drinking glasses
- Aluminum foil
- Scrap metal
- Clothing hangers (metal and plastic)
- Plastic tableware (knives, forks, spoons, etc.)
- Plastic grocery bags
- Light bulbs
- Food soiled material
- Wet papers or cardboard
- Shredded paper
- Plastic food wrappers
- Used paper towels or tissues
- Styrofoam
- Pool chemicals
- Packing peanuts
- Plastic bubble wrap
- Hose
- Christmas lights
- Diapers
- Food waste
- Propane tanks



**By law, as of January 24, 2013, Penn Waste is not allowed to collect your electronic waste.**

The Covered Devices Recycling Act prohibits residents and businesses from placing their electronic waste at the curb or in their trash.

Covered devices include: desktop computers, laptops, monitors, computer peripherals (keyboard, mouse, printer, and speakers), televisions, or e-readers that browse the internet.



REV 2/2017

## Electronics Recycling

The York County Solid Waste Authority's Residential Electronics Recycling Program is free and open to York County residents ONLY and is conducted Monday through Friday from 8:00 a.m. to 4:00 p.m. and Saturdays from 8 a.m. to noon at the Small Load Drop-off Facility at the York County Resource Recovery Center. Please note: The Small Load Drop-off Facility is located within the York County Resource Recovery Center campus. The Resource Recovery Center is located at 2651 Blackbridge Road. Enter the Resource Recovery Center's main gate entrance and proceed to the scales. You will be directed to the Small Load Drop-off Facility. If you are recycling a large item that will require more than one person to unload it, please bring a helper with you, as Authority assistance with unloading is not guaranteed. Residents are limited to delivery of five (5) TV's per visit. For additional details on acceptable and not acceptable items please refer to the York County Solid Waste Authority's Website: <http://www.ycswa.com/recycling/recycle-electronics/> 717-845-1066.



# 2022 West Manchester Township Yard Waste Collection Calendar

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5			1	2	3	4	5						1	2
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12	3	4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28						27	28	29	30	31			24	25	26	27	28	29	30
30	31																										

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2		1	2	3	4	5	6
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31			
														31													


  

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3						1			1	2	3	4	5					1	2	3	
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
							30	31																			

- = Christmas Tree Collection
- = Yard Waste Collection

Observed holidays are noted in **RED**. Collection days that fall on or after the holiday will be delayed one day. EXCEPTION: If holiday falls on a Saturday or Sunday, there is no change in service prior to or after the holiday.

### BASIC RESIDENTIAL GUIDELINES



- Trash, Recycling, one bulk item and yard waste (see calendar above for scheduled dates) must be curb side by 6:00 AM on your scheduled collection day.
- Bags or containers must not exceed 32 gallons or 50 pounds.
- 64 gallon mobile carts for trash and recycling are provided as part of the contract.
- No more than two (2) trash bags or containers or one (1) 64-gallon mobile cart will be collected each collection.
- Yard waste must not exceed 5 feet in length and must be bundled.
- Bulk items that are too heavy to be lifted into a truck by two people will not be accepted.
- Bulk items will be collected on your second collection day only.
- Call Penn Waste to schedule collection of appliances containing freon (air conditioners, refrigerators, freezers, etc.)
- No construction debris will be collected curb side.
- To stay up to date on collection updates, sign up for our E-News Updates at [www.pennwaste.com](http://www.pennwaste.com).



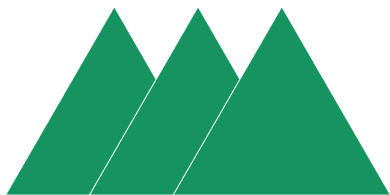
Creating a green community together.



[www.pennwaste.com](http://www.pennwaste.com)



Penn Waste Inc. • PO Box 3066 • York, PA 17402

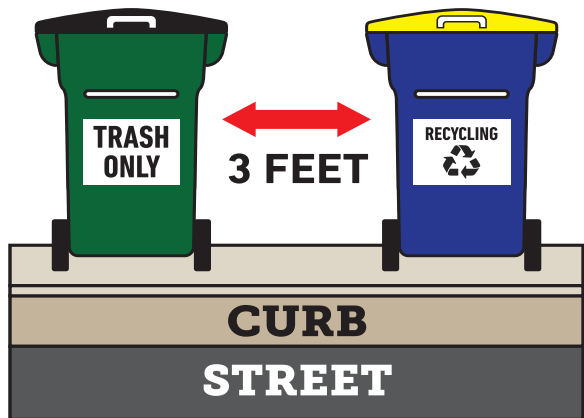


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## TIPS ON PROPER MOBILE CART PLACEMENT




Please be advised that all mobile carts should be placed BEHIND THE CURB and not on the street. There should be nothing placed in the roadway that would impede or delay the removal of snow or ice from the road. The truck arm has the capability to reach past the curb in order to pick up your cans.

Here are some tips to ensure a smooth collection process:

- Set mobile cart out by your start time.
- Place mobile cart with the lid opening towards the road.
- Do not place cart in the roadway.
- DO NOT block walkways with carts.
- Place carts at least THREE FEET APART from each other and mailboxes, fire hydrants, low hanging trees or shrubs, parked cars, or utility poles - so trucks can easily access the cart.

**Penn Waste, Inc.**  
 P.O. Box 3066, York, PA 17402 ♦ 717-767-4456

[pennwaste.com](http://pennwaste.com)  
 f t i /pennwaste y /pennwasteinc

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# Make A Difference in West Manchester Township

If you are passionate about improving your community, help us out! There is a lot to be accomplished and we need you. Would you like to serve on one of the various Boards and Committees? Any West Manchester Township resident interested in serving is invited to complete the "Serving Your Community Application" located on our website ([www.wmtwp.com](http://www.wmtwp.com)) under the "Boards & Committees" tab. We will keep your application on file and reach out to you when a position you are interested in becomes available. Simply complete the application and mail it to:

**West Manchester Township, ATTN: Laura Mummert**  
**380 East Berlin Road, York, PA 17408 or email to [Info@wmtwp.com](mailto:Info@wmtwp.com)**

## West Manchester Township - Serving Your Community Application

Name: \_\_\_\_\_  
Last First Middle Initial

Address: \_\_\_\_\_  
Street City State Zip Code

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Are you 18 years of age or older? \_\_\_Yes \_\_\_No

**Service Interests:** Check the appropriate box below for the appointed area(s) you are interested in serving:

- Water Authority       Planning Commission       Zoning Hearing Board  
 Fire Advisory Committee       Recreation Advisory Committee

**My current occupation is:** \_\_\_\_\_

**Qualifications and Skills:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**For office use only:** Date received: \_\_\_\_\_

Effective  
January 1,  
**2013**

All new impervious area (concrete, blacktop, structures or any non-vegetative area) added is subject to a \$1 / Square foot stormwater fee.

STORMWATER ILLICIT  
DISCHARGE HOTLINE:  
**717.792.3505**



**Nothing  
But  
Rain  
In The  
Drain!**

If you notice any dumping, spills or anything other than rain or rainwater flowing into storm inlets; or to drains or streams, or observe pollution events or pollutants entering a stream or fishkills, please call the hotline.



**DO YOUR PART, BE  
STORMWATER SMART!**

**SEE OUR RAIN GARDEN  
DISPLAY WITH  
HELPFUL HANDOUTS**

**DRINKS AND SNACKS  
PROVIDED**

**STORMWATER  
PAMPHLETS,  
HANDOUTS, AND TIPS  
WILL BE AVAILABLE!**

# SEPTEMBER 14TH @ 6:30 PM STORMWATER SEMINAR – STORMWATER BMPS- Q&A SESSION.

## STORMWATER SEMINAR

Come join us for this stormwater presentation sponsored by West Manchester, Manchester, And Dover Townships. Seminar is September 14TH at 6:30 PM at West Manchester Township, 380 E. Berlin Rd., York, PA 17408. We will also have a Q & A session for all your stormwater questions or problems.

## WEST MANCHESTER TWP.

380 E. BERLIN RD.  
YORK, PA 17408  
717-792-3505  
WMTWP.COM

9/14/22

6:30 -7:30



# What Type of Building Permit Do You Need? (Residential)

West Manchester Township requires permits for many types of construction and building work in residential structures. Some jobs will require only a "Zoning Permit" and other jobs will require a "Building Permit". These are separate permits with their own application forms. Zoning permits fall under Township rules and Ordinances. Building permits are for jobs that fall under the Pennsylvania Uniform Construction Code and require inspection. Keep in mind permits take time to review and process. Please allow up to seven business days for Zoning permits and three weeks for Building permits.

## Examples of work

### REQUIRING A ZONING PERMIT:

- Construction and/or installation of a fence.
- Construction and/or installation of a shed, unattached carport, or unattached garage, under 1,000 square feet.
- Construction and/or installation of a patio, including paver patio or porch with no roof or walls.
- Construction and/or installation of a walkway on the property other than the sidewalk along the street. (This requires a different permit.)
- Construction and/or installation of a deck where the deck is not more than 30" high.
- Widening, replacing or adding newly paved areas to an existing driveway.



## Examples of work

### REQUIRING A BUILDING PERMIT:

- Building an addition onto your house, including attached garages and carports.
- Above ground and inground swimming pools, even "wall-less" and portable pools! Any pool that is deeper than 18" needs a permit. If your pool is taken down every year, you need a permit to put it back up every year.
- Adding a roof to a patio, porch, or deck where the roof is attached to the house.
- Construction and/or installation of a deck where the deck is more than 30" from the ground.
- Installation of doors and windows if the new doors and windows are of a different size.
- Upgrading an electrical service.
- The addition or relocation of electrical wiring.
- Plumbing work where the "trap" seal is broken.

## Examples of work

### NOT REQUIRING ANY PERMIT:

- Repair to existing structures such as floorboards in a deck.
- Putting new shingles on your roof.
- Replacing or installing siding on a house.
- Replacing windows and doors with new ones of the same size.
- Replacing a garage door (however, replacing a manual door with an electric door will require an electrical permit).
- Wallpaper, carpet, tile, paint, and interior cabinetry such as kitchen cabinets.

**PLEASE CONTACT THE ZONING OFFICER AT 792-3505 IF YOU ARE UNSURE WHAT KIND OF PERMIT YOU NEED!**

## Hiring a Contractor?

Once you hire a contractor, but at least three weeks before work is scheduled to begin, the homeowner or the contractor must apply for a permit. Building permits can take up to 15 business days because they are reviewed by a third party agency.

If the contractor applies for the permit, the homeowner must ask the contractor for the permit so it may be posted in the window of the residence. If the contractor does not get a permit, the homeowner is still legally responsible.

If you have a question as to whether a permit is needed for the work to be done or if you have a problem with the actual permit, please call the Zoning Officer, Rachelle Sampere, at 717-792-3505.

# Parks & Recreation Department

## PARKS & RECREATION DIRECTOR

Lori Trimmer

[ltrimmer@wmtwp.com](mailto:ltrimmer@wmtwp.com)

## ASSISTANT DIRECTOR

Kristi Swartz

[kswartz@wmtwp.com](mailto:kswartz@wmtwp.com)

## RECREATION ADVISORY COMMITTEE MEMBERS

Jennifer Bennett

Donald Gable

Charlie Jacobs

Tim Young

Ron Stare

Jim Kern

Lisa Krout

## DELEGATES

Roy Gentzler

Kathie Suter

Denise Drais

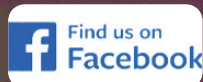
Jeff Ludwig

Laura Mummert

## SCHOOL BOARD LIAISON

Courtney Dennis

West Manchester  
Township Parks  
and Recreation



**FIND A MISTAKE?** It is our policy to include something for everyone. Since some people like to find errors, we regularly include a few in our bulletin to meet this need. **HAVE FUN!!!**

## Park Rules

WEST MANCHESTER TOWNSHIP WELCOMES YOU TO USE OUR PARKS. THANKS FOR KEEPING THE PARK A BEAUTIFUL, FUN AND SAFE PLACE.

Please read and abide by the rules, as set forth by Ordinance 85-5.

### **PARK HOURS ARE DAWN TO DUSK**

- ◆ Alcoholic beverages or illegal drugs are not permitted.
- ◆ Golf practice is not permitted.
- ◆ Loud, boisterous or indecent conduct is not permitted.
- ◆ Use proper trash receptacles. Don't be a litter bug!
- ◆ Vandalism, graffiti, or destruction of any equipment will not be tolerated.
- ◆ Motorized model airplanes, skateboards, roller blades, skates, or any motorized, wheeled vehicles are not permitted.
- ◆ No open fires except in charcoal grills; dispose of hot coals, ashes in the designated areas.
- ◆ No soliciting of any food or services in the park.
- ◆ No firearms, air guns, sling shots, or explosives.
- ◆ Speed limit at all parks is 15 mph. Park in designated areas only.
- ◆ Reservations for these facilities may be made in advance through the township office.
- ◆ For rental costs and additional information, please refer to page 14.
- ◆ If you see any violation of any of the above rules, please call 911.
- ◆ All violations are punishable by a fine and/or imprisonment.

## Refund Policy

- Full refunds will be given for classes canceled by the Parks and Recreation Department.
- Refunds will only be issued to the person who paid the fee.
- No cash refunds.
- Refunds may be prorated.
- Refunds will be by Township check and will be paid in accordance with the Finance Department's regular payment schedule.
- There will be no refunds after the registration deadline unless a participant offers extenuating circumstances or a medical excuse.
- Participant requesting refunds are only given if requested in writing.
- All refunds incur a \$10 processing fee.
- Refunds for trips are issued only if the seat can be resold or the trip is canceled by the Recreation Department.



# RATES

## SUNSET LANE PARK PAVILION

(Weekdays) \$50/day

## DUNEDIN PARK PAVILION

(Weekdays) \$50/day

## SUNSET LANE PARK PAVILION

(Weekends) \$75/day\*

## DUNEDIN PARK PAVILION

(Weekends) \$75/day\*

## SMALLER PARK PAVILIONS

Weekdays \$40/day

Weekends \$65/day\*

*\*This includes a \$25.00 refundable garbage fee*

COURTS/FIELDS \$15/hr

# Facility Reservations

The Recreation Department is announcing the following facility reservation fees. Residents are asked to call the Recreation Department at 792-3505 to schedule the use of one of the facilities for your upcoming picnics, family reunions, etc. These fees will help us to properly maintain and control our facilities while offering our residents the opportunity to use them for a planned event. If a pavilion is reserved, the park and its other facilities such as baseball/ softball fields, volleyball and basketball courts are still available for use by the public.

Equipment Rental Fees (Based on cost): Balls, bats, frisbees, horseshoes, etc.

**The West Manchester Township Parks and Recreation Department welcomes people with disabilities to participate in all programs and services. Please call and let us know how to best serve you. Our number is 717.792.3505.**



# Dogs Are Permitted In The Following Parks!!

DUNEDIN PARK 🐾 SUNSET LANE PARK 🐾 LITTLE CONEWAGO CREEK CONSERVATION AREA 🐾 WESTGATE PARK

Responsible ownership is the key. We ask that everyone abide by the following rules:

- 🐾 Dogs are permitted in Dunedin, Sunset Lane, Westgate Park & Little Conewago Conservation Area Parks Only. Pets are not permitted in any other Township Park.
- 🐾 Dogs must be vaccinated against rabies and display a current license. Dogs must be confined, leashed, or otherwise under the physical control of a person at all times.
- 🐾 Dogs may not be tied to trees, bushes, tables, shelter facilities, even when the owners are present.
- 🐾 Dogs must be well-behaved at all times.
- 🐾 **Dog owners are required to pick up after their pets and properly dispose of all pet droppings in trash receptacles.**
- 🐾 Pets may not create a disturbance or nuisance. Excessive barking is a disturbance. Owners may be asked to remove dangerous or noisy pets from the park.

# GRUBBIN' AND GROOVIN' FOOD TRUCK FRIDAY



- o Bev's Jamaican Cuisine
- o Shorty's Funnel Cakes
- o Mac Stack
- o Sweet Treats
- o Bricker's French Fries
- o Pretzel Spot Café
- o Mad Dash
- o Taco Bus
- o Mamma's Meltz
- o The Popcorn Loft
- o Emanuel's Italian Ice

## MUSIC BY CHARLIE HORSE

Remember to bring a lawn chair!

**WHEN:** Friday, September 23, 5PM - 8PM

**WHERE:** Sunset Lane Park

**FREE ENTRANCE:** Come for the Food, Stay for the Music

- Remember to practice social distancing throughout the event
- Trucks will be spread out around the park
- Please remember to place your trash in the trash cans provided



# Senior Fun

Hey Seniors! Do you want to meet some new friends? Socialize? Snack and play bingo for fun? Join Lori and Kristi at the Shiloh Fire Department located at 2190 Carlisle Road, York, PA 17408, from 10:30 - Noon. If you want, bring a snack to share. There is no cost for this activity so mark your calendars and bring a friend.

TUESDAY, SEPTEMBER 13

TUESDAY, OCTOBER 11

TUESDAY, NOVEMBER 15



Shiloh Fire Company



*with the Oxymorons Comedy and Entertainment Group*

The MacJingle elf family has gathered at Sprinkles (the North Pole's underground speakeasy) for the reading of the late Marty MacJingle's will. Everyone thinks he or she should inherit the fortune, but before the night is over, at least one elf won't be coming home for Christmas...ever again.

**Saturday, November 19, 2022**

**SHILOH FIRE COMPANY**

**2190 Carlisle Road**

**Doors Open at 5:00 PM - Show at 6:00 PM**

**Light snacks included but you are welcome to bring your own!**

*Iced Tea and water are included but you're welcome to BYOB! | Must be 21+ to attend*

Tickets are available at the Twp Office  
380 East Berlin Road, York, PA 17408

**Cost: \$20 per person**

## APPRISE Can Help!

APPRISE is the State Health Insurance Assistance Program which provides counseling for people with Medicare in Pennsylvania. It was created by the Pennsylvania Department of Aging to help Pennsylvanians understand Medicare and their other health insurance benefits. **Locally, this program is offered by the York County Area Agency on Aging.**



APPRISE counselors are specially-trained volunteers who have direct access to state and federal Medicare resources. They are able to answer questions about Medicare, Medicaid, Medigap, Medicare Advantage plans and the prescription drug program. They can help you to:

- ▲ Understand your Medicare benefits by explaining which services are covered under Part A and B and your Medicare Summary Notice.
- ▲ Make informed choices about Medicare coverage options, including Medicare appeals process and assist with appeals paperwork.
- ▲ Select a Medigap insurance policy.

### APPRISE counselors also:

- ▲ Explain financial assistance programs that may be available to assist in paying for your Medicare premiums, deductibles and coinsurance, as well as your prescription drug needs.
- ▲ Explain the Medicare prescription drug benefit.
- ▲ Make presentations on Medicare to your organization.

To ensure the safety of our clients and counselors, the York APPRISE Program is currently conducting appointments over the phone or computer. To schedule an appointment for one-on-one counseling call the APPRISE Help Desk at 717-771-9008 or 1-800-632-9073.

## Rent A Kid Program

This program provides an opportunity for middle and high school students, in grades 7 through 12, to assist older adults in completing routine light-duty household chores, yard work, mowing lawns and shoveling snow. The goal of the **Rent-A-Kid** program is not only to get an important job done, but also to foster friendships between older adults and youth. Adults, age 60 and older, in need of assistance with chores, can call the **Rent-A-Kid** coordinator who will provide names and phone numbers for youth in their area. It is the responsibility of the older adult to contact the youth and discuss the job to be done, when it is to be done, the rate of pay for the job, and any other arrangements that need to be made.

Recommended pay rate is \$5 per hour. However, depending on the type of work and the ability of the older adult to pay, the youth may negotiate a more satisfactory rate of pay. Youth interested in the **Rent-A-Kid** program should contact their school guidance counselor or call the Coordinator at YCAA for an application at 771-9103.





# AARP Seniors Safe Driving Program

**WHO:** Motorists Age 50 and older

**WHEN: Class #1** October 4 and 6 (8:30 – 12:30 PM)

**Class # 2** October 18 (Four Hour Refresher Course)  
(8:30 -12:30)

Registration forms are available at the West Manchester Township Office, 380 East Berlin Road, York, PA 17408. All registration forms must include a copy of your driver's license and AARP card if you are a member. If you are registering for the four hour refresher course, a copy of the Certificate of Proof showing you have attended a class with the last three and a half years must also be attached.

**WHERE:** Lincolnway Fire Company, 300 East Berlin Road, York, PA 17404

**DEADLINE FOR REGISTRATION:** Two weeks prior to start date

**COST:** \$20 with AARP Membership or \$25 without AARP membership  
Checks must be made payable to AARP, credit cards are not accepted

**CLASS SIZE:** Minimum 6 Maximum: 20



This course is designed to meet the specific needs of older drivers. It covers age-related physical changes, declining perceptual skills, rules of the road, local driving problems, and license renewal requirements. Persons 55 and older taking this course may qualify for a minimum 5% discount on their auto insurance premiums. We recommend you check with your insurance agent. This eight hour course is **all classroom** and there are **NO tests**. Participants must attend both sessions for certification.

## WE ARE HIRING!

### \$4,000 Sign on Bonus

### Starting Wages

### \$41,600 to \$65,000

### Benefits start day 1



Visit our website: [careers.churchdwight.com](https://careers.churchdwight.com)

## Snowman Adult Craft Class

**WHAT:** Snowman Adult Craft Class

**WHEN:** Thursday, October 27, 6:30 PM – 8:00 PM

**WHERE:** Shiloh Fire Company

**COST:** \$25 per person

**MINIMUM:** 5 Participants

**MAXIMUM:** 15 Participants



**NOTE:** We have a limited number of glue guns and extension cords. Please bring your own if you have them. All other materials will be supplied. Please email, [ltrimmer@wmtwp.com](mailto:ltrimmer@wmtwp.com) for a registration form or stop by the Township office at 380 East Berlin Road, York, PA 17408, any time Monday-Friday, from 8 AM – 4:00 PM.

# Ghosts, Ghouls and Goblins

(ages 12 and under) will take over West Manchester Township on October 31, from 6:00-8:00 PM. Drivers are encouraged to take special care during this time. Any resident wishing to participate should turn on their front porch light!

## Remember these Halloween safety tips:

- 1) Don't go out alone.
- 2) Let parents inspect all treats before you eat them.
- 3) Wear white or reflective clothing.
- 4) Watch out for cars.
- 5) Stay away from unfamiliar neighborhoods.
- 6) Trick or Treat only at homes that have turned on their front porch light.
- 7) Have Lots of Fun!!!



# Join Santa for Pancakes!

Santa will be arriving, Saturday, December 10, at the Shiloh Fire Company. Please plan to join the Shiloh Lions and the Scouts from Troop 94 to greet Santa as he arrives at 10:00 AM. Scout Troop 94 will be making pancakes and sausages from 7:00 AM - 11:00 AM, plan to arrive early to join Santa for breakfast. The cost is \$5.00 for adults with a discounted rate for the kids.

The breakfast includes all you can eat pancakes, plus sausage, orange juice and coffee. Extra sausage will be available to purchase. Of course Santa's visit is free!!! The proceeds from the breakfast will benefit the boy scouts' accounts. Join Santa, as he spreads holiday cheer to put everyone in a festive mood! Santa's elves will be available to show the kids how to create a holiday craft as well.





# Are You Interested In Placing An Ad In This Newsletter?

West Manchester Township would like to extend an opportunity for you to showcase your business. Advertise in our newsletter and help us, help you! For a nominal fee, information on your business can reach approximately 18,894 residents in West Manchester Township. Your advertisements help defray the cost of the newsletter.

Your support helps us bring valuable information to the community in a timely manner.

Partner with us and get the word out to residents about your business!

For details please contact Lori Trimmer at [ltrimmer@wmtwp.com](mailto:ltrimmer@wmtwp.com)

Information on your business can reach approximately **18,894 residents** in West Manchester Township



## Holiday



## For Adults

**WHEN:** Thursday, December 15 | 1:00 - 3:00 PM

**WHERE:** Shiloh Fire Company | 2190 Carlisle Rd, York

**CALL TO REGISTER 792-3505** | By December 10

**COST:** \$5 Per Person

*Do Not Park In Emergency Designated Areas.*

Please Bring A Dabber With You,  
We Will Have A Limited Number Available.

Doors Open At 12:30 PM





# Shiloh Lions

## Soft Pretzel Dates



WHEN: THURSDAYS - September 1, through November 3, beginning at 3:30 until Sold Out

WHERE: Across the Street from the Vault Pizza and Grill



WHERE THERE'S A NEED  
**THERE'S A LION**



Join The Shiloh Lions

[www.shilohlionsclub.org](http://www.shilohlionsclub.org)  
717-781-2191



# Shiloh Lions

# CHICKEN BBQ

SHILOH FIRE COMPANY

SEPT

17<sup>th</sup>

11 AM

Sold Out





# Truck Touch

**DON'T FORGET  
TO BRING YOUR  
CAMERA!**

**WHEN:** Saturday, October 1 • 11:00 AM - 2:00 PM

**WHERE:** West Manchester Township Complex

Touch the backhoe, climb up on the front loader, sit in the seat of the street sweeper, go up the ladder of the fire truck, kick the tires on the dump truck, blow the siren on the police car, check out the inside of an ambulance. Do all these things and more at our annual WMT Truck Touch! Boys and girls of all ages accompanied by an adult are welcome to attend. Please park at the Township Building (380 East Berlin Road) or Lincolnway Elementary (2625 Philadelphia Street).

**COME FOR THE FUN AT  
TRUCK TOUCH ... STAY FOR  
THE FOOD!**

The Lincolnway Fire Company will be selling hot food, bake sale items and drinks during the event. Proceeds from the sale of all food will help support the efforts of our 100% Volunteer Fire Company. Plan to eat lunch and support the Firefighters in their efforts to help us when we need them the most.

While at the event, don't forget the poster contest for Lincolnway and Trimmer Elementary Schools.

You can vote for your favorite poster as many times as you like for \$.50 per vote. The winners of the poster contest get a ride to school on a fire truck and their photo taken. The money raised goes to the West Manchester Township Fire Department Scholarship Fund.



# Gift Card Bingo is Back

**DATE:** Sunday, March 26th, 2023

**WHERE:** Shiloh Fire Company, 2190 Carlisle Rd, York

**TIME:** Doors open at 10:00 AM - Bingo starts at Noon

**COST:** \$20 advance tickets - \$25 at the door (if not sold out)

**TICKETS CAN BE PURCHASED AFTER JANUARY 10, 2023 AT THE:**  
West Manchester Township Office, 380 E. Berlin Road,

**QUESTIONS...**Call 717-792-3505



# COMMUNITY CONTACTS

## WHO TO CALL? WHAT TO DO?

Whether you are new to the Township or just confused about youth athletic teams in our area, here is a handy reference when you need to know who to call for the facts. This does not include any of the sports offered by the West York School District.

ACTIVITY	AGE	CONTACT	REGISTRATION	SEASON
<b>SOCCER</b>	4-8	W. Manchester Twp. Lori Trimmer 792-3505	May/June	August/September
<b>SOCCER</b>	6-16	West York Bulldogs FC Tim Scripko 717-887-5317 westyorksoccer@gmail.com	Fall-late April Spring-November	August-November March-June
<b>TEE BALL</b>	5-8	W. Manchester Twp. Lori Trimmer 792-3505	January/March	May
<b>BASEBALL</b>	5-18	West York Boys Club/Shiloh Legion Blake Chronister 443-844-7640 bchronister@gbp.com	January/February July	April-July Spring August-October Fall
<b>GIRLS SOFTBALL</b>	8-18	W. Manchester Twp. Lori Trimmer 792-3505	January/February	May-July
<b>FOOTBALL</b>	6-13	West York Boys Club Chad Dotzel 717-819-0073 chaddotzel@gmail.com	April - July	August-October
<b>BASKETBALL</b>	2nd - 6th	West York Boys Club Todd McGladrie 717-873-1950 toddmcgl@comcast.net	August/September (Registration)	November-March (Comp) January-March (Rec)
<b>CHEERLEADING</b>	2nd - 6th	Football Basketball Vineeta Kushla 717-318-6429 wybccheer@gmail.com	April - May September	August-October November-March
<b>LACROSSE</b>	7-14	West York Boys Club	December - January	March - May
<b>BOYS &amp; GIRLS</b>		Tim McNicholas 717-668-5846 mcnicholas.t@yahoo.com 717-668-5846		
<b>WRESTLING</b>	K - 6th	Elementary Wrestling Glendonn Forsythe wybcwrestling@yahoo.com	November	February
<b>GIRL SCOUTS</b>	K-12	Ida Berkheimer 717-887-3968 steed5@msn.com	All Year	September-May
<b>CUB SCOUTS</b>	Boys & Girls K-5th	Jason Stratford 825-6869 Stratford.bsa@gmail.com	All Year	All Year



# West Manchester Township Fire Department

380 EAST BERLIN RD, YORK, PA 17408 | (717) 792-3505



## 2022 Fundraisers

- Fall Yard Sale  
**SATURDAY, SEPTEMBER 24TH**  
Shiloh Fire Co. • 2190 Carlisle Rd  
8:00 AM – 2:00 PM  
For Spots and information contact Barb at 717-764-2756
- General Election Day Soup & Sandwich Sale  
**TUESDAY, NOVEMBER 8TH**  
Lincolnway Fire Co. • 300 East Berlin Rd  
Shiloh Fire Co • 2190 Carlisle Rd  
9:00 AM – 6:00 PM or until sold out
- Truck Touch  
**SATURDAY, OCTOBER 1ST**  
Lincolnway Fire Co. • 300 East Berlin Rd  
11:00 AM – 2:00 PM
- Grocery Bingo  
**SUNDAY NOVEMBER 20TH**  
Shiloh Fire Company • 2190 Carlisle Rd  
Tickets \$20 in Advance, \$25 at the door  
Doors Open 12pm Bingo 2pm  
Call Shawn for Tickets 717-870-7839

## 7th Annual Truck-or-Treat by WMTFD

Stop out at Loman Park during the West Manchester Township Trick-or-Treat on Monday, October 31st from 6pm – 8pm and meet with the WMTFD Firefighters, tour the Fire Trucks, and get a special treat. You may even see a special fire dog when you stop by.



## 8th Annual Santa Tour

The West Manchester Township Fire Department has received word from The North Pole that Santa has once again chosen to tour the Township in a Fire Truck.

He will be touring all parts North of Route 30 on December 17th and South of Route 30 on December 18th. Watch for updates on facebook on those evenings.



# WEST MANCHESTER PRIDE. WEST MANCHESTER PURPOSE. *Is it in YOU?*

West Manchester Township Fire Department has launched a new recruitment campaign and is seeking volunteers to assist in a variety of roles.

The federally-funded volunteer recruitment campaign will run for four years at **no cost to taxpayers**. Recruitment activities will include residential mailings, social media posts, videos spotlighting members, presentations at schools and much more!

"We are a busy and exciting department responding to over 1,000 calls per year," says Chief Clifton Laughman. "We are eager to welcome in new volunteers."

## The West Manchester Township Fire Department has many great ways to volunteer. They include:

- **Firefighter** - For men and women over the age of 18, learn how to respond to emergencies, help save lives, and protect property.
- **Fire Police** - Ensure the safety of and assist firefighters at the scene of emergencies. These volunteers perform tasks such as directing traffic and providing crowd control to help make the firefighters' jobs a bit easier.
- **Junior Firefighter** - For those ages 14 through 17 that still wish to participate, options are still available. Junior volunteer firefighters play a crucial role in the event of an emergency and learn the necessary skills to become an active firefighter at age 18.
- **Administrative Member** - For those who would rather not answer fire calls, but still wish to contribute to their community. Help out by assisting with vehicle maintenance, fundraising, volunteering at community events, teaching children about fire safety, and more!



## *Gear & training are provided at no charge!*

### Unique Live in Program Rent-Free Living for Firefighters

Did you know firefighters are eligible to live for free at the fire company via the Live-In Program? It's true! The living quarters at the station include four dormitories for men and women, full kitchens, free laundry, and free fitness centers.

#### Live-In Program Participant Requirements:

- 18 years or older and
- Full-time student status or employed a minimum of 20 hours per week
- Possess Interior Firefighting Certification
- Respond to fire calls
- Attend meetings, public education events, and fundraisers.

**WestManchesterFirefighter.org.**



# MESSAGE FROM THE FIRE CHIEF

WEST MANCHESTER TOWNSHIP FIRE DEPARTMENT



The holidays are approaching and with them comes time to celebrate, give thanks and reflect. The holidays are also a time to pay special attention to your safety. As we start to approach the cooler months, many of us start longing for the cozy warmth of a fire in a woodstove or fireplace. This is the time to think ahead to cold winter nights and burning wood safely.

If you have a fireplace, be sure to have the chimney cleaned before using it this season and remove any clutter which may have accumulated on or near the stove or fireplace. Check your chimney to be sure that the bricks and mortar are in good condition.

One of the most important parts of safety going into the fall is checking smoke alarms at your home or business. Even those people without fireplaces will start up their furnaces very soon for the cold season. Before doing so, test all of the smoke alarms and be sure that each room has at least one smoke alarm.

Let's make this a truly safe and happy time of year. For more information on fire safety at home or at the office visit us on facebook, or feel free to contact my office at 717-792-3505 or email at [claughman@wmtwp.com](mailto:claughman@wmtwp.com).

*Clifton Laughman*

Clifton Laughman  
Township Fire Chief

## HOLIDAY COOKING SAFETY

The kitchen is the heart of the home, especially during the holidays. Kids love to be involved in holiday preparations so safety in the kitchen is vital. Here are some useful safety tips to help you and your family enjoy the start of the holiday season:

- Stay in the kitchen when you cook on the stovetop so you can keep an eye on the food.
- Stay in the home when cooking turkey and ham.
- Keep children away from the stove. The stove will be hot, so kids should stay 3 feet away.
- If frying a turkey, do so on a non-combustible surface.

**HOME COOKING FIRE PREVENTION TIPS**

Cooking is the leading cause of home fires and fire injuries. Ranges or cooktops cause 62% of home fires.\* Learn how to stay safe.

- Keep anything that can catch fire away from your stovetop
- ALWAYS unplug countertop appliances when not in use
- Make sure you have, and test, GFCI receptacles in your kitchen to prevent shock and electrocution
- Double check that everything is off when you finish
- Prevent fires by keeping your oven and stove top clean of grease and dust
- NEVER leave the kitchen while cooking
- NEVER cook while sleepy, drinking alcohol, or taking medication that makes you drowsy
- NEVER disable a smoke alarm while cooking
- NEVER use a cooking stove to heat your home

\*According to the National Fire Protection Association

# SAVE MONEY & LIVES



## JOIN WEST MANCHESTER TOWNSHIP FIRE DEPARTMENT'S LIVE-IN PROGRAM!

West Manchester Township Fire Department's Live-In Program offers active firefighters an opportunity to have free housing in exchange for their time serving as a volunteer. Members of our Live-In program are expected to respond to fire calls when available as well as attend necessary meetings, trainings, public education events, and fundraisers when called upon.

### BENEFITS OF THE LIVE-IN PROGRAM

- Lifelong friendships
- Organization, leadership, and communication skills
- Looks great on resumes
- Unique opportunity to serve your community while being educated

### AMENITIES INCLUDED!

West Manchester Township's fire stations are equipped with four comfortable male & female dormitories that include:

- Full kitchens
- Free laundry
- Free fitness center

In between calls, you and your new roommates can keep yourselves entertained with pool tables, TVs with external gaming set-ups, free WIFI, free Netflix, as well as free Xfinity On Demand.

### MINIMUM REQUIREMENTS

To be eligible for the Live-In program volunteers must:

- Be age 18 or older, and
- Work a minimum of 20 hours per week or
- Be a full-time student
- Possess Interior Firefighting Certification

### NEARBY SCHOOLS

West Manchester Fire Department's Live-In program is best suited for students looking to attend or are already attending one of our local colleges and universities. We are a convenient drive to:

- York College of Pennsylvania – 12 Minutes
- Harrisburg Area Community College, York Campus – 10 Minutes
- Penn State's York Campus – 20 Minutes
- Harrisburg Area Community College, Harrisburg Campus – 40 Minutes



**WEST MANCHESTER PRIDE.  
WEST MANCHESTER PURPOSE.**

**Is it in YOU?**



Learn more at [WESTMANCHESTERFIREFIGHTER.ORG](http://WESTMANCHESTERFIREFIGHTER.ORG)





## Sewer & Trash Payments

### DO NOT MAIL OR BRING PAYMENTS TO THE TOWNSHIP OFFICE

West Manchester Township offers the following methods for paying your sewer bill. One of the three options must be used. NO PAYMENTS ARE ACCEPTED AT THE TOWNSHIP OFFICE.

1. **MAIL:** mail your check with your account number along with your coupon to our lock box at the following address:

West Manchester Township  
PO BOX 62542  
Baltimore, Md 21264-2542

2. **CREDIT CARD:** Please visit our website at [www.wmtwp.com](http://www.wmtwp.com) and click on Civic Pay link, which is located in the left hand side of the main page to process your payment. A phone payment can be made by clicking on CivicPay Link for details and the phone number to make your payment.

3. **AUTOMATED CLEARING HOUSE (ACH) OR DIRECT DEBIT:** The Township can direct debit a checking or savings account for your quarterly sewer/ trash payments. To set this up, go to our website at [www.wmtwp.com](http://www.wmtwp.com) and go to forms, click on the Automatic Debit Form and complete it. Please return the form along with a **voided check** to the Township. This form must be returned **ONE** month prior to the quarterly billing cycle to ensure your account will be debited properly. You must notify us immediately if your account number or any changes occur with the account to be debited. Failure to notify us will result in late fees and a nonsufficient fund charge applied to your account.

## Sewer/Trash Quarterly Billing Dates

1ST QUARTER (JAN 1- MAR 31) - Bills generated in January

2ND QUARTER (APR 1- JUNE 30) - Bills generated in April

3RD QUARTER (JULY 1-SEPT 30) - Bills generated in July

4TH QUARTER (OCT 1- DEC 31) - Bills generated in October

**PLEASE NOTE:** FAILURE TO RECEIVE A BILL DOES NOT VOID RESPONSIBILITY FOR ITS PAYMENT OR WAIVE THE PAST DUE PENALTY. A 10% penalty is imposed on current charges not paid by the due date.

## Income Taxes

West Manchester Township uses the York Adams Tax Bureau (YATB) to collect the following employee taxes:

Earned income (EIT)

Emergency Services (LST)

York Adams Tax Bureau 1405 N Duke St, York, PA 17404

Phone (717) 845-1584

# CIVIC PAY

Pay your sewer/trash bill online with no fees  
at [www.westmanchestertownship.com](http://www.westmanchestertownship.com)  
Click on “Civic Pay Payment Portal”



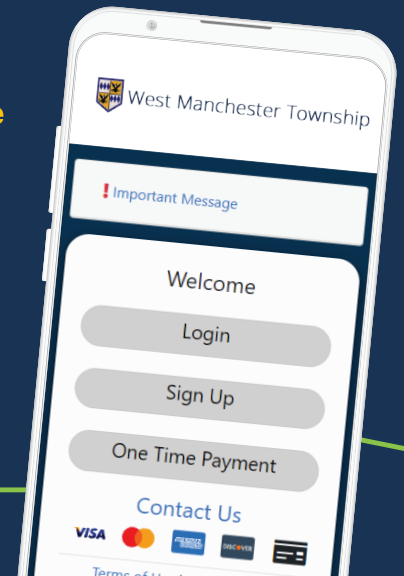
Secure



Fast



Easy



OR pay by phone  
717-801-1219

# Are you at risk of having your water shut off?

Help is available. Learn if you qualify at:

[dhs.pa.gov/WaterHelp](http://dhs.pa.gov/WaterHelp)  
or [www.pahaf.org](http://www.pahaf.org)



# Sewer Rate Increase

## West Manchester Township announces offset to customers due to the sale of the York City wastewater facility to Pa American Water

Since the announcement of the sale of the wastewater treatment plant to PA American Water in March 2021, staff have been diligently analyzing the impact of that sale on the residents of the Township. Although we were able to negotiate a significantly lower sewer rate than initially proposed, it is still a considerable increase over current rates. This preliminary analysis resulted in the realization that an increase in the quarterly sewer rate was going to be necessary and subsequently cause an increased financial burden to our residents. Township staff and Supervisors were committed to easing that burden as much as possible by not passing along the entire PA American rate increase immediately.

The newly projected sewer rate is \$305/quarter or \$1,220 annually. The Township felt this was too much cost to pass on to our residents immediately. This is an **estimated worst-case rate** based on data from past high flows, low consumption revenue charged to industrial users, and the rate of the pending agreement.

**RIGHT:** Chart showing the current quarterly rate vs. projected quarterly rate

Item	Amt
Current rate	\$170
Projected Rate	\$305
Difference	\$135
5-year Inc.	\$27

Staff presented to the Board, and they agreed to a five and one half-year (5 ½) transition plan to get to the projected rate by consistently increasing the rate each year and supplying an offset. By using this offset plan, the Township is essentially subsidizing a portion of resident sewer payments using its capital reserves. The offset over the 5½ years amounts to \$1.85 million and will be taken from the transportation funds refunded from York City and sewer capital reserves. This transition plan and offset will start as soon as PA American settles with York City, which is expected before the third quarter of this year. An agreement with PA American Water, our rates billed to the Township will remain locked three years and thereafter be increased by a three year average of the Consumer Price Index (CPI).

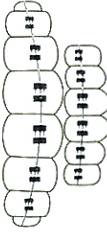
**BELOW:** Chart below shows the current rate and the projected rates for the 5½ year offset

Item	Qtr. 1 & 2	Qtr. 3 & 4 *	1*	2*	3**	4**	5**
Year	2022	2022	2023	2024	2025	2026	2027
Rate	\$170	\$197	\$197	\$224	\$251	\$278	\$305
Annual Inc.	\$0	\$27	\$0	\$27	\$27	\$28	\$28
Twp offset/ Qtr.	\$0	\$6.75	\$6.75	\$6.75	\$6.75	\$7.02	\$7.02
Billed rate	\$170.00	\$190.25	\$190.25	\$217.25	\$244.25	\$270.98	\$297.98

\* Locked three years \*\* CPI Increase

There will be a reevaluation after a couple of billing cycles with PA American Water to determine if our projection is still accurate. The staff at West Manchester Township will diligently work to ensure the rates are accurate and will keep the Board of Supervisors and our customers informed of any changes to the rates.

*Keith E. Whittaker, Director of Finance*



**Hunters Hill**  
ORTHODONTICS

GREG R. BENNETT, D.M.D.

1910 KENNETH ROAD • YORK, PA 17408  
717-767-6694 • FAX 717-767-4829

1399 SOUTH QUEEN STREET • YORK, PA 17403  
717-885-5468 • FAX 717-885-5978

www.drgregbennett.com

Sherry Coble  
Property Manager

*Lincoln Ridge Apartments*  
102 Lark Circle, York, PA 17404  
(717)792-0412 ~ Fax (717) 792-9415

www.DanJonMGMT.com

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email: shilohroofing@comcast.net

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YORK, PENNSYLVANIA 17404  
p: 717-792-3921

**YORK TREE FAMILY**

Rebecca "Becky" Caldwell  
RCALDWELL@YORKTREEFAMILY.COM





# Tax Information

William J. Niehenke, Tax Collector

Email: westmanchestertax@outlook.com

Phone: (717) 793-9651 Fax: (717) 430-6508

The West Manchester Township Tax Collector is located in the municipal complex at 380 East Berlin Road. The office is open to the public on the following weekdays:

**Office Hours: Tuesday, Wednesday, and Thursday  
9:30 am - 1:30 pm**

**(Appointments available upon request)**

**\*NOTE\*: Additional office hours during the DISCOUNT period for the School tax are listed on the insert included with your tax bill.**

If the Tax Office is closed and you wish to make a payment, there is a secure after-hours mailbox located outside the Tax Collector's entrance door. Credit will be given for payments on that date. If you place your payment in the after-hours mailbox or mail your payment, and would like a copy of your paid receipt, please enclose a self-addressed stamped envelope with your bill OR an email address for a digital receipt. Additionally, please include your PHONE NUMBER on your BILL or CHECK.

Please make checks payable to: **"West Manchester Tax Collector"**

**\*Forms of payment accepted: Personal Check, Money Order, or Certified Check\***

Using **"Bill Pay"** from your bank account is discouraged, as many times these checks are not received in a timely manner resulting in missed deadlines. If you choose to use bill pay here are some things to keep in mind:

- **Allow adequate time prior to deadline for processing by your bank**
- **Ensure that the check is identifiable to your property (address/parcel number)**
- **Bill pay checks that don't include these identifiers cannot be processed**

# Installment Payment Information

**THE SCHOOL TAX INSTALLMENT PAYMENT PLAN EXPLAINED:**

The school tax bill consists of two separate sections. The first section is used to pay the tax bill in full. The remaining three sections are used to pay the bill in three separate installments. Installment payments are optional for school taxes only. If using the installment payment option, you will utilize the installment coupons labeled Installment #1, Installment #2, and Installment #3. Installment #1 payment must be received by the deadline listed on the installment #1 coupon. If the installment #1 payment is not received by the deadline, the installment payment option is no longer optional and the entire payment for the tax bill is required.

**INSTALLMENT PAYMENT #1 - DUE ON OR BEFORE 8/31/2022**

**INSTALLMENT PAYMENT #2 - DUE ON OR BEFORE 9/30/2022**

**INSTALLMENT PAYMENT #3 - DUE ON OR BEFORE 10/31/2022**

\*If using the installment payment plan, pay close attention to the dates listed on the installment coupons to ensure you are sending the correctly dated coupon.

## Township Residents

If you do not receive a tax bill, please contact the tax office.

- 2022 Real Estate tax bills are mailed in mid-February by the York County Treasurer's Office
- 2022-2023 School tax bills are mailed the end of June

If paying the County/Municipal Real Estate tax bill AND School tax bill at the same time, they must be on separate checks. One check for County/Municipal tax and one check for the School tax.

## Change of Address

If you have moved or will be moving, please notify the tax office so that the records can be updated to ensure that the tax bills are sent to the correct address in a timely manner. This can be done by mailing the form below to the tax office at 380 East Berlin Road York, PA 17408, email or by calling the tax office.

**Change of Address**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Address: \_\_\_\_\_

New Mailing Address: \_\_\_\_\_



# Did You Know?

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**The Board of Supervisors recently adopted Ordinance No 22-02, establishing parking regulations for recreational vehicles and boats on residential streets.**

Many residents have voiced their concerns over people sleeping in their RVs, while parked on the street. Consequently, this ordinance restricts people from residing in an RV, which is parked on a street. Additionally, power cords running from a boat or RV to a home may not create a hazard to pedestrians. A power cord may not be connected to a boat or RV for more than 72 consecutive hours. Residents are encouraged to contact the West Manchester Police or Zoning Department for permits, enforcement as well as for additional information.

**The Board of Supervisors recently adopted Ordinance No 22-06, restricting parking of commercial and large vehicles on residential streets.**

Certain commercial and large vehicles parked on public streets create hazards for motorists. Large vehicles are defined as any vehicle, including a trailer, which is ninety-six inches or wider,

or which is one hundred twenty inches high or higher. A commercial vehicle is defined as any motor vehicle containing more than two axles or any vehicle which is used or designed to be used for business or commercial purposes. Vehicles such as West Manchester Township Police or Fire Department vehicles or commercial vehicles of any public utility company engaged in the performance of public utility work, or vehicles making local deliveries or rendering services to our residents are permitted. Permits are now required for overnight parking of moving/rental vehicles. There is no fee for the permits. Residents are encouraged to contact the West Manchester Police or Zoning Department for permits, enforcement as well as for additional information.

**Please call 717-792-3505 for more information  
Monday through Friday, 8 a.m. to 4:30 p.m.  
Ordinance 22-02 and 22-06 can be found on  
the West Manchester Township  
website: [www.westmanchestertownship.com](http://www.westmanchestertownship.com)  
under the Zoning & Codes tab.**





**ROUND UP AT HAPPY TRAILS**

**FALL FESTIVAL**

**FOOD TRUCKS, MUSIC,  
AND FUN**

**THURSDAY, OCTOBER 20, 2022**

**3:00 PM - 7:00 PM**



**MUSIC FEATURED...**

Sweet Life 3 - 4:45 PM

Kirk Folk 5 - 6:45 PM



Westgate Park adjacent to  
Normandie Ridge  
1700 Normandie Drive  
York, PA 17408



Another Fun Event Co-Sponsored by :

West Manchester Twp Parks and Recreation & Normandie Ridge Senior Living Community

717-792-3505 (WMT)



# WEST MANCHESTER

*Township*

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## Public Meeting Schedule

### SEPTEMBER

- 13 Planning Commission
- 22 Board of Supervisors
- 27 Zoning Hearing Board

### OCTOBER

- 5 Fire Service Advisory
- 11 Planning Commission
- 19 Recreation Advisory Committee
- 25 Zoning Hearing Board
- 27 Board of Supervisors

### NOVEMBER

- 9 Planning Commission
- 10 Board of Supervisors
- 22 Zoning Hearing Board

### DECEMBER

- 13 Planning Commission
- 21 Recreation Advisory Comm
- 15 Board of Supervisors
- 27 Zoning Hearing Board

### JANUARY

- 3 Reorganizational Meeting  
(7:30 AM)

## Local Lawmakers

### HOUSE OF REPRESENTATIVES

Representative Seth Grove

196th District  
2501 Catherine Street  
York, PA 17408  
(717) 767-3947 - York  
(717) 783-2655 - Harrisburg

Representative Carol Hill-Evans

95th District  
53 E. North Street,  
Suite 3 York, PA 17401  
(717) 848-9595 - York  
(717) 714-7514 - Harrisburg

### STATE SENATE

Kristin Phillips-Hill

28th District  
6872 Susquehanna Trail South  
Jacobus, PA 17407-0277  
(717) 741-4648 - Jacobus  
(717) 787-7085 - Harrisburg

## Office Hours

8:00 AM to 4:30 PM (M-F)  
(717) 792-3505 (P) | (717) 792-4374 (F)  
info@wmtwp.com

## Your Local Officials

West Manchester Township is a second class Township and is governed by a three member Board of Supervisors. Presently, the three members are as follows:

### CHAIRMAN

Steven J. Harlacher

### VICE CHAIRMAN

Dave S. Markel

### SUPERVISORS

Ronald G. Ruman

## Water Authority Meetings

Meetings are held at the Water Authority Office, 2115 Log Cabin Road, York, PA 17404 at 7:00 PM,

September 15, October 20,

November 17 and December 15