

PUBLIC BOARD MEETING MINUTES

February 25, 2021

Chairperson Hickey called the meeting to order at 7:00 p.m

ATTENDANCE:

Supervisors Present Remotely:

Rosa Hickey - Chairperson
Steven Harlacher – Vice-Chairman
Dave Markel – Supervisor

Staff Present:

Kelly Kelch – Township Manager
Andrew Herrold – Solicitor
Clif Laughman – Fire Chief
Laura Mummert – Stenographer

CALL TO ORDER:

Manager Kelch announced an executive session was held prior to tonight's meeting to discuss a personnel issue. No action was taken. There was an Executive Session held on February 18th to discuss a personnel matter. No action was taken.

Manager Kelch stated that this Public Meeting would be closed to the public due to the COVID-19 Pandemic and the Governor's instruction for Stay-At-Home practices. However, this meeting was live to the public through the Township's Recreation and Fire Department Facebook pages. It was also stated that residents could make public comment on these pages and it would be addressed. Manager Kelch also provided two phone numbers that the public could call in with any concerns/questions.

PUBLIC COMMENT:

A. Terry Reichard commented on the Township Facebook page to thank the Public Works employees for a great job plowing during the snowstorms.

B. Renee Smead commented on the Township Facebook page to thank staff for the constant communication for trash pickup changes.

APPROVAL OF MINUTES:

A. The minutes of the January 28, 2021 Public Board Meeting were provided for approval. Motion to approve the Public Meeting Minutes of January 28, 2021 as presented.

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION:

No discussion was made.

OLD BUSINESS:

None.

NEW BUSINESS:

A. APPLICATION FOR PAYMENT: Motion approved for payment for PSI Pumping Solutions Inc. for Adams Street Pump Station project in the amount of \$15,930.00.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

B. RESOLUTION 21-06 AMENDMENT TO 2020 BUDGET: Motion approved for Resolution 21-06, amendment to the 2020 General Fund Budget as presented.

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

C. RESOLUTION 21-07 DECLARATION OF SNOW EMERGENCY: Motion ratified for Resolution 21-07, declaring a snow emergency from Sunday, January 31, 2021 at 2 p.m. until Tuesday, February 2, 2021 at 2 p.m.

MOTION: S. Harlacher
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

D. APPLICATION FOR PAYMENT: Motion approved for payment number three (3) to Mr. Rehab for the Market Street to Zarfoss Road Sewer Improvement Project in the amount of \$94,056.65.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

E. RESOLUTION 21-08 DECLARATION OF SNOW EMERGENCY: Motion ratified for Resolution 21-08, declaring a snow emergency from Thursday, February 18, 2021 at 3 a.m. until Friday, February 19, 2021 at 4 p.m.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

F. SEWER PLANNING MODULE FOR 4 LOTS ON ORANGE STREET: Motion approved for a sewer planning module for four (4) residential lots along the 2100 block of Orange Street for Edward A. Debes. The original module was approved in 1988, but DEP has advised that a new approval is required since the owner does not have any sewer certificates and no sewer reservation fees have been paid.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

G. OCCUPANCY LICENSE AGREEMENT: Motion to approve an occupancy license agreement between the Township and York Railway Company as presented.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS:

A. RECREATION DIRECTOR: Director Trimmer's report was reviewed. No further questions.

B. FINANCE DIRECTOR: Director Whittaker's report was reviewed. No further questions.

C. FIRE CHIEF: Chief Laughman's report was reviewed. No further questions.

D. POLICE CHIEF: Chief Snyder's report was reviewed. No further questions.

E. TOWNSHIP MANAGER: Manager Kelch's report was reviewed. Manager Kelch asked for a motion to authorize preparation and advertisement for an Ordinance that would allow no parking on a portion of Canary Circle. A traffic study was preformed

by the police department and fire chief, and it was deemed appropriate to move forward with this request. Chairperson Hickey made a motion, and Vice-Chairman Harlacher second it. Motion was passed unanimously.

Manager Kelch updated the Board on the SRO contract. By request of the West York School Board, the new contract would have only one (1) SRO working with the school district instead of two (2). Township staff also recommended the contract would be effective for a longer duration of time than the normal 1-2 years as in the past. This would be for planning purposes for hiring in the future. Manager Kelch will provide this request to the School Board.

- F. ENGINEER: Engineer Cordaro's report was reviewed. No further questions.
- G. ZONING OFFICER: Officer Sampere's report was reviewed. No further questions.
- H. SOLICITOR: Solicitor Herrold's report was reviewed. No further questions.
- I. PUBLIC WORKS DIRECTOR: Director Callahan's report was reviewed. No further questions.

BILLS: Motion to pay bills as presented:

<u>FUNDS</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
General Fund	30185-30286	\$ 504,848.03
Liquid Fuels	957-971	\$ 41,079.64
Sewer Fund	4677-4712	\$ 98,343.40
Payroll#03 Pay Ending 01/17/21	Paytime Vouchers	\$ 113,022.68
Payroll#04 Pay Ending 01/31/21	Paytime Vouchers	\$ 131,384.28

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

ADJOURNMENT:

A. The Board thanked the Public Works dept., fire and police departments for their efforts during the two snowstorms that hit our area.

Motion to adjourn the regular meeting at 7:15 p.m.

MOTION: S. Harlacher
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Attest:

Secretary

Chairman

Vice Chairman

Supervisor