

## **PUBLIC MEETING AGENDA**

February 24, 2022

### **I. CALL TO ORDER**

### **II. PROPOSED NEW AGENDA ITEM**

A. Consideration of Resolution 22-10 for action on the agenda.

### **III. PUBLIC COMMENTS**

The Chairperson will entertain comments from the public regarding any matter not scheduled for discussion on the agenda.

### **IV. APPROVAL OF MINUTES**

A. APPROVAL OF MINUTES: Motion to approve or modify the minutes of the January 27, 2022 Regular Public Meeting as presented.

### **V. OPEN FLOOR DISCUSSION**

None

### **VI. UNFINISHED BUSINESS**

A. ORDINANCE 22-02 RV PARKING: Motion to approve, revise, table or deny Ordinance 22-02, an ordinance establishing parking regulations for recreational vehicles and boats on public roadways.

B. TRANSPARENCY DISCUSSIONS: Discussion and clarification on the following items that were discussed at the January Board meeting as follows:

- When the new video system is installed, how long should the Board of Supervisors meetings be archived and available? This matter has been researched by staff, and staff can update the Board on this matter.
- Supervisor's meeting agendas should be posted or at least a link to the agendas should be posted on the website homepage as soon as it is available. Staff has made some changes which need to be agreed upon by the Board.

### **VII. NEW BUSINESS**

A. PENNSYLVANIA LOW-INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM: Discussion by the Board regarding becoming a vendor of the PA Low-Income Household Water Assistance Program so that Township residents that have signed up for this program can participate.

- B. RESOLUTION 22-07 PA AMERICANWATER/YORK CITY ACT 537 PLAN SPECIAL STUDY: Motion to approve, revise, table or deny Resolution 22-07, a special study revision for York City's Act 537 Plan. This special study is an administrative function that is required by the Pennsylvania Department of Environmental Protection (PADEP).
- C. RESOLUTION 22-08 AMENDMENT TO THE 2021 BUDGET: Motion to approve, revise, table or deny Resolution 22-08, amending the 2021 budget as provided to the Board.
- D. ZONING ORDINANCE AMENDMENT (NON-CONFORMING USES): Motion to approve, revise, table or deny authorizing the Township Solicitor to advertise the amendment and schedule a public hearing to consider this matter. This amendment would allow the reconstruction of a non-conforming use by right.
- E. T-825 FINAL LAND DEVELOPMENT SURETY RELEASE: Motion to approve previously established Maintenance Bond in the amount of \$1,087,493.63 that has been held as an 18-month maintenance guaranty as per §121-19 of the Township's Subdivision and Land Development Ordinance. A memo has been received from Warehaus AE recommending the release.
- F. HANDICAPPED PARKING REQUEST: Motion to approve, revise, table or deny staff recommendation to allow the Solicitor to prepare and advertise an ordinance for a handicap parking spot located at 1344 W. College Avenue. If approved, this ordinance will then be placed on the March 24<sup>th</sup> agenda for consideration by the Board.
- G. ORDINANCE 22-01 HANDICAP PARKING REQUEST: Motion to approve, revise, table or deny Ordinance 22-01, a handicap parking request for 3170 Robin Road and 129 North Diamond Street
- H. BUSINESS PRIVILEGE/MERCANTILE TAX AUDIT PROGRAM: Motion to approve, revise, table or deny staff recommendation entering into a contract with Mr. Gary Williams from the CPA firm of McCarthy & Company, PC, to perform business privilege/mercantile tax audits on various employers within the Township.
- I. RESOLUTION 22-09 ADOPTION OF THE AMENDED PROCURMENT POLICY: Motion to approve, revise, table or deny Resolution 22-09, approval and adoption of the amended procurement policy for West Manchester Township as provided to the Board.
- J. RESOLUTION 22-10 SUBMISSION OF APPLICATION FOR PEMA GRANT: Motion to approve, revise, table or deny the proposed new agenda item, Resolution 22-10, authorizing staff to submit an application for the purpose of obtaining financial assistance from PEMA grant.

**VIII. ADMINISTRATIVE REPORTS**

- A. RECREATION DIRECTOR
- B. FINANCE DIRECTOR
- C. FIRE CHIEF
- D. POLICE CHIEF
- E. TOWNSHIP MANAGER
- F. ENGINEER
- G. ZONING OFFICER
- H. SOLICITOR
- I. PUBLIC WORKS DIRECTOR

**IX. BILLS**

- A. MOTION TO PAY BILLS

**X. ADJOURNMENT**

- A. MOTION TO ADJOURN