

PUBLIC BOARD MEETING MINUTES

July 23, 2020

Chairman Harlacher called the meeting to order at 7 p.m.

ATTENDANCE:

Supervisor's Present Remotely:

Steve Harlacher- Chairman
Rosa Hickey – Supervisor

Board Member Absent:

Dave Markel – Vice Chairman

Staff Present:

Kelly Kelch – Township Manager
John Herrold – Solicitor (Remotely)
Clifton Laughman – Fire Chief
Brenda Brown – Stenographer

CALL TO ORDER:

Manager Kelch stated that this Public Meeting would be closed to the public due to the COVID-19 Pandemic and the Governor's instruction for Stay-At-Home practices. However, this meeting was live to the public through the Township's Recreation and Fire Department Facebook pages. It was also stated that residents could make public comment on these pages and it would be addressed. Manager Kelch also provided two phone numbers that the public could call in with any concerns/questions.

Manager Kelch announced an executive session was held prior to tonight's meeting to discuss personnel matters. No decisions were made.

PUBLIC COMMENT:

Cathy Wagaman of 1700 Topaz Road, York, made a complaint via Facebook about a stormwater issue on the corner of Topaz Road and Onyx Road. Manager Kelch informed Ms. Wagaman that the Stormwater Manager would be notified and would look into it.

APPROVAL OF MINUTES:

- A. The June 25, 2020 Minutes were provided for approval. Motion to approve the June 25, 2020 Minutes as presented.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION:

No discussion was made.

OLD BUSINESS:

None

NEW BUSINESS:

- A. SHILOH WATER AUTHORITY APPOINTMENT: Motion to approve the request for Brad Jacobs, Township resident, to be appointed to the Shiloh Water Authority Board immediately.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- B. LERTA ORDINANCE 20-02: Motion to approve Ordinance 20-02, an Ordinance amending the code of the Township of West Manchester by deleting and repealing article VI of Chapter 125 therefore entitled "Exemption for Improvements to Deteriorated Property."

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

- C. RESOLUTION 20-18 DEP IMPLEMENTATION SCHEDULE EXTENSION: Motion to approve Resolution 20-18, finalizing the new DEP implementation schedule extension for the official implementation plan for future sewage in the Township. The schedule includes the Haviland Road area, the West Market Street corridor and Bairs Station. The extension is for five (5) additional years.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- D. AWARD CONTRACT FOR ADAM STREET PUMP STATION: Motion to approve awarding a contract and entering into an agreement with PSI Pumping Solutions, Inc. for the amount of \$199,725.00 and provide Notice to Proceed for the pump, generator, and associated equipment work scope for the Adams Street Pump Station Project.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

- E. ZARFOSS TO MARKET STREET SEWER IMPROVEMENTS PROJECT: Motion to approve allowing Dawood to send out project information for pricing utilizing COSTARS for the Zarfoss Road to Market Street sewer improvement project.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS:

- A. RECREATION DIRECTOR: Director Trimmer's report was reviewed. No comments were made.
- B. FINANCE DIRECTOR: Director Whittaker's report was reviewed. No comments were made.
- C. FIRE CHIEF: Chief Laughman's report was reviewed. No comments were made.
- D. POLICE CHIEF: Chief Snyder's report was reviewed. No comments were made.
- E. TOWNSHIP MANAGER: Manager Kelch reported that a Thank You letter was sent to the Board from Sarah Zmolek of Baker Road. Ms. Zmolek, and her neighbors on Baker Road, wrote a letter of support for the police department. The Board and Manager Kelch thanked her for the letter and support.
- F. ENGINEER: Engineer Cordaro's report was reviewed. No comments were made.
- G. ZONING OFFICER: Officer Sampere's report was reviewed. No comments were made.
- H. SOLICITOR: Solicitor Herrold's report was reviewed. No comments were made.

I. PUBLIC WORKS DIRECTOR: Director Callahan's report was reviewed. No comments were made.

BILLS:

Motion to pay bills as presented:

<u>FUNDS</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
Liquid Fuels	870-874	\$3,238.30
Sewer Fund	4437-4459	\$930,289.75
General Fund	29292-29388	\$402,018.43
Payroll #14 Pay End 7/4/20	Paytime Vouchers	\$163,057.02
Payroll #15 Pay End 7/18/20	Paytime Vouchers	\$169,117.72

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION APPROVED UNANIMOUSLY

ADJOURNMENT:

Motion to adjourn the public meeting at 7:16 p.m.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY