

PUBLIC BOARD MEETING MINUTES

July 27, 2023

Chairman Harlacher called the meeting to order at 7:00 p.m.

ATTENDANCE:

Supervisors Present:	Steven Harlacher – Chairman Ronald Ruman – Vice Chairman
Staff Present:	Lori Trimmer – Parks & Recreation Keith Whittaker – Finance Clif Laughman – Fire Chief John Snyder – Police Chief Kelly Kelch – Township Manager Rachelle Sampere – Zoning & Codes Andy Herrold – Solicitor Rich Shaw- Public Works Laura Mummert– Stenographer
Supervisors Absent:	Dave Markel - Supervisor
Staff Absent:	Rainer Neidoroest – Engineer

CALL TO ORDER:

A. The Pledge of Allegiance was recited.

EXECUTIVE SESSION:

Chairman Harlacher announced there was an executive session held prior to tonight's meeting to discuss personnel matters.

PUBLIC COMMENT:

A. Ms. Tanya Schoff, 2777 Butternut Lane, asked the Board about the Church Road construction, and whether the Township was using taxpayer dollars to do this work and pave it. Public Works Director Rich Shaw explained to Ms. Schoff that this was a Columbia Gas project, and that they did the work and paid for the road to be paved. Township funds were not used in this project.

APPROVAL OF MINUTES:

- A. The minutes of the June 22, 2023, Public Meeting were provided for approval. Motion to approve the Public Meeting Minutes of June 22, 2023, as presented.

MOTION: R. Ruman
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION:

None

OLD BUSINESS:

None

NEW BUSINESS:

- A. GRANT APPLICATION REQUEST: Mr. Attilio “Butch” Frati was in attendance to address the Board for his client’s request to ask the Township to be named on their grant applications for the proposed convenience store with gas pumps located on the corner of Route 30 and S. Salem Church Road. There will be no financial obligations placed on the Township. Manager Kelch asked if this grant would be used towards a bike access. Mr. Frati explained it would be only used for vehicle and pedestrian purposes. Mr. Frati requested that if the Board was in favor of this request, he would need the agreement, FDIN #, and a Resolution approved and signed. The Board was provided with this information. Motion to approve this request and Resolution 23-13, authorizing a multimodal transportation fund grant request.

MOTION: S. Harlacher
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

- B. ROAD CLOSURE: Motion to ratify the following road closures:

- Scott, Orange and Worth Streets on June 28th -30th, and July 13th – 28th
- Redwood Road on July 5th
- Stanton Street on July 5th - 7th
- Worth, Stanton, and Orange Streets on July 10th - 14th
- Worth Street from Oxford to Diamond from July 13th – 26th
- Filbert Street on July 13th – 28th

MOTION: R. Ruman
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

C. REQUEST TO RELEASE 18-MONTH MAINTENANCE GUARANTY FOR T-848 FINAL LAND DEVELOPMENT PLAN FOR 3625 MIA BRAE, LP:

Motion to approve a request from 3625 Mia Brae, LP to release the 18-month Maintenance guaranty bond in the amount of \$124, 060.25. Dawood Engineers Has reviewed the request and provided a memo recommending the release.

MOTION: S. Harlacher

SECOND: R. Ruman

MOTION PASSED UNANIMOUSLY

D. HAVILAND ROAD SEWER CONSTRUCTION UPDATE: The Board discussed offering an extension of the connection fee waiver for the five (5) residents that have failed to act on either option offered by the Township by June 1st. The Board agreed it will expire on August 31st. The Zoning department will send a letter and certified letter to each of these homes alerting them to this extension and when it will expire.

MOTION: R. Ruman

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

E. ROAD CLOSURE REQUEST: Motion to approve a road closure request from BAE to close Bairs Road on Saturday, September 16, 2023, between 9 a.m. to 4:30 p.m. between their south gate and the intersection at Stoverstown Road for their family day event. The Board asked that this information be put out on the Township text alert the day before the event.

MOTION: S. Harlacher

SECOND: R. Ruman

MOTION PASSED UNANIMOUSLY

F. ROAD CLOSURE REQUEST: Motion to approve a road closure request to close Loman Avenue between Michelle Drive and Dorchester Drive for a neighborhood block party on Saturday, September 9th, 2023. This will occur between 1- 5 p.m.

MOTION: R. Ruman

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

G. BID APPROVAL FOR PICKLEBALL COURT: Motion to approve the bid for the lowest bidder contingent upon staff review and acceptance. Director Trimmer also requested the Board consider an extra colored coating for the proposed courts to add extra durability to the courts. This added cost would be an extra \$10,500.00. The Board asked Director Trimmer about this coating and if the extra cost was worth it. She provided the Board with pictures and personal knowledge that the coating does help keep the courts nicer for a longer period of time. Motion was made to approve the lowest bidder with the added cost for the coating of \$10,500.00.

MOTION: S. Harlacher
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

- H. ARRO ENGINEERING PROFESSIONAL SERVICES AGREEMENT: Motion to approve accepting a professional services agreement with Arro Engineering for the second phase planning for the UPMC campus.

MOTION: R. Ruman
SECOND: S. Harlacher
MOTION PASSED UNANIMOUSLY

- I. PLANNING COMMISSION VACANCY: The Board discussed the recent vacancy on the Township's Planning Commission. The Board agreed to set up interview times with five (5) applicants that have submitted resumes with interest in serving on this Commission. After these interviews, the Board will then decide to appoint someone from these five, or continue to accept more applications.
- J. REQUEST FOR SUPPORT: Motion to approve a request from Comcast to provide a letter of support from the Township to strengthen their application submission to the Pennsylvania Broadband Development Authority. This letter will increase the chance of being awarded a grant to expand their broadband service to unserved locations in York County, including areas in the Township.

MOTION: S. Harlacher
SECOND: R. Ruman
MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS:

- A. RECREATION DIRECTOR: Director Trimmer's report was reviewed. Trimmer announced that the Olde Tyme Carnival was a huge success, and thanked all departments for their help. No further questions.
- B. FINANCE DIRECTOR: Director Whittaker's report was reviewed. Whittaker announced that the Township was waiting on budgets final report. He also stated he was working on the RFP for the 457 Plan. No further questions.
- C. FIRE CHIEF: Chief Laughman's report was reviewed. No further questions.
- D. POLICE CHIEF: Chief Snyder's report was reviewed. No further questions.
- E. TOWNSHIP MANAGER: Manager Kelch's report was reviewed. Manager Kelch announced that on Tuesday, August 1st, the Township would hold its annual National Night Out from 5 to 8 p.m. No further questions.
- F. ENGINEER: Engineer Niederoest report was reviewed. Mr. Neideroest was not in attendance.
- G. ZONING OFFICER: Officer Sampere's report was reviewed. No further questions.

- H. SOLICITOR: Solicitor Herrold's report was reviewed. Solicitor Herrold introduced his colleague, Elizabeth Gangloff, who recently joined the firm and will aid the Township in the future. No further questions.
- I. PUBLIC WORKS DIRECTOR: Director Shaw's report was reviewed. Shaw announced the Trolley, Winding and Spring streets were completed with paving. No further questions.

STORMWATER MANAGEMENT/MS4

Zoning Officer Sampere noted that the Township's MS4 Storm Water Inspector is available Monday through Friday 8 a.m. to 4:30 p.m. to answer any questions related to storm water management.

BILLS: Motion to pay bills as presented:

<u>FUNDS</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
General Fund	33952-34104	\$ 1,792,870.97
Liquid Fuels	1335-1347	\$ 50,556.50
Sewer Fund	5753-5786	\$ 667,619.43
Payroll #14 Pay Ending 07/01/23	Paytime Vouchers	\$ 129,290.67
Payroll #15 Pay Ending 07/15/23	Paytime Vouchers	\$ 136,774.09

MOTION: R. Ruman
 SECOND: S. Harlacher
 MOTION PASSED UNANIMOUSLY

ADJOURNMENT:

Chairman Harlacher announced that staff have been working on a Noise Ordinance to adopt at a future meeting. More information to come. Motion to adjourn the regular meeting at 7:30 p.m.

MOTION: S. Harlacher
 SECOND: R. Ruman
 MOTION PASSED UNANIMOUSLY