

# **PUBLIC MEETING AGENDA**

July 24, 2025

## **I. CALL TO ORDER**

## **II. PUBLIC COMMENT**

The Chairperson will entertain comments from the public regarding any matter not scheduled for discussion on the agenda.

## **III. APPROVAL OF MINUTES**

- A. APPROVAL OF MINUTES: Motion to approve or modify the minutes from the June 26, 2025, Public Meeting as presented.

## **IV. OPEN FLOOR DISCUSSION**

- A. Discussion regarding private utility insurance solicitation.

## **V. OLD BUSINESS**

- A. DANGEROUS BUILDING UPDATE: Solicitor Herrold and Zoning Officer Sampere will update the Board on the dangerous building located at 4320 West Market Street.

## **VI. NEW BUSINESS**

- A. SANITARY SEWER, AND STORMWATER ENGINEER APPOINTMENT: Motion to approve, revise, table or deny appointment of HRG as sanitary sewer and stormwater engineer.
- B. ZONING ORDINANCE TEXT AND MAP AMENDMENT FOR PROPOSED DATA CENTER OVERLAY (DCO) ZONE - Motion to authorize Township staff to forward the proposed Zoning Ordinance text and map amendment for the proposed Data Center Overlay (DCO) Zone to the York County Planning Commission and to the West Manchester Township Planning Commission for their review and comments. Staff also requests permission for the Township Solicitor to advertise a public hearing for the proposed Zoning Ordinance text and map amendment.
- C. WESTMINSTER DRIVE FENCE ISSUE: Motion to approve, revise, table or deny allowing the property owners at 2549 Westminster Drive to apply for and receive a waiver from the Board to allow their existing fence to be replaced in the 10' wide utility easement.

- D. WEST MANCHESTER TOWNSHIP COMPREHENSIVE PLAN: Motion to approve, revise, table or deny adoption of the proposed West Manchester Township Comprehensive Plan.
- E. AUDIT ENGAGEMENT LETTER: Motion to approve, revise, table or deny entering into a four (4) year agreement contract with Maher Duessel to prepare the audit report and financial statement for West Manchester Township's financial accounts in place of the elected Board of Auditors for the years 2025 to 2028.
- F. AMENDMENT TO THE AMENDED AND RESTATED INTERGOVERNMENTAL COOPERATION AGREEMENT FOR THE IMPLEMENTATION OF THE YORK COUNTY REGIONAL CHESAPEAKE BAY POLLUTANT REDUCTION PLAN - Motion to approve, revise, table or deny a request from Pam Shellenberger, York County Planning Commission, to adopt and sign the amendment to the intergovernmental cooperation agreement for the implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan.
- G. RESOLUTION 2025-10 TO EXTEND THE TERM OF THE AMENDED AND RESTATED INTERGOVERNMENTAL COOPERATION AGREEMENT FOR THE IMPLEMENTATION OF THE YORK COUNTY REGIONAL CHESAPEAKE BAY POLLUTANT REDUCTION PLAN – Motion to approve, revise, table or deny adopting and signing the resolution to extend the term of the amended and restated intergovernmental cooperation agreement for the implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan which was to end on December 31, 2025 to be extended to December 31, 2030.
- H. RESOLUTION 25-02 FEE SCHEDULE UPDATE: Motion to approve, revise, table or deny a request from the Parks and Recreation Department to update Resolution 25-02, to add a new fee for non-residents who rent the park fields, courts, or pavilions. Also, a green space rental fee would be added.
- I. BID AWARD TRAFFIC LINE AND SYMBOL PAINTING: Motion to approve, revise, table or deny awarding the Traffic Symbol and Line Painting bid award to D.E. Gemmill Inc. in the amount of \$62,857.00. D.E. Gemmill Inc. came in as the lowest bidder.
- J. APPLICATION FOR PAYMENT: Motion to approve, revise, table or deny payment of AFP #2, AFP #3 or AFP #4 for ADA Ramp Upgrade Project addressing pedestrian ramps in an area south of Bannister St. and north W. Market St. bound by N. Scott St. and N. Diamond St.
- K. ROAD CLOSURE REQUEST: Motion to approve, revise, table or deny a road closure request for the following streets for paving from July 28th through August 8th . The roads are as follows:

- Leonard Street from N. Scott St. to N. Oxford St.
- Worth Street from N. Scott St. to Borough Line
- N. Oxford Street from Leonard St. to Filbert St.
- Orange Street from N. Scott St. to N. Diamond St.
- Filbert Street from N. Scott St. to N. Diamond St.
- Stanton Street from N. Oxford St. to N. Forrest St.
- N. Scott Street from W. Philadelphia St. to Bannister St.
- N. Gotwalt Street from W. Philadelphia St. to N. Scott St.

L. POLICE FEASIBILITY STUDY PROPOSAL: Motion to approve, revise, table or deny the Board to consider entering into an agreement with MW Studios to provide a professional feasibility study for renovations and an addition to the police department in the amount of \$60,475.00.

M. WEST YORK AREA SCHOOL DISTRICT FINANCIAL SECURITY AGREEMENT FOR MAIN CAMPUS IMPROVEMENTS - Motion to approve, revise, table or deny an agreement with West York Area School District for the financial security in the amount of \$2,704,708.00 associated with the main campus improvements as part of the conditionally approved land development plan (T-898).

## **VII. ADMINISTRATIVE REPORTS**

- A. RECREATION DIRECTOR
- B. FINANCE DIRECTOR
- C. FIRE CHIEF
- D. POLICE CHIEF
- E. TOWNSHIP MANAGER
- F. ENGINEER
- G. ZONING OFFICER
- H. SOLICITOR
- I. PUBLIC WORKS DIRECTOR

## **VIII. BILLS**

- A. MOTION TO PAY BILLS

## **IX. ADJOURNMENT**

- A. MOTION TO ADJOURN