

PUBLIC MEETING AGENDA

July 23, 2026

I. CALL TO ORDER

II. PUBLIC COMMENT

The Chairperson will entertain comments from the public regarding any matter not scheduled for discussion on the agenda.

III. APPROVAL OF MINUTES

- A. APPROVAL OF MINUTES: Motion to approve or modify the minutes from the June 25, 2026, Public Meeting as presented.

IV. OPEN FLOOR DISCUSSION

None

V. OLD BUSINESS

- A. STORMWATER MANAGEMENT ORDINANCE WAIVER REQUEST: Motion to approve, revise, table or deny a waiver request from First Capital Engineering on behalf of the applicant, Gardner, ME for Tiny Muscles (proposed daycare facility in accordance with ZHB Case 25-19) to allow a fence for outdoor play area to be constructed within the stormwater BMP located at 1805 Loucks Road. *This item was tabled at the June 2026 Board meeting.*
- B. ICE 287 (g) AGREEMENT: Motion to approve, revise, table or deny entering into an agreement with ICE 287 (g). *This item was tabled at the March 2026 Board meeting.*

VI. NEW BUSINESS

- A. ORDINANCE 26-04 REZONING REQUEST: Motion to approve, revise, table or deny Ordinance 26-04, a request to amend the West Manchester Township zoning map to rezone the parcel located at 99 Hokes Mill Road from R-5 Residential to I-2 Light Industrial as presented in the public hearing.
- B. SEWER CONNECTION WAIVER REQUEST: Motion to approve, revise, table or deny a request from Jeremiah & Lisa Foster Et Al of 2201 Taxville Road to waive immediate connection to public sanitary sewer for up to ten (10) years or the transfer of the property from its current owner (whichever comes sooner) since the current on lot septic system is functioning properly. The Sewage Enforcement Officer inspected the system and provided a report indicating no regulatory malfunctioning at the time of inspection in May. If the system becomes non-functioning prior to the mandated connection date, the property owner must connect to public sanitary sewer. The property owner must sign an agreement with the Township and it will be recorded at the Recorder of Deeds' office.

- C. FENCE & SHED IN EASEMENT AGREEMENT: Motion to approve, revise, table or deny a request from Kyle Hawkins to allow a pool barrier fence to be replaced within a 10' wide drainage and utility easement and for a shed to remain located within this same easement located at the side and rear property lines at 3076 Quail Lane. The engineer has reviewed the request and recommends approval. The agreement was prepared by the solicitor. The agreement will be recorded at the Recorder of Deeds' office after it's signed by the property owner(s), memorializing the agreement before August 31, 2026.
- D. EMERGENCY DISASTER DECLARATION: Motion to approve, revise, table or deny Resolution 26-16, declaring an emergency disaster from July 4th until July 30th, 2026.
- E. ROAD CLOSURE RATIFICATION: Motion to ratify a road closure that took place from June 30th to July 1st, 2026, on North Adams Street from Bannister Street to Leonard Street for an emergency pipe repair.
- F. UTV VEHICLE PURCHASE: Discussion and motion to approve, revise, table or deny a request from Chief Laughman to purchase a UTV vehicle that would be used for incidents throughout the Township where large apparatus are unable to go. Chief Laughman has already received a donation to cover part of the cost.

VII. ADMINISTRATIVE REPORTS

- A. RECREATION DIRECTOR
- B. FINANCE DIRECTOR
- C. FIRE CHIEF
- D. POLICE CHIEF
- E. TOWNSHIP MANAGER
- F. ENGINEER
- G. ZONING OFFICER
- H. SOLICITOR
- I. PUBLIC WORKS DIRECTOR

VIII. BILLS

- A. MOTION TO PAY BILLS

IX. ADJOURNMENT

- A. MOTION TO ADJOURN