

## **PUBLIC MEETING AGENDA**

March 28, 2024

### **I. CALL TO ORDER**

### **II. PUBLIC COMMENTS**

The Chairperson will entertain comments from the public regarding any matter not scheduled for discussion on the agenda.

### **III. APPROVAL OF MINUTES**

- A. APPROVAL OF MINUTES: Motion to approve or modify the minutes from the February 22, 2024, Regular Public Meeting as presented.

### **IV. OPEN FLOOR DISCUSSION**

None

### **V. UNFINISHED BUSINESS**

- A. T-882 PRELIMINARY/FINAL SUBDIVISION & LAND DEVELOPMENT PLAN FOR MISTER CAR WASH #2516: Motion to approve, revise, table or deny a preliminary/final subdivision and land development plan for Mister Car Wash #2516 depicting the subdivision of a parcel from the parent tract and the land development of a drive-thru car wash facility located at 1410 Kenneth Road (1408 Kenneth Road) and to establish financial security. *Tabled at the February 22, 2024, meeting.*

### **VI. NEW BUSINESS**

- A. HRG INTRODUCTION OF SERVICES: Ms. Robin Kohler from HRG will give a brief overview of the services offered by HRG. The Township contracted HRG to review the proposed ordinance changes submitted by the West Manchester Town Center developers. HRG will review these requests on behalf of the Township, and expenses will be paid for by the developer.
- B. STREET LIGHT TAX REQUEST: Request from Mr. Joel Jackson, of 1200 Taxville Road, to adjust his street light tax rate to a more reasonable amount based on what adjacent neighbors are currently paying. Motion to approve, revise, table or deny Mr. Jackson's request.
- C. BRENDA ROAD POLICE ENFORCEMENT: Update from the Township Police Lieutenant regarding concerns for speeding on Brenda Road and drivers not stopping at the posted stop sign at the intersection of Brenda Road and Potomac Avenue.

- D. WESTMINSTER DRIVE FENCE ISSUE: Motion to approve, revise, table or deny allowing the homeowner at 2553 Westminster Drive apply for and receive a waiver from the Board to allow their fence to be placed in the drainage easement.
- E. T-886 FINAL LAND DEVELOPMENT PLAN BUILDING 8 EXPANSION FOR BAE SYSTEMS LAND AND ARMAMENTS, LP: Motion to approve, revise, table or deny a final land development plan depicting a 3,995 square foot building expansion and a 4,804 square foot canopy addition to existing Building #8 located at 1100 Bairs Road (Tax Map: HG; Parcel: 0056A) in the General Industrial (I-3) Zone. There is no financial security due to no public improvements being proposed.
- F. ESTABLISH FINANCIAL SECURTY FOR T-880 PRELIMINARY/FINAL LAND DEVELOPMENT PLAN FOR STOLTZFUS – WEST MARKET STREET: Motion to approve, revise, table or deny a financial security estimate prepared by Warehaus Engineers for a conditionally approved preliminary/final land development plan in the amount of \$444,713.81. The subject property is located at 4380 West Market Street in the Local Commercial Zone. Dawood Engineers has reviewed the financial security estimate and finds it acceptable for the project.
- G. TOWNSHIP SIGN LOGO: Discussion on updating the backwall that is behind the Board with a more professional look. One proposal is a handmade Township logo sign with a map of the Township behind it. Motion to approve, revise, table or deny this request or another proposal.
- H. MOTHER’S AGAINST DRUNK DRIVING FUNDRAISER: Motion to approve, revise table or deny a request from representatives of MADD for permission to sell chance tickets at their car show that will occur on May 11, 2024.
- I. APPLICATION FOR PAYMENT: Motion to approve, revise, table or deny application for payment #1 from CSL Services, Inc. for the 2023 Wastewater, Infiltration, and Inflow monitoring study. The requested payment amount is \$48,675.00.
- J. CHIEF SNYDER OUTSIDE EMPLOYMENT: Motion to approve, revise, table or deny allowing Chief Snyder to teach criminal justice classes at York College.
- K. TAX CREDIT APPLICATIONS APPROVAL: Motion to approve, revise, table or deny the 2023 Tax Credit applications for the listed volunteer firefighters. All applications match the eligibility list, and staff needs approval to issue tax credit certificates.

## **VII. ADMINISTRATIVE REPORTS**

- A. RECREATION DIRECTOR
- B. FINANCE DIRECTOR
- C. FIRE CHIEF
- D. POLICE CHIEF

- E. TOWNSHIP MANAGER
- F. ENGINEER
- G. ZONING OFFICER
- H. SOLICITOR
- I. PUBLIC WORKS DIRECTOR

**VIII. BILLS**

- A. MOTION TO PAY BILLS

**IX. ADJOURNMENT**

- A. MOTION TO ADJOURN