

PUBLIC BOARD MEETING MINUTES

May 28, 2020

Chairman Harlacher called the meeting to order at 7 p.m

ATTENDANCE:

Supervisors Present Remotely:

Steve Harlacher – Chairman
Dave Markel – Vice-Chairman
Rosa Hickey – Supervisor

Staff Present:

Kelly Kelch – Township Manager
Clif Laughman – Fire Chief
Andrew Herrold – Solicitor
(Remotely)
Laura Mummert – Stenographer

CALL TO ORDER:

Manager Kelch stated that this Public Meeting would be closed to the public due to the COVID-19 Pandemic and the Governor's instruction for Stay-At-Home practices. However, this meeting was live to the public through the Township's Recreation and Fire Department Facebook pages. It was also stated that residents could make public comment on these pages and it would be addressed. Manager Kelch also provided two phone numbers that the public could call in with any concerns/questions.

Manager Kelch announced there was an Executive Session held prior to tonight's meeting to discuss personnel matters. No action was taken.

PUBLIC COMMENT:

Tina Hyder asked two questions via West Manchester Township Facebook Parks and Recreation page during the live stream. She asked about payment options for sewer/trash bill and whether the Township was waiving the late fee penalty for real estate tax. Manager Kelch answered both of her questions.

APPROVAL OF MINUTES:

- A. The minutes of the April 23, 2020 Public Board Meeting were provided for approval. Motion to approve the Public Meeting Minutes of April 23, 2020 as presented.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION:

No discussion was made.

OLD BUSINESS:

None.

NEW BUSINESS:

- A. **REZONING REQUEST:** Motion to deny a request to forward a rezoning request made by Jordan Chronister for one (1) parcel along Log Cabin Road from Open Space to R-3 Residential Zone, and waive associated costs. Board recommended Mr. Chronister follow the guidelines that everyone must for a rezoning request and pay the associated fees.

MOTION: S. Harlacher

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- B. **REZONING DISCUSSION:** The Board discussed Attorney Charlie Courtney's request that the 47 +/- acre property located off of Roosevelt Avenue, adjacent to the hospital for possible rezoning from Open Space Residential – 3, to either Mixed Use or R-4 use. The Board agreed that R-4 use would be better suited for that area, and requested Attorney Courtney resubmit his request to be rezoned as R-4 use.

NO MOTION WAS NECESSARY

- C. **RESOLUTION 20-16 EXTENSION OF DISASTER EMERGENCY:** Motion to ratify Resolution 20-16, extending disaster emergency for thirty (30) days because of Pandemic (COVID-19).

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- D. RESOLUTION 20-17 OFFERING SUPPORT TO TOWNSHIP BUSINESSES:
Motion to approve Resolution 20-17, offering support to Township businesses, the York County District Attorney's Office and the West Manchester Township Police Department associated with reopening with COVID-19.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- E. PROPOSED AGREEMENT BETWEEN VERIZON AND WEST MANCHESTER TOWNSHIP: Motion to approve an agreement between Verizon and West Manchester Township to allow ongoing use of public right away for placement of "small cell" antennae devices for future roll out of 5G technology. Authorization from the Board to allow Manager Kelch to sign the agreement due to the Board unable from practicing social distancing.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS:

- A. RECREATION DIRECTOR: Director Trimmer's report was reviewed. No further questions.
- B. FINANCE DIRECTOR: Director Whittaker's report was reviewed. No further questions.
- C. FIRE CHIEF: Chief Laughman's report was reviewed. No further questions.
- D. POLICE CHIEF: Chief Snyder's report was reviewed. No further questions.
- E. TOWNSHIP MANAGER: Manager Kelch announced that the Police Department has had to post pone the National Night Out in the Township originally scheduled for August 6, 2020, has been moved to October 6, 2020.

Manager Kelch announced the Township's summer park program and Old Time Carnival have been cancelled. He also added the York Fair has decided to cancel the fair as well.

Manager Kelch informed the residents that there has been a voting location change. Those that voted at Normandy Ridge, will now go to the York Fairgrounds to vote.

Manager Kelch recognized the Parks and Recreation Department staff for organizing the upcoming Food Truck events, and that interested individuals can visit the Parks and Recreation Facebook page for information.

- F. ENGINEER: Engineer Cordaro's report was reviewed. No further questions.
- G. ZONING OFFICER: Officer Sampere's report was reviewed. No further questions.
- H. SOLICITOR: Solicitor Herrold's report was reviewed. No further questions.
- I. PUBLIC WORKS DIRECTOR: Director Callahan's report was reviewed. No further questions.

BILLS: Motion to pay bills as presented:

<u>FUNDS</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
General Fund	28982-29176	\$ 631,151.01
Liquid Fuels	850-854	\$ 5,370.21
Sewer Fund	4356-4397	\$ 90,749.89
Payroll#9 Pay Ending 4/25/20	Paytime Vouchers	\$ 108,780.93
Payroll#10 Pay Ending 5/9/20	Paytime Vouchers	\$ 118,887.55

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

ADJOURNMENT:

- A. Chairman Harlacher thanked employees and volunteers with the Township for everything they do during this time. He also thanked the public for being patient during this time.

- B. Supervisor Hickey also thanked Township staff, and asked Manager Kelch to extend that gratitude to the Township staff.

Motion to adjourn the regular meeting at 7:23 p.m.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

Attest:

Secretary

Chairman

Vice Chairman

Supervisor