

PUBLIC MEETING MINUTES

May 27, 2021

Chairperson Hickey called the Public Meeting to order at 7:00 p.m.

ATTENDANCE

Supervisors Present: Rosa Hickey – Chairperson
Steven Harlacher – Vice Chairman

Supervisor Present Remotely: Dave Markel – Supervisor

Staff Present: Kelly Kelch – Township Manager
Lori Trimmer – Recreation Director
Keith Whittaker – Finance Director
Clif Laughman – Fire Chief
John Snyder – Police Chief
Steve Cordaro- Township Engineer
Andy Herrold – Solicitor
Steve Callahan – Public Works Director
Laura Mummert – Stenographer

Staff Absent: Rachelle Sampere – Zoning Officer

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC COMMENTS

Bart Bartholomew, 1576 Haviland Road, expressed his concerns to the Board about the “flawed” sewer system. He mentioned his Right-to-Know Requests and asked many questions in regard to the upcoming sewer expansion. The Board and Township Manager Kelch responded that his Requests would be given to him the next day, and any further questions/concerns he had could be discussed with Manager Kelch at the Township.

Mr. Bartholomew also made a suggestion to the Board about having the city part of his address changed to say, “West Manchester Township”, and not “York”. The Board thanked him for his suggestion.

EXECUTIVE SESSION

Chairperson Hickey announced an Executive Session was held prior to tonight’s meeting to discuss personnel matters. No action was taken.

APPROVAL OF MINUTES

A. The Minutes of the April 22, 2021, Public Meeting were provided for approval. Motion to approve the Public Meeting Minutes of April 22, 2021, as presented.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

None

OLD BUSINESS

None

NEW BUSINESS

A. OLDE TYME CARNIVAL FIREWORK’S PERMIT AND FEE WAIVER: Motion to approve a request for a firework’s permit with the fireworks to be held on Tuesday, July 20, 2021, with a rain-date of July 21, 2021, at Trimmer Elementary School for the purpose of the Recreation Department’s Olde Tyme Carnival. In addition to the request to allow the fireworks, they are requesting the \$500 fireworks fee be waived since this is a Township event.

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

B. ROAD MATERIALS CONTRACT AWARDS: Motion to approve awarding contracts to the lowest bidders as follows:

<u>STONE:</u>	Kinsley Materials	Unit Price FOB Plant: \$72.50
		Unit Price Job Site - \$96.10

TRAFFIC LINE & SYMBOL PAINTING:

Alpha Space Control Co, Inc.

TOTAL: \$42,686.00

ASPHALT: **York Materials Group, LLC**

Unit Price FOB Plant: \$181.80

Unit Price Job Site: \$197.55

PROVIDE & PLACEMENT OF BITUMINOUS PAVING:

- T-802 TWIN BROOKS DRIVE
Kinsley Construction Inc. TOTAL: \$82,800.00
- WINEMILLER LANE
Kinsley Construction Inc. TOTAL: \$55,070.00

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

C. FINANCIAL SECURITY RELEASE T-790 FINAL LAND DEVELOPMENT PLAN

Motion to approve a request from Glenn C. Rexroth to release the 18-month maintenance Guaranty of \$7,355.00 (§121-19). The 18-month guaranty period expired on June 7, 2017. A recommendation memo from Dawood Engineers has been provided that the current financial security amount of \$7,355.00 be released entirely for a remaining amount of \$0.00.

MOTION: R. Hickey

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

D. SEWER PLANNING MODULE EXEMPTION APPLICATION FOR T-862 FINAL SUBDIVISION PLAN FOR AMOS K/ AND BARBIE M. STOLTZFUS:

Motion to approve a sewer planning module exemption mailer for the final subdivision plan for Amos K. & Barbie M. Stoltzfus located at 4370 West Market Street. The subdivision plan was conditionally approved by the Board at their March 25, 2021, public meeting. DEP denied the request for a non-building waiver and required the applicant to provide sewer planning. The submittal has been reviewed by the Township SEO and the Township Engineer.

MOTION: S. Harlacher

SECOND: D. Markel
MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS

- A. Recreation Director: Trimmer's report was reviewed. The Board thanked Ms. Trimmer for all her work on the new park at Normandie Ridge.
- B. Finance Director: Whittaker's report was reviewed. No additional comments.
- C. Fire Chief: Chief Laughman's report was reviewed. The Board acknowledged Chief Laughman for being asked to represent the Township Fire Department at the Tomb of the Unknown Soldiers on September 11, 2021.
- D. Police Chief: Chief Snyder's report was reviewed. The Board thanked Chief Snyder for a great Police recognition night that was held on May 11, 2021.
- E. Township Manager: Kelch's report was reviewed. Manager Kelch announced that he has been in discussion with Dover Township in regard to the possible expansion of their wastewater treatment center to accommodate part of West Manchester Township's sewer lines. This is all due to the recent acquisition of the York City Wastewater Treatment Plant, and the future rise in costs that will come with PA American taking control. Manager Kelch and the Board are looking at all options to try and keep the costs for sewer reasonable in our Township.
- F. Engineer: Engineer Cordaro's report was reviewed. No additional comments.
- G. Zoning Officer: Officer Sampere's report was reviewed. No additional comments.
- H. Solicitor: Solicitor Herrold's report was reviewed. No additional comments.
- I. Public Works Director: Callahan's report was reviewed. Mr. Callahan informed the Board and residents that beginning June 1st, 2021, the Kenneth Road project will begin for about 3 weeks. Expect delays at night.

STORM WATER MANAGEMENT/MS4

Manager Kelch noted that the Township's MS4 Storm Water Inspector is available Monday thru Friday 8 a.m. to 4:30 p.m. to answer any questions relating to storm water management.

APPROVAL OF BILLS

BILLS: Motion to pay the following bills as presented:

Fund	Check No.	Amount
Liquid Fuels	999-1013	\$ 10,039.41
Sewer Checks	4800-4833	\$ 279,264.19
General Fund	30544-30691	\$ 495,896.35
Payroll 9: Pay Pd. Ending 04/24/21	Paytime Vouchers	\$ 116,244.45
Payroll 10: Pay Pd. Ending 05/08/21	Paytime Vouchers	\$ 113,793.69
Payroll 11: Pay Pd. Ending 05/22/21	Paytime Vouchers	\$ 115,641.12

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Motion to adjourn the regular meeting at 7:28 p.m.

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,
Kelly K. Kelch, Secretary