

## **PUBLIC MEETING AGENDA**

May 25, 2023

### **I. CALL TO ORDER**

### **II. PUBLIC COMMENTS**

The Chairperson will entertain comments from the public regarding any matter not scheduled for discussion on the agenda.

### **III. APPROVAL OF MINUTES**

- A. APPROVAL OF MINUTES: Motion to approve or modify the minutes from the April 27, 2023, Regular Board Meeting.

### **IV. OPEN FLOOR DISCUSSION**

None

### **V. UNFINISHED BUSINESS**

None

### **VI. NEW BUSINESS**

- A. 2025 TRANSPORTATION IMPROVEMENT PROGRAM: Ms. Heather Bitner from York County Planning Commission will present information regarding the 2025 Transportation Improvement Program to the Board.
- B. WEST MANCHESTER TOWNSHIP STRATEGIC PLAN PRESENTATION: Mr. Dave Black and Mr. Tedd Wheeler from Dame Leadership will present to the Board and public the West Manchester Township Strategic Plan report and roll-out.
- C. LITTLE CONEWAGO CREEK POLLUTION REDUCTION PROJECT: Discussion by the Board regarding staff recommendations to continue with this project if a financial match is required. Mr. Zane Williams, MS4 Coordinator for the Township is present to answer any questions the Board or public may have.
- D. FINACIAL SECURITY REDUCTION REQUEST FOR T-861 FINAL LAND DEVELOPMENT: Motion to approve, revise, table or deny a request from White Street Investors, LLC to reduce the Letter of Credit posted October 7, 2022, in the amount of \$627,687.89. Taco Bell has been completed; however, the required improvements at the Mavis Discount Tire are still under construction. Dawood Engineers has inspected the site, reviewed the request and provided a recommendation memo to the Board for consideration. Dawood recommends releasing \$574,365.01 and retaining \$53,322.88 which includes the 15% maintenance guaranty.

- E. T-879 FINAL SUBDIVISION PLAN FOR LANDS OF SUNRISE HOLDINGS, L.P. AND 1128 ROOSEVELT AVENUE, LLC: to depict the existing conditions of parcel 14 and a portion of parcel 34 which will be subdivided off and combined to parcel 14 located at 1060 Marbrook Lane (York City) and 1128 Roosevelt Avenue (West Manchester Township).
- F. OLDE TIME CARNIVAL FIREWORKS PERMIT AND FEE WAIVER: Motion to approve, revise, table or deny a request for a fireworks permit with the fireworks to be held on Tuesday, July 18<sup>th</sup>, 2023, with a rain-date of July 19<sup>th</sup>, 2023, at Trimmer Elementary School for the purpose of the Recreation Department's Olde Time Carnival. In addition to the request to allow fireworks, they are requesting the \$500 fireworks fee be waived since this is a Township event.
- G. ROAD CLOSURES: Motion to ratify the following road closures that occurred in the Township:
- Locust Lane from Bank Lane to Wyndhurst Court was closed May 17<sup>th</sup> from 9 a.m. to 3 p.m. for emergency gas line repair.
  - South Salem Church Road from Route 234 to Mobile Climate Control's entrance on May 24<sup>th</sup> from 7:30 a.m. to 3 p.m. for clearing tree limbs and removal of some trees.
  - Leonard Street and Worth Street sporadically from May 8<sup>th</sup> to May 26<sup>th</sup> for Columbia Gas to replace the main line.
  - Orange Street and Filbert Street sporadically from May 22<sup>nd</sup> to June 9<sup>th</sup> for Columbia Gas to replace the main line.
- H. ROAD CLOSURE REQUEST: Motion to approve, revise, table or deny a road closure request from Jalana Firestone to close Stanton Street from North Gotwalt Street to North Scott Street on July 1<sup>st</sup>, 2023, between the hours of 1 p.m. and 10 p.m. for a holiday block party.
- I. EXTERIOR MEETING ROOM WINDOWS DISCUSSION: Discussion by the Board regarding the quotes secured from two (2) businesses for applying a window tint to the large meeting room windows due to excessive sun exposure making it difficult to see the TV displays and for staff to see at evening meetings during the summer months.
- J. RESOLUTION 23-11 HONORING THE 100<sup>TH</sup> ANNIVERSARY OF THE SHILOH FIRE COMPANY: Motion to approve Resolution 23-11, honoring the 100th anniversary of the Shiloh Fire Company.
- K. APPLICANT FOR CROSSWALKS: Motion to approve, revise, table or deny authorization to have the Township act as the applicant to PennDot for the West York School District for the painted crosswalks at the intersections of Bannister St. at North Sumner, and Bannister St. at North Clinton. The school district will take care of the costs associated with installation and maintenance of these crosswalks.

L. POLARIS ADVISORS DISCUSSION: Discussion by the Board to consider allowing staff to seek proposals for a new plan administrator for the Township's 457 Plan.

M. COMPREHENSIVE PLAN UPDATE REQUEST: Discussion and motion to approve, revise, table or deny suspending work on the comprehensive plan update and request the Township manager obtains from the consultant the cost to terminate their contract.

## **VII. ADMINISTRATIVE REPORTS**

- A. RECREATION DIRECTOR
- B. FINANCE DIRECTOR
- C. FIRE CHIEF
- D. POLICE CHIEF
- E. TOWNSHIP MANAGER
- F. ENGINEER
- G. ZONING OFFICER
- H. SOLICITOR
- I. PUBLIC WORKS DIRECTOR

## **VIII. BILLS**

- A. MOTION TO PAY BILLS

## **IX. ADJOURNMENT**

- A. MOTION TO ADJOURN