



MOBILE FOOD VENDOR/ NON-FOOD VENDOR APPLICATION

West Manchester Township - Parks & Recreation

BUSINESS INFORMATION

Vendor Business Name: _____

Menu/Products/Services Offered: _____

Website/Facebook Page: _____

APPLICANT CONTACT INFORMATION

Applicant Name: _____ Phone: _____

Applicant Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

MOBILE FOOD VENDOR - VEHICLE INFORMATION

Vehicle Make/Model: _____ Trailer: YES ____ NO ____ Can Trailer Disconnect: YES ____ NO ____

Length of Vehicle/Trailer: _____ Serving Side: Driver ____ Passenger ____ Rear ____

**Please keep in mind that you must provide your own means of generating electricity - it will not be provided.*

NON-FOOD VENDOR - INFORMATION

Amount of spaces (10'x10') needed: _____

FEES - *per event*

**checks made payable to West Manchester Township*

_____ FREE | Non-Profit Organization (10' x 10' tent space)

_____ \$35.00 | Non-Food Vendors / For-Profit Organizations (10' x 10' tent space)

_____ \$50.00 | Mobile Food Vendors

_____ 20% of sales paid directly after the event | Required for the Olde Tyme Carnival

**Fees are non-refundable, unless event is cancelled by West Manchester Township. Fees may be transferred to another event under the discretion of the Parks and Recreation Director. Fees may also be waived by the Parks and Recreation Director.*

TERMS AND CONDITIONS

1. This agreement must be completed and signed by the Vendor and returned to West Manchester Township with the appropriate fees and PA Department of Agriculture License *if applicable*.
2. Vendor agrees to abide by the rules and regulations for the event(s) and any changes thereto shall be provided to the vendor prior to the start of the event. Vendor agrees to abide by all township, state, and federal rules applicable.
3. Vendor agrees to sell ONLY PRODUCTS LISTED and APPROVED.
4. Vendor agrees to indemnify and hold harmless the West Manchester Township , its elected and appointed officials, and employees, agents, and representatives from any loss, liability, damage, claim or cost, including attorney's fees that they may incur due arising out of or related to me or my child(ren) presence at, use of, or participation in any Township facility, program, or event (*as stated in the Waiver & Release*).
5. West Manchester Township is not responsible for the Vendor's property and assumes no liability to any accidents to property or person.

REQUIRED ATTACHMENTS

_____ PA Department of Agriculture License (Food Vendors)

ACKNOWLEDGEMENTS

I certify that the above information is true and correct to the best of my knowledge. By signing this application, I am acknowledging the West Manchester Township rules and will abide by its requirements.

Applicant Signature: _____ Date: _____

EVENT INFORMATION

Event Name: _____ Event Location: _____

Event Date: _____

Completed applications must be emailed to kpaul@wmtwp.com or turned in at the West Manchester Township building (380 E Berlin Rd) at least two weeks prior to the event date. Once approved by the Parks and Recreation Director, you will be contacted with confirmation and for payment.

Questions?

Kelsey Paul - Parks & Recreation Director
717-792-3505 | kpaul@wmtwp.com

OFFICE USE

Payment Type: _____ Amount Paid: _____

Date of Acceptance: _____ Accepted By: _____ Documents if needed: YES ____ NO ____

Additional Comments/Requests: _____

**WEST MANCHESTER TOWNSHIP - PARKS AND RECREATION
WAIVER AND RELEASE**

I recognize and acknowledge that there are inherent risks of physical injury to participants and spectators in programs/leagues/events. I voluntarily agree to assume all risks of any and all injuries, damages or loss, regardless of severity, that my minor child(ren) or I may sustain as a result of said participation, including, but not limited to (i) injuries arising from use of any equipment, property, or grounds while participating in the programs/leagues/events, (ii) injuries or medical disorders arising from participation in supervised or unsupervised programs/leagues/events, and (iii) accidental injuries within or on any West Manchester Township facilities, property land, or roads. Being fully aware of these risks, I individually and on behalf of my child(ren) voluntarily assume all risks that may arise and hereby waive, release, and discharge West Manchester Township, including its elected and appointed officials, employees, agents, and representatives from any and all claims, demands, causes of action, or liability arising out of bodily injury, sickness, death, disease, medical harm, loss, illness, medical care, or hospitalization sustained by me or by my child(ren), arising out of participation or presence at Township facilities or events.

I hereby agree to indemnify and hold harmless the West Manchester Township, its elected and appointed officials, and employees, agents, and representatives from any loss, liability, damage, claim or cost, including attorney's fees that they may incur due arising out of or related to me or my child(ren) presence at, use of, or participation in any Township facility, program, or event.

I also grant permission for myself and/or my child(ren) to be interviewed, photographed, or recorded for promotional purposes by West Manchester Township. I agree to follow, and ensure that my child(ren) follow, all applicable rules, regulations, and instructions governing the use Township park facilities and participation in related activities.

If any provision of this Waiver and Release is found to be invalid or unenforceable under applicable law, the remainder of the Waiver shall remain in full force and effect, and the invalid or unenforceable provision shall be deemed modified to the minimum extent necessary to make it enforceable.

I HAVE READ AND VOLUNTARILY SIGNED THIS WAIVER AND RELEASE. I INTEND TO BE LEGALLY BOUND. IF I AM SIGNING ON BEHALF OF A MINOR CHILD, I CERTIFY THAT I AM THE PARENT OR LEGAL GUARDIAN OF THE MINOR CHILD(REN) NAMED BELOW.

Name: _____
(Print Name)

Signature: _____
(Sign)

Address: _____

Date: _____

If signed by parent or legal guardian, list the name or names of the minor child or children:

