



# WEST MANCHESTER

Spring/Summer 2022 Newsletter *Township*

380 EAST BERLIN ROAD | YORK, PENNSYLVANIA 17408



## Summer Time Fun!

- Food Truck Friday . . . . . page 17
- Summer Playground Program . . . page 18
- Olde Tyme Carnival . . . . . page 26

717.792.3505 | [www.wmtwp.com](http://www.wmtwp.com)

# In This Issue

3	Serving Your Community Application	21	North Pole Speak Easy
4-7	Yard Waste Collection Guidelines		Senior Bingo
	Recyclables	22	May in Motion
10	Swimming Pool Guidelines	23	Earth Day Celebration
	Hiring A Contractor	24	Advertising Information
	Yard Sale Guidelines	25	Summer Social/Movie Night
11	Building Permit Information		Red, White and Blue Parade
	Springtime Property Maintenance	26	Olde Tyme Carnival
12	Stormwater	27	Take Me Fishing
13	Community Contacts	28	Dog Poop Raising a Stink
14	Parks and Recreation	29	Fire Department Fundraisers
15	Facility Reservations	30	Fireworks Law
16	Gift Card Cash Bingo Sponsors	31	Fire Dept Live-In Program
17	Outdoor Soccer	32	Sewer/Trash
	Food Truck	33	Civic Pay
18	Playground Programs		Water Shut Off Information
19	Registration Form	34	Sewer Rate Increase
20	Senior Programs	35	Tax Information
		36	Local Official Information



## We Caught You Having Fun!

Photo Release Statement: By registering for any West Manchester Township program, class or event, you are agreeing to allow the publication of any photos taken of you and/or your child at any program, class, event or facility of West Manchester Township.

### THE BOARD OF SUPERVISORS

#### CHAIRMAN

Steven J. Harlacher

#### VICE CHAIRMAN

Dave S. Markel

#### SUPERVISOR

Ronald G. Ruman

#### TOWNSHIP MANAGER

Kelly K. Kelch

#### TAX COLLECTOR

William J. Niehenke

717.793.9651

#### MAGISTERIAL DISTRICT

Judge Albright

District 19-2-03

717.793.5200

### FREQUENTLY CALLED NUMBERS

SHILOH WATER - 717.764.3624

YORK WATER - 717.845.3601

WEST YORK AMBULANCE

717.792.1610

POLICE DEPARTMENT

717.792.9514

**West Manchester Township, ATTN: Laura Mummert**  
**380 East Berlin Road, York, PA 17408 or email to [Info@wmtwp.com](mailto:Info@wmtwp.com)**

Name: \_\_\_\_\_

Last                      First                      Middle Initial

Address: \_\_\_\_\_

Street	City	State	Zip Code
--------	------	-------	----------

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Service Interests:** Check the appropriate box below for the appointed area(s) you are interested in serving:

- ☐ Water Authority      ☐ Planning Commission      ☐ Zoning Hearing Board
- ☐ Fire Advisory Committee      ☐ Recreation Advisory Committee

**My current occupation is:**\_\_\_\_\_

**Qualifications and Skills:** \_\_\_\_\_

**For office use only:** Date received: \_\_\_\_\_



# Basic Residential Trash & Recycling Guidelines

- Trash, recycling, one bulk item and yard waste must be curbside by 6 AM on your scheduled collection day.
- No more than one (1) 64-gallon mobile cart, OR two (2) trash bags or containers will be collected each collection day.
- Bags or containers must not exceed 32 gallons or 50 pounds.
- For additional bags, \$2 stickers are available at any Rutter's in the Township and Weis Markets on White Street. Stickers should be placed on all additional garbage bags.
- Recycling amount is unlimited and is collected once a week on your specified day.
- See Yard Waste Collection Calendar on page 10.
- Yard waste must not exceed 5 feet in length and must be bundled.
- You are allowed one (1) bulk item on your second collection day only.
- Bulk items that are too heavy to be lifted into a truck by two people will not be accepted.
- Call Penn Waste (717-767-4456) to schedule collection of appliances containing freon (air conditioners, refrigerators, freezers, etc.)
- No construction debris will be collected curbside.
- Please notify the Township (717) 792-3505 for any collection issues/questions.
- For collection updates, sign up for E-News Updates at [www.pennwaste.com](http://www.pennwaste.com), or check the Township website or Facebook pages.

## Bulk Item Guidelines

West Manchester Township residents may dispose of one (1) bulk item per week through curbside collection. Please have your bulk item available for collection at the curb by 6:00 am on your second collection day.

**ACCEPTED MATERIALS** – Appliances, furniture, mattresses, box springs, one (1) car tire without the rim, lawn mowers (oil and gasoline removed), plumbing fixtures such as toilets and sinks, three (3) 4 ft. rolls of carpet (tied).

**NON-ACCEPTABLE MATERIALS** – Electronic Waste (computers, televisions, etc.) chemicals, stains, liquids, batteries, automobile parts, hazardous waste, tires on rims, commercial/industrial waste, construction materials (drywall, brick, block, lumber, shingles, tiles, concrete). To properly dispose of these items please contact the York County Resource Recovery Center at 845-1066 or [www.ycswa.com](http://www.ycswa.com).

**ADDITIONAL INSTRUCTIONS** – Items which are too heavy to be lifted into a truck by two people will not be accepted. Additional trash bags are NOT considered a bulk item.





## Yard Waste Collection Guidelines



An option for residents, is to take your yard waste to H & H General Excavating located at 660 Hanover Road, Spring Grove, 717-225-4669, at no cost. Please see their website for additional information [www.h-hgenexc.com/mulch.html](http://www.h-hgenexc.com/mulch.html).

As another option for residents, you may choose to take your yard waste to the York County Resource Recovery Center, located at 2651 Black Bridge Road, 717-845-1066. Please see their website for additional information [www.ycswa.com](http://www.ycswa.com). There is a fee charged here.

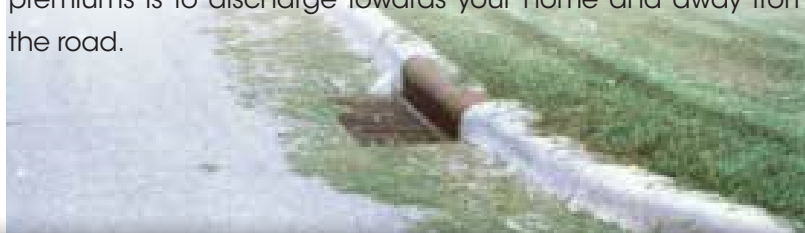
### Questions?

Contact West Manchester Township at 717.792.3505.

Otherwise see page 8 for the yard waste collection calendar.

## Grass Clippings

Grass clippings are not permitted in your trash or yard waste pick up. The best option is to use a mulching mower and let your grass clippings work for you. Mulched grass provides moisture and nitrogen to keep your lawn looking great. If you don't have a mulching mower, low-cost conversion kits are available that fit most mowers. Another idea is to place grass clippings on your vegetable garden or around your hedges. You can also add grass clippings in a backyard compost bin. There are many varieties of bins in stores or you can make a bin of your own. As a last resort, take your grass to the Resource Recovery Center (minimum \$20 waste disposal fee). The Resource Recovery Center is located at 2652 Blackbridge Road, York, PA 17406. Additionally, please remember to remove any grass clippings that may have been blown into the road. This causes an extreme danger to people riding motorcycles and bicycles. Another issue with grass clippings is they clog up storm drains, causing drainage and flooding issues. The best way for homeowners to avoid costly lawsuits and increased homeowners insurance premiums is to discharge towards your home and away from the road.



### How to Prepare Yard Waste

Prepare yard waste with any of these options:

- ❶ In a container, which can be emptied
- ❷ In a biodegradable paper bag
- ❸ Bundle it with biodegradable twine

If you choose to bundle your yard waste, please follow these instructions:

- Bundles are no longer than 5 ft. in length
- Bundles not to exceed 30 lbs. each
- Branches not to exceed 6 inches in diameter

An unlimited number of bags or bundles may be placed at the curb on the scheduled pick up day before 6:00 AM.

Please see page 8 for the Yard Waste Collection calendar.



## RECOMMENDED RECYCLABLES



### CANS

Aluminum & Steel



### PLASTIC

Bottles & Jugs, 1, 2 & 5



### NEWSPAPER

Clean & Dry, No Food Contact



### GLASS

Bottles & Jars



### CARDBOARD

Dry & Flattened, No Food Contact



### CARTONS

## DO NOT PLACE THE FOLLOWING ITEMS IN YOUR RECYCLE BIN



**NO** Plastic Bags



**NO** Food/Liquid



**NO** Garden Hoses



**NO** Clothing



**NO** Diapers



**NO** Medical Waste



**NO** Scrap Metal



**NO** Styrofoam

## Non-Recyclable Items

### • Needles & Medical Waste

**DO NOT place used needles or any other medical waste with recycling! This is a serious health hazard to everyone!**



- Broken glass
- Windows, mirrors, ceramics
- Drinking glasses
- Aluminum foil
- Scrap metal
- Clothing hangers (metal and plastic)
- Plastic tableware (knives, forks, spoons, etc.)
- Plastic grocery bags
- Light bulbs
- Food soiled material
- Wet papers or cardboard
- Shredded paper
- Plastic food wrappers
- Used paper towels or tissues
- Styrofoam
- Pool chemicals
- Packing peanuts
- Plastic bubble wrap
- Hose
- Christmas lights
- Diapers
- Food waste
- Propane tanks



REV 2/2017



**By law, as of January 24, 2013, Penn Waste is not allowed to collect your electronic waste.**

The Covered Devices Recycling Act prohibits residents and businesses from placing their electronic waste at the curb or in their trash.

Covered devices include: desktop computers, laptops, monitors, computer peripherals (keyboard, mouse, printer, and speakers), televisions, or e-readers that browse the internet.

## Electronics Recycling

The York County Solid Waste Authority's Residential Electronics Recycling Program is free and open to York County residents ONLY and is conducted Monday through Friday from 8:00 a.m. to 4:00 p.m. and Saturdays from 8 a.m. to noon at the Small Load Drop-off Facility at the York County Resource Recovery Center. Please note: The Small Load Drop-off Facility is located within the York County Resource Recovery Center campus. The Resource Recovery Center is located at 2651 Blackbridge Road. Enter the Resource Recovery Center's main gate entrance and proceed to the scales. You will be directed to the Small Load Drop-off Facility. If you are recycling a large item that will require more than one person to unload it, please bring a helper with you, as Authority assistance with unloading is not guaranteed. Residents are limited to delivery of five (5) TV's per visit. For additional details on acceptable and not acceptable items please refer to the York County Solid Waste Authority's Website: <http://www.ycswa.com/recycling/recycle-electronics/> 717-854-1066.



# 2022 West Manchester Township Yard Waste Collection Calendar

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5			1	2	3	4	5						1	2
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12	3	4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28						27	28	29	30	31			24	25	26	27	28	29	30
30	31																										

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2		1	2	3	4	5	6
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31			
														31													

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3							1			1	2	3	4	5					1	2	3
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
							30	31																			

  = Christmas Tree Collection  
  = Yard Waste Collection

Observed holidays are noted in **RED**. Collection days that fall on or after the holiday will be delayed one day. EXCEPTION: If holiday falls on a Saturday or Sunday, there is no change in service prior to or after the holiday.

## BASIC RESIDENTIAL GUIDELINES



- Trash, Recycling, one bulk item and yard waste (see calendar above for scheduled dates) must be curbside by 6:00 AM on your scheduled collection day.
- Bags or containers must not exceed 32 gallons or 50 pounds.
- 64 gallon mobile carts for trash and recycling are provided as part of the contract.
- No more than two (2) trash bags or containers or one (1) 64-gallon mobile cart will be collected each collection.
- Yard waste must not exceed 5 feet in length and must be bundled.
- Bulk items that are too heavy to be lifted into a truck by two people will not be accepted.
- Bulk items will be collected on your second collection day only.
- Call Penn Waste to schedule collection of appliances containing freon (air conditioners, refrigerators, freezers, etc.).
- No construction debris will be collected curbside.
- To stay up to date on collection updates, sign up for our E-News Updates at [www.pennwaste.com](http://www.pennwaste.com).



Creating a green community together.

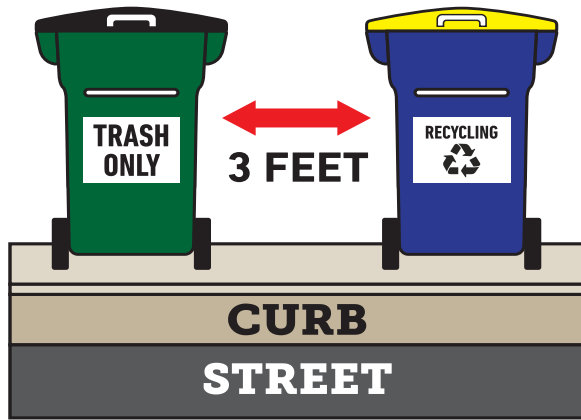


[www.pennwaste.com](http://www.pennwaste.com)



Penn Waste Inc. • PO Box 3066 • York, PA 17402

## TIPS ON PROPER MOBILE CART PLACEMENT



Please be advised that all mobile carts should be placed **BEHIND THE CURB** and not on the street. There should be nothing placed in the roadway that would impede or delay the removal of snow or ice from the road. The truck arm has the capability to reach past the curb in order to pick up your cans.

Here are some tips to ensure a smooth collection process:

- Set mobile cart out by your start time.
- Place mobile cart with the lid opening towards the road.
- Do not place cart in the roadway.
- DO NOT block walkways with carts.
- Place carts at least **THREE FEET APART** from each other and mailboxes, fire hydrants, low hanging trees or shrubs, parked cars, or utility poles - so trucks can easily access the cart.

**Penn Waste, Inc.**

P.O. Box 3066, York, PA 17402 ♦ 717-767-4456



/pennwaste

**pennwaste.com**



/pennwasteinc

## Clean & Green – Safe Spring Cleaning Tips

Warmer weather is right around the corner. We're just as excited as you are! During this time, many people like to do some spring cleaning. We've compiled a list of resources for you to check out before you place everything in the trash. Many items can be recycled, reused, or donated to a local non-profit. More dangerous items, such as household hazardous waste items, pose a serious safety risk for our employees so you cannot place them in your curbside trash and recycling bins.

**How to Properly Dispose of Household Hazardous Waste:** Household hazardous waste is considered any products that are flammable, can react, or explode under certain circumstances. Examples of household hazardous waste are: Driveway sealant, flammable materials, fluorescent bulbs, tube lights and lighting ballasts, garden chemicals, household cleaners, mercury containing devices and liquid mercury, photographic chemicals, pool chemicals, rechargeable batteries and vehicle fluids. Please contact York County Resource Recovery Center (717) 845-1066 on how to dispose of these items.

**PAINT CANS:** Empty paint cans should be placed in your bagged trash, then placed in your trash container, due to the amount of paint residue that will be on them. Harden the paint by adding equal parts cat litter to the paint in the can. Stir the cat litter into the paint until it thickens and won't spill. Allow the mixture to sit for one hour before placing in your bagged trash.

**CLOTHING:** Clothing should never be placed in your curbside recycling bin. The materials get wrapped around the processing equipment at our recycling facility, causing it to jam up and break. Many non-profits such as Salvation Army, Goodwill, and consignment shops accept used clothing for donation. As a last resort, clothing can be placed in your curbside trash container.

**Additional Resources:** If you have something else that does not fit into the above categories, we recommend checking the website [Earth911.com](http://Earth911.com) for additional resources for disposal.



# Before You Buy A Swimming Pool

- ✓ All permanent pools are required to have an operable filtration system utilizing chlorine, bromine or some other antibacterial agent.
- ✓ All swimming pools shall be completely enclosed by a four foot high fence or wall with a self closing gate. This does not apply to above ground pools having a wall measuring four feet in height and having a retractable ladder, or those having less than 24" of water. The fence or wall must be erected and inspected before the pool is filled with water.
- ✓ All pools shall be set back ten feet from property lines measured either from the wall of the pool or any associated decking or concrete aprons.
- ✓ No water from a pool shall be discharged onto any public street or alley nor onto adjoining property.
- ✓ Any pool with the ability to hold water deeper than 18" requires a permit and inspection from the Township - this includes 'big box store' pool kits.
- ✓ Pools may not use extension cords to connect the pump. A single twist lock receptacle may be located between 5 and 10 feet from the pool. A 120 volt convenience outlet shall be located within 10' and 20' of the pool. All receptacles serving the pool and all outdoor receptacles shall be GFCI protected.

## Hiring a Contractor?

Once you hire a contractor, but at least three weeks before work is scheduled to begin, the homeowner or the contractor must apply for a permit. Building permits can take up to 15 business days because they are reviewed by a third party agency. If the contractor applies for the permit, the homeowner must ask the contractor for the permit so it may be posted in the window of the residence. If the contractor does not get a permit, the homeowner is still legally responsible.

If you have a question as to whether a permit is needed for the work to be done or if you have a problem with the actual permit, please call the **Zoning Officer, Rachelle Sampere, at 717.792.3505. Be sure of the permit and its cost before you pay a contractor for it!**



## Attention All Yard Salers

West Manchester Township has just a few rules for holding a successful (and legal) yard sale. These requirements apply to any sale where numerous items of personal property are offered.

- ✓ No more than two (2) sales per year, per property
- ✓ No sale may begin before 9am or go later than 9pm.
- ✓ Each sale may last for two (2) days maximum
- ✓ Each sign may not be larger than six (6) square feet

Signs may be placed on your property or on another person's property (with their written permission).

**\*ALL SIGNS MUST BE REMOVED WITHIN TWENTY FOUR (24) HOURS AFTER THE END OF THE YARD SALE\***

**\*\*\*\*\* NO SIGNS MAY BE PLACED ON UTILITY POLES OR ON ANY ROAD SIGN**

**\*\*\*\*\* Failure to abide by these rules may result in a violation letter and a fine up to \$600.**



# What Type of Building Permit Do You Need? (Residential)

West Manchester Township requires permits for many types of construction and building work in residential structures. Some jobs will require only a "Zoning Permit" and other jobs will require a "Building Permit". These are separate permits with their own application forms. Zoning permits fall under Township rules and Ordinances. Building permits are for jobs that fall under the Pennsylvania Uniform Construction Code and require inspection. Keep in mind permits take time to review and process. Please allow up to seven business days for Zoning permits and three weeks for Building permits.

## Examples of work

### REQUIRING A ZONING PERMIT:

- Construction and/or installation of a fence.
- Construction and/or installation of a shed, unattached carport, or unattached garage, under 1,000 square feet.
- Construction and/or installation of a patio, including paver patio or porch with no roof or walls.
- Construction and/or installation of a walkway on the property other than the sidewalk along the street. (This requires a different permit.)
- Construction and/or installation of a deck where the deck is not more than 30" high.
- Widening, replacing or adding newly paved areas to an existing driveway.

## Examples of work

### REQUIRING A BUILDING PERMIT:

- Building an addition onto your house, including attached garages and carports.
- Above ground and inground swimming pools, even "wall-less" and portable pools! Any pool that is deeper than 18" needs a permit. If your pool is taken down every year, you need a permit to put it back up every year.
- Adding a roof to a patio, porch, or deck where the roof is attached to the house.
- Construction and/or installation of a deck where the deck is more than 30" from the ground.
- Installation of doors and windows if the new doors and windows are of a different size.
- Upgrading an electrical service.
- The addition or relocation of electrical wiring.
- Plumbing work where the "trap" seal is broken.

## Examples of work

### NOT REQUIRING ANY PERMIT:

- Repair to existing structures such as floorboards in a deck.
- Putting new shingles on your roof.
- Replacing or installing siding on a house.
- Replacing windows and doors with new ones of the same size.
- Replacing a garage door (however, replacing a manual door with an electric door will require an electrical permit).
- Wallpaper, carpet, tile, paint, and interior cabinetry such as kitchen cabinets.

**PLEASE CONTACT THE ZONING OFFICER AT 792-3505 IF YOU ARE UNSURE WHAT KIND OF PERMIT YOU NEED!**



## Springtime Property Maintenance Tips for Homeowners!

Here are some of the most common "problems" homeowners encounter as the weather gets warmer. By staying on top of these issues you can avoid letters from the Township (which could result in fines!)

- ✓ Remember to mow the grass! Once grass or weeds get higher than 8 inches it is a violation.
- ✓ Old cars or project cars need to be stored indoors. A vehicle that isn't up to date on state inspection, is wrecked, and/or can't run under its own power may not be stored outside!
- ✓ Keep trash, junk and yard debris cleaned up on your property.
- ✓ Campers, RVs, boats and trailers may not be stored in the front yard. This includes the driveway.



# MS4 EDUCATION SESSION SPRING 2022

**APRIL 20, 2022 @ 6:00PM**

Come join your local municipalities, Manchester township, Dover township and West Manchester township to become informed about Stormwater Management.

This session will be held at Manchester township located at:  
3200 Farmtrail rd York pa, 17406

## WE WILL BE JOINED BY:

Jodi Sulpizio, Natural Resources Educator and Master Watershed Steward Coordinator from Penn State Extension in York County, to learn about best management practices being implemented throughout York County to improve water quality. She will direct you to some useful resources and will introduce the audience to the Watershed Friendly Property Certification program being offered through Penn State Extension and Nurture Nature Center. She will also be providing ways that municipalities can work with the Master Watershed program on projects within the municipalities. Private landowners and municipal staff are encouraged to attend.



**PennState Extension**

**Master Watershed  
Steward Program**



Effective  
January 1,  
**2013**

All new impervious area  
(concrete, blacktop,  
structures or any  
non-vegetative area) added  
is subject to a \$1/Square  
foot stormwater fee.

## Nothing But Rain In The Drain!

If you notice any dumping, spills or anything other than rain or rainwater flowing into storm inlets; or to drains or streams, or observe pollution events or pollutants entering a stream or fishkills, please call the hotline.

**STORMWATER ILLICIT  
DISCHARGE HOTLINE:**

**717.792.3505**

# COMMUNITY CONTACTS

## WHO TO CALL? WHAT TO DO?

Whether you are new to the Township or just confused about youth athletic teams in our area, here is a handy reference when you need to know who to call for the facts. This does not include any of the sports offered by the West York School District.

ACTIVITY	AGE	CONTACT	REGISTRATION	SEASON
<b>SOCCER</b>	4-8	W. Manchester Twp. Lori Trimmer 792-3505	May/June	August/September
<b>SOCCER</b>	6-16	West York Bulldogs FC Tim Scripko 717-887-5317 westyorksoccer@gmail.com	Fall-late April Spring-November	August-November March-June
<b>TEE BALL</b>	5-8	W. Manchester Twp. Lori Trimmer 792-3505	January/March	May
<b>BASEBALL</b>	5-18	West York Boys Club/Shiloh Legion Blake Chronister 443-844-7640 bchronister@gbp.com	January/February July	April-July Spring August-October Fall
<b>GIRLS SOFTBALL</b>	8-18	W. Manchester Twp. Lori Trimmer 792-3505	January/February	May-July
<b>FOOTBALL</b>	6-13	West York Boys Club Chad Dotzel 717-819-0073 chaddotzel@gmail.com	April - July	August-October
<b>BASKETBALL</b>	2nd - 6th	West York Boys Club Todd McGladrie 717-873-1950 toddmcgl@comcast.net	August/September (Registration)	November-March (Comp) January-March (Rec)
<b>CHEERLEADING</b>	2nd - 6th	Football Basketball Vineeta Kushla 717-318-6429 wybccheer@gmail.com	April - May September	August-October November-March
<b>LACROSSE</b>	7-14	West York Boys Club	December - January	March - May
<b>BOYS &amp; GIRLS</b>		Tim McNicholas 717-668-5846 mcnicholas.t@yahoo.com 717-668-5846		
<b>WRESTLING</b>	2nd - 6th	Elementary Wrestling Glendonn Forsythe wybcwrestling@yahoo.com	October	November
<b>GIRL SCOUTS</b>	K-12	Ida Berkheimer 717-887-3968 stead5@msn.com	All Year	September-May
<b>CUB SCOUTS</b>	Boys & Girls K-5th	Jason Stratford 825-6869 Stratford.bsa@gmail.com	All Year	All Year



# Parks & Recreation Department

## PARKS & RECREATION DIRECTOR

Lori Trimmer

ltrimmer@wmtwp.com

## ASSISTANT DIRECTOR

Kristi Swartz

kswartz@wmtwp.com

## RECREATION ADVISORY COMMITTEE MEMBERS

Jennifer Bennett

Donald Gable

Charlie Jacobs

Tim Young

Ron Stare

Jim Kern

Lisa Krout

## DELEGATES

Roy Gentzler

Kathie Suter

Denise Drais

Jeff Ludwig

Brenda Brown

## SCHOOL BOARD LIAISON

Courtney Dennis

West Manchester  
Township Parks  
and Recreation



**FIND A MISTAKE?** It is our policy to include something for everyone. Since some people like to find errors, we regularly include a few in our bulletin to meet this need. **HAVE FUN!!!**

## Park Rules

WEST MANCHESTER TOWNSHIP WELCOMES YOU TO USE OUR PARKS. THANKS FOR KEEPING THE PARK A BEAUTIFUL, FUN AND SAFE PLACE.

Please read and abide by the rules, as set forth by Ordinance 85-

### 5. PARK HOURS ARE DAWN TO DUSK

- ♦ Alcoholic beverages or illegal drugs are not permitted.
- ♦ Golf practice is not permitted.
- ♦ Loud, boisterous or indecent conduct is not permitted.
- ♦ Use proper trash receptacles. Don't be a litter bug!
- ♦ Vandalism, graffiti, or destruction of any equipment will not be tolerated.
- ♦ Motorized model airplanes, skateboards, roller blades, skates, or any motorized, wheeled vehicles are not permitted.
- ♦ No open fires except in charcoal grills; dispose of hot coals, ashes in the designated areas.
- ♦ No soliciting of any food or services in the park.
- ♦ No firearms, air guns, sling shots, or explosives.
- ♦ Speed limit at all parks is 15 mph. Park in designated areas only.
- ♦ Reservations for these facilities may be made in advance through the township office.
- ♦ For rental costs and additional information, please refer to page 13.
- ♦ If you see any violation of any of the above rules, please call 911.
- ♦ All violations are punishable by a fine and/or imprisonment.

## Refund Policy

- Full refunds will be given for classes canceled by the Parks and Recreation Department.
- Refunds will only be issued to the person who paid the fee.
- No cash refunds.
- Refunds may be prorated.
- Refunds will be by Township check and will be paid in accordance with the Finance Department's regular payment schedule.
- There will be no refunds after the registration deadline unless a participant offers extenuating circumstances or a medical excuse.
- Participant requesting refunds are only given if requested in writing.
- All refunds incur a \$10 processing fee.
- Refunds for trips are issued only if the seat can be resold or the trip is canceled by the Recreation Department.

## Facility Reservations

The Recreation Department is announcing the following facility reservation fees. Residents are asked to call the Recreation Department at 792-3505 to schedule the use of one of the facilities for your upcoming picnics, family reunions, etc. These fees will help us to properly maintain and control our facilities while offering our residents the opportunity to use them for a planned event. If a pavilion is reserved, the park and its other facilities such as baseball/ softball fields, volleyball and basketball courts are still available for use by the public.

Equipment Rental Fees (Based on cost): Balls, bats, frisbees, horseshoes, etc.

**The West Manchester Township Parks and Recreation Department welcomes people with disabilities to participate in all programs and services. Please call and let us know how to best serve you. Our number is 717.792.3505.**

## RATES

### SUNSET LANE PARK PAVILION

(Weekdays) \$50/day

### DUNEDIN PARK PAVILION

(Weekdays) \$50/day

### SUNSET LANE PARK PAVILION

(Weekends) \$75/day\*

### DUNEDIN PARK PAVILION

(Weekends) \$75/day\*

### SMALLER PARK PAVILIONS

Weekdays \$40/day

Weekends \$65/day\*

*\*This includes a \$25.00 refundable garbage fee*

**COURTS/FIELDS** \$15/hr

## Dogs Are Permitted In The Following Parks!!

**DUNEDIN PARK 🐾 SUNSET LANE PARK 🐾 LITTLE CONEWAGO CREEK CONSERVATION AREA 🐾 WESTGATE PARK**

Responsible ownership is the key. We ask that everyone abide by the following rules:

- 🐾 Dogs are permitted in Dunedin, Sunset Lane, Westgate Park & Little Conewago Conservation Area Parks Only. Pets are not permitted in any other Township Park.
- 🐾 Dogs must be vaccinated against rabies and display a current license. Dogs must be confined, leashed, or otherwise under the physical control of a person at all times.
- 🐾 Dogs may not be tied to trees, bushes, tables, shelter facilities, even when the owners are present.
- 🐾 Dogs must be well-behaved at all times.
- 🐾 Dog owners are required to pick up after their pets and properly dispose of all pet droppings in trash receptacles.
- 🐾 Pets may not create a disturbance or nuisance. Excessive barking is a disturbance. Owners may be asked to remove dangerous or noisy pets from the park.





# Thank You

## Gift Card-Cash Bingo Sponsors

1. Dohm TV
2. State Farm Trina Melnichak
3. McNamara Auto Sales
4. Briarwood Golf Course
5. George's Hair Studio
6. Burger King
7. Snyder's Sewing Center
8. Hagen's Electric Inc
9. Shiloh Garage
10. Dog Gone Clean Car Wash
11. Platt's Motors
12. Heffner Funeral Home
13. Colony Park North Lanes
14. Genova's Restaurant
15. White Dove Car Wash
16. Joe O'Donnell Chiropractic
17. Mr. Q's Family Skate Center
18. York Tree Service
19. Greater York Family Dentistry
20. Lincoln Ridge Apartments
21. Anderson Family Chiropractic
22. Shiloh Roofing
23. BLM Construction
24. Hunters Hill Orthodontics
25. Westgate Bar & Restaurant
26. Chuck's Auto Salvage
27. Quaker Steak & Lube
28. Green Valley Pool
29. Hoover's Truck and Auto
30. Lisa Krout
31. Salon Fifth Avenue



# Outdoor Soccer

**WHO:** Boys and Girls ages 4 through 8 **Under 6 Division** - Children must be 4 years old, but not older than 6 years old by August 16.

This program will be an introduction to soccer for the beginner. Coaches will concentrate on developing the basic fundamentals of soccer in a fun environment.

**Under 8 Division** - Children who are 6 years old, but not older than 8 years old by August 16. Coaches will concentrate on developing and refining soccer drills and the challenge of team competition.

**WHEN:** August 16 – September 8 (Tuesday & Thursday Evenings 6:00 - 7:30 PM)

**WHERE:** St. Paul's Wolf's Church & Sunset Lane Park and if needed Trimmer Elementary School

**COST:** Prior to July 1 Resident \$40/Non Resident \$50

• After July 1 (If Space Available) Resident \$50/Non Resident \$60

**DEADLINE FOR REGISTRATION IS JULY 1**

## Coaching Policy -

We Need Your Help!

Sign up to be a **HEAD COACH** for your son or daughter's team and we will waive the registration fee.

Sign up to be an **ASSISTANT COACH** and we will reduce your registration fee by 50%.

## Dumpsters in Parks are NOT for Public Use

Violators will be prosecuted.  
Theft of services Title 18 3926

## EMPLOYMENT OPPORTUNITY

The West Manchester Twp. Authority (Shiloh Water System) has an opening for a water meter reader.

Please call John Horvatinovic at 717-309-1244 for details.

## Save the Date



**FRIDAY, SEPTEMBER 23**

**5- 8 PM**

**SUNSET LANE PARK**

*Live Music*

# Summer Playground Program

This supervised program offers games, arts and crafts, sports, and lots of fun. Participants will receive weekly information via a park newsletter which will also describe "special" activities that may take place in the afternoon or evening.

**WHO:** Children Ages 5-12

(Children must be 5 years old by June 20)

**WHEN:** June 20 - July 29 • 9:00 AM - 12:00 PM

(Monday - Friday)

Exceptions: July 4th (Independence Day) and July 19th (Olde Tyme Carnival & Fireworks)

**WHERE:** Two Different Locations to Choose From:

Loman Park (ages 5-12) Sunset Lane Park (ages 5-12)

**COST:** (Prior to May 31) Resident \$75/Non Resident \$90 (After May 31) Resident \$85/Non Resident \$105

**NO PROGRAM  
ON JULY 4th &  
JULY 19th**



## Bennett Williams Tot Program

This program is especially designed for older toddlers who are too old to stay home all day and too young to play "capture the flag" at the regular playground. It's just the right size and just the right games and crafts for our younger friends. Join us at the Bennett Williams Park on Taxville Road.

**WHO:** Children ages 4-6 only ~ (Children must be 4 years old by June 20) ~ Children must be potty trained. Limit of 50 - No program on July 4th or July 19th

**WHEN:** June 20 - July 29 • 9:00 AM - 11:00 AM (Monday - Friday)

**COST:** (Prior to May 31) Resident \$75/Non Resident \$90 (After May 31) Resident \$85/Non Resident \$105

**NO PROGRAM  
ON JULY 4th &  
JULY 19th**

# Recreation Registration Form

# Parks & Recreation

WEST MANCHESTER TOWNSHIP PARKS & RECREATION DEPT

19

(Please print clearly: Separate Application required for each participant!)

Participant's Name: \_\_\_\_\_ ☐ Male ☐ Female

Parent/Guardian's Name:(if applicable) \_\_\_\_\_

Day Phone #: \_\_\_\_\_ Evening Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Municipality: \_\_\_\_\_ School: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**ACCIDENT INFORMATION** - Participation is at your own risk. Insurance coverage and transportation is the responsibility of the participant. In case of an emergency and I am not available please contact:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Doctor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Hospital Preference: (Check One) ☐ York ☐ UPMC ☐ Hanover ☐ Other \_\_\_\_\_

List any Physical Limitations/Disabilities or Allergies: \_\_\_\_\_

**WAIVER RELEASE:** I will, in no way, hold West Manchester Township or an affiliated organization responsible for any injury or accident that might occur to me or my child (if applicable) while participating in this activity.

Signature of Participant or Parent/Guardian (if applicable)

Date

☐ **SOCCER FOR BOYS AND GIRLS** Resident \$40 / Non Resident \$50 (Prior to July 1) Resident \$50 / Non Resident \$60 (After July 1)

Please check one: ☐ (4-6 age group) ☐ (6-8 age group)

T-Shirt Sizes Youth (check one) ☐ SMALL (4-6) ☐ MEDIUM (10-12) ☐ LARGE (14-16) **(T-shirts are available at the Twp Office for Sizing)**

## SOCCER COACHES WE NEED YOUR HELP!!!

Sign up to be a **HEAD COACH** for your son or daughter's team & we will waive the registration fee.

Sign up to be an **ASSISTANT COACH** and we will reduce your registration fee by 50%.

Please check one: ☐ Head Coach ☐ Asst Coach Activity: \_\_\_\_\_ T-Shirt Size: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

☐ **PLAYGROUND** Resident \$75 / Non Resident \$90 (Prior to May 31) Resident \$85 / Non Resident \$105 (After May 31)

Please check one: ☐ Sunset Park ☐ Loman Park ☐ Tot Program

For Office Use Only: CK# \_\_\_\_\_/\$\_\_\_\_\_ CASH \$\_\_\_\_\_ INV#\_\_\_\_\_ DATE:\_\_\_\_\_

**"Please make checks payable  
to West Manchester Township!"**

This form may be mailed or dropped off along  
with your payment at the Township Office at:  
West Manchester Twp 380 East Berlin Road, York, PA 17408





# Programs For Seniors

- AARP Senior Driving Program has informed us there will be no in-person classes until sometime after September 1, 2022. However, AARP continues to offer their on-line classes at <https://www.aarp.org/auto/driver-safety>. Additionally, AARP recommends participants reach out to their insurance companies to determine if they are eligible for discounted rates.

## APPRISE Can Help!

APPRISE is the State Health Insurance Assistance Program which provides counseling for people with Medicare in Pennsylvania. It was created by the Pennsylvania Department of Aging to help Pennsylvanians understand Medicare and their other health insurance benefits. **Locally, this program is offered by the York County Area Agency on Aging.**



APPRISE counselors are specially-trained volunteers who have direct access to state and federal Medicare resources. They are able to answer questions about Medicare, Medicaid, Medigap, Medicare Advantage plans and the prescription drug program. They can help you to:

- ▲ Understand your Medicare benefits by explaining which services are covered under Part A and B and your Medicare Summary Notice.
- ▲ Make informed choices about Medicare coverage options, including Medicare appeals process and assist with appeals paperwork.
- ▲ Select a Medigap insurance policy.

### APPRISE counselors also:

- ▲ Explain financial assistance programs that may be available to assist in paying for your Medicare premiums, deductibles and coinsurance, as well as your prescription drug needs.
- ▲ Explain the Medicare prescription drug benefit.
- ▲ Make presentations on Medicare to your organization.

**To ensure the safety of our clients and counselors, the York APPRISE Program is currently conducting appointments over the phone or computer.**

**To schedule an appointment for one-on-one counseling call the APPRISE Help Desk at 717-771-9008 or 1-800-632-9073.**

## Rent A Kid Program

This program provides an opportunity for middle and high school students, in grades 7 through 12, to assist older adults in completing routine light-duty household chores, yard work, mowing lawns and shoveling snow. The goal of the **Rent-A-Kid** program is not only to get an important job done, but also to foster friendships between older adults and youth. Adults, age 60 and older, in need of assistance with chores, can call the **Rent-A-Kid** coordinator who will provide names and phone numbers for youth in their area. It is the responsibility of the older adult to contact the youth and discuss the job to be done, when it is to be done, the rate of pay for the job, and any other arrangements that need to be made.

Recommended pay rate is \$5 per hour. However, depending on the type of work and the ability of the older adult to pay, the youth may negotiate a more satisfactory rate of pay. Youth interested in the **Rent-A-Kid** program should contact their school guidance counselor or call the Coordinator at YCAAA for an application at 771-9103.



# Senior Bingo Dates

Hey Seniors! Do you want to meet some new friends? Socialize? Snack and play bingo for fun? Join Lori and Kristi at the Shiloh Fire Department located at 2190 Carlisle Road, York, PA 17408, from 10:30 – Noon. If you want, bring a snack to share. There is no cost for this activity so mark your calendars and bring a friend.

**TUESDAY, APRIL 12**

**TUESDAY, MAY 10**

**TUESDAY, JUNE 7**

**TUESDAY, JULY 12**

**TUESDAY, AUGUST 9**

**TUESDAY, SEPTEMBER 13**



## NORTH POLE SPEAK EASY

*with the Oxymorons Comedy  
and Entertainment Group*

The MacJingle elf family has gathered at Sprinkles (the North Pole's underground speakeasy) for the reading of the late Marty MacJingle's will.

Everyone thinks he or she should inherit the fortune, but before the night is over, at least one elf won't be coming home for Christmas...ever again.

**Saturday, November 19, 2022**

**SHILOH FIRE COMPANY**

**2190 Carlisle Road**

**Doors Open at 5:00 PM – Show at 6:00 PM**

**Light snacks included but you are  
welcome to bring your own!**

*Iced Tea and water are included but you're  
welcome to BYOB! | Must be 21+ to attend*

Tickets are available at the Twp Office  
380 East Berlin Road, York, PA 17408

**Cost: \$20 per person**



**May 2022**

Represent your local rec  
department:

Dover Twp/Borough  
Eastern York Rec Authority  
Manchester Twp  
Red Lion Borough  
Spring Grove Regional Rec  
Springettsbury Twp  
West Manchester Twp  
York Twp

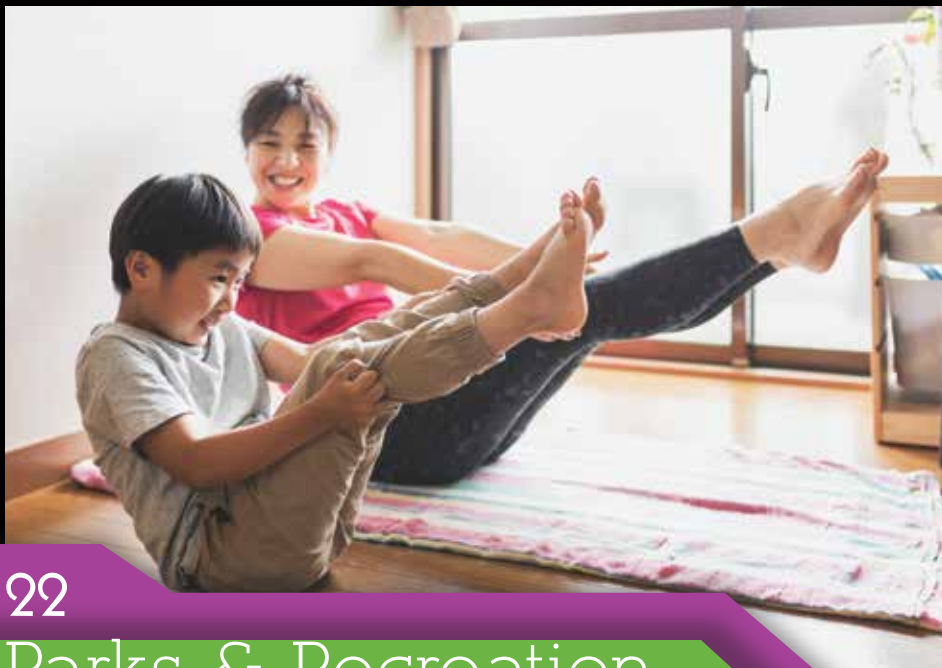


# **MAY IN MOTION**

## **COMMUNITY FITNESS CHALLENGE**

**PRESENTED BY: YARD (YORK AREA RECREATION DIRECTORS)**

Register at <https://bit.ly/3oTAvmp>. Welcome gift available while supplies last. Track your fitness minutes through the month of May and log them with the info in your weekly email. All activity counts! Exercise, sports practices, dancing, biking, hiking, etc. Weekly gift card prizes for highest number of minutes recorded. One rec department will be named overall winner at the end of May and will receive a special trophy and bragging rights.





# Make Mother Nature Happy by Recycling Automotive Waste

Chuck's Auto Salvage would like to reach out to our local community as a public service in relation to our upcoming **Annual Earth Day Celebration**, Saturday, April 23, 2022.

The community is invited to bring their automotive related recyclables such as waste oil, antifreeze, automotive lead acid batteries, and tires (limit 4) to Chuck's Auto Salvage at no charge on Saturday, April 23, between 8 am and 12 pm for proper disposal. Most people recycle plastics and glass but what about the items that don't go in the blue box? It is important to dispose of all automotive solid and liquid waste properly. In the past, our Earth Day Event included over 500 households, brought in 1359 gallons of waste oil and 1397 tires along with other fluids and scrap metal. As a result, Mother Nature is extremely happy because none of these pollutants end up in our ground, streams, or landfills.

For every lead acid battery collected during this year's event, Chuck's Auto Salvage will donate \$20 to West Manchester Township Parks and Recreation Department. These funds will be allocated to a pizza party for the children in the Summer Playground Program. You would be proud to know your efforts in cleaning up our community would put a smile on their little pizza-stained faces. Additionally, for helping to keep the environment clean, Chuck's will reward each Earth Day supporter with a \$10 coupon towards your next purchase.



**YOUR AUTO & TRUCK PARTS STORE**

1150 Greenwood Road | York, PA 17408  
(717) 356 - 0506 Ext 518

**[www.CHUCKSAS.com](http://www.CHUCKSAS.com)**

Chuck's Auto Salvage is proud to be recognized as the "Automotive Recycler of the Year" by the Automotive Recyclers Association (ARA). This prestigious international award is presented to an Automotive Recycler that has proven their commitment to Environmental, Safety, and General Business Standards. Chuck's is also celebrating 50 years in business, in April 2022. "Our family and team are proud to accept this award as a culmination of 50 years of continuous improvement while striving to change the perception of our industry," said co-owner Chuck Reinert Jr. "

Make Mother Nature happy and our community a cleaner place to live. Recycle your automotive waste properly by bringing any waste oil, antifreeze, lead batteries, and tires (limit 4) to Chuck's Auto Salvage, 1150 Greenwood Road, York, PA 17408 on Saturday, April 23rd between 8 am and 12 pm. Don't forget to support West Manchester Township Parks and Recreation by bringing in your old batteries. The more we collect, the more you help our community and the environment and more pizza for the kids! Additionally, don't forget to bring the family to register for door prizes. The West Manchester Township Firefighters will be on hand with a fire truck on display.

**Group tours can be arranged by contacting Chuck Reinert, Jr at 717-356-0506 ext 518. We encourage the opportunity to change your perception of an Automotive Recycling facility.**

## Co-Sponsors for the event:

- Hazleton Oil & Environmental, Inc.
- Assorted area businesses donating door prizes



RICK'S **tree**CARE  
*and landscaping*

Full Service Natural Tree & Landscape Care

**Rick W. Kloepper**

Owner • Professional Arborist

**RICK'S TREE CARE AND LANDSCAPING** has been serving the greater YORK county area for over 22 years. These services include Natural tree pruning, new plantings and Water-efficient Landscape design/build. We are also excited to announce our newly created Retail sales division, specializing in rare Japanese Maples and other ornamental trees. Our goal is to personalize and tailor each program so as to meet the specific goals and objectives of our customers. We thrive on making our customers satisfied by treating them with the utmost respect and appreciation. We are committed to providing the highest level of diagnosis, treatment, safety and environmental consciousness. We serve our community by using the most effective and safest methods for preserving our landscape.

Please visit our website at [rickstrecare.com](http://rickstrecare.com)  
or contact me directly for more detailed  
information on services. 717-891-3754 (cell)  
[rickstrecare.landscaping@gmail.com](mailto:rickstrecare.landscaping@gmail.com)

**LS NUTRITION**  
Lynae Shepp, owner  
<https://msha.ke/lsnutrition>  
[Lynae.shepp.nutrition@gmail.com](mailto:Lynae.shepp.nutrition@gmail.com)  
**724-831-7262**

## Are You Interested In Placing An Ad In This Newsletter?

West Manchester Township would like to extend an opportunity for you to showcase your business. Advertise in our newsletter and help us, help you! For a nominal fee, information on your business can reach approximately 18,894 residents in West Manchester Township. Your advertisements help defray the cost of the newsletter.

Your support helps us bring valuable information to the community in a timely manner.

Partner with us and get the word out to residents about your business!

For details please contact Lori Trimmer at  
[ltrimmer@wmtwp.com](mailto:ltrimmer@wmtwp.com)

Information on your business can reach  
approximately **18,894 residents**  
in West Manchester Township

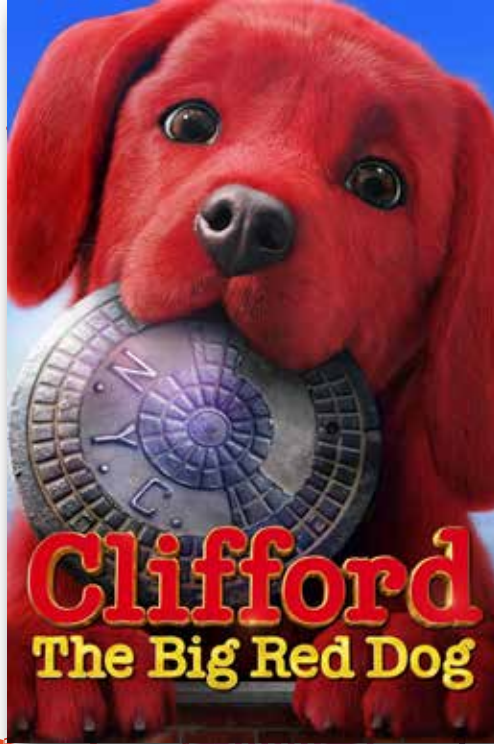




# Summer Social & Movie Night

## WE HAVE A FANTASTIC EVENING PLANNED FOR EVERYONE!!!

Snack stand will be set up selling pizza, Italian ice and soda. **The Popcorn Loft** will also be there for your popcorn addiction.



**WHEN:** Wednesday, July 6  
(Rain Date July 7)  
7:00 PM - UNTIL????

**WHERE:** SUNSET LANE PARK

**SPONSOR:**  
**THE ODD FELLOWS**



# Red, White & Blue Parade



## KIDS' PARADE BEGINS AT LOMAN PARK

Wednesday, June 29th

Registration Time - 6:30 PM

Start Time - 7:00 PM

### SHOW YOUR SPIRIT IN TWO WAYS

- 1) March or ride in the parade with your pet. Decorate your bikes, big wheels, scooters, skateboards, wagons, strollers. No motorized vehicles please.
- 2) Stand on the curb and cheer. Of course, red, white and blue is mandatory!

### PARADE ROUTE

Hempfield Drive to Loman Ave, turn right onto Golden Eagle and then turn right onto Sparrow Drive, turn right onto Hempfield and back into Loman Park. Unfortunately, in the event of inclement weather conditions this event will be cancelled and not rescheduled. Cancellation information will be posted on our web page and Facebook page.

**QUESTIONS:** Contact the Parks and Recreation Department at 717-792-3505.



# Olde Tyme Carnival And Fireworks At Sunset Lane Park

**WHEN: TUESDAY, JULY 19 - 5:30 PM**

**Rain Date July 20**

**FOOD STANDS: OPEN 5:30PM**

- Hamburgers & Hot Dogs
- Pizza
- Cotton Candy
- Soft Pretzels
- French Fries
- Italian Ice and Ice Cream
- Funnel Cakes      And More!!!!

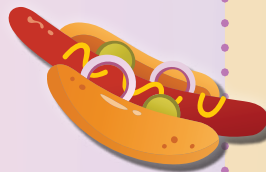
**ACTIVITIES BEGIN: 5:30 PM - 8:30 PM**

- Game Stands
- Fire Safety Programs
- Caricature Artist,  
Stilt Walker, Face Painting
- Dunk Tank, Moon Walks,  
Giant Slides, Etc
- Petting Zoo
- DJ Miss T

**FIREWORKS-9:00PM**

**Sponsored by STEWART COMPANIES**

**STEWART  
COMPANIES**



**THE SHILOH LIONS  
WILL BE PARKING CARS AT  
SUNSET LANE PARK**

\$1.00 Donation is Requested  
Parking is available at Sunset  
Lane Park as well as in  
surrounding neighborhoods.  
Look for the Shiloh Lions at  
Sunset Lane Park, they will help  
you find a spot!

**GIANT SLIDE AND INFLATABLES  
Sponsored by PLATTS MOTORS**



# York Area Recreation Directors Presents:

(IN PARTNERSHIP WITH THE PENNSYLVANIA FISH & BOAT COMMISSION)

## Take me Fishing!

Tuesday May 3rd, 2022

**Rain Date: Thursday May 5th**

6-7:30pm - Pinchot Park  
Conewago Day Use Area -  
Entrance off of Alpine Rd.

**Kids:** Bring a parent or grandparent and learn how to fish. Then you can fish together! Bring your fishing rod. If you don't have one, one will be available for you to use. Don't forget to grab a hot dog and drink before you go.

**Parents:** We will be set up near the nature center. Fish & Boat Commission staff will give a brief lesson and then the kids can fish! Parents are granted an exemption to fish for free during the time of the event.

**VOLUNTEERS NEEDED!**

**SPONSORED BY:**



RHI MAGNESITA



**Pre-register at [www.Dovertwoprec.com](http://www.Dovertwoprec.com)**



**pennsylvania**  
FISH & BOAT COMMISSION





## Dog Poop Raising A Stink

We continue to receive reports of disrespectful dog owners as they let their dogs roam without required leashes. Furthermore, some dog owners are abusing privileges and not picking up after their animals. As a result, we are considering banning dogs from our parks. We know this will raise a howl among dog owners, who lobbied several years ago for the right to permit dogs in our parks. **Cleaning up after your dog is the responsibility of dog owners, not park maintenance.** Some park users actually report they pick up after other people's dogs. Thank you to those that step up. West Manchester Township's Park and Recreation Department's mission is to maintain a safe, welcoming, fun space for all visitors. Dog owner's please do your part to make this happen.



surprise  
from the dog



don't  
leave it



put the bag  
on your hand



pick up  
dog surprise



almost  
done



throw  
in the trash

## HOW TO CLEAN UP AFTER YOUR DOG

**IF YOUR DOG POOPS BUT NOBODY IS WATCHING,  
YOU STILL NEED TO PICK IT UP!**



# West Manchester Township Fire Department

380 EAST BERLIN RD, YORK, PA 17408 | (717) 792-3505

# Fire Department

29

## 2022 Fundraisers

### Chicken BBQ

Saturday April 9th

11am – Sold Out

Parking Lot of Big Lots

Dinners \$9.00 Halves \$7.00

Prices Subject to Change

### Primary Election Day Soup & Sandwich Sale

Tuesday May 17th

9am – 6pm or Sold Out

Lincolnway Fire Co. and Shiloh Fire Co.

300 East Berlin Rd. / 2190 Carlisle Rd

### General Election Day Soup & Sandwich Sale

Tuesday November 8th

9am – 6pm or Sold Out

Lincolnway Fire Co. and Shiloh Fire Co.

300 East Berlin Rd. / 2190 Carlisle Rd

### Easter Flower and Candy Sale

Friday April 15th 10am – 6pm

Saturday April 16th 9am – 4pm

Lincolnway Fire Co.

300 East Berlin Rd

### Chicken BBQ

Saturday May 21st

11am – Sold Out

Parking Lot of Big Lots

Dinners \$9.00 Halves \$7.00

Prices Subject to Change

### Annual Spring Yard Sale

Saturday May 7th

8am – 2pm

Shiloh Fire Company

2190 Carlisle Rd

For Spots and information contact

Barb at 717-764-2756

### Annual Fall Yard Sale

Saturday September 24th

8am – 2pm

Shiloh Fire Company

2190 Carlisle Rd

For Spots and information contact

Barb at 717-764-2756



**On Saturday February 26, 2022, the West Manchester Township Fire Department honored its members for all of their hard work and dedication.**

The following members were recognized by their officers and peers for their work during 2021:

- **President's Award:** George Boyer
- **Volunteer of the Year:** Matthew Miller Jr.
- **Fire Chief's Award:** Nicholas Mann
- **Township Rookie of the Year:** Pearce Alleyene
- **Township Firefighter of the Year:** Benjamin Bolden
- **Township Officer of the Year:** Anthony Pandoli
- **Township Junior Firefighter of the Year:** Elijah Dinger

***The WMTFD is grateful to have such dedicated volunteers and thanks each of them for their time and dedication.***





# New Pennsylvania Fireworks Law



**House Bill 542** was signed into law on October 30, 2017. Under the new law, the Fireworks Act of 1939 was repealed and replaced in its entirety. The questions and answers below highlight the most noteworthy changes.

## **Which fireworks are Pennsylvania residents now allowed to purchase and use?**

Consumers can now purchase and use "Class C" or "consumer-grade" fireworks that include firecrackers, Roman Candles, bottle rockets, and similar fireworks that contain a maximum of 50 milligrams of explosive material. The expansion includes those fireworks that were previously only available to out-of-state residents.

"Display fireworks," which are classified as those that contain more than two grains or 130 milligrams of explosive materials, and professional-grade aerial shells containing more than 60 grams of pyrotechnic compositions, are still only to be used by professionals with a permit from the municipality where the display will take place.

## **Who can purchase fireworks?**

Anyone 18 years of age or older can purchase them.

## **WHAT ARE THE RESTRICTIONS ON WHERE THEY CAN BE USED?**

They cannot be ignited or discharged on a public or private property without express permission of the property owner.

They cannot be discharged from or within a motor vehicle or building.

They cannot be discharged toward a motor vehicle or building.

They cannot be discharged within 150 feet of an occupied structure.

They cannot be discharged while the person is under the influence of alcohol, a controlled substance, or another drug.

**Please report any illegal use by calling 911. Those using fireworks not in accordance to state or municipal ordinance are subject to a \$100 fine.**





# JOIN OUR LIVE - IN PROGRAM!

- 2 STATIONS WITH LIVE-IN QUARTERS
- STATE OF THE ART FITNESS CENTERS
- SHARED KITCHEN AND LAUNDRY
  - FREE WIFI
- FREE TRAINING PROVIDED
  - OVER 1,100 CALLS IN 2021



FOR MORE INFORMATION CONTACT  
WEST MANCHESTER TOWNSHIP FIRE DEPARTMENT

380 EAST BERLIN RD

YORK, PA 17408

717 .792.3505

[WWW.FACEBOOK.COM/WMTFD](http://WWW.FACEBOOK.COM/WMTFD)







## Sewer & Trash Payments

### DO NOT MAIL OR BRING PAYMENTS TO THE TOWNSHIP OFFICE

West Manchester Township offers the following methods for paying your sewer bill. One of the three options must be used. NO PAYMENTS ARE ACCEPTED AT THE TOWNSHIP OFFICE.

1. **MAIL:** mail your check with your account number along with your coupon to our lock box at the following address:

West Manchester Township  
PO BOX 62542  
Baltimore, Md 21264-2542

2. **CREDIT CARD:** Please visit our website at [www.wmtwp.com](http://www.wmtwp.com) and click on Civic Pay link, which is located in the left hand side of the main page to process your payment. A phone payment can be made by clicking on CivicPay Link for details and the phone number to make your payment.

3. **AUTOMATED CLEARING HOUSE (ACH) OR DIRECT DEBIT:** The Township can direct debit a checking or savings account for your quarterly sewer/ trash payments. To set this up, go to our website at [www.wmtwp.com](http://www.wmtwp.com) and go to forms, click on the Automatic Debit Form and complete it. Please return the form along with a **voided check** to the Township. This form must be returned **ONE** month prior to the quarterly billing cycle to ensure your account will be debited properly. You must notify us immediately if your account number or any changes occur with the account to be debited. Failure to notify us will result in late fees and a nonsufficient fund charge applied to your account.

## Sewer/Trash Quarterly Billing Dates

1ST QUARTER (JAN 1- MAR 31) - Bills generated in January

2ND QUARTER (APR 1- JUNE 30) - Bills generated in April

3RD QUARTER (JULY 1-SEPT 30) - Bills generated in July

4TH QUARTER (OCT 1- DEC 31) - Bills generated in October

**PLEASE NOTE:** FAILURE TO RECEIVE A BILL DOES NOT VOID RESPONSIBILITY FOR ITS PAYMENT OR WAIVE THE PAST DUE PENALTY. A 10% penalty is imposed on current charges not paid by the due date.

## Income Taxes

West Manchester Township uses the York Adams Tax Bureau (YATB) to collect the following employee taxes:

Earned income (EIT)

Emergency Services (LST)

York Adams Tax Bureau 1405 N Duke St, York, PA 17404

Phone (717) 845-1584

# CIVIC PAY

Pay your sewer/trash bill online with no fees  
at [www.westmanchestertownship.com](http://www.westmanchestertownship.com)  
Click on "Civic Pay Payment Portal"



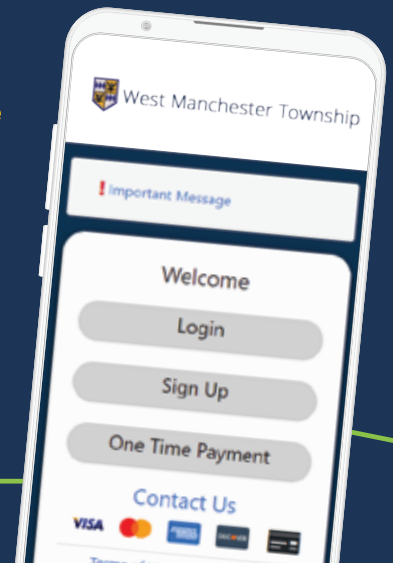
Secure



Fast



Easy

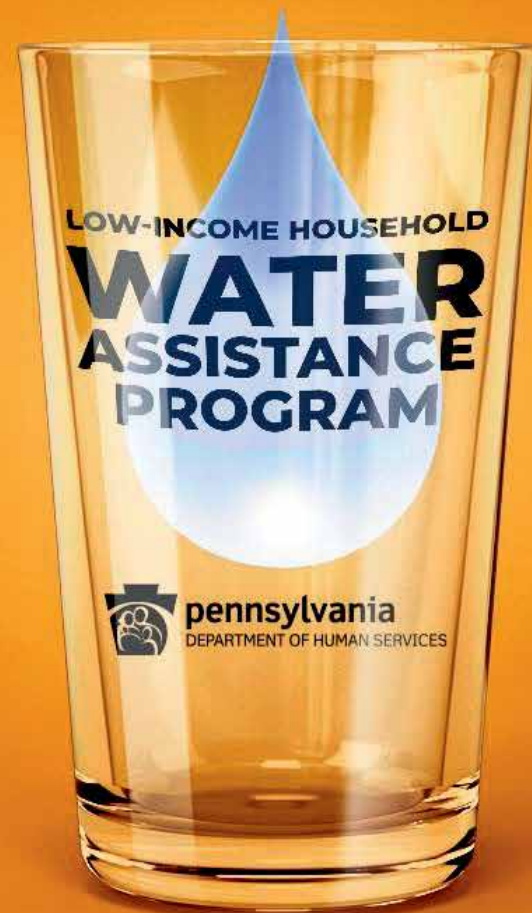


OR pay by phone  
**717-801-1219**



## Are you at risk of having your water shut off?

Help is available. Learn if you qualify at:  
[dhs.pa.gov/WaterHelp](http://dhs.pa.gov/WaterHelp)



# Sewer Rate Increase

## West Manchester Township announces offset to customers due to the sale of the York City wastewater facility to Pa American Water

Since the announcement of the sale of the wastewater treatment plant to PA American Water in March 2021, staff have been diligently analyzing the impact of that sale on the residents of the Township. Although we were able to negotiate a significantly lower sewer rate than initially proposed, it is still a considerable increase over current rates. This preliminary analysis resulted in the realization that an increase in the quarterly sewer rate was going to be necessary and subsequently cause an increased financial burden to our residents. Township staff and Supervisors were committed to easing that burden as much as possible by not passing along the entire PA American rate increase immediately.

The newly projected sewer rate is \$305/quarter or \$1,220 annually. The Township felt this was too much cost to pass on to our residents immediately. This is an **estimated worst-case rate** based on data from past high flows, low consumption revenue charged to industrial users, and the rate of the pending agreement.

**RIGHT:** Chart showing the current quarterly rate vs. projected quarterly rate

Item	Amt
Current rate	\$170
Projected Rate	<b>\$305</b>
Difference	\$135
5-year Inc.	<b>\$27</b>

Staff presented to the Board, and they agreed to a five and one half-year (5 ½) transition plan to get to the projected rate by consistently increasing the rate each year and supplying an offset. By using this offset plan, the Township is essentially subsidizing a portion of resident sewer payments using its capital reserves. The offset over the 5½ years amounts to \$1.85 million and will be taken from the transportation funds refunded from York City and sewer capital reserves. This transition plan and offset will start as soon as PA American settles with York City, which is expected before the third quarter of this year. An agreement with PA American Water, our rates billed to the Township will remain locked three years and thereafter be increased by a three year average of the Consumer Price Index (CPI).

**BELOW:** Chart below shows the current rate and the projected rates for the 5½ year offset

Item	Qtr. 1 & 2	Qtr. 3 & 4 *	1 *	2 *	3 **	4 **	5 **
Year	2022	2022	2023	2024	2025	2026	2027
Rate	\$170	\$197	\$197	\$224	\$251	\$278	\$305
Annual Inc.	\$0	<b>\$27</b>	\$0	<b>\$27</b>	<b>\$27</b>	<b>\$28</b>	<b>\$28</b>
Twp offset/ Qtr.	\$0	\$6.75	\$6.75	\$6.75	\$6.75	\$7.02	\$7.02
Billed rate	<b>\$170.00</b>	<b>\$190.25</b>	<b>\$190.25</b>	<b>\$217.25</b>	<b>\$244.25</b>	<b>\$270.98</b>	<b>\$297.98</b>

\* Locked three years    \*\* CPI Increase

There will be a reevaluation after a couple of billing cycles with PA American Water to determine if our projection is still accurate. The staff at West Manchester Township will diligently work to ensure the rates are accurate and will keep the Board of Supervisors and our customers informed of any changes to the rates.

*Keith E. Whittaker, Director of Finance*



## Tax Information

# Tax Information

35

William J. Niehenke, Tax Collector-717-793-9651 • Fax 717-430-6508 • westmanchestertax@outlook.com

The West Manchester Township Tax Collector is located in the municipal complex at 380 East Berlin Road. The office is open to the public on the following weekdays:

**Office Hours: Tuesday, Wednesday, and Thursday  
9:30 AM - 1:30 PM (Appointments available upon request)**

**\*NOTE\*: Additional hours during the DISCOUNT period for the County/Municipal Real Estate tax and the School tax is listed on the insert included with your tax bill.**

If the Tax Office is closed and you wish to make a payment, there is a secure after-hours mailbox located outside the Tax Collector's entrance door. Credit will be given for payments on that date. If you place your payment in the after-hours mailbox or mail your payment, and would like a copy of your paid receipt, please enclose a self-addressed stamped envelope with your bill OR an email address for a digital receipt. Additionally, please include your **PHONE NUMBER** on your **BILL** or **CHECK**.

**Please make checks payable to: "West Manchester Tax Collector"**

\*Forms of payment accepted: Personal Check, Money Orders, and Certified Check\*

Using "Bill Pay" from your bank account is discouraged, as many times these checks are not received in a timely manner resulting in missed deadlines. If you choose to use bill pay here are some things to keep in mind:

- Allow adequate time prior to deadline for processing by your bank
- Ensure that the check is identifiable to your property (address/parcel number)
- Bill pay checks that don't include these identifiers cannot be processed

## Change of Address

If you have moved or will be moving, please notify the tax office so that the records can be updated to ensure that the tax bills are sent to the correct address/owner in a timely manner. This can be done by mailing the form below to the tax office at 380 East Berlin Road York, PA 17408, email or by calling the tax office.

### Change of Address

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Property Address: \_\_\_\_\_

New Mailing Address: \_\_\_\_\_

## Township Residents

If you do not receive a tax bill, please contact the tax office.

- 2022 Real Estate tax bills are mailed in mid-February by York County Treasurer's Office
- 2022-2023 School Tax bills are mailed the end of June

If paying the County/Municipal Real Estate bill AND School tax bill at the same time, they must be on separate checks. One check for County/Municipal and one check for the School.

## School Tax Installment Payment Information

### The school tax installment payment plan explained:

The school tax bill consists of two separate sections. The first section is used to pay the tax bill in full. The remaining three sections are used to pay the bill in three separate installments. Installment payments are optional for school taxes only. If using the installment payment option, you will utilize the installment coupons labeled Installment #1, Installment #2, and Installment #3. Installment #1 payment must be received by the deadline listed on the installment #1 coupon. If the installment #1 payment is not received by the deadline, the installment payment option is no longer optional and the entire payment for the tax bill is required.

# WEST MANCHESTER

## Township

380 EAST BERLIN ROAD  
YORK, PENNSYLVANIA 17408

PRSRT STD  
U.S. POSTAGE

**PAID**  
HARRISBURG PA  
PERMIT NO. 592

## Public Meeting Schedule

### APRIL

- 6 Fire Advisory Board
- 12 Planning Commission
- 20 Recreation Advisory Committee
- 26 Zoning Hearing Board
- 28 Board of Supervisors

### MAY

- 10 Planning Commission
- 24 Zoning Hearing Board
- 26 Board of Supervisors

### JUNE

- 14 Planning Commission
- 15 Recreation Advisory Committee
- 23 Board of Supervisors
- 28 Zoning Hearing Board

### JULY

- 6 Fire Advisory Board
- 12 Planning Commission
- 26 Zoning Hearing Board
- 28 Board of Supervisors

### AUGUST

- 9 Planning Commission
- 17 Recreation Advisory Committee
- 23 Zoning Hearing Board
- 25 Board of Supervisors

## Local Lawmakers

### HOUSE OF REPRESENTATIVES

Representative Seth Grove

196th District

2501 Catherine Street

York, PA 17408

(717) 767-3947 - York

(717) 783-2655 - Harrisburg

Representative Carol Hill-Evans

95th District

53 E. North Street,

Suite 3 York, PA 17401

(717) 848-9595 - York

(717) 714-7514 - Harrisburg

### STATE SENATE

Kristin Phillips-Hill

28th District

6872 Susquehanna Trail South

Jacobus, PA 17407-0277

(717) 741-4648 - Jacobus

(717) 787-7085 - Harrisburg

## Office Hours

8:00 AM to 4:30 PM (M-F)

(717) 792-3505 (P) | (717) 792-4374 (F)

info@wmtwp.com

## Your Local Officials

West Manchester Township is a second class Township and is governed by a three member Board of Supervisors. Presently, the three members are as follows:

### CHAIRMAN

Steven J. Harlacher

### VICE CHAIRMAN

Dave S. Markel

### SUPERVISORS

Ronald G. Ruman

## Water Authority Meetings

Meetings are held at the Water Authority Office, 2115 Log Cabin Road, York, PA 17404 at 7:00 PM,

April 21, May 19, June 16

July 21, August 18, September 15