##### PUBLIC MEETING MINUTES

November 8, 2018

Chairman Markel called the Public meeting to order at 7:01 p.m.

**ATTENDANCE**

Supervisors Present: Dave Markel, Chairman

Rosa Hickey, Vice Chairperson

Steve J. Harlacher, Supervisor

Staff Present: Kelly Kelch, Township Manager

Lori Trimmer, Recreation Director

Keith Whittaker, Finance Director

Stephen Callahan, Public Works Director

Rachelle Sampere, Zoning Officer

John Snyder, Chief of Police

Clif Laughman, Fire Chief

Jen Smith, Township Engineer (in for Paul Wilson)

John Herrold, Township Solicitor

Tricia Smeltzer, Stenographer

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**EXECUTIVE SESSION**

Chairman Markel announced an Executive Session was held prior to tonight’s meeting to discuss personnel matters. No action was taken.

**PUBLIC COMMENTS**

None

#### APPROVAL OF MINUTES

1. The minutes of the October 25, 2018 regular Public Meeting were presented for approval. Motion to approve the minutes of the October 25, 2018 regular Public Meeting as presented.

MOTION: S. Harlacher

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

#### OPEN FLOOR DISCUSSION

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. 2019 GENERAL FUND BUDGET: Presentation of the Final Draft of the 2019 Budget. Manager Kelch noted that there is a .25mil tax increase and announced that Finance Director Whittaker will give a more detailed presentation at the next meeting of December 13, 2018 explaining the increase. Motion to approve advertising for the adoption of the 2019 General Fund Budget at the December 13, 2018 meeting.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. PREPARE 2018 AUDIT ADVERTISEMENT: Motion to approve authorizing the advertisement of Maher Duessel,as the CPA’s to prepare the 2018 audit report and financial statement in place of the elected Board of Auditors.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

1. AUTHORIZE ADVERTISEMENT FOR RE-ORG MEETING AND AUDITOR’S MEETING: Motion to approve authorizing the advertisement of the Re-Organization meeting for 2019 as January 7th at 7:30am and to authorize the advertisement of the Township Auditor’s meeting as January 8th at 4pm.

MOTION: S. Harlacher

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

1. BELLTOWN POWER SOLAR FARM DISCUSSION: Andrew Miller, from MPL Law firm, and Ed Perrin, from Belltown Power Pa, LLC gave a brief presentation on the proposed solar energy project. Discussion was held, which included questions and answers, on a possible text amendment to allow solar energy farms as a permitted use in the Ag, Rural, Residential and Quarry Zoning districts. By consensus the board authorized staff to move forward with continued meetings and a draft of the text amendment proposal.

### ADMINISTRATIVE REPORTS

1. Recreation Director: Trimmer’s report was reviewed. No additional comments.
2. Finance Director: Whittaker’s report was reviewed. No additional comments.
3. Fire Chief: Chief Laughman’s report was reviewed. He stated that the new Fire Engine is here tonight if anyone would like to see it and he mentioned that the Dedication ceremony for it will be held Dec.2 at 3:30pm inside the Shiloh Fire Station. No additional comments.
4. Police Chief: Chief Snyder’s report was reviewed. No additional comments.
5. Manager: Manager Kelch’s report was reviewed. He mentioned that the Township staff as well as the Police Department are taking part in a fund raiser for United Way during the month of November. The men are allowed to NOT shave during the month for a $20 donation. The women are allowed to wear jeans on Fridays during the month for a $10 donation. No additional comments.
6. Engineer: Engineer Wilson’s report was reviewed. Jen Smith was in attendance in place of Paul Wilson. No additional comments.
7. Zoning Officer: The Zoning report was reviewed. No additional comments.

1. Solicitor: Solicitor Herrold’s report was reviewed. No additional comments.
2. Public Works Director: Callahan’s report was reviewed. He mentioned that the Public Works department will be receiving another grant through the Act 101, Section 902 Recycling Grant from the PA D.E.P. worth $46,612. No additional comments.

**STORM WATER MANAGEMENT/MS4**:

Zoning Officer Sampere noted, during her report, that the Township’s MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

#### APPROVAL OF BILLS

**Bills**: Motion to pay the following bills as presented:

**Fund** **Check No.** **Amount**

Warrant 18-11 Fund 01 26552 - 26611 $ 349,293.51

WMT Sewer Fund 3778-3793 $ 811,216.62

Liquid Fuels 586-596 $ 54,192.68

Payroll 22: Pay Pd. Ending 10/27/18 Paytime Vouchers $ 162,109.13

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Motion to adjourn the regular meeting at 7:41 pm

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary

Tricia Smeltzer/Stenographer

MOTION TO APPROVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECOND: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_